



BUDGET

FISCAL YEAR 2017

COOK & WILL COUNTIES



ORLAND PARK

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ADOPTED BUDGET

FY 2017

January 1, 2017 – December 31, 2017

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Orland Park for its annual budget for the fiscal year beginning January 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.





ELECTED OFFICIALS

Village President	Daniel J. McLaughlin
Village Clerk	John C. Mehalek
Trustee	Kathleen M. Fenton
Trustee	James V. Dodge, Jr.
Trustee	Patricia A. Gira
Trustee	Carole Griffin Ruzich
Trustee	Daniel T. Calandriello
Trustee	Michael F. Carroll

APPOINTED OFFICIALS

Interim Village Manager	Timothy J. McCarthy
Finance Director	Annmarie K. Mampe





From the 1880's to the 1950's, the Village of Orland Park was a small Midwest farm community. The Village began to grow when suburban residential development extended from Chicago to the southwest and reached the LaGrange Road corridor. Located 25 miles southwest of downtown Chicago, the Village has grown into a dynamic community of approximately 58,000 residents, with full build-out population expected to peak at approximately 75,000.



The Village utilizes the Council-Manager form of government and is directed by a board of six Trustees and a President. The "Council-Manager" form of government has been adopted by many local communities with a population of more than 25,000 and governs more than 3,000 cities and villages in the United States.

The Board of Trustees constitutes the primary policy making body of the Village. The Board determines Village policy, approves the annual budget, levies taxes,

authorizes the payment of bills, approves bids and contracts involving Village business, and adopts Village ordinances.

Since 1984, when home rule status was obtained, a Village Manager has been appointed as the Chief Administrative Officer of the Village. The Village Manager is directly responsible to the Board of Trustees for the proper administration of all day-to-day affairs of the Village. He is vested with the enforcement of all Village laws and ordinances, and has the authority to appoint and direct all employees.

With the exception of fire protection and ambulance services, the Village provides a full range of municipal services including public safety, highway and street maintenance and reconstruction, code enforcement, public improvements, economic development, planning and zoning, transportation, water and sewer, parks and recreation, and general administrative services. A separate Fire Protection District that encompasses a geographic area larger than the Village's corporate boundaries provides fire protection and ambulance services. The Village supports and maintains more than 650 acres of public parklands, 59 playgrounds, over 100 athletic fields and courts, an outdoor ice arena, a 25,000 square foot outdoor water park, including multiple pools and slides, a 90,000 square foot sports recreation and fitness center, a 78,000 square foot health and fitness center, more than ten miles of walking/bicycle paths, and a stocked man-made lake for water-related activities.



Population Characteristics

Population (2016 estimated) 58,087

<u>Gender</u>	<u>Number</u>	<u>Percent</u>
Male	27,778	48%
Female	30,306	52%

<u>Age</u>	<u>Number</u>	<u>Percent</u>
0-9 Years	5,375	9%
10-19 Years	7,171	12%
20-34 Years	9,761	17%
35-44 Years	5,951	10%
45-54 Years	8,034	14%
55-64 Years	9,351	16%
65-74 Years	6,730	12%
75 Years and Over	5,711	10%

<u>Race</u>	<u>Number</u>	<u>Percent</u>
White alone	51,816	89%
Black or African American alone	869	1%
Asian alone	3,244	6%
Other Race alone	1,196	2%
More than one race	961	2%
Hispanic or Latino (any race)	4,221	7%

<u>Total Households</u>	<u>Number</u>	<u>Percent</u>
Households	22,233	
Families	16,131	73%

<u>Household Income Distribution</u>	<u>Number</u>	<u>Percent</u>
<\$15,000	972	4%
\$15,000-\$24,999	1,451	7%
\$25,000-\$34,999	1,599	7%
\$35,000-\$49,999	2,403	11%
\$50,000-\$74,999	3,760	17%
\$75,000-\$99,999	3,163	14%
\$100,000-\$149,999	4,514	20%
\$150,000-\$199,999	2,243	10%
>\$200,000	2,127	10%

<u>Education</u>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	934	2%
9th to 12th grade, no diploma	1,146	3%
High school graduate, includes equivalency	10,015	24%
Some college, no degree	7,978	19%
Associate's degree	3,989	9%
Bachelor's degree	11,076	26%
Graduate or professional degree	7,299	17%
High school graduate or higher	40,358	95%
Bachelor's degree or higher	30,342	72%

Source: ESRI forecasts



Year	Population	Percent Growth
1950	788	--
1960	2,592	228.9%
1970	6,391	146.6%
1980	23,045	260.6%
1990	35,720	55.0%
1997	47,583	33.2%
2000	51,077	7.3%
2004	56,876	11.4%
2008	59,339	4.3%
2010	56,767	-4.3%
2016 (est.)	58,087	2.3%

Data Source: U.S. Census Bureau, 1950, 1960, 1970, 1980, 1990 Censuses, 1997 Special Census, 2000 Census, 2004 Special Census, 2008 Special Census, 2010 Census, 2016 ESRI Forecasts.



Village of Orland Park

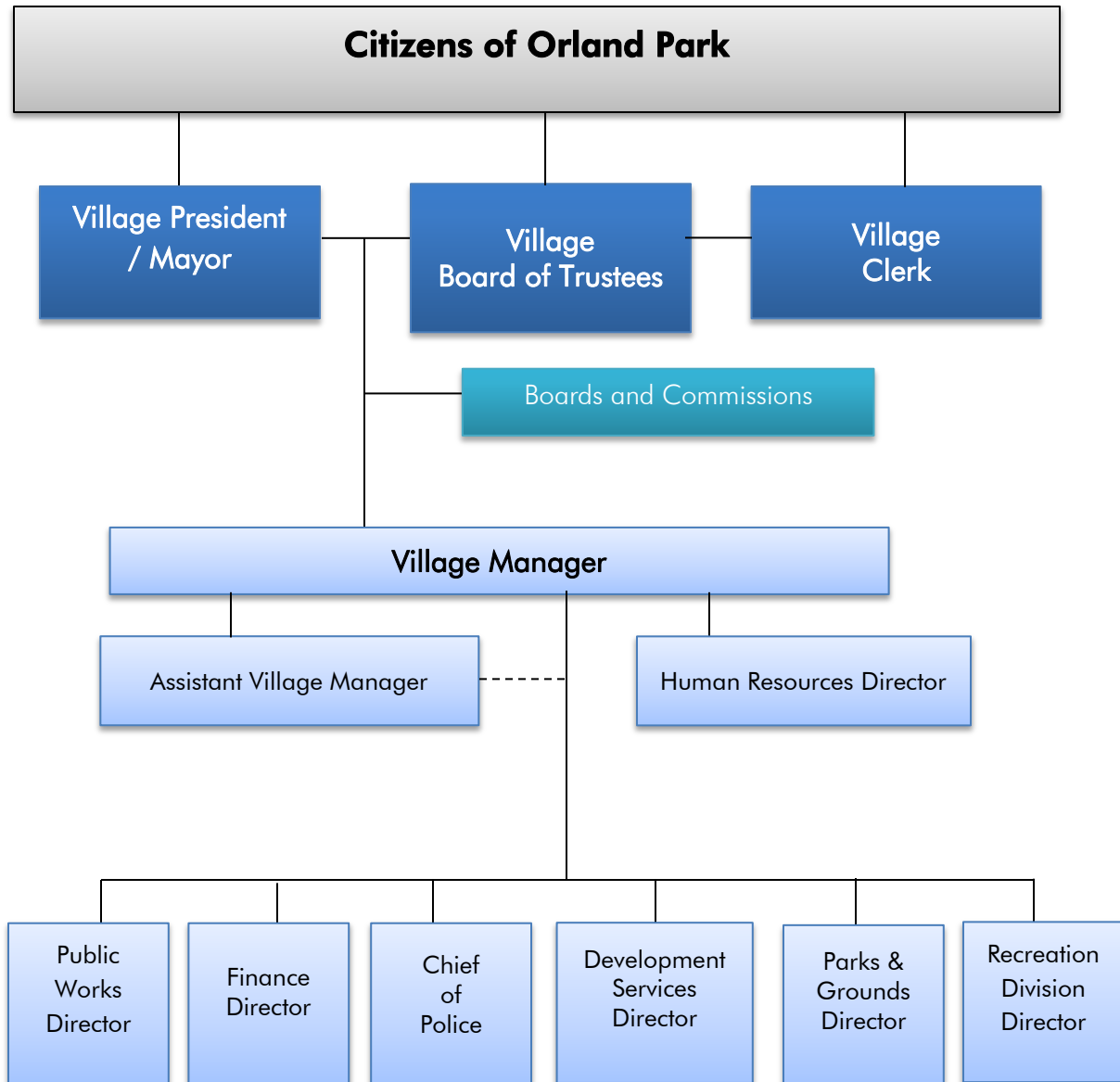
Principal Cook and Will County Taxpayers

Fiscal Year 2017

Taxpayers	Type of Business	2014 Assessed Valuation*	Percentage of Total Assessed Valuation
Simon Property Group	Orland Square Mall (exclusive of anchor stores)	\$112,669,502	5.61%
IRC	Lake View Plaza Shopping Center	39,464,611	1.96%
Metra Triangle LLC	Special Rental Structure	11,657,473	0.58%
Constance Oswald	Commercial building 2-3 stories	10,642,139	0.53%
St. George Corp	Commercial building over 3 stories	8,957,622	0.45%
Albertsons/Supervalu	Supermarket	8,407,641	0.42%
B & G Realty	One-story non-fire proof public garage	8,205,881	0.41%
J.C. Penney, Co. Inc.	Department Store	7,800,523	0.39%
Cambridge Realty Capital	Commercial property with special improvements	7,451,804	0.37%
Marquette Finance	One – three story building containing part or all retail and/or commercial space	7,204,584	0.36%
		\$222,491,780	11.07%



Name	Type of Business	Approximate Number Employed
School District #135	Elementary School	725
Jewel/Osco Food Store	Supermarket and Drug Store	550
RJB Properties	Janitorial & Maintenance	400
High School District #230	Carl Sandburg High School	345
Darvin Furniture	Furniture Dealer – Retail	301
Lexington Health Care	Nursing & Convalescent Homes	301
Lowe’s Home Improvement	Home Center	300
Carson Pirie Scott	Retail Department Store	300
Panduit Corporation	Manufactures Communication and Telecommunications Products	300
The Horton Group	Insurance and Financial Consultants	300



Legend:

- Elected Officials
- Appointed Members
- Village Executive Staff



The FY2017 Annual Budget is based upon strategic initiatives defined by the Village Board of Trustees. These initiatives focus on economic development, quality of life, downtown development and becoming a high performing organization (HPO). The HPO initiative was added during a strategic planning meeting held in July 2015, and will emphasize utilizing technology as a platform for enhancing customer service and improving performance.

STRATEGIC INITIATIVES

 <p>ECONOMIC DEVELOPMENT</p> <p>Support the formation of an I-80 Development Initiative.</p> <p>Recruit targeted professional services, restaurants, and entertainment businesses to the Village of Orland Park.</p> <p>Develop a program for the revitalization of legacy retail centers in Orland Park.</p>	 <p>DOWNTOWN DEVELOPMENT</p> <p>Support a long-term plan for the development of the village's downtown area.</p> <p>Program Downtown Orland Park with community events.</p> <p>Downtown Orland Park blends the Old Orland Historic District with the village's present and future, offering a pedestrian friendly environment with both residential and commercial uses.</p>	 <p>QUALITY OF LIFE</p> <p>Provide resources and support for the continued delivery of best-in-class core services to Village of Orland Park residents and businesses.</p> <p>Provide for the maintenance and improvement of village parks, facilities and open spaces.</p> <p>Maintain and enhance intra-Orland Park transportation.</p> <p>Enhance two-way communication with the community.</p> <p>Support programs that focus on improving public safety.</p>	 <p>HIGH PERFORMING ORGANIZATION (HPO)</p> <p>Increased automation of village services</p> <p>Implement Lean Six Sigma Methodology</p> <p>Integrate technology across the entire organization</p> <p>Dedication to employee development</p> <p>Data-driven performance management</p> <p>Business process Improvement</p>
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Based upon these initiatives set by the Board of Trustees, staff compiled specific goals and objectives that will contribute to the Village's initiatives. Details about department goals and objectives can be found in the strategic plans of the Village's operating departments, as reflected throughout the FY2017 Annual Budget document.

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
John C. Mehalek

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Orland Park, IL 60462
708.403.6100
OrlandPark.org



TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

March 31, 2017

Mayor Daniel J. McLaughlin
Village Board of Trustees
Village of Orland Park, Cook and Will Counties, Illinois

We are pleased to submit the Village of Orland Park's FY2017 Annual Budget for the fiscal year beginning January 1, 2017 and ending December 31, 2017. The FY2017 Annual Budget was approved by the Village Board on December 5, 2016. The FY2017 Annual Budget represents the financial plan of the Village for the coming fiscal year and also serves as the Village's financial policy document, operations guide and communication device.

The FY2017 Annual Budget was compiled based upon the four main strategic initiatives defined by the Village Board of Trustees. These initiatives include Economic Development, Downtown Development, Quality of Life, and High Performing Organization. The High Performing Organization Model is a leading organizational development practice for local governments dedicated to employee development and customer service enhancement. Each department has formulated objectives to advance these initiatives, as reflected throughout the FY2017 Annual Budget document.

The Budget Message, found immediately below, is intended to give the President and Board of Trustees a narrative overview of the significant policies and issues that have impacted the FY2017 budget and may continue to impact future years' budgets. The Budget Message also provides an overview of the major revenues and expenditures included in this budget.

The Budget Message is organized as follows:

- Introduction
- Key Economic Policies and Budget Highlights
- Budget Summary
- Revenue Summary
- Expenditure Summary
- Closing Comments

INTRODUCTION

Orland Park, Illinois is a community with a population of approximately 58,000, located 25 miles southwest of Chicago, in Cook and Will Counties. Orland Park was incorporated as a village in 1892 and has operated as a home rule municipality under the 1970 Constitution since October 1984.

The Village utilizes the Council-Manager form of government and is directed by a Mayor and a six-member Board of Trustees who, along with a Village Clerk, are elected at large. An appointed Village Manager, along with a team of directors, carries out Village policy through the operation of departments and divisions.

The Village of Orland Park operates under the Budget Officer Act as outlined in Chapter 24, Section 8-2-9 of the Illinois Compiled Statutes, as revised. The Act requires the Village President and Board of Trustees to adopt the annual budget prior to the beginning of the fiscal year to which it applies and provides that the budget shall serve as the Village's annual appropriation ordinance. The Village is also required to make the budget document conveniently available for public inspection at least ten days prior to passage. Not less than one week after publication of the budget document's availability, and prior to Village Board approval, the President and Board of Trustees are required to hold a public hearing on the budget. After approval of the budget, the Village Board may amend the originally approved budget in the form of budget amendments.

The budget document that was presented for consideration by the President and Board of Trustees was a line-item budget that incorporated details of all expenditures for all departments and funds of the Village. This line-item budget not only serves as a planning document for FY2017, but also provides a significant level of control over expenditures due to the specificity of detail incorporated into the document.

KEY ECONOMIC POLICIES AND BUDGET HIGHLIGHTS

Fund Balance and Debt Policies

The Village Board has approved fund balance policies for its General Fund, as well as its Park Development, Home Rule Sales Tax, Water and Sewer, Road Exaction, Capital Improvement and Insurance Funds. These fund balance policies are key factors in determining funds available for operating and capital expenditures. The Village Board will allow for drawdowns of fund balance for one-time operating or capital expenditures with the intent of recouping the drawdown in the following fiscal year budget and will make every effort to keep from drawing on fund balances to cover day-to-day operating expenditures. The fund balances reflected in the Fiscal Year 2017 budget exceed Board approved policy requirements for all funds, with the exception of the Capital Improvement Fund and the Road Exaction Fund. The Village Board planned a one-time partial draw-down of the reserves of these funds to fund additional capital projects. These funds will be recouped during the next budget year.

Village policy is to issue debt only to fund specific, one-time capital projects and only when the Village Board is certain that current operating revenues and/or available fund balances are not sufficient to cover the cost of the project(s). At the beginning of FY2017, the Village's total outstanding general obligation debt (principal only) amounted to \$78,910,000 and total line of credits outstanding amounted to \$30,456,872.

Information regarding the Village's total outstanding debt, debt service payment schedules and a description of the Village's current debt related to legal debt limits can be found in the "General Information and Summaries" and "Debt Service Funds" sections of this document.

Capital Strategy

During FY2017, the Village updated its five year capital plan for all funds of the Village. This capital plan contains a listing of all current and future year planned capital projects, along with a detailed description, funding source and location of each project. This document was utilized during the FY2017 budget process to identify capital expenditure items that were to be included in the FY2017 budget. The five year capital plan will continue to be updated on an annual basis and will be utilized when compiling subsequent year's annual budgets.

The Village's capital strategy continues to be proactive, as opposed to reactionary. One of the top priorities of the Village Board continues to be the provision of a road transportation system that is efficient and safe for Village residents. In order to accomplish this, the Village continues to undertake road improvement/construction projects not only on Village owned roads, but also on

roads owned and maintained by the County of Cook or State of Illinois, to be reimbursed by these agencies on some future date. The Village also has an annual neighborhood road resurfacing program so that the condition of its existing roads can be properly maintained.

Property Tax

The Village attempts to maintain a moderate property tax rate from year to year. The Village's tax rate from 2006 – 2010 ranged from approximately \$.46 to \$.50 per \$100 of equalized assessed valuation (EAV). Due to the significant decline in the 2011 EAV experienced by most taxing agencies in Cook County, the Village's 2011 tax rate increased to \$.59 per \$100 of EAV. The Village's tax rate has continued to increase due to the continued decline of the Village's EAV and is projected at \$.69 per \$100 of EAV for tax year 2016. During the FY2017 budget process, the Village Board determined that the dollar amount of the 2016 levy would continue to remain equal to the 2011 levy so as not to increase the tax burden put on Orland Park residents, with the thought that future increases in EAV would bring the Village's tax rate back down to pre-2011 levels. A flat rate between 2015 and 2016 is anticipated as staff conservatively projected no increase in the Village's EAV. A table depicting the Village's property tax rate for the last five years is included in the Revenue Summaries section of this document.

Since FY2002, the Village has rebated property taxes to Village residents through the residential property tax rebate program. Since program inception, the Village has distributed approximately \$38.9 million. The program was suspended from 2009 to 2011 due to the economic downturn. A rebate for 2017 will be evaluated based on funding availability.

Main Street Triangle

The redevelopment of the Main Street Triangle area continues to be a major focus of the Village Board of Trustees. In 2004, the Village Board approved an ordinance adopting tax increment financing within this area. The long term goal of the Village Board is to create a pedestrian friendly downtown district anchored by the 143rd Street commuter station. In previous fiscal years, parcels of land within the Main Street Triangle were purchased by the Village and were utilized to construct public infrastructure and for the future purpose of selling/leasing to developers of residential/commercial structures.

In 2011, the Village entered into a redevelopment agreement with Flaherty and Collins Properties for Phase I of the redevelopment of the Main Street Triangle area to include 295 luxury apartment residences, 4,000 square feet of commercial space and structured parking on approximately 4 acres. The Village incurred phased debt in order to finance this project at an estimated cost of \$65 million. Funding for the project included developer equity of \$2 million, a loan to Flaherty and Collins Properties for \$38 million and a project incentive of \$25 million. There are several provisions in the redevelopment agreement that enables the Village to recover its incentive over time.

The second phase of development was completed when the University of Chicago Medical Center (UCMC) opened in December, 2016. The medical center provides ambulatory care in a number of specializations, and employs more than 100 persons. The center consists of approximately 108,000 square feet with an associated drive-through pharmacy on the first floor and a 207 space surface parking lot immediately north and adjacent to the proposed office building. An adjacent above-ground parking structure constructed by the Village, with approximately 513 parking spaces, opened concurrently.

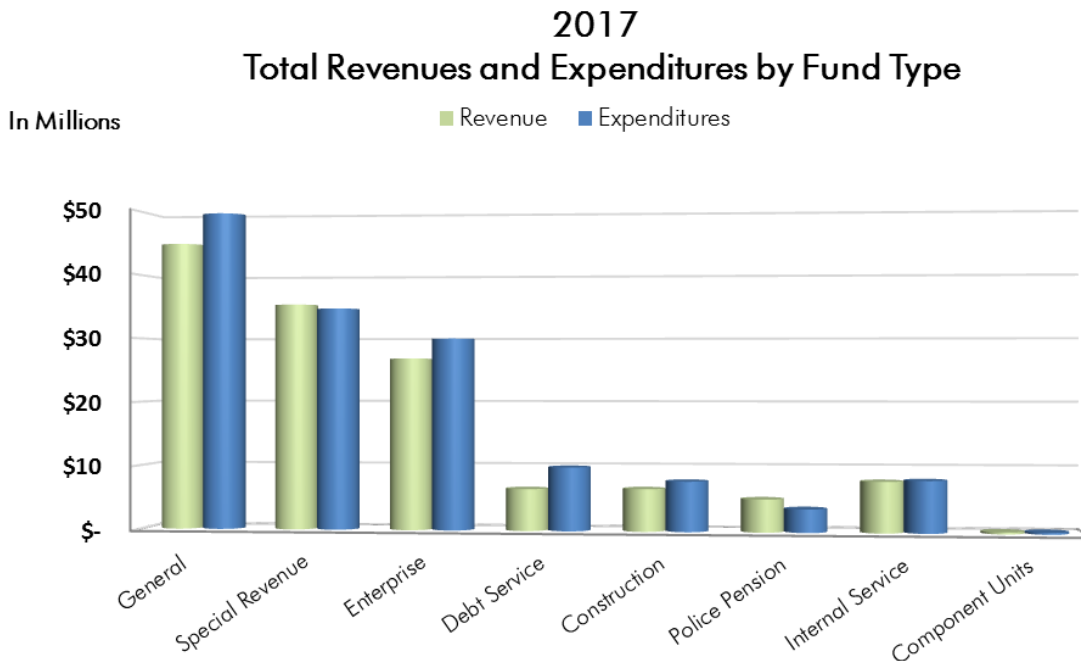
Budget Changes and Assumptions

The following are the more prominent changes and assumptions that were addressed when compiling the Village's FY2017 Annual Budget.

- Revenues were based on the most current economic conditions available, as well as historical trends, where appropriate.
- A 1.00% growth estimate was utilized for sales tax, the Village's single largest revenue source. This was based on a review of the last twelve months of sales tax data and consulting various indices and information available.
- The Village purchased the Palos Health and Fitness Center at 15430 West Avenue from Palos Community Hospital in 2016. The 77,000 square foot facility that opened in 2001 was earmarked for demolition due to a hospital expansion project. The Village worked with hospital officials to adjust the expansion plans and, through a land swap agreement, purchased the fitness center. The Village will be making a number of investments in the facility during 2017, improving its infrastructure, locker rooms and other areas.
- A 6.0% increase in the renewal for employee health care costs.
- The total dollar amount of the Village's 2016 levy equals the 2015 levy, meaning that taxpayers as a whole will not pay more in property taxes to the Village in 2017 than they did in 2016.

BUDGET SUMMARY

Total FY2017 budgeted revenues for all funds amount to \$139,517,447 and total FY2017 budgeted expenditures for all funds amount to \$147,419,118. The following graph presents total revenues and expenditures by fund type.



The FY2017 expenditure budget includes capital expenditures in the amount of \$24,121,027. These expenditures are funded by a variety of sources including Home Rule Sales Tax revenues, Federal and State funding, as well as operating surpluses available in various funds.

REVENUE SUMMARY

As noted above, FY2017 total budgeted revenues for all funds, including interfund transfers, are estimated to be \$139,517,447. This is a decrease in revenues of approximately \$7,747,969 or

approximately 5.26%, as compared to the FY2016 total amended revenue budget of \$147,265,416. The revenue change is due to the following:

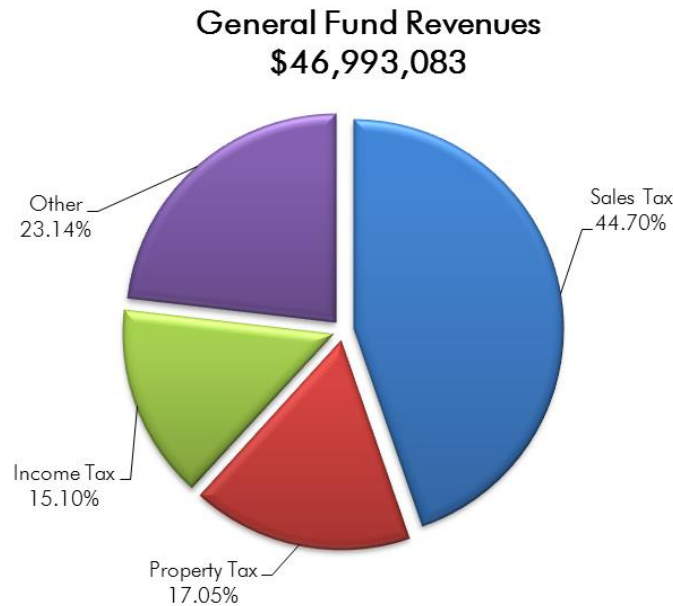
- Reimbursement included in the FY2016 budget in the amount of \$10,619,730 from the University of Chicago Medical Center for the construction of a multi-level parking structure.
- Line of credit proceeds included in the FY2016 budget in the amount of \$13,908,878 for the funding of various capital projects.
- Bond proceeds budgeted for FY2017 in the amount of \$2,201,440 for the Open Lands Nature Center.
- Various interfund transfers budgeted for in 2017 were \$3,200,191 more than 2016.
- One-time reimbursements for capital projects were \$1,121,000 more in 2017 compared to 2016.
- Expected revenues of \$3,050,139 in FY2017 from the Orland Park Health and Fitness Center.
- Vehicle license fees and water and sewer service fees collected in 2017 are expected to exceed 2016 collections by \$3,173,639.
- Police Pension property tax, and sales and use taxes budgeted for 2017 are \$1,820,964 more than 2016.
- Main Street Triangle Fund revenues budgeted in FY2017 are \$1,449,500 more than 2016.

It is projected that 2017 revenues will increase by approximately 7 percent when excluding the one-time revenue sources listed above from the 2016 and 2017 revenues.

General Fund

FY2017 budgeted revenues for the General Fund amount to \$46,993,083, an increase of approximately \$2,127,463, or 4.7%, as compared to FY2016 total amended General Fund revenues. The majority of the increase is due to additional revenue from sales and use tax and from the biennial vehicle sticker sale that will occur in FY2017.

The following is an explanation of the three largest General Fund revenue sources included in the Village of Orland Park’s FY2017 budget, as depicted in the graph below.



Sales Tax

The Village's FY2017 budget includes \$21,008,236 in sales tax revenues reflected in the Village's General Fund. As shown above, sales tax revenues account for over 44% of the Village's General Fund revenues. The FY2017 revenue estimate for sales tax was adjusted to project an approximate increase of 1.00% over the FY2016 calendar year estimate. The increase was based on the current economic outlook and the actual sales tax revenue increases the Village experienced during FY2015 and FY2016.

Property Taxes

The Village levies property taxes for the purposes of general corporate, recreation, IMRF, FICA and Police Pension, as well as to meet debt service payments due on a portion of the Village's outstanding general obligation debt. The total amount of property tax budgeted in the Village's General Fund for FY2017 amounts to approximately \$8,012,235; the remainder of the Village's levy is budgeted in the Recreation and Parks Fund and each of the Village's Debt Service Funds. The amount reflected in the General Fund remained relatively equal to the FY2016 amount, with an increase of approximately \$5,406. The FY2017 budgeted property tax continued to reflect an increase in the pension levies due to additional funding requirements, offset by a decrease in the corporate levy to ensure the tax levy remained at the same level as 2015. The general corporate levy is applied directly to a portion of police salaries, covering approximately 3.4% of annual police department expenditures.

Income Tax

The Village receives income tax from the State of Illinois on a per capita basis. The total income tax budget for FY2017 equals approximately \$5,745,735, as compared to \$5,762,363 for FY2016. The FY2017 budget is based on a per capita amount of \$99.76, as opposed to the FY2016 per capita amount of \$100.36. The Village's 2010 census population of 56,767 is utilized by the State to determine the proportional amount of income tax disbursed to the Village.

Other Funds

Home Rule Sales Tax

Approximately \$10,258,697 in home rule sales tax is included in the Village's FY2017 Home Rule Sales Tax Fund budget. Utilizing its home rule powers, the Village enacted a .75% home rule sales tax in January 2002. Sales taxes reflected in the Village's Home Rule Sales Tax Fund are utilized to fund road and infrastructure improvement projects, business sales tax rebates, and resident tax rebates.

Impact Fees (Fees by Agreement)

The Village imposes various impact fees on new commercial and residential developments, consisting of road, park, water and corporate services impact fees. These fees are reflected in the Village's Road Exaction, Park Development and Water & Sewer Funds; the corporate services impact fee is reflected in the Village's General Fund. The total amount budgeted in FY2017 for road, park and water impact fees equals approximately \$2,014,342 which is approximately a 34% percent increase from the FY2016 budget. This revenue source is strictly tied to new housing and commercial developments in the Village. The large increase is due to increased activity in residential and commercial developments including 61 single family homes and 43 townhouses expected to be built in several different developments. Several commercial developments are also

planned, including continued development in the Main Street Triangle area.

Water & Sewer Service Fees

The estimated Water & Sewer Fund service fee revenues for FY2017 amount to approximately \$27,399,300. Budgeted revenues were based on rates set to continue to fund operational and capital requirements of the fund.

Recreation Fees & Charges

The Village operates an extensive recreation and parks function, as well as aquatic and physical fitness facilities; these activities are reflected in the Recreation and Parks Fund. The newly acquired Palos Health & Fitness Center, renamed the Orland Park Health and Fitness Center, provides Village residents with additional recreation options, including an indoor swimming pool. See the Recreation Department section for additional information on the new facility. The FY2017 budget reflects approximately \$7,128,885 in recreation fees and charges. The remainder of the Recreation and Parks Fund revenue budget consists of property taxes and transfers from the General Fund.

Motor Fuel Tax

The Village receives, on a per capita basis, motor fuel tax from the Illinois Department of Transportation. The total amount budgeted in FY2017 equals approximately \$1,480,600; this amount will be utilized to fund the Village's road maintenance program.

Other

As a home rule municipality, the Village has the ability to assess various charges and/or taxes, such as electric and natural gas utility taxes. To date, the Village has chosen to refrain from enacting such charges and/or taxes and will do so as long as it is able to provide Village residents with at least the current level of services and amenities.

EXPENDITURE SUMMARY

The total FY2017 expenditure budget for all funds, including capital outlay, equals \$147,419,118. This is a decrease of \$37,519,856 or approximately 20.3%, as compared to the FY2016 total amended expenditure budget for all funds. The expenditure decrease is due to the following:

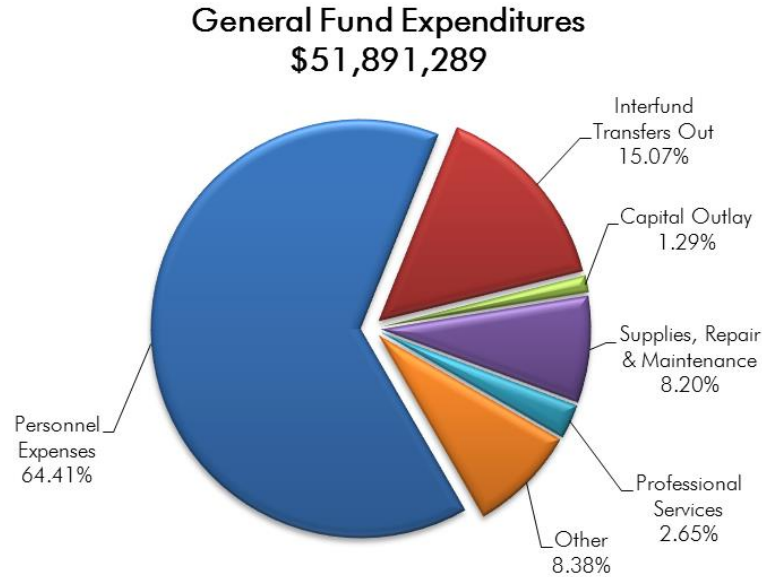
- A decrease in the total capital projects budget from \$28,624,183 in FY2016 to \$24,121,027 in FY2017.
- FY2015 budget rollovers for projects not yet completed added to the FY2016 budget in the amount of \$40,019,175.
- Various interfund transfers budgeted for in 2017 were \$2,771,281 more in 2016.
- Customary increases in personnel related expenditures also offset the decrease from FY2017 compared to FY2016.

General Fund

The General Fund reflects the general operating costs of the Village and includes only major capital expenditures that relate to building maintenance and repairs, and vehicle replacements. The Village's General Fund expenditure budget for FY2017 equals \$51,891,289 or approximately 35% of the Village's total FY2017 expenditure budget. The FY2017 General Fund expenditure budget is approximately \$1,738,800 less than the FY2016 amended expenditure budget after

subtracting budget rollovers that were added to the FY2016 amended expenditure budget. The decrease is due in large part to interfund transfers to various funds being \$1,860,233 less in FY2017 compared to FY2016.

The Village’s FY2017 General Fund expenditure budget is broken down as follows:



Personnel Changes

Two new full time positions were approved in the FY2017 budget. These positions include an Aquatics/Ice Rink Supervisor who will be responsible for the operations at Centennial Pool and the outdoor ice rink, and a Maintenance Worker III position in the Parks Department. The Human Resources Coordinator position and the Village President position were reclassified, and a part time Maintenance Worker position was added in the Recreation Department. The reclassification of the Village President position provided for the elimination of a part-time Assistant Village Manager position.

Major Capital Projects – Other Funds

During FY2017, the Village will undertake a number of new capital projects for a variety of purposes, as well as continue a significant number of capital projects that were budgeted for and started in FY2016. The following is a description of major capital projects that are budgeted in FY2017:

- Capital Improvement Funds –
 - LaGrange Road – Village aesthetic enhancements – \$3,000,000
 - Roadway Maintenance Program – \$3,350,000
- Water & Sewer Fund –
 - Flood study stormwater management improvements – \$3,245,400
 - Water main rehabilitation and replacement – \$2,970,000
- Open Lands Fund –
 - Nature Center – \$1,539,404

While the Village Board realizes that aggressive capital spending can limit its ability to spend in other areas, the Board remains committed to these important projects that will benefit residents of the Village well into the future.

Additional information regarding capital projects planned for FY2017 can be found in the Expenditure Summaries section of this document.


CLOSING COMMENTS

The FY2017 budget, as presented, is balanced against revenues, and where applicable, maintains fund balances over and above Board approved policy levels. The FY2017 budget has adequate resources to meet the community's demands for service, although due to continued growth, these demands consistently increase. Road improvement projects have been, and will continue to be, a top priority of the Village Board; therefore, the Village will continue to dedicate specific revenue sources to road construction and improvement projects.

This budget has been developed through the cooperative efforts of all Village departments, as well as the Mayor and Village Trustees. Without their efforts, this budget could not have been completed.

Sincerely,


Annmarie K. Mampe
Finance Director


Sarah A. Schueler
Assistant Finance Director

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General Information and Summaries

**Budget
Fiscal Year 2017**



Budget Process

The budget process illustrated below was followed for the compilation and passage of the FY2017 Annual Budget.

The Village's FY2017 budget process began in June 2016 when the budget team, including the Mayor and Board of Trustees, Village Manager, Assistant Village Manager, Finance Director and Assistant Finance Director, began meeting with department directors and their respective committee chairpersons. These meetings were intended to obtain a clear understanding of Trustee priorities in order to meet the strategic initiatives of the Board, as well as to discuss major operating initiatives, capital and technology related projects, and personnel requests proposed for inclusion in the FY2017 budget. The Mayor reviewed the results of these meetings with the budget team and a Village-wide list of Trustee priorities was developed to be included in budget work session documents and discussions.

The Village Board had made a number of policy decisions related to revenues and expenditures in prior fiscal years that were continued into FY2017, including the following:

- Maintain a flat property tax levy, meaning that the overall dollar amount of the Village's levy would not increase over the prior year.
- Continue to use the Recreation portion of the levy to limit the General Fund subsidy to the Recreation and Parks Fund to 50% of total operating expenditures.

A series of work sessions were held to compile the budget at the line item level for all funds utilized by the Village. Public hearings were conducted to obtain taxpayer comment. Throughout the budget process, department directors and supervisors, as well as many others throughout the organization, play a critical role in the development of the annual budget.

The budget is legally enacted through passage of a budget ordinance. This ordinance also serves as an appropriation authorization. The budget for the year ended December 31, 2017 was adopted through the passage of ordinance number 5145 on December 5, 2016. This budget, as passed, was prepared in accordance with all applicable local, state and federal laws. This approved budget does not constitute a mandate to spend, only the authority to do so.

Although much of the time and effort in preparing the budget takes place during the months of July through December, the development, implementation, monitoring, and review of the Village's budget are part of a comprehensive process that occurs throughout the entire year. The Finance Department continually monitors the Village's revenues and expenditures and discusses and resolves any significant variances with each department. Throughout Fiscal Year 2017, quarterly budget adjustments, if needed, will be reviewed and approved by the Village Board.

The Village's current budgetary control is at the fund level and a budget is adopted for each fund. Total expenditures may not exceed the total amount approved for each fund unless a budget amendment is approved by the Village Board of Trustees. The Village Manager is authorized to transfer budgeted amounts between departments within any fund.

Budget Methodology

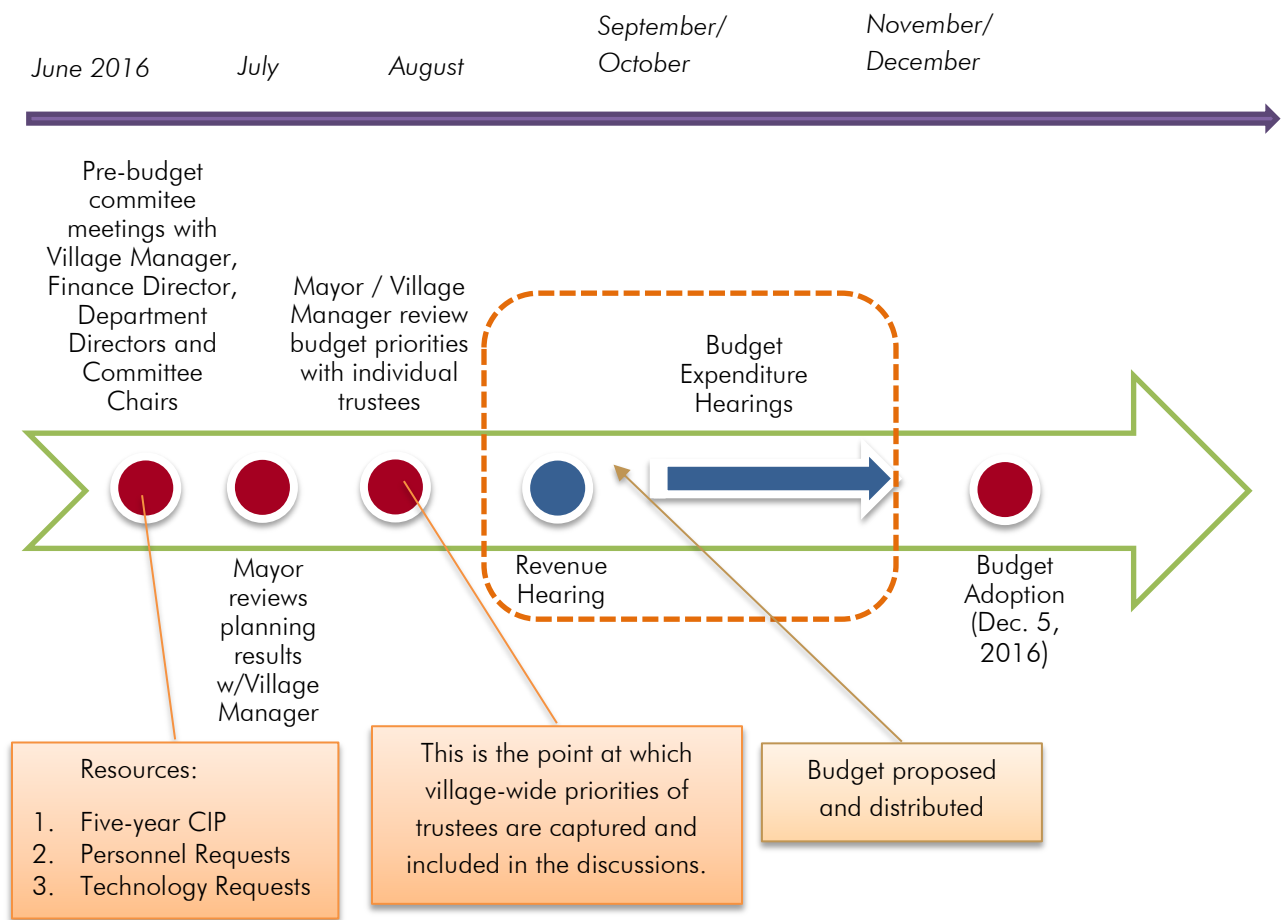
The Village's policy is to estimate revenues conservatively and to maintain a spending level less than or equal to current year resources. This year's revenue projections were made on the assumption that major revenue sources would remain steady and consistent compared to previous years. Finance staff distributed net target budget amounts to all departments based on these projections. Departments determined the



expenditures necessary to continue current service levels and included these in the department’s target budget.

Any departmental expenditure requests that did not fit into the department’s target budget were submitted as a discretionary request. These discretionary requests reflected additional amounts needed to fund existing programs/services/technology and/or the department’s desire to implement additional programs/services/technology.

Capital expenditure requests were submitted separately from the departmental target budgets and, as with discretionary requests, were forwarded to the Village Board for review and approval or denial. The main focus of the FY2017 capital budget is continued infrastructure maintenance and construction.





GFOA recommends that all governments regularly engage in long-term financial planning. The Village Board of Trustees and Finance Department staff recognizes the significance that a long-term financial plan has on the ability of the Village to anticipate and respond to future financial challenges and opportunities. As a result, in FY2016, a long-term financial plan forecast was presented and reviewed with the Mayor and the Village Board of Trustees, prior to the development of the FY2017 budget. The document reflected prior year actual results, current year budget and a five year forecast period.

The long-term financial plan included the following major funds:

- General Fund
- Recreation & Parks Fund
- Home Rule Sales Tax Fund
- Main Street Triangle Fund
- Water & Sewer Fund
- Police Pension Fund

The long-term financial plan provided for discussion of the Village’s future direction assuming the continuation of current service levels and the cost of providing those services going forward. The service levels planned for in the long-term financial plan support the Village Board strategic initiatives of Economic Development, Downtown Development, Quality of Life and High Performing Organization. Revenues were based on current revenue sources; projections were based on anticipated growth patterns and inflationary increases to program fees and charges. The discussion of the results of the long term financial plan centered on financial and policy decisions that will be needed in the future to balance the need to maintain service levels, fund balances and capital improvement funding against existing revenue sources.

Assumptions

Revenue

- Sales and Use Tax growth tied to CPI rate; starting at 1.5%, rising to 2.0% by 2021.
- General revenue rate increase of 1% - other than tax revenues.
- Maintain property tax levy at current level.
- Recreation program fees and charges anticipated to increase at 50% of the annual CPI rate.
- Continue 50% Recreation and Parks subsidy and operating subsidies to the Civic Center Fund and Open Lands Fund from the General Fund.

Expenditures

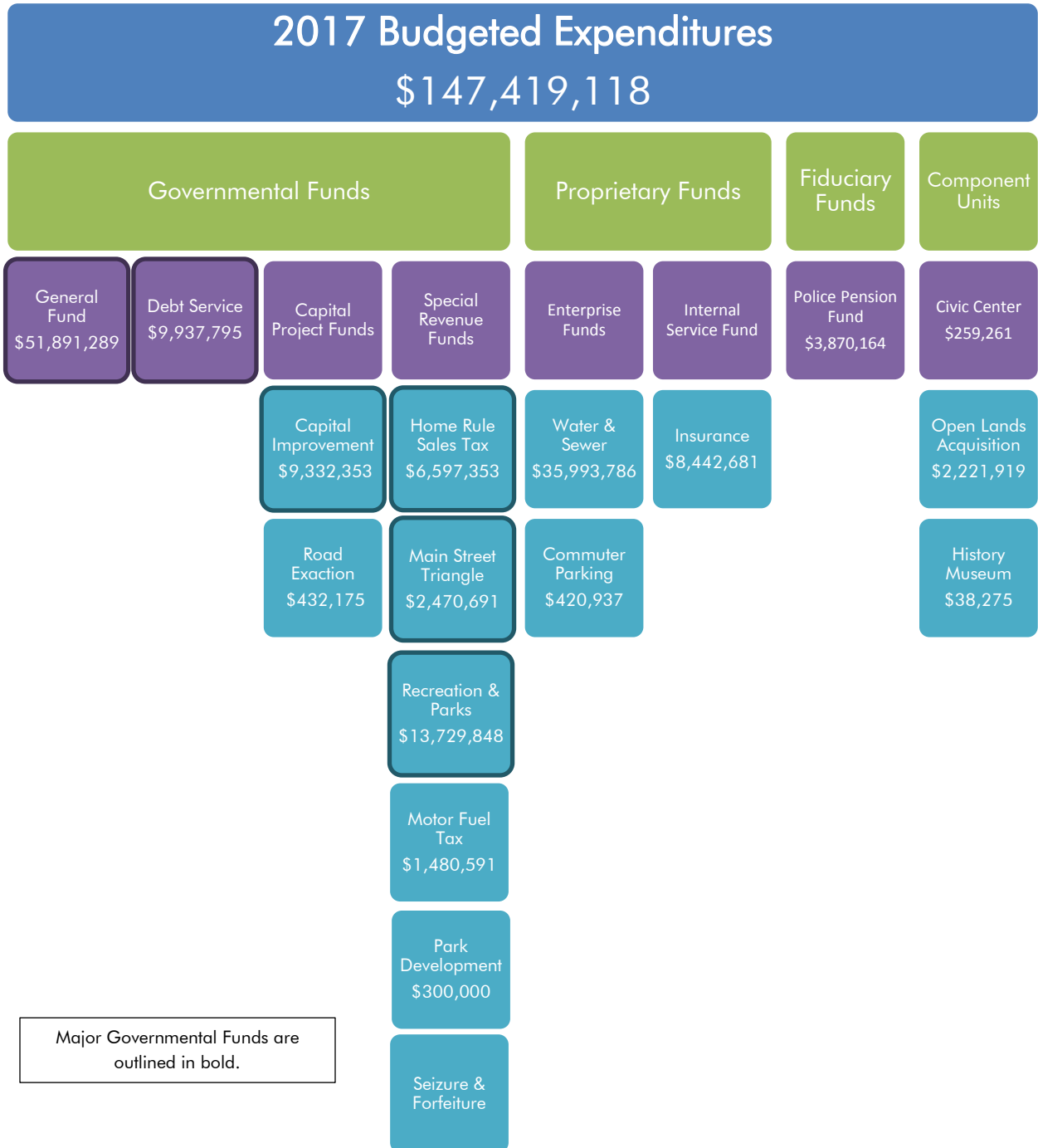
- General inflation rate of 2.0%.
- Personnel costs were based on current staffing levels, with inflationary increases applied to wages and benefits starting at 2.5% annually growing to 3.5% by 2020.
- Employee benefit costs were assumed to increase annually by 6%.
- Capital expenditures were determined based on available revenue sources.

The long-term financial plan assumptions and projections will be updated annually after analysis of current economic conditions and trends, and will continue to be reviewed with the Village Board of Trustees.



MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

The finances of the Village are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements. The Village fund structure is illustrated below:





Governmental Funds

Governmental funds are used to account for the Village's general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when "measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after fiscal year-end. The Village recognizes property taxes when they become both measurable and available. For all other governmental fund revenues, a one-year availability period is used for revenue recognition. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

Property taxes, licenses, investment income and charges for services are susceptible to accrual. Sales taxes, road and bridge taxes, franchise taxes, motor fuel taxes, income taxes and fines collected and held by the state or county at fiscal year-end on behalf of the Village are also recognized as revenue. Other receipts and taxes become measurable and available when cash is received by the Village and are recognized as revenue at that time.

Governmental funds include the following fund types:

- ❖ The general fund is the Village's primary operating fund. It accounts for all financial resources of the Village, except those required to be accounted for in another fund, and is therefore used to maintain the majority of the Village's accounting activity.
- ❖ Special revenue funds account for revenue sources that are restricted to expenditures for a specific purpose (not including expendable trusts or major capital projects).
 - *Motor Fuel Tax Fund* — accounts for funds received from the State of Illinois Motor Fuel Tax to be used for operating and maintaining local streets and roads.
 - *Park Development Fund* — accounts for contributions received from developers for future recreational purposes as well as the expenditure of these contributions.
 - *Seizure and Forfeiture Fund* — accounts for federal and state funds received for the enhancement of drug law enforcement and the subsequent expenditure of these funds.
 - *Home Rule Sales Tax Fund* — accounts for revenue received from the Village's Home Rule Sales Tax which in turn pays for business and resident rebates and the funding of various construction projects.
 - *Main Street Triangle TIF Fund* — accounts for incremental real estate taxes and all TIF related expenditures of the Main Street Triangle development area.
 - *Recreation and Parks Fund* — accounts for the revenue and expenses incurred for the recreational functions that include administration, programs, parks, Orland Park Health and Fitness Center, Sportsplex, Centennial Pool, and special recreation.
- ❖ Debt service funds account for the servicing of general long-term debt not being financed by proprietary or nonexpendable trust funds, including accounting for property taxes levied for the payment of principal and interest on all general obligation debt, as well as the payment of these obligations.
- ❖ Capital project funds account for the acquisition of fixed assets or construction of major capital



projects not being financed by proprietary or nonexpendable trust funds.

- *Road Exaction Fund* — accounts for road improvements funded by road exaction fees.
- *Capital Improvement Fund* – accounts for public improvements and large multi-year projects that are funded by various sources.

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Proprietary funds include the following fund types:

- ❖ Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.
 - *Water and Sewer Fund* – accounts for the provision of water, sewer and refuse services to residents and businesses of the Village and various unincorporated areas. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collecting.
 - *Commuter Parking Fund* – accounts for revenues received from the public for use of the Village’s commuter parking lots and expenses used to maintain and operate the lots.
- ❖ Internal service funds account for operations that provide services to other departments or agencies of the Village, or to other governments, on a cost-reimbursement basis.
 - *Insurance Fund* – accounts for costs associated with the Village’s health, dental, vision and life insurance, workers’ compensation program and the Village’s comprehensive liability program. The Village is self-insured for the majority of its risk.

Fiduciary Funds

Fiduciary funds account for assets held by the Village in a trustee capacity or as an agent on behalf of others. Fiduciary funds include the following fund types:

- ❖ Pension Trust Funds are accounted for in essentially the same manner as the proprietary funds, using the same measurement focus and basis of accounting.
 - *Police Pension Fund* – accounts for the accumulation of resources to be used for retirement annuity payments to employees on the police force at appropriate amounts and times in the future. The fund does not account for the administrative costs of the system, which are reflected in the General Fund.
- ❖ Agency funds are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. These funds are used to account for assets that the government holds for others in an agency capacity.
 - *Special Assessments* – to account for special assessment collections and the related forwarding of the collections to the bondholders. (Currently not budgeted)



Component Units

Component units are legally separate organizations for which the Village is financially accountable. The component units include the following funds:

- ❖ Civic Center (Orland Park Metropolitan Exposition, Auditorium & Office Building Authority) – used to account for the revenues received and expenditures incurred in the operation of the Civic Center facility.
- ❖ Open Lands Acquisition – used to account for the activities of two entities –
 - Open Lands Corporation – review, evaluate and identify the open land needs in Orland Park, and to acquire and preserve those lands.
 - Stellwagen Family Farm Foundation – oversee the maintenance and operation of the Stellwagen Farm property, in its mission to educate the public regarding farming and its relationship with the history of the Village of Orland Park
- ❖ History Museum – used to account for the operation of the Orland Park History Museum.

Department / Fund Relationship

The following chart summarizes the relationship between operating departments and fund spending.

Fund *	Operating Departments												
	Village Manager	Village Clerk	Public Info. Office	Finance	BIS	Building Maint.	Dev't Services	Public Works	Police / ESDA	Officials	Recreation	Civic Center	Parks & Grounds
General	X	X	X	X	X	X	X	X	X	X	X		X
Debt Service				X									
Capital Improvement				X			X	X					X
Road Exaction								X					
Home Rule Sales Tax				X									
Main Street Triangle				X			X	X					X
Recreation & Parks											X		X
Motor Fuel Tax				X									
Park Development													X
Seizure & Forfeiture									X				
Water & Sewer				X				X					X
Commuter Parking				X		X							X
Insurance	X			X									
Police Pension				X					X				
Civic Center												X	
Open Lands Acquisition							X						
History Museum										X			

* Major Governmental Funds in Bold



Assets, Liabilities and Equity

Deposits and Investments

Cash and cash equivalents of the Village and its component units are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Village and its component units to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements and money market and/or mutual funds consisting of individual investment instruments allowed for by state statute.

Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have any established market are reported at estimated fair value.

Receivables and Payables

Amounts due to and due from other funds may arise during the course of the Village's operations because of numerous transactions between funds necessary to finance operations, provide services, construct assets and pay service debt to the extent that certain transactions between funds have not been repaid or received.

Property taxes are levied as of January 1 on property values assessed on the same date. The tax levy is divided into two billings: the first billing (mailed on or about February 1) is an estimate of the current year's levy based on the prior year's taxes; the second billing (mailed on or about August 1) reflects adjustments to the current year's actual levy. The billings are considered past due 30 days after the respective tax billing date at which time the applicable property is subject to lien and penalties and interest is assessed.

Water and sewerage services are billed on a bi-monthly basis. This amount is included in Accounts Receivable for Water Customers.

Other receivables and/or payables that may arise include charges to developers for engineering services and legal fees, charges for damage to Village property, and retainage owed to a contractor of a construction project. The retainage is held back as assurance of the quality of the contractors work.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

Capital Assets

Capital assets purchased or acquired with an original cost of \$10,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Donated capital assets are capitalized at estimated fair market value on the date donated. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Village as a whole. Infrastructure such as streets



and traffic signals are capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical costs based on replacement costs. Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation basis for proprietary fund capital assets are the same as those used for the general capital assets.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Land Improvements	20 Years
Buildings	50 Years
Vehicles, Machinery and Equipment	4 – 15 Years
Water and Sewerage System	30 – 50 Years
Other Infrastructure	15 – 50 Years

Compensated Absences

The Village accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for non-vesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as "terminal leave" prior to retirement.

Long-term Obligations

Long term debt and other long-term obligations are reported as liabilities in the applicable statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Fund Equity

Reservations of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose. Reservations of retained earnings are limited to outside third-party restrictions. Designations of fund balance represent tentative management plans that are subject to change. The proprietary fund's contributed capital represents equity acquired through capital grants and capital contributions from developers or other funds.

Basis of Budgeting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) for all funds except the Special Assessment funds which are not budgeted. Budgets are adopted on the modified accrual basis of accounting for governmental funds which is the same basis that is used for the Village's audited financial statements. The enterprise, internal service and fiduciary funds budget on the accrual basis except for the receipt of long term debt proceeds, capital outlays and debt service principal payments that are included in the operational budgets. The Village's audited financial statements using the GAAP basis of accounting, includes allocations for depreciation and amortization expenses. The Village



considers a budget balanced when the sum of estimated revenues and projected fund balances exceed or equal the budgeted expenditures.

The Village employs encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Outstanding encumbrances at the end of the year are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.



This section contains the financial policies of the Village which assist in structuring the operations of the Village. The Finance Department will continually review each of the Village’s financial policies and may periodically recommend new policies or changes to existing policies for approval by the Village Board.

FUND BALANCE (RESERVE) POLICIES

The Village of Orland Park established a fund balance reserve policy for its General Fund that was formally approved by the Village Board. In addition, the Village’s Finance Department has established fund balance policies for a number of the Village’s other funds that was approved by the Village Board on November 20, 2006.

General Fund –

The fund balance policy for the Village’s General Fund, as formally approved by the Village Board, is as follows:

Purpose of Policy –

- To establish guidelines in providing for an unrestricted fund (reserve) balance in the Village’s General Fund.

Policy Considerations –

- The General Fund is the primary operating fund of the Village. The fund balance of this fund is intended to serve as a measure of the financial resources available to the Village. An adequate fund balance may ensure that the Village can mitigate current and future revenues shortfalls and/or unanticipated expenditures.
- Fund balance is an important consideration in long-term financial planning. In addition, credit rating agencies utilize fund balance levels to evaluate a government’s continued creditworthiness.
- The designations of fund balance included in this policy will be reflected in year-end financial statement footnotes in the Summary of Significant Accounting Policies section.
- The policy is intended to address two primary considerations: (1) provide for emergency and contingency needs and (2) assist the Village in meeting unanticipated short-term cash flow needs.

Policy Statements –

- The General Fund’s unrestricted fund balance shall be designated for the purposes and amounts as follows:
 - *To provide for emergencies or contingencies, such as revenue shortfalls or unanticipated expenditures that the Village may encounter as part of its operations* - This reserve shall be set at 5% of the ensuing year’s General Fund expenditure budget. This item should be identified on the Village’s financial statements as “Contingency Reserve”.
 - *To meet excess cash flow needs of the Village* – this reserve shall be set at not less than 15% of the ensuing year’s General Fund expenditure budget. This item should be identified on the Village’s financial statements as “Unreserved”.
 - *“Contingency Reserve” and “Unreserved” designations amount to the minimum fund balance requirement* – the Village’s goal is to maintain a fund balance of approximately 25% of the ensuing year’s General Fund expenditure budget.
- The Village Manager and the Finance Director will consider both the minimum requirements, as well as the target goal, as part of the annual budget process and shall prepare an analysis of this fund balance reserve policy. The analysis is to include the prior year actual fund balance status (based on audited financial statements) and projections of fund balance status for the current year.



- Shortages from the requirements of this policy shall be built up through the budget process. Shortage is defined as having less than the minimum policy requirements at fiscal year-end. Shortage may also be defined as a projection at budget time that would indicate the policy requirements will not be met at the current year-end.
- Any excess fund balance shall be included in the next fiscal year budget, if necessary to cover budgeted expenditures above budgeted revenues. Excess fund balance under this policy is actual undesignated fund balance amounts available on the year-end financial statements.
- The Finance Director shall, as part of the annual audit and financial statement preparation process, ensure that the designations are made as required by this policy.

Water & Sewer Fund –

The Village conducted a comprehensive water and sewer rate study during fiscal year 2015. During this process, the Village Board formally adopted a fund balance reserve policy. The Village Board approved the establishment of two types of reserves for the water, sewer and stormwater system: an Operating and Maintenance (“O&M”) Reserve and a Repair, Renewal, and Rehabilitation (“3R”) Reserve.

An operating and maintenance reserve is important to provide funds for unplanned minor repairs or fluctuations in the budget. This type of reserve is also valuable during unusually wet or dry years, which could result in fluctuating revenues from year to year due to unanticipated consumption levels. As these reserves are accumulated, they can be used in future years to offset, decrease or defer rate increases. The Village has established a ninety (90) day operating and maintenance reserve target balance (one fourth of current annual O&M expenses.) Annual budgets will be adopted in a manner that will replenish reserve balances to appropriate levels after any drawdown.

The Repair, Replacement and Rehabilitation (“3R”) reserve was established to provide funds to pay for unexpected major repairs and planned replacement or rehabilitation of equipment or other major capital assets. This reserve can be used to pay for capital costs in order to avoid or minimize the amount that would otherwise be recovered through user fees and possibly result in a significant rate increase. The “3R” reserve is calculated by using a percentage based upon the useful life of each asset class applied to the original cost of each asset class. The “3R” reserve is offset by the actual amount of investment in each asset class during the fiscal year.

Debt Service Fund –

The Village will maintain cash reserve balances in its Debt Service Fund sufficient to meet all principal and interest payments obligations for the following fiscal year. The purpose of this policy is to allow for timely payments of debt obligations regardless of when distributions of property taxes are received.

Insurance Fund –

Since the Village is partially self-insured for liability and health insurance, during the FY2006 budget process the Village set a policy to maintain a reserve balance of no less than the total annual retention amounts on the various liability insurance policies. In addition, the Village will strive to maintain an additional reserve equal to 20% of the annual budgeted expenditures of this fund. These reserve levels will provide sufficient monies to pay liability and health claims which can fluctuate significantly on an annual basis and assist the Village in the payment of a catastrophic claim occurring in any given year.

Home Rule Sales Tax Fund –

The Village’s Finance Department has set a policy to maintain a reserve fund balance of no less than 25% of annual revenues in its Home Rule Sales Tax Fund. This reserve balance will be utilized on an as needed basis to fund unanticipated capital projects. In the case of a drawdown of the reserve balance, the subsequent year’s budget will be structured to bring the reserve balance up to 25% of the current fiscal year’s revenue.



Park Development Fund –

The Village Board adopted policy for the Park Development Fund is to maintain a \$500,000 reserve fund balance for unexpected capital improvement projects necessary for park development. If a drawdown to the reserve occurs, the subsequent year’s budget will be structured to return the reserve balance to \$500,000.

Road Exaction Fund –

The Village Board adopted policy for the Road Exaction Fund is to maintain a \$1,000,000 reserve fund balance for unexpected capital improvement projects. If a drawdown to the reserve occurs, the subsequent year’s budget will be structured to return the reserve balance to \$1,000,000.

Capital Improvement Fund –

The Village Board adopted policy for the Capital Improvement Fund is to maintain a \$1,000,000 reserve fund balance for unexpected capital improvement projects. If a drawdown to the reserve occurs, the subsequent year’s budget will be structured to return the reserve balance to \$1,000,000.

While not all of the Village’s funds are listed above, the Village will continue to establish reserve policies for each of its funds.

CAPITAL ASSETS POLICIES

The Village’s capital assets policies are meant to ensure compliance with various accounting and financial reporting standards including generally accepted accounting principles (GAAP), Governmental Accounting, Auditing and Financial Reporting (GAAFR) and the Governmental Accounting Standards Board (GASB), as well as to meet any applicable state or federal regulatory and reporting requirements related to property. In addition, these policies are meant to reflect the requirements set forth in Statement No. 34 of the Governmental Accounting Standard Board, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. The Village’s fixed asset policies are as follows:

- Capital assets shall include land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible and intangible assets that are used in operations and have initial useful lives extending beyond a single reporting period.
- Infrastructure assets, including roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems, are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets.
- For financial reporting purposes, an item must be at or above the capitalization threshold of \$10,000 per unit to be considered a capital asset. This capitalization threshold includes improvements to buildings and infrastructure; however, repairs and most renovations will be expensed within the reporting period.
- The Finance Director will ensure that accounting for capital assets is being exercised by establishing a capital asset inventory, both initially and periodically in subsequent years. The Finance Director will further ensure that the capital assets report is updated annually to reflect additions, retirements and transfers and to reflect the new annual capital assets balance, as well as annual and accumulated depreciation, for financial reporting purposes.
- Day to day ownership and control of items below the capitalization threshold is the express responsibility of the operating department utilizing the asset.
- Capital assets below the capitalization threshold of \$10,000 on a unit basis but warranting control shall be inventoried at the department level and an appropriate list will be maintained. Data elements are to include asset description, location, make, model, serial number, and other



information that assists control or is deemed relevant. Further, assets below the capitalization threshold but considered *sensitive* may include, for example, weapons and radios within the Police Department, computers and printers within the MIS Division, and chain saws and small power tools within the Public Works Department. These minor but sensitive items shall be inventoried and controlled at the department level.

- For maintenance of the capital assets accounting report, the operating departments have the responsibility to report additions, retirements, and transfers in detail to the Finance Department. Detail includes such data elements as asset description, location, make, model, serial number, date of acquisition, cost, and other information deemed relevant. It is expected that this reporting will be in a timely manner, as the capital assets record must be updated annually.
- The Finance Director shall determine appropriate means, level of detailed data elements, and the system to be utilized, to effectively track the Village's capital assets. Finally, the Finance Director has the right to request copies of the inventory of controllable items and is reserved to periodically review the information and adherence to the policy.

REVENUE AND EXPENDITURE POLICIES

Revenue –

The Village strives to maintain a diversified and stable revenue base to reduce the impacts of fluctuations of any one revenue source. The Village's revenue mix combines elastic and inelastic revenue sources to minimize the effects of an economic downturn.

The Village also incorporates the following principles related to revenues as it furthers its financial planning and fulfills its fiscal responsibilities:

- Through economic development, the Village will strive to strengthen its revenue base.
- Through the annual budget process, the Village will project each major revenue source for the next two fiscal years, at a minimum, and additional years if it appears that a reasonable estimate can be made.
- The Village will maintain a revenue monitoring system to assist in trend analysis and revenue forecasting.
- The Village follows a "cost of service" approach for some of its user fees, rates and customer charges, whereas charges are sufficient to cover appropriate costs. These fees will be evaluated periodically.
- The Village will set fees and user charges for its Water & Sewer Fund and Commuter Parking Fund at a level that fully supports the total direct and indirect cost of the services provided.

Expenditures –

- The Village will consistently budget the minimum level of expenditures necessary to provide for the public well-being and safety of the residents and businesses of the community.
- Reserve balances will only be used to fund emergency or unanticipated spending; should this use of reserve balance occur, the subsequent year's annual budget will be structured to replenish this drawdown of reserves.
- Through the annual budget process, the Village will forecast major expenditures for the next two fiscal years, at a minimum, and additional years if it appears that a reasonable estimate can be made.
- The Village will not use one-time revenues to fund operating expenditures.



BUDGETING, ACCOUNTING, AUDITING AND REPORTING POLICIES

The Village will strive to maintain a high level of financial professionalism through the following:

- The Village's accounting records for general government operations are maintained on the modified accrual basis of accounting, with revenues recorded when measurable and available and expenditures recorded when the services of goods are received and liabilities incurred. Accounting records for the Village's enterprise and pension funds are maintained on an accrual basis of accounting with revenues recorded when earned and expenses recorded when the liabilities are incurred. Internal controls are designed and implemented to provide reasonable but not absolute assurance that assets are safe guarded and financial records reliable.
- The Village will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).
- The Village's accounting system will maintain records on a basis consistent with accepted standards for local government accounting (according to GASB).
- The Village's reporting system will provide monthly information on the total cost of services by type of expenditure and by fund.
- An independent firm of certified public accountants will perform an annual financial and compliance audit of the Village's financial statements according to Generally Accepted Auditing Standards (GAAS) and will publicly issue an opinion which will be incorporated in the Village's Comprehensive Annual Financial Report (CAFR).
- The Village will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting Award and the GFOA Distinguished Budget Award.
- The Village will promote full disclosure in its CAFR and its bond presentations.
- The Village will comply with all financial reporting requirements, including all annual reports to be filed with the State of Illinois and all annual debt disclosures filed with respective agencies.

CAPITAL BUDGET POLICIES

The following policies will allow the Village to provide its residents with optimal public infrastructure and services:

- The Village will develop a multi-year plan for enterprise fund capital improvements as well as general infrastructure improvements updated annually through the budget process and will attempt to budget all capital improvements in accordance with the plan. The Village will utilize its existing revenue sources to fund these capital improvements. Long-term debt borrowing for specific projects will be considered only if existing revenue sources are not available.
- The Village will maintain its physical assets at a level adequate to protect its investment in capital and to minimize future maintenance and replacement costs.
- Capital investment objectives will be prioritized by the Village Board as part of the annual budget process.



CASH MANAGEMENT & INVESTMENT POLICIES

As required by State statute, an investment policy has been formally adopted by the Village Board. The investment policy provides guidelines for the prudent investment of Village funds and outlines the policies for maximizing the efficiency of the Village's cash management practices.

It is the policy of the Village of Orland Park to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

DEBT POLICIES

The Village of Orland Park is a home rule municipality. All municipalities in the State of Illinois with a population greater than 25,000 are automatically granted home rule status unless this designation is removed by the voters through a referendum. Municipalities with a population under 25,000 may achieve home rule status if approved by the voters through a referendum.

Debt restrictions in the State of Illinois differ for home rule municipalities and non-home rule municipalities. Currently, there are no substantive legal restrictions or limits imposed by the State of Illinois on the amount of debt that a home rule municipality can incur. However, non-home-rule municipalities are limited in the amount of debt they can incur to 8.625% of the community's equalized assessed valuation. Home rule municipalities are also not required to submit a referenda question to voters regarding the issuance of debt whereas non-home-rule municipalities under most circumstances may not issue debt unless a referendum has been approved by the voters authorizing the issuance of said debt.

Although the Village is not restricted to the amount of debt that it may incur, policy dictates that the Village's outstanding debt will at no time exceed the 8.625% limit placed on non-home rule municipalities. The Village's equalized assessed valuation for the 2015 calendar year was \$1,952,036,822. Using the current debt limit restriction for non-home-rule municipalities, 8.625% of the Village's EAV would yield a maximum debt limit amount of \$168,363,176. As of January 1, 2017, the Village had \$109,366,872 in outstanding debt which would be applicable to the limit if such a limit were imposed upon all municipalities in the State, including home rule municipalities.

The Village will confine long-term borrowing to significant capital improvements and moral obligations only if current revenue sources are not available. The Village will follow a policy of full disclosure on every financial report and bond prospectus. General obligation debt will not be used for enterprise activities without designating an alternative revenue source.

The Village will make every effort to maintain strong communication with bond rating agencies with regard to its financial condition.



Fund Balance Analysis

	Projected Total Fund Balance 12/31/2016	Budgeted Revenues FY2017	Budgeted Expenditures FY2017
General Operation Funds			
General Fund	\$ 30,656,710	\$ 46,993,083	\$ 51,891,289
Special Revenue Funds			
Motor Fuel Tax	763,209	1,482,684	1,480,591
Park Development	954,521	615,420	300,000
Seizure and Forfeiture	467,297	44,900	-
Home Rule Sales Tax	38,235,099	10,272,802	6,597,353
Recreation and Parks	-	13,729,848	13,729,848
Main St. Triangle TIF	8,262,645	3,786,376	2,470,691
Enterprise Funds			
Water and Sewer	11,939,047	28,840,571	35,993,786
Commuter Parking	89,512	334,039	420,937
Construction Funds			
Road Exaction	274,503	657,672	432,175
Capital Improvement	400,000	9,642,281	9,332,353
Internal Service Fund			
Insurance	2,961,871	8,210,613	8,442,681
Component Units			
Civic Center	-	259,261	259,261
History Museum	50	38,275	38,275
Open Lands Acquisition	346,836	2,348,384	2,221,919
Debt Service Funds			
2006 G.O. Bond	20,196	117	-
2007 G.O. Bond	(9,989,207)	-	-
2009 G.O. Bond Refunding	131,457	799,725	799,875
2010 G.O. Bond Refunding	304,687	2,488,743	2,489,193
2011 G.O. Bond Refunding	211,376	1,424,025	1,424,500
2012 G.O. Bond A Refunding	19,124	890,600	891,075
2012 G.O. Bond B & C Refunding	(2,875,172)	-	1,053,088
2012 G.O. Bond D Refunding	202,124	931,200	931,695
2013 G.O. Bond C Refunding	(1,180,268)	39	295,006
2013 G.O. Bond A&B Refunding	(2,768,780)	78	1,067,288
2015 G.O. Bond	(1,900,672)	-	986,075
Bond Fund	5,362	-	-
Police Pension Fund	73,999,212	5,726,711	3,870,164
TOTAL ALL FUNDS	\$ 151,530,739	\$ 139,517,447	\$ 147,419,118



Fund Balance Analysis

	Depreciation Addback FY2017	Projected Fund Balance Reserve	Projected Total Fund Balance 12/31/2017
General Operation Funds			
General Fund	\$ -	\$ 15,889,794	\$ 9,868,710
Special Revenue Funds			
Motor Fuel Tax	-	-	765,302
Park Development	-	500,000	769,941
Seizure and Forfeiture	-	-	512,197
Home Rule Sales Tax	-	41,814,198	96,350
Recreation and Parks	-	-	-
Main St. Triangle TIF	-	35,575,132	(25,996,802)
Enterprise Funds			
Water and Sewer	3,893,000	8,499,363	179,469
Commuter Parking	85,000	-	87,614
Construction Funds			
Road Exaction	-	500,000	-
Capital Improvement	-	700,000	9,928
Internal Service Fund			
Insurance	-	2,369,707	360,096
Component Units			
Civic Center	-	-	-
History Museum	-	-	50
Open Lands Acquisition	-	-	473,301
Debt Service Funds			
2006 G.O. Bond	-	-	20,313
2007 G.O. Bond	-	-	(9,989,207)
2009 G.O. Bond Refunding	-	-	131,307
2010 G.O. Bond Refunding	-	-	304,237
2011 G.O. Bond Refunding	-	-	210,901
2012 G.O. Bond A Refunding	-	-	18,649
2012 G.O. Bond B & C Refunding	-	-	(3,928,260)
2012 G.O. Bond D Refunding	-	-	201,629
2013 G.O. Bond C Refunding	-	-	(1,475,235)
2013 G.O. Bond A&B Refunding	-	-	(3,835,990)
2015 G.O. Bond	-	-	(2,886,747)
Bond Fund	-	-	5,362
Police Pension Fund			
	-	-	75,855,759
	\$ 3,978,000	\$ 105,848,194	\$ 41,758,874



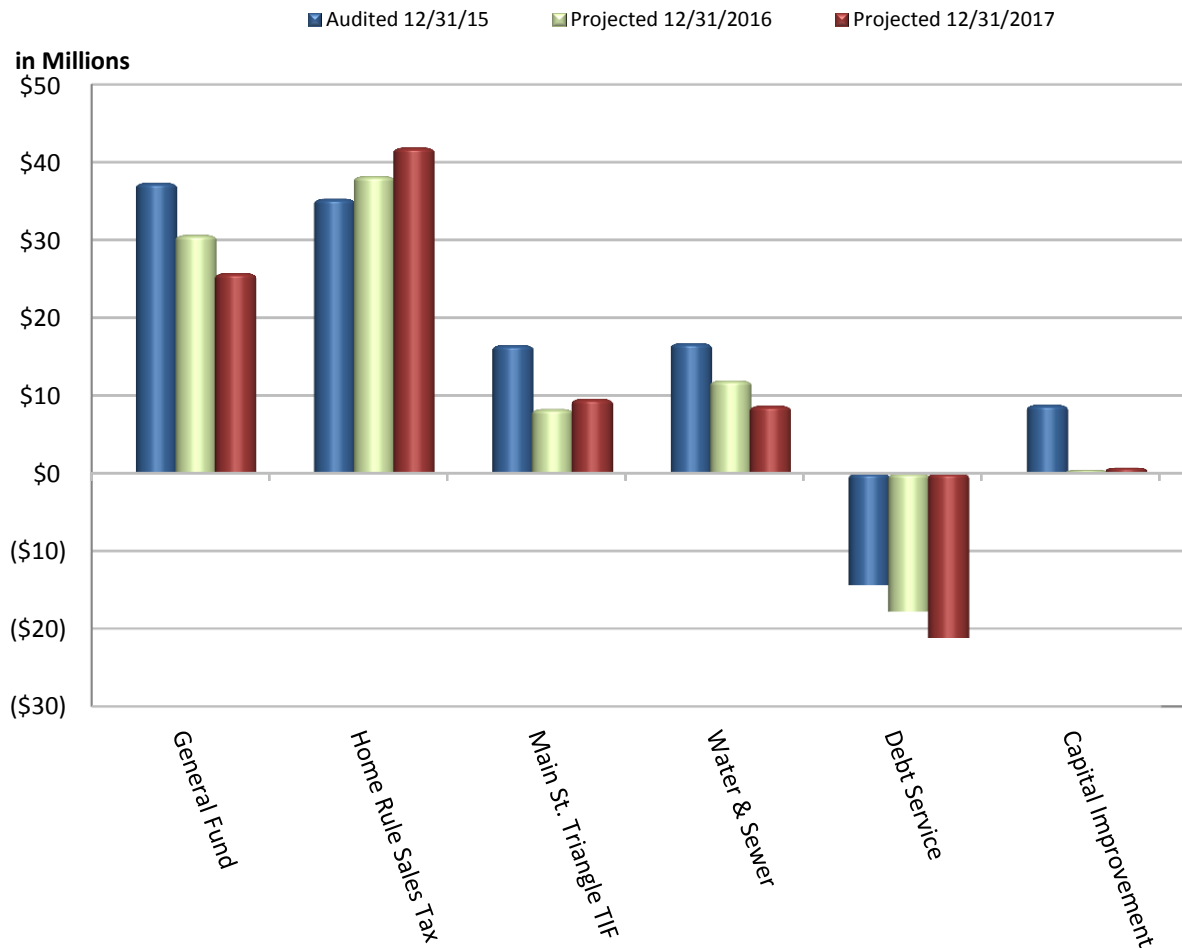
Fund Balance Summary

	Audited * 12/31/2015	Projected* 12/31/2016	Projected* 12/31/2017
General Operation Funds			
General Fund	\$ 37,368,554	\$ 30,656,710	\$ 25,758,504
Special Revenue Funds			
Motor Fuel Tax	760,473	763,209	765,302
Park Development	882,341	954,521	1,269,941
Seizure and Forfeiture	423,297	467,297	512,197
Home Rule Sales Tax	35,331,706	38,235,099	41,910,548
Recreation and Parks	11,977	-	-
Main St. Triangle TIF	16,497,569	8,262,645	9,578,330
Enterprise Funds			
Water and Sewer	16,747,925	11,939,047	8,678,832
Commuter Parking	92,520	89,512	87,614
Construction Funds			
Road Exaction	1,065,378	274,503	500,000
Capital Improvement	8,805,854	400,000	709,928
Internal Service Fund			
Insurance	3,514,913	2,961,871	2,729,803
Component Units			
Civic Center	(150)	-	-
History Museum	-	50	50
Open Lands Acquisition	327,901	346,836	473,301
Debt Service Funds			
2006 G.O. Bond	20,043	20,196	20,313
2007 G.O. Bond	(9,989,207)	(9,989,207)	(9,989,207)
2009 G.O. Bond Refunding	131,907	131,457	131,307
2010 G.O. Bond Refunding	305,136	304,687	304,237
2011 G.O. Bond Refunding	211,851	211,376	210,901
2012 G.O. Bond A Refunding	19,599	19,124	18,649
2012 G.O. Bond B & C Refunding	(1,815,334)	(2,875,172)	(3,928,261)
2012 G.O. Bond D Refunding	202,619	202,124	201,629
2013 G.O. Bond C Refunding	(908,801)	(1,180,268)	(1,475,235)
2013 G.O. Bond A&B Refunding	(1,695,158)	(2,768,780)	(3,835,990)
2015 G.O. Bond Funding	(921,197)	(1,900,672)	(2,886,747)
Bond Projects	5,362	5,362	5,362
Police Pension Fund			
Police Pension	72,474,377	73,999,212	75,855,759
TOTAL ALL FUNDS	\$ 179,871,455	\$ 151,530,739	\$ 147,607,068

* Includes Fund Balance reserves



The following graph reflects fund balances, including reserves, for each of the Village’s major funds for the fiscal years ending December 31, 2015, 2016, and 2017.



GENERAL FUND – The total FY2017 fund balance for the General Fund is projected to have an approximate decrease of \$4,898,200 when compared to FY2016. Reserves accumulated during the 2015 fiscal year were used to fund expenditures approved during the FY2017 budget process. The fund balance reserve for FY2017 is \$25,758,504, of which \$14,060,820 is the amount due from the Main Street Triangle TIF Fund. This amount will be reimbursed once incremental property taxes or other development related revenues are received by the TIF Fund. The remainder of the reserve includes \$1,428,974 for future economic loans to local businesses, \$400,000 for vehicle and equipment purchases, a contingency reserve of 5% of budgeted expenditures equaling \$2,439,114 and an excess cash reserve of 15% of budgeted expenditures, equal to \$7,317,342. It is projected at the end of FY2017 that the General Fund will exceed the Board approved minimum fund balance requirement by approximately \$112,000.

HOME RULE SALES TAX FUND – The total FY2017 fund balance for the Home Rule Sales Tax Fund is projected to increase when compared to FY2016 by approximately \$3,675,450. The increase is primarily due to an increase in the fund balance reserve due to debt service payments and capital projects related to the Main Street Triangle TIF Fund. The fund balance reserve continues to increase as the Village is committed to funding the debt service payments for the 2012 B & C, 2013 A, B & C and 2015A General Obligation Bonds, as well as capital projects within the Main Street Triangle area, with home rule sales tax revenue. Debt service payments totaling \$22,115,439 and \$17,134,085 in funds due from the Main Street



Triangle Fund are considered a reserve of fund balance. The Main Street Triangle TIF Fund will reimburse the Home Rule Sales Tax Fund once property tax increment, or other development related revenues, are received by the TIF Fund. The remainder of the reserve is related to the fund balance reserve policy which requires a reserve of 25% of annual revenues for unexpected capital projects. For FY2017, this reserve totals \$2,564,674.

MAIN ST. TRIANGLE TIF FUND – The deficit fund balance reflected in this fund will remain until incremental property taxes, or other TIF related revenues, are generated from development and are available to sufficiently cover the deficit.

WATER AND SEWER FUND – The fund balance is projected to decrease from FY2016 by approximately \$3,260,200. The Village reviews its water, sewer, and stormwater rates that are charged to customers annually, and adjusts rates to a level necessary to fund operating and capital expenditures, as well as to maintain an operation reserve and a reserve for repair and replacement of system assets. The total reserve for FY2017 is \$8,499,363.

DEBT SERVICE FUNDS – The deficit fund balance is attributable to borrowing from the Home Rule Sales Tax Fund to make principal and interest payments on the 2007, 2012B & C, 2013A & B, 2013C, and 2015A general obligation bonds. These general obligation bonds were issued for the redevelopment of the Main Street Triangle area. These funds will be recouped through future incremental property tax revenues collected in the Main Street Triangle TIF Fund.

CAPITAL IMPROVEMENT FUND – The fund balance will increase in 2017 due to the partial replenishment of a fund balance draw-down in 2016. This fund continues to be the source of funding for several major road construction projects, including the LaGrange Road corridor from 131st Street to 179th Street and 159th Street from Ravinia Avenue to Will-Cook Road. The Village is expecting to receive reimbursements from the State of Illinois for a portion of the funds expended.



Summary of Revenues, Expenditures and Changes in Fund Balance

	FY2015 Actual	FY2016 Amended Budget	FY2017 Budget
Revenues:			
Taxes	\$ 51,659,983	\$ 51,449,488	\$ 52,550,389
Licenses & Permits	3,299,351	2,200,768	3,117,896
Intergovernmental	9,812,815	6,194,918	8,851,315
Charges for Services	37,550,097	40,843,280	46,911,941
Investment Income	(5,398,378)	3,260,080	3,397,013
Fines & Forfeitures	1,292,185	1,189,000	1,114,900
Miscellaneous	3,230,894	16,344,745	4,792,391
Total Revenues	<u>101,446,947</u>	<u>121,482,279</u>	<u>120,735,845</u>
Expenditures:			
General Government	15,254,775	26,646,286	25,884,437
Public Safety	19,130,264	20,209,992	21,297,361
Planning & Development	3,096,445	3,727,053	3,601,397
Public Works	5,248,038	5,709,831	5,775,707
Culture & Recreation	10,249,898	11,996,106	13,906,288
Water & Sewerage	20,807,678	22,726,648	22,020,444
Commuter Parking	331,658	330,100	335,937
Capital Outlay	10,232,789	62,067,021	21,295,604
Debt Service:			
Principal	9,604,836	10,599,679	10,527,622
Interest & Fiscal Charges	3,429,452	2,581,632	2,466,159
Total Expenditures	<u>97,385,834</u>	<u>166,594,348</u>	<u>127,110,956</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	4,061,113	(45,112,069)	(6,375,111)
Other Financing Sources (Uses):			
Operating Transfers In	15,275,302	13,129,971	16,330,162
Operating Transfers Out	(15,275,302)	(13,558,881)	(16,330,162)
Payment to Escrow Agent	(4,657,510)	-	-
Bond Issuance Costs	(129,227)	-	-
Excess Cash Flow Proceeds	350,000	300,000	250,000
Line of Credit Proceeds	6,741,000	13,908,878	-
General Obligation Bonds Issued	4,475,000	-	2,201,440
Premium on Bond Issuance	245,975	-	-
Total Other Financing Sources (Uses)	<u>7,025,237</u>	<u>13,779,968</u>	<u>2,451,440</u>
Net Change in Fund Balance	11,086,350	(31,332,101)	(3,923,671)
Fund Balance Beginning of Period	<u>171,776,491</u>	<u>182,862,841</u>	<u>151,530,739</u>
Fund Balance End of Period	<u>\$ 182,862,841</u>	<u>\$ 151,530,739</u>	<u>\$ 147,607,068</u>



Village of Orland Park

Revenues, Expenditures and Changes in Fund Balance

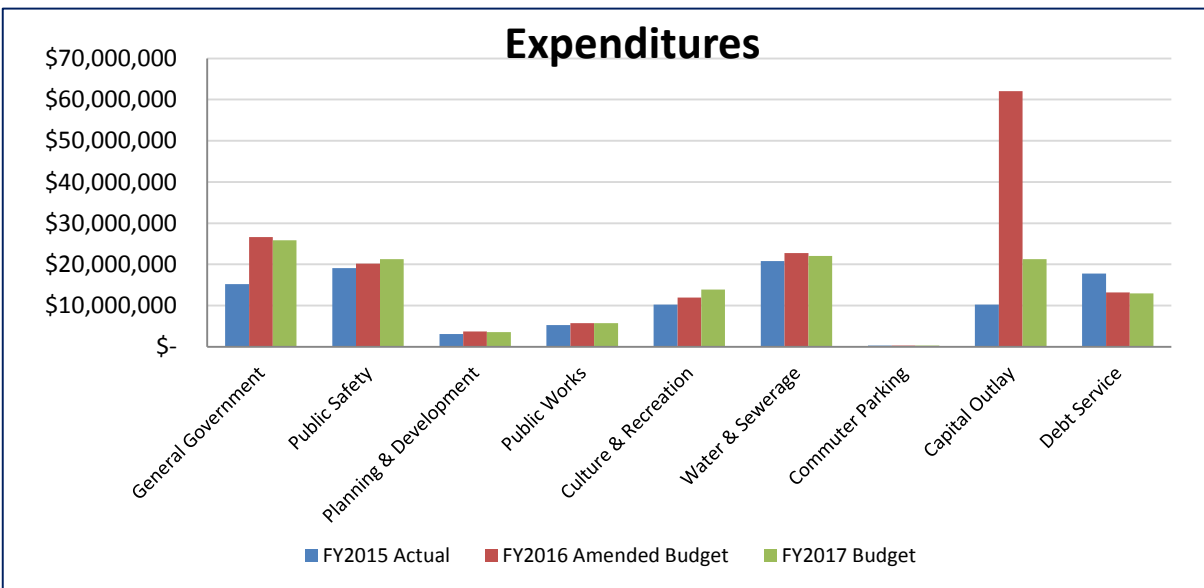
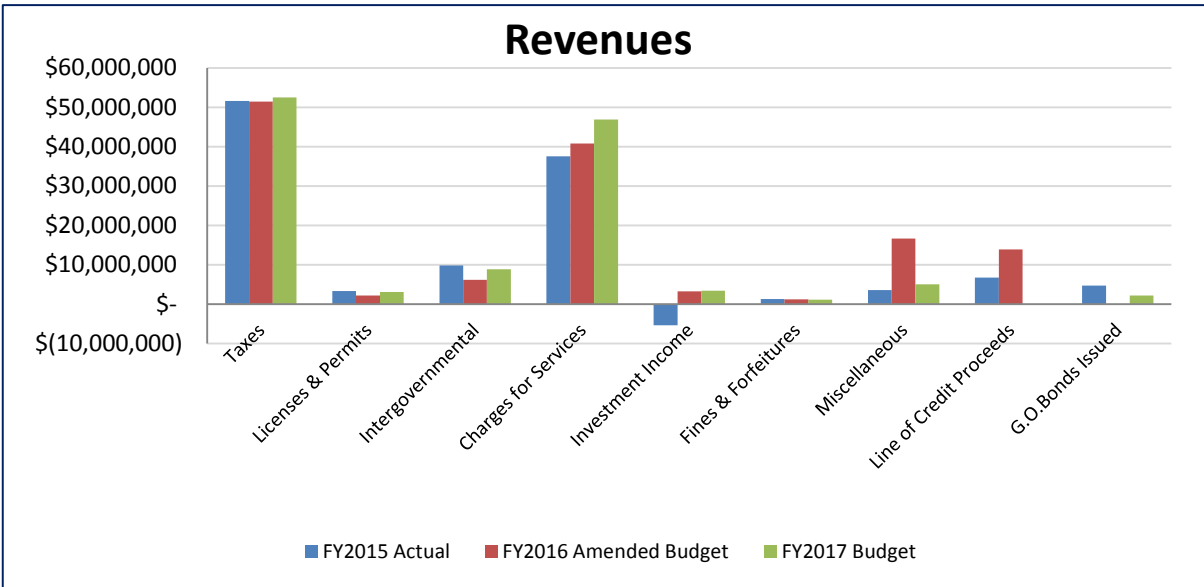
	<u>General</u>	<u>Debt Service</u>	<u>Capital Improvement</u>	<u>Main Street Triangle TIF</u>	<u>Recreation and Parks</u>
Revenues:					
Taxes	\$ 32,160,040	\$ 4,850,900	\$ -	\$ 1,158,000	\$ 964,058
Licenses & Permits	3,117,896	-	-	-	-
Intergovernmental	5,979,724	-	1,121,000	-	-
Charges for Services	2,624,520	-	-	-	6,385,085
Investment Income	85,243	234	30,079	1,628,376	-
Fines & Forfeitures	1,070,000	-	-	-	-
Miscellaneous	475,069	1,683,393	-	750,000	743,800
Total Revenues	45,512,492	6,534,527	1,151,079	3,536,376	8,092,943
Expenditures:					
General Government	12,296,541	-	-	945,000	-
Public Safety	21,297,361	-	-	-	-
Planning & Development	3,601,397	-	-	-	-
Public Works	5,775,707	-	-	-	-
Culture & Recreation	431,440	-	-	-	13,474,848
Water & Sewerage	-	-	-	-	-
Commuter Parking	-	-	-	-	-
Capital Outlay	668,800	-	9,085,000	350,000	255,000
Debt Service:					
Principal	-	8,240,000	166,200	867,957	-
Interest & Fiscal Charges	-	1,697,795	81,153	307,734	-
Total Expenditures	44,071,246	9,937,795	9,332,353	2,470,691	13,729,848
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,441,246	(3,403,268)	(8,181,274)	1,065,685	(5,636,905)
Other Financing Sources (Uses):					
Operating Transfers In	1,480,591	-	8,491,202	-	5,636,905
Operating Transfers Out	(7,820,043)	-	-	-	-
Excess Cash Flow Proceeds	-	-	-	250,000	-
General Obligation Bonds Issued	-	-	-	-	-
Total Other Financing Sources (Uses)	(6,339,452)	-	8,491,202	250,000	5,636,905
Net Change in Fund Balance	(4,898,206)	(3,403,268)	309,928	1,315,685	-
Projected Fund Balance at 1/1/2017	30,656,710	(17,819,773)	400,000	8,262,645	-
Projected Fund Balance 12/31/2017	\$ 25,758,504	\$ (21,223,041)	\$ 709,928	\$ 9,578,330	\$ -

Fiscal Year 2017

Home Rule Sales Tax	Other Governmental Funds	Enterprise	Component Units	Internal Service	Police Pension	Total FY2017 Budget
\$ 10,258,697	\$ -	\$ -	\$ -	\$ -	\$ 3,158,694	\$ 52,550,389
-	-	-	-	-	-	3,117,896
-	1,720,591	-	-	30,000	-	8,851,315
-	1,027,534	28,695,076	7,250	8,172,476	-	46,911,941
14,105	7,551	67,950	-	8,137	1,555,338	3,397,013
-	44,900	-	-	-	-	1,114,900
-	100	27,500	99,850	-	1,012,679	4,792,391
<u>10,272,802</u>	<u>2,800,676</u>	<u>28,790,526</u>	<u>107,100</u>	<u>8,210,613</u>	<u>5,726,711</u>	<u>120,735,845</u>
-	-	-	330,051	8,442,681	3,870,164	25,884,437
-	-	-	-	-	-	21,297,361
-	-	-	-	-	-	3,601,397
-	-	-	-	-	-	5,775,707
-	-	-	-	-	-	13,906,288
-	-	22,020,444	-	-	-	22,020,444
-	-	335,937	-	-	-	335,937
-	300,000	8,447,400	2,189,404	-	-	21,295,604
-	-	1,253,465	-	-	-	10,527,622
-	-	379,477	-	-	-	2,466,159
-	<u>300,000</u>	<u>32,436,723</u>	<u>2,519,455</u>	<u>8,442,681</u>	<u>3,870,164</u>	<u>127,110,956</u>
10,272,802	2,500,676	(3,646,197)	(2,412,355)	(232,068)	1,856,547	(6,375,111)
-	-	384,084	337,380	-	-	16,330,162
(6,597,353)	(1,912,766)	-	-	-	-	(16,330,162)
-	-	-	-	-	-	250,000
-	-	-	2,201,440	-	-	2,201,440
(6,597,353)	(1,912,766)	384,084	2,538,820	-	-	2,451,440
3,675,449	587,910	(3,262,113)	126,465	(232,068)	1,856,547	(3,923,671)
<u>38,235,099</u>	<u>2,459,530</u>	<u>12,028,559</u>	<u>346,886</u>	<u>2,961,871</u>	<u>73,999,212</u>	<u>151,530,739</u>
<u>\$41,910,548</u>	<u>\$ 3,047,440</u>	<u>\$8,766,446</u>	<u>\$ 473,351</u>	<u>\$2,729,803</u>	<u>\$75,855,759</u>	<u>\$147,607,068</u>



The charts below illustrate revenues and expenditures summarized by type over a three year period.





Revenue and Expenditures Comparison Summary

Fund	Budgeted Revenues	Budgeted Expenditures	Variance
General Fund	\$ 46,993,083	\$ 51,891,289	\$ (4,898,206)
Special Revenue Funds			
Motor Fuel Tax	1,482,684	1,480,591	2,093
Park Development	615,420	300,000	315,420
Seizure/Forfeiture	44,900	-	44,900
Home Rule Sales Tax	10,272,802	6,597,353	3,675,449
Main St. Triangle TIF	3,786,376	2,470,691	1,315,685
Recreation & Parks	13,729,848	13,729,848	-
Enterprise Funds			
Water & Sewer	28,840,571	35,993,786	(7,153,215)
Commuter Parking	334,039	420,937	(86,898)
Debt Service Funds			
2006 G.O. Bond	117	-	117
2009 G.O. Bond Refunding	799,725	799,875	(150)
2010 G.O. Bond Refunding	2,488,743	2,489,193	(450)
2011 G.O. Bond Refunding	1,424,025	1,424,500	(475)
2012A G.O. Bond Refunding	890,600	891,075	(475)
2012B & C G.O. Bond Refunding	-	1,053,088	(1,053,088)
2012D G.O. Bond Refunding	931,200	931,695	(495)
2013C G.O. Bond	39	295,006	(294,967)
2013A & B G.O. Bond	78	1,067,288	(1,067,210)
2015 G.O. Bond	-	986,075	(986,075)
Construction Funds			
Road Exaction	657,672	432,175	225,497
Capital Improvement	9,642,281	9,332,353	309,928
Police Pension Fund	5,726,711	3,870,164	1,856,547
Internal Service Funds			
Insurance	8,210,613	8,442,681	(232,068)
Component Units			
Civic Center	259,261	259,261	-
History Museum	38,275	38,275	-
Open Lands Acquisition	2,348,384	2,221,919	126,465
TOTAL ALL FUNDS	\$ 139,517,447	\$ 147,419,118	\$ (7,901,671)



Lines of Credit

In 2013, the Village secured a \$30 million line of credit to provide financing for the Ninety 7 Fifty Redevelopment project. As of December 31, 2016, the outstanding balance of this line of credit was \$21,707,872.

The Village established a \$20 million line of credit in 2015 to provide funding for storm water and road improvement projects. As of December 31, 2016, \$8,749,000 in proceeds have been received from this line of credit.

General Obligation Bonds

The Village of Orland Park received outstanding bond ratings during its 2016 general obligation bond issuance. Moody’s Investors Service issued the Village an Aa1 rating and Standard and Poor’s issued the Village an AA+ rating. The current population of the Village per the 2010 census is 56,767 which results in a gross G.O. debt per capita as of January 1, 2017 of \$1,390.

Summary of Current G.O. Debt Issues as of January 1, 2017

General Obligation Corporate Purpose Bonds – Series 2009

Original Issue Amount: \$7,785,000
Original Issue Date: June 3, 2009
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2001.

General Obligation Corporate Purpose Bonds – Series 2010

Original Issue Amount: \$18,925,000
Original Issue Date: February 1, 2010
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2002A and B.

General Obligation Corporate Purpose Bonds – Series 2011

Original Issue Amount: \$9,995,000
Original Issue Date: August 15, 2011
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2003.

General Obligation Corporate Purpose Bonds – Series 2012A

Original Issue Amount: \$9,005,000
Original Issue Date: August 20, 2012
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2006.

General Obligation Corporate Purpose Bonds – Series 2012B

Original Issue Amount: \$18,000,000
Original Issue Date: November 19, 2012
Description: Bonds were issued to repay draws on a revolving line of credit in relation to the ongoing mixed use development project in the Main Street Triangle area.



Outstanding Debt Summary

General Obligation Corporate Purpose Bonds – Series 2012C

Original Issue Amount: \$2,000,000
Original Issue Date: November 19, 2012
Description: Bonds were issued to repay draws on a revolving line of credit in relation to the ongoing mixed use development project in the Main Street Triangle area.

General Obligation Corporate Purpose Bonds – Series 2012D

Original Issue Amount: \$5,220,000
Original Issue Date: November 19, 2012
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2004.

General Obligation Corporate Purpose Bonds – Series 2013A

Original Issue Amount: \$18,000,000
Original Issue Date: April 29, 2013
Description: Bonds were issued to repay draws on a revolving line of credit in relation to the ongoing mixed use development project in the Main Street Triangle area.

General Obligation Corporate Purpose Bonds – Series 2013B

Original Issue Amount: \$2,000,000
Original Issue Date: April 29, 2013
Description: Bonds were issued to repay draws on a revolving line of credit in relation to the ongoing mixed use development project in the Main Street Triangle area.

General Obligation Corporate Purpose Bonds – Series 2013C

Original Issue Amount: \$9,430,000
Original Issue Date: April 29, 2013
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2007.

General Obligation Corporate Purpose Bonds – Series 2015A

Original Issue Amount: \$4,475,000
Original Issue Date: August 17, 2015
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2007.

General Obligation Corporate Purpose Bonds – Series 2016A

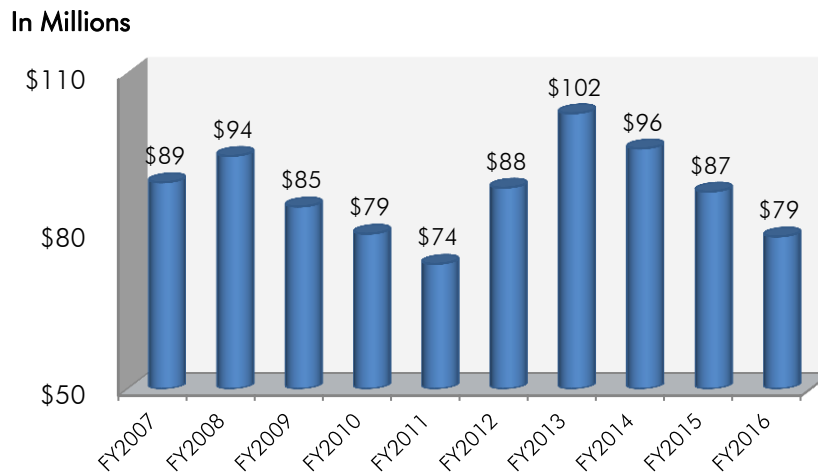
Original Issue Amount: \$6,535,000
Original Issue Date: April 18, 2016
Description: Bonds were issued to partially refund the Village’s outstanding General Obligation Bonds, Series 2008.



General obligation bonds are direct obligations that pledge the full faith and credit of the Village. General obligations bonds currently outstanding are as follows:

Issue	Outstanding at December 31, 2015	Issuances	Retirements	Outstanding at January 1, 2017
Series 2008	6,835,000	-	6,835,000	-
Series 2009	4,240,000	-	650,000	3,590,000
Series 2010	8,735,000	-	2,175,000	6,560,000
Series 2011	5,420,000	-	1,315,000	4,105,000
Series 2012A	8,010,000	-	730,000	7,280,000
Series 2012B	18,000,000	-	-	18,000,000
Series 2012C	1,350,000	-	675,000	675,000
Series 2012D	2,685,000	-	875,000	1,810,000
Series 2013A	18,000,000	-	-	18,000,000
Series 2013B	1,350,000	-	675,000	675,000
Series 2013C	9,040,000	-	75,000	8,965,000
Series 2015A	3,600,000	-	835,000	2,765,000
Series 2016A	-	6,535,000	50,000	6,485,000
TOTAL	\$87,265,000	\$6,535,000	\$14,890,000	\$78,910,000

Village of Orland Park Ten Year History of Outstanding G.O. Debt

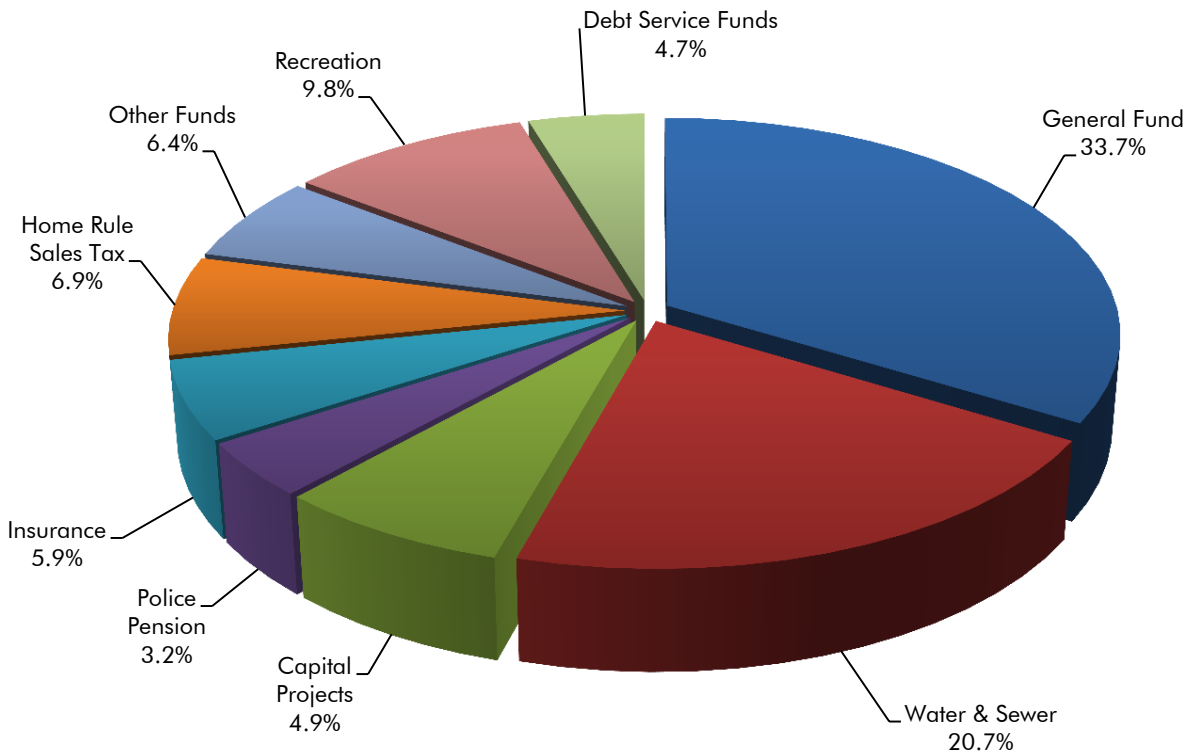


Revenue Summaries

**Budget
Fiscal Year 2017**



Total Revenues \$139,517,447





Revenue Summary by Fund

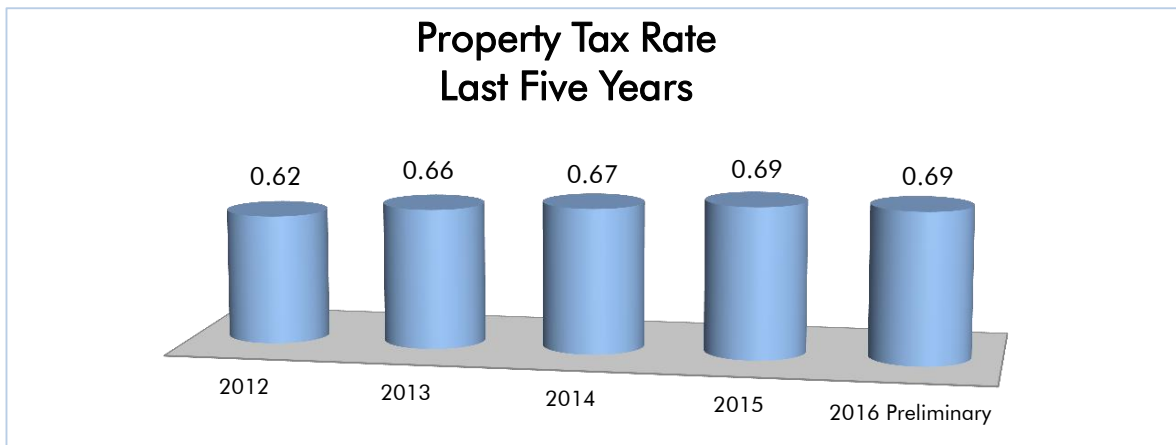
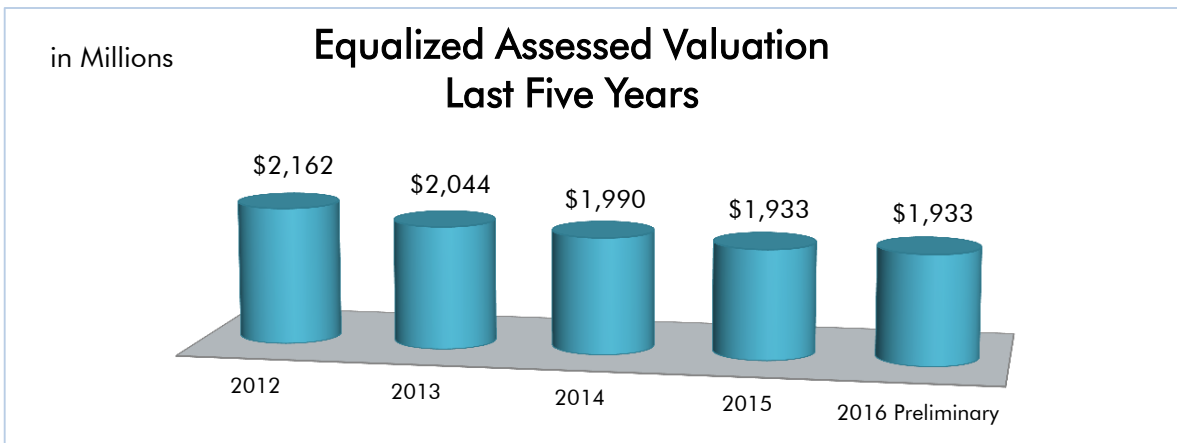
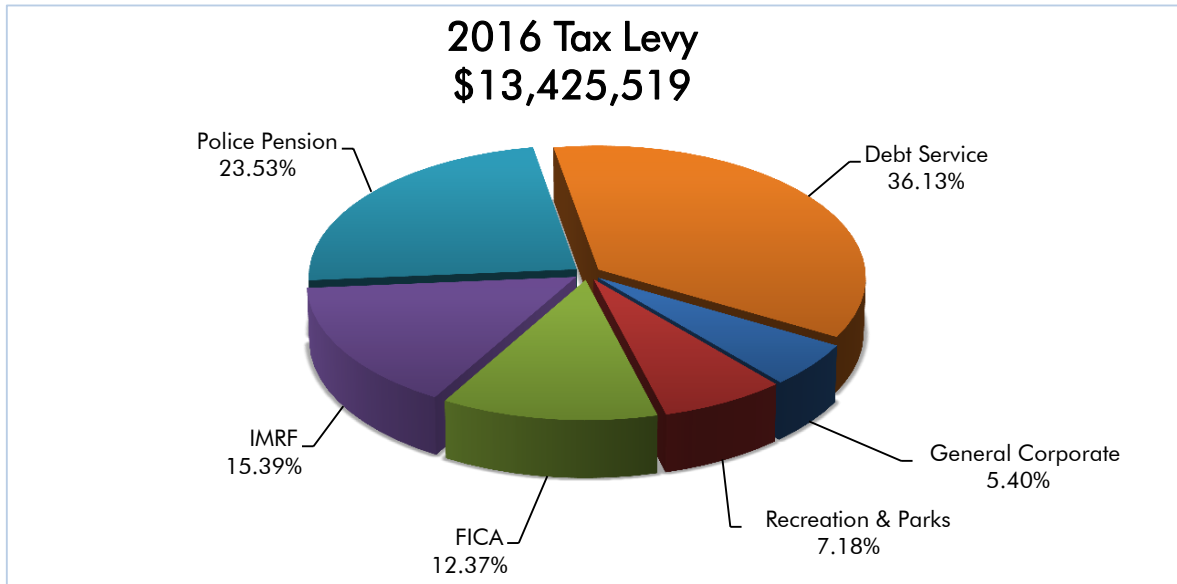
	FY2015 Actual	FY2016 * Amended Budget	FY2017** Board Approved	% Change FY2017 - FY2016
REVENUES				
General Fund	\$ 48,847,439	\$ 44,865,620	\$46,993,083	4.74%
Motor Fuel Tax Fund	1,441,307	1,337,640	1,482,684	10.84%
Park Fund	239,946	330,700	615,420	86.10%
Seizure and Forfeiture Fund	79,666	54,000	44,900	-16.85%
Home Rule Sales Tax Fund	10,477,800	10,179,510	10,272,802	0.92%
Main Street Triangle Fund	2,335,767	14,607,714	3,786,376	-74.08%
Recreation and Parks	9,912,326	10,301,063	13,729,848	33.29%
Water and Sewer Fund	24,915,317	34,354,994	28,840,571	-16.05%
Commuter Parking Fund	341,431	334,032	334,039	0.00%
2003 G.O. Bond Refunding Fund	66	-	-	0.00%
2004 G.O. Bond Refunding Fund	44	-	-	0.00%
2006 G.O. Bond Fund	2,682	107	117	9.35%
2009 G.O. Bond Refunding Fund	711,759	800,550	799,725	-0.10%
2010A G.O. Bond Refunding Fund	2,450,897	2,459,339	2,488,743	1.20%
2011 G.O. Bond Refunding Fund	1,246,789	1,430,325	1,424,025	-0.44%
2012A G.O. Bond Refunding Fund	897,576	890,200	890,600	0.04%
2012D G.O. Bond Refunding Fund	639,791	928,700	931,200	0.27%
2013A&B G.O. Bond Refunding Fund	14	-	78	0.00%
2013C G.O. Bond Refunding Fund	7	-	39	0.00%
Bond Projects	4,720,975	-	-	0.00%
Road Exaction Fund	407,633	468,590	657,672	40.35%
Capital Improvement Fund	15,237,828	12,119,312	9,642,281	-20.44%
Police Pension Fund	(4,524,016)	5,095,053	5,726,711	12.40%
Insurance Fund	7,822,742	7,905,277	8,210,613	3.86%
Civic Center Fund	268,692	271,630	259,261	-4.55%
History Museum	-	41,087	38,275	-6.84%
Open Lands Acquisition Fund	59,747	45,685	2,348,384	5040.38%
TOTAL REVENUES	\$128,534,223	\$148,821,128	\$139,517,447	-6.25%

*FY 2016 budgeted revenue for the Main Street Triangle Fund includes a one-time revenue source related to the construction of a parking structure in the Main Street Triangle area.

**FY 2017 budgeted revenue for the Open Lands Acquisition Fund includes a one-time revenue source related to the development of a nature center.



DESCRIPTION	Preliminary 2016	Final 2015	Final 2014
Equalized Assessed Valuation - Cook	\$ 1,932,675,234	\$ 1,932,675,234	\$ 1,990,006,948
% Change		-2.89%	-2.60%
Tax Rates:			
General Corporate	0.0375	0.0650	0.1143
Recreation & Parks	0.0499	0.0525	0.0510
FICA	0.0859	0.0814	0.0761
IMRF	0.1069	0.1031	0.0974
Police Pension	0.1634	0.1410	0.1215
Debt Service	0.2510	0.2516	0.2143
TOTAL VILLAGE RATE	0.6947	0.6947	0.6746
Library	0.2662	0.2610	0.2485
2010B G.O. Refunding Library (421)	0.0871	0.0852	0.0821
TOTAL LIBRARY RATE	0.3533	0.3461	0.3305
TOTAL RATE - VILLAGE & LIBRARY	1.0479	1.0408	1.0052
Tax Extensions:			
General Corporate	724,697	1,255,610	2,274,483
Recreation & Parks	964,058	1,014,435	1,014,634
FICA	1,661,132	1,574,159	1,514,515
IMRF	2,066,038	1,992,276	1,939,123
Police Pension	3,158,694	2,725,964	2,417,988
Debt Service	4,850,900	4,863,075	4,264,775
TOTAL VILLAGE LEVY	\$ 13,425,519	\$ 13,425,519	\$ 13,425,519
Library	5,144,234	5,043,367	4,944,477
2010B G.O. Refunding Library (421)	1,683,393	1,645,693	1,633,093
TOTAL LIBRARY LEVY	\$ 6,827,627	\$ 6,689,060	\$ 6,577,570
TOTAL LEVY - VILLAGE & LIBRARY	\$ 20,253,145	\$ 20,114,578	\$ 20,003,088

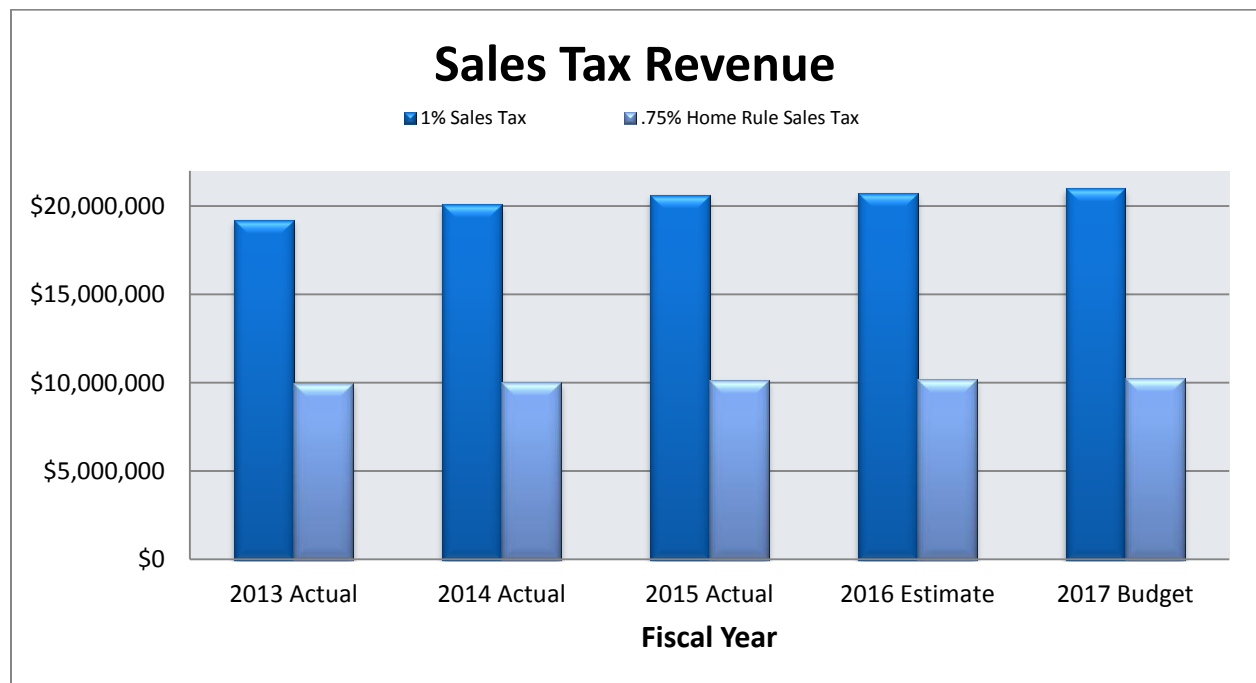




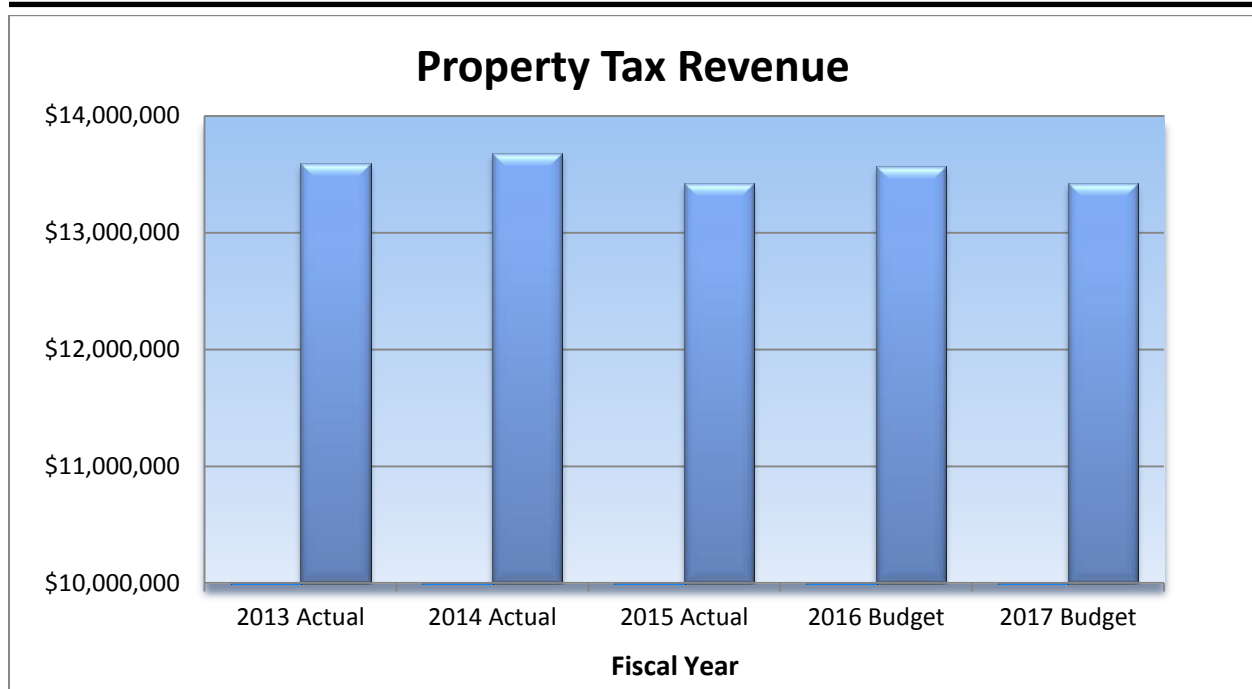
The following is a summary of major revenue sources, trends and assumptions for fiscal year 2016.

SALES TAXES – The Village receives two types of sales tax – one from the state and the other from a sales tax imposed through the Village’s home rule status. The state tax rate is 1% and the local home rule sales tax rate is .75%. Sales tax collections for fiscal year 2016 were estimated to increase by 0.84% compared to fiscal year 2015 and projected to be 1.31% greater than the original budgeted amount. Sales tax estimates for fiscal year 2017 were based on a 1.00% increase over the fiscal year 2016 estimate. The percentage increase was determined by evaluating current trends in sales tax and consulting various indices and available information.

On January 1, 2016, the total sales tax rate in Orland Park increased to 9.75%, as Cook County increased its home rule tax rate by 1%. The effect of this change on sales tax revenue within the Village is still unknown but since the Village is on a county border, consumers can cross the border line and make purchases at a significantly lower tax rate.

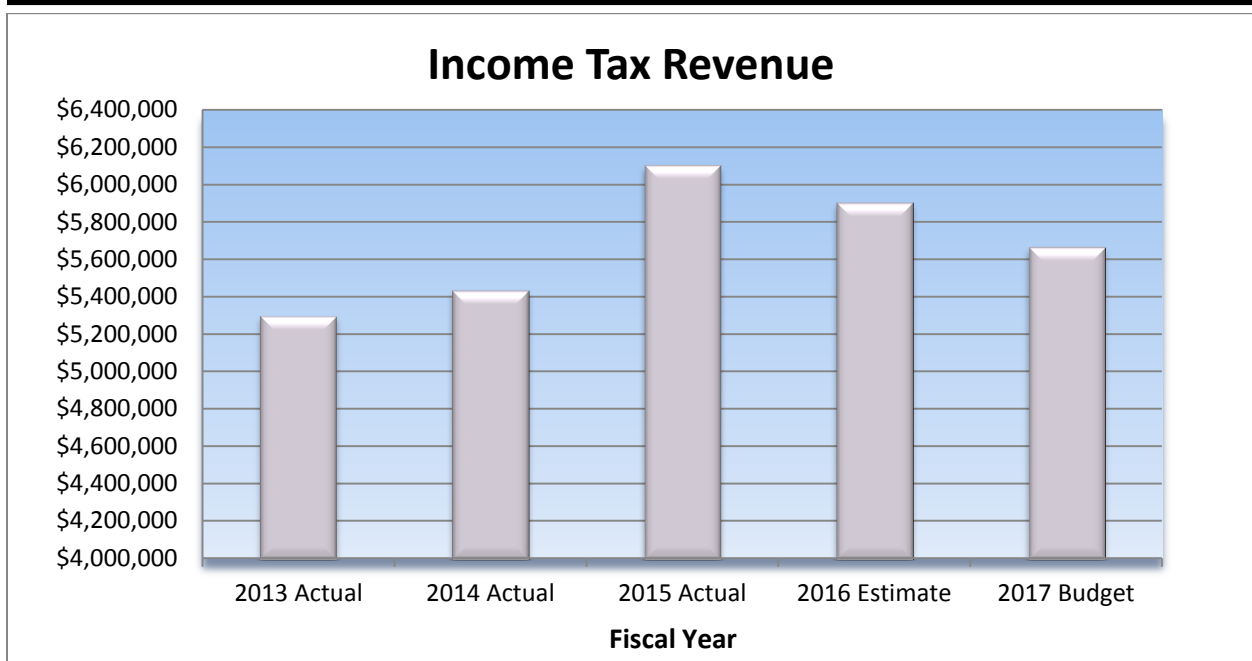


PROPERTY TAXES – The Village levies property taxes for the purposes of general corporate, recreation, IMRF, FICA and police pension, as well as to fund a portion of debt service payments due on the Village’s outstanding general obligation debt. Although the Village has kept its levy flat for the last six tax years, actual collections vary from year to year based on when taxes are remitted to the county, as well as when the county distributes the collected taxes to the taxing agencies. The following chart and table represent the total property tax levy collections, as well as collections by category for 2013 through 2017. The 2016 levy, collected in 2017, is equal to the 2013, 2014, and 2015 levy based upon a Board policy decision.



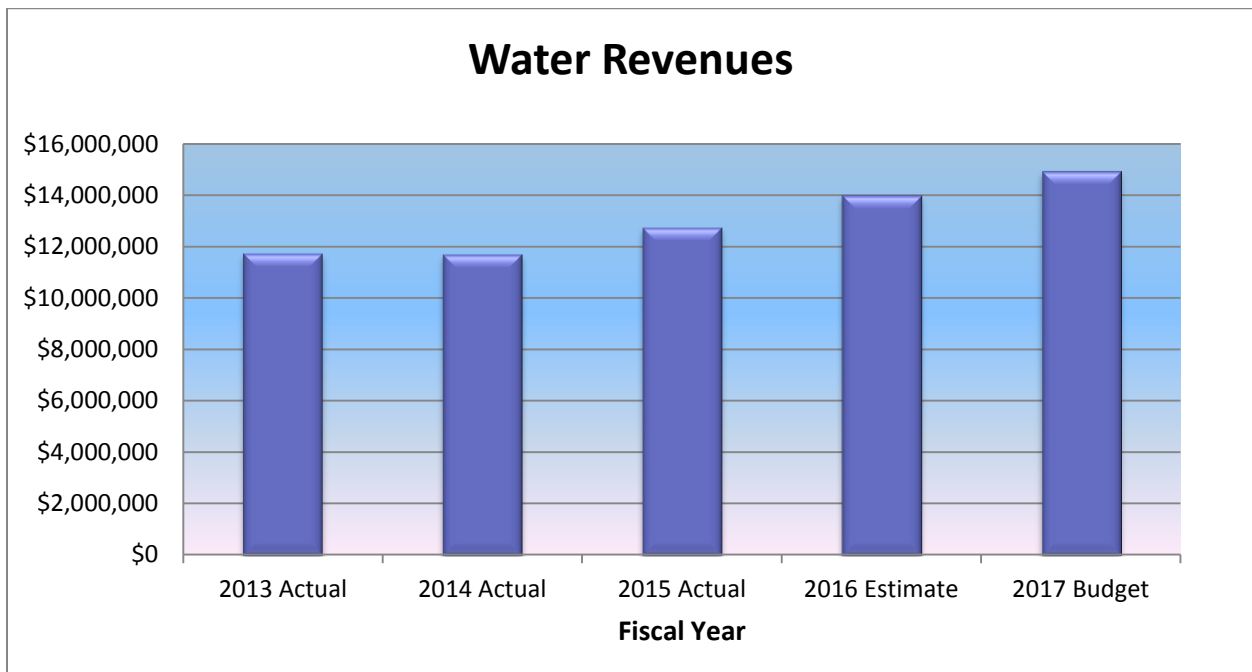
	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Estimate	FY2017 Budget
General Corporate	\$2,679,160	\$2,484,752	\$2,258,732	\$1,257,167	\$724,697
Recreation	1,072,897	1,071,288	1,007,454	1,016,111	964,058
IMRF	1,931,620	2,007,744	1,925,237	1,995,468	2,066,038
FICA	1,430,078	1,485,052	1,503,320	1,576,052	1,661,132
Police Pension	2,115,062	2,230,451	2,412,752	2,756,082	3,158,694
Debt Service	4,366,651	4,400,248	4,316,024	4,964,890	4,850,900
TOTAL	\$13,595,468	\$13,679,535	\$13,423,519	\$13,565,770	\$13,425,519

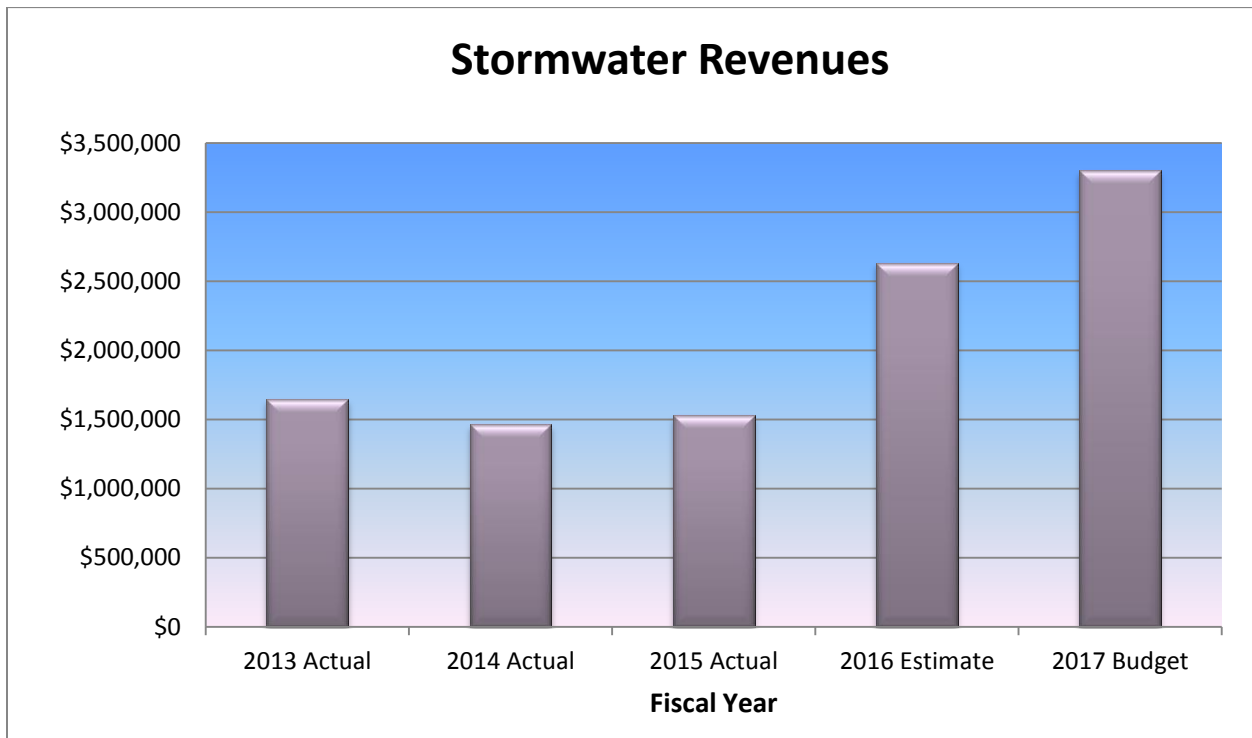
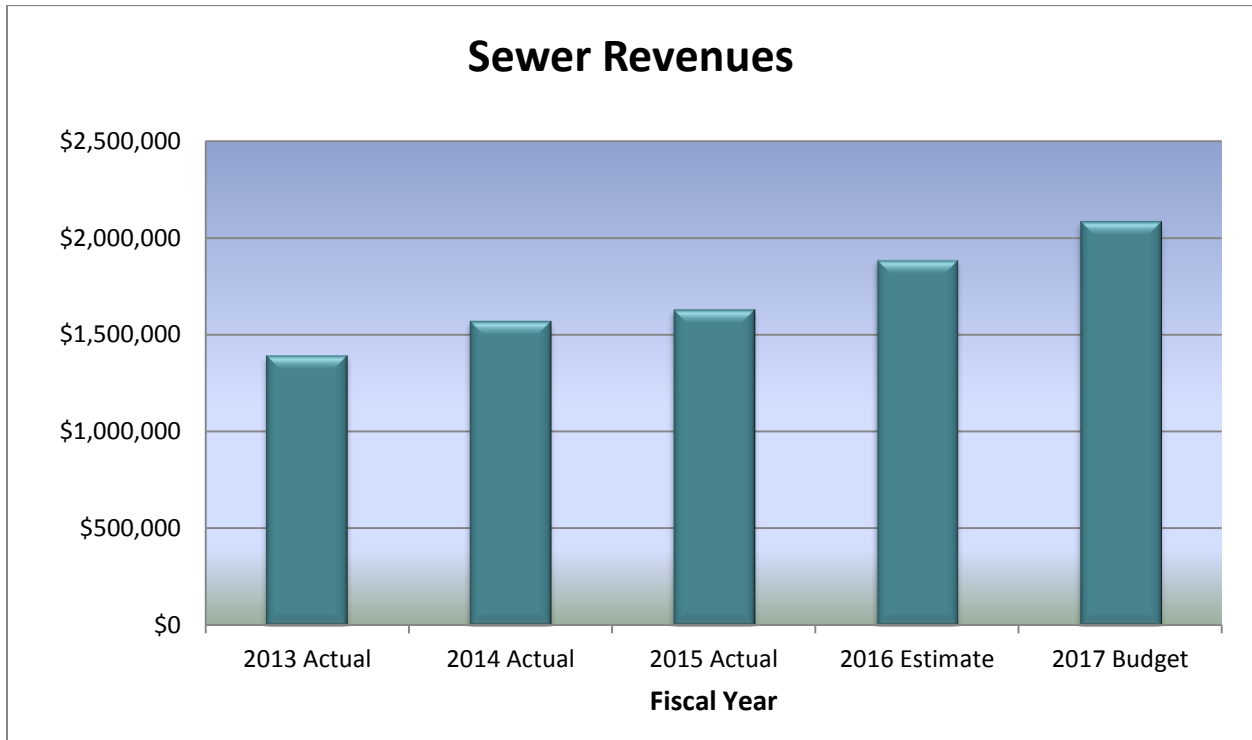
INCOME TAX – Income tax is state shared revenue that is distributed on a per capita basis and is based on the average income statewide. The results of the 2010 census indicated that the Village’s population decreased from 59,339, determined during the 2008 special census, to 56,767. The income tax calculation for fiscal year 2016 and 2017 is based on the results from the 2010 census. The fiscal year 2016 estimate is based on \$103.93 per capita and the fiscal year 2017 budget is based on \$99.76 per capita. In 2015, income tax revenue increased based on a per capita rate of \$107.47. The per capita amounts utilized are published by the Illinois Municipal League.



WATER, SEWER, STORM WATER REVENUE – A comprehensive water, sewer, and storm rate study was completed early in FY2016. As part of this study, water, sewer and storm sewer rates were recommended for the next five fiscal years. Budgeted revenues, based on the recommended rates, are sufficient to cover the budgeted operating and capital service needs in FY2017.

The Village projected a total of 94 new residential water/sewer/storm water customers coming online to the water system during fiscal year 2016 and 103 new residential customers coming online during fiscal year 2017.





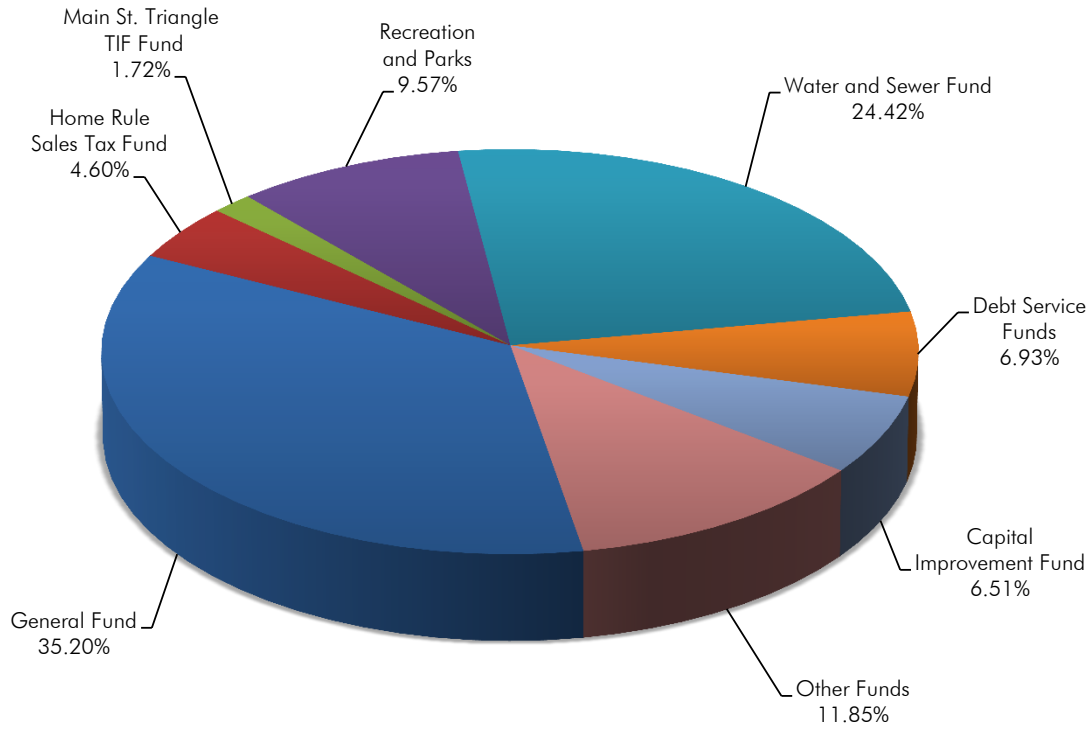
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Expenditure Summaries

**Budget
Fiscal Year 2017**



Total Expenditures \$147,419,118





	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Board Approved	% Change FY 2017 - FY 2016
EXPENDITURES				
General Fund	\$ 46,738,126	\$ 52,114,204	\$ 51,891,289	-0.43%
Motor Fuel Tax Fund	2,366,428	1,332,522	1,480,591	11.11%
Park Fund	36,499	123,000	300,000	143.90%
Seizure and Forfeiture Fund	80,367	-	-	0.00%
Home Rule Sales Tax Fund	6,060,478	3,631,275	6,597,353	81.68%
Main St. Triangle TIF Fund	2,978,469	21,986,052	2,470,691	-88.76%
Recreation and Parks	9,904,856	11,069,441	13,729,848	24.03%
Water and Sewer Fund	25,247,694	44,085,008	35,993,786	-18.35%
Commuter Parking Fund	396,691	415,100	420,937	1.41%
2006 G.O. Bond Fund	212	-	-	0.00%
2007 G.O. Bond Fund	94,166	-	-	0.00%
2009 G.O. Bond Fund	805,242	801,000	799,875	-0.14%
2010 G.O. Bond Fund	2,442,309	2,459,442	2,489,193	1.21%
2011 G.O. Bond Fund	1,431,761	1,430,800	1,424,500	-0.44%
2012A G.O. Bond Fund	890,030	890,675	891,075	0.04%
2012B & C G.O. Bond Fund	1,040,038	1,059,838	1,053,088	-0.64%
2012D G.O. Bond Fund	931,501	929,195	931,695	0.27%
2013 C G.O. Bond Fund	267,906	271,506	295,006	8.66%
2013 A & B G.O. Bond Fund	1,053,575	1,073,700	1,067,288	-0.60%
2015 G.O. Bond Fund	921,197	979,475	986,075	0.67%
Road Exaction Fund	11,666	1,202,808	432,175	-64.07%
Capital Improvement Fund	9,259,720	25,786,663	9,332,353	-63.81%
Bond Projects	4,715,613	-	-	0.00%
Police Pension Fund	(3,555,388)	3,607,334	3,870,164	7.29%
Insurance Fund	6,919,905	8,065,553	8,442,681	4.68%
Civic Center Fund	253,929	308,630	259,261	-16.00%
History Museum Fund	-	41,087	38,275	-6.84%
Open Lands Acquisition Fund	81,611	528,921	2,221,919	320.09%
TOTAL EXPENDITURES	\$ 121,374,600	\$ 184,193,229	\$ 147,419,118	-19.96%

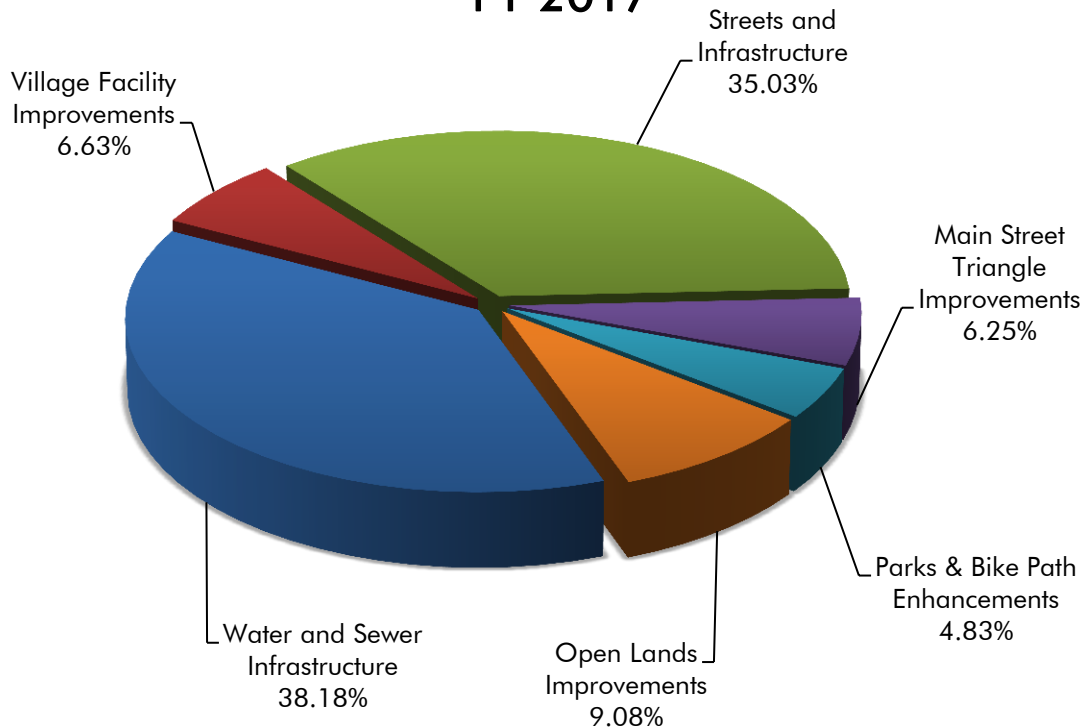
* The FY 2016 Amended Budget includes FY 2015 budget rollovers amounting to \$39,792,332.



The total fiscal year 2017 capital improvement budget for the Village of Orland Park is \$24,121,027, a 15.7% decrease from the fiscal year 2016 adopted capital budget of \$28,624,183. The decrease is primarily due to budgeting approximately \$16,795,000 less for improvements in the Main Street Triangle area. This is offset by approximate budget increases for the following improvements: Water & Sewer Infrastructure - \$5,800,000, Open Lands - \$2,200,000, Village Facilities - \$1,500,000 and Streets & Infrastructure - \$2,307,000. The capital improvement budget for fiscal year 2017 represents approximately 16.3% of the total fiscal year 2017 budget. Detailed information related to all capital projects is included on the following pages.

<u>Uses</u>	<u>FY2017 Capital Expenditures</u>
Water and Sewer Infrastructure	\$ 9,208,400
Village Facility Improvements	1,600,000
Streets and Infrastructure	8,450,000
Main Street Triangle Improvements	1,508,223
Parks & Bike Path Enhancements	1,165,000
Open Lands Improvements	2,189,404
	<u>\$24,121,027</u>

Where the Money Goes (Uses) FY 2017

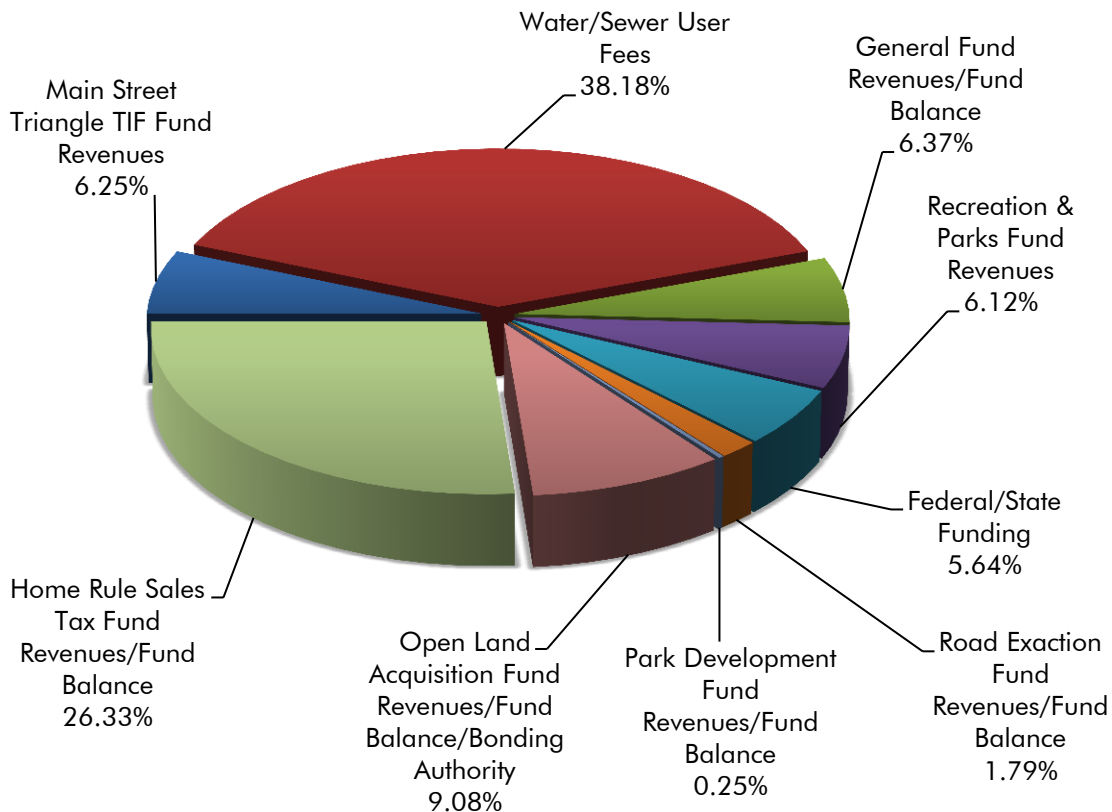




The FY2017 capital improvement budget will be funded through a combination of revenue sources, including fund revenues and reserves. A significant amount of sales taxes collected through the Village's Home Rule Sales Tax Fund are used to fund road and infrastructure capital improvement projects.

<u>Sources</u>	<u>FY2017 Capital Revenues</u>
Main Street Triangle TIF Fund Revenues	\$ 1,508,223
Water/Sewer User Fees	9,208,400
General Fund Revenues/Fund Balance	1,536,675
Recreation & Parks Fund Revenues	1,475,150
Federal/State Funding	1,361,000
Road Exaction Fund Revenues/Fund Balance	432,175
Park Development Fund Revenues/Fund Balance	60,000
Open Land Acquisition Fund Revenues/Fund Balance/Bonding Authority	2,189,404
Home Rule Sales Tax Fund Revenues/Fund Balance	6,350,000
	<u><u>\$24,121,027</u></u>

Where the Money Comes From (Sources) FY2017





ROADWAY MAINTENANCE PROGRAM

PROJECT CODE	Multiple – See Description
DEPARTMENT	PUBLIC WORKS
CATEGORY	Infrastructure - Streets
TYPE	Replace
USEFUL LIFE	15 years

Description

The Roadway Maintenance Program is an annual program that provides for the preventive maintenance and rehabilitation of Village owned roads. The basis for the Roadway Maintenance Program is the results of the Pavement Sufficiency Index Study (PSI) and recommendations from the Village’s consultant. The maintenance program includes pavement crack sealing, striping, sidewalk slab raising, pneumatic curb repairs and pavement rejuvenation. The program includes the resurfacing of some roads based on the current condition and evaluation of the road.

- CP-1015 – Paving & Resurfacing - \$2,010,000
- CP-1113 – Fernway Road Improvement - \$450,000
- CP-1124 – Asphalt Patching - \$300,000
- CP-1126 – Phase III Consulting/Engineering - \$250,000
- CP-1061 – Pavement Marking - \$125,000
- CP-1062 – Crack Filling - \$100,000
- CP-1063 – Curb Repairs - \$40,000
- CP-1119 – Pavement Rejuvenator - \$40,000
- CP-1123 – Slab Raising - \$20,000
- CP-1125 – Material Testing - \$15,000

FINANCIAL SUMMARY

FY2017 Expenditure	\$3,350,000
Funding Sources	Home Rule Sales Tax
Estimated Annual Operating Expenditures	Possible reduced expenditures for pothole patching and other maintenance in the near term.



FLOOD STUDY STORMWATER MANAGEMENT IMPROVEMENTS

PROJECT CODE	Multiple – see description
DEPARTMENT	WATER & SEWER
CATEGORY	Stormwater Infrastructure
TYPE	Replace
USEFUL LIFE	50 Years

Description

In 2004, a consultant was hired by the Village to study the existing stormwater management systems and related flooding issues. As a result of that flood study, several areas in the Village were identified as needing improvements. Since that time, many projects in the Village have been completed, including a large storm sewer project in the Maycliff area. Remaining areas in the Village to be improved include Maycliff South (Schussler Park Outlet), Fernway, Highland Avenue, Creekside North, La Reina Real, and Ashford Court. These improvements will help to relieve flooding and other stormwater issues in these areas. The projects will be designed and implemented over multiple years.

- CP-1134 – Ashford Ct – \$280,000
- CP-1133 – Creekside Dr. North – \$247,400
- CP-1069 – Fernway – \$265,000
- CP-1131 – Highland Ave – \$276,000
- CP-1132 – La Reina Real – \$1,484,000

FINANCIAL SUMMARY

FY2017 Expenditure	\$3,245,400
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



LA GRANGE ROAD AESTHETIC ENHANCEMENTS

PROJECT CODE	CP-1013
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Land Improvements
TYPE	New
USEFUL LIFE	20 years

Description

In conjunction with the LaGrange Road widening project from 131st Street to 179th Street, the Village is funding additional aesthetic enhancements that include landscaping, street furniture, trees, pavers, lighting and pedestrian pathways. In 2017, aesthetic improvements are being installed between 131st Street and 159th Street.

FINANCIAL SUMMARY

FY2017 Expenditure	\$3,000,000
Funding Sources	Home Rule Sales Tax
Estimated Annual Operating Expenditures	Additional expenditures will be incurred to maintain new medians and pathways.



WATER MAIN REPLACEMENTS

PROJECT CODE	CP-1051
DEPARTMENT	WATER & SEWER
CATEGORY	Water Infrastructure
TYPE	Replace
USEFUL LIFE	50 Years

Description

The Village is in the process of replacing the oldest and most deteriorated water mains throughout the Village. The water mains are scheduled for replacement in conjunction with the storm water improvements and the Roadway Reconstruction Program.

FINANCIAL SUMMARY

FY2017 Expenditure	\$1,900,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



NATURE CENTER IMPROVEMENTS

PROJECT CODE	N/A
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Land Improvements
TYPE	New
USEFUL LIFE	20 years

Description

This expenditure is for site improvements to the 3.3 acre Village of Orland Park Nature Center site located at 13951 Lagrange Road. Improvements include a new permeable paver driveway and parking lot, an amphitheater with seating, a demonstration patio with overhead trellis, a boardwalk with a bird observation shelter, educational areas, specialty gardens spaces, concrete and crushed stone paths, an overlook area, and installation and restoration of native landscaping.

FINANCIAL SUMMARY

FY2017 Expenditure	\$1,539,404
Funding Sources	Open Lands Fund Balance / Bonding Authority
Estimated Annual Operating Expenditures	\$10,000 first year for maintenance. Will increase in future when programs are established.



WATER MAIN REHABILITATION

PROJECT CODE	CP-1130
DEPARTMENT	WATER & SEWER
CATEGORY	Water Infrastructure
TYPE	Maintenance
USEFUL LIFE	30 years

Description

The Village has had numerous watermain breaks within the Crystal Tree subdivision. A portion of the townhome area in the north section of Crystal Tree has previously had watermain replaced. Several additional phases will be needed to rehabilitate (lining) the failing water mains.

FINANCIAL SUMMARY

FY2017 Expenditure	\$1,070,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



UNDERGROUND DETENTION CONTRIBUTION

PROJECT CODE	CP-1116
DEPARTMENT	WATER & SEWER
CATEGORY	Land & Land Improvements
TYPE	New
USEFUL LIFE	N/A

Description

Pursuant to the Orland Park Health and Fitness Center agreement, the Village will partially fund construction of a stormwater detention pond adjacent to the fitness center.

FINANCIAL SUMMARY

FY2017 Expenditure	\$750,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	Maintenance, including mowing and weeding, will be included in future operating budgets.



STELLWAGEN FARM BIKE PATH

PROJECT CODE	CP-1072
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Land Improvements
TYPE	New
USEFUL LIFE	20 years

Description

This project includes construction and construction management services related to a perimeter path at the Stellwagen Farm.

FINANCIAL SUMMARY

FY2017 Expenditure	\$650,000
Funding Sources	Open Lands Fund Balance
Estimated Annual Operating Expenditures	Bike path maintenance / \$4200 per mile * 1.27 mi = \$5,340.



ROAD IMPROVEMENTS – 151ST STREET

PROJECT CODE	CP-1081
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Infrastructure – Streets (Engineering)
TYPE	Replace
USEFUL LIFE	15 years

Description

This project involves construction engineering services in advance of the road construction, including utility coordination, pre-bid services and field verification with utility companies of the new improvements. Once the project is bid and construction contracts are awarded, service will include construction observation and documentation of the proposed improvements.

FINANCIAL SUMMARY

FY2017 Expenditure	\$625,000
Funding Sources	Federal Funding / Fund Revenues
Estimated Annual Operating Expenditures	Will estimate future operating expenditures in the construction phase.



DECTRON REPLACEMENT

PROJECT CODE	N/A
DEPARTMENT	PUBLIC WORKS – BUILDING MAINTENANCE
CATEGORY	Machinery & Equipment
TYPE	Replace
USEFUL LIFE	15 years

Description

Orland Health & Fitness Center operates an indoor heated pool. The pool requires the facility to dehumidify the air. High relative humidity levels inside recreation facilities are well-known for its destructive effect on building components and can pose serious health concerns. A dehumidification system will decrease prolonged humidity levels that encourage bacteria, viruses, fungi and other factors that reduce air quality, thereby creating a healthy and comfortable environment in the Orland Park Health & Fitness facility.

FINANCIAL SUMMARY

FY2017 Expenditure	\$591,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



MAIN STREET TRIANGLE TENANT IMPROVEMENT ALLOWANCES

PROJECT CODE	N/A
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Incentive
TYPE	New
USEFUL LIFE	N/A

Description

The Main Street Triangle is a TIF district encompassing approximately 27 acres that the Village has been developing to create a mixed-use, pedestrian-friendly downtown area in the Village. Currently the area contains a 295 unit luxury apartment complex, a 108,000 square foot ambulatory medical center and a 525 space parking facility.

In 2017, the Village will proceed with the Phase III development of the TIF district. This capital project will provide funds for a tenant build-out allowances for this next phase of development.

FINANCIAL SUMMARY

FY2017 Expenditure	\$500,000
Funding Sources	Main Street Triangle Revenues
Estimated Annual Operating Expenditures	None



BASIN BEST PRACTICE MANAGEMENT

PROJECT CODE	CP-1040
DEPARTMENT	WATER & SEWER
CATEGORY	Stormwater Infrastructure - Ponds
TYPE	Maintenance
USEFUL LIFE	50 years

Description

The Village maintains numerous storm water basins. The storm water Basin Best Practice Management Program is a multi-year project that serves to provide higher quality water to streams and rivers.

Basin Best Practice Management focuses on the improvement, enhancement and stewardship of existing high maintenance ponds maintained by the Village to reduce the operating costs in future years through the use of low maintenance native plantings and shoreline stabilization.

FINANCIAL SUMMARY

FY2017 Expenditure	\$500,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	Reduced mowing, weeding and other pond maintenance costs.



INFILTRATION & INFLOW REDUCTION IMPROVEMENTS

PROJECT CODE	CP-1117
DEPARTMENT	WATER & SEWER
CATEGORY	Sanitary Sewer Infrastructure
TYPE	Maintenance
USEFUL LIFE	N/A

Description

Inflow and infiltration (I&I) refers to the groundwater and rainwater that enters the sanitary sewer system intended for only wastewater flow. Infiltration is water that enters the sewer system through cracked or damaged pipes and manholes. Inflow is water that enters the sewer system through direct connections such as lateral clean-outs, manhole covers and illegal connections including area drains, sump pumps and roof drains. Excessive I&I significantly impacts the sanitary sewer system, resulting in overflows and back-ups.

In November, 2015, the Village contracted with an outside vendor to assist in meeting the new I&I requirements of the Metropolitan Water Reclamation District. This contractor will assist the Village in conducting studies to quantify the amount of I&I entering the Village’s waste water collection system. The Village will televise and inspect about 10% of the system in FY17. After identification of deficiencies is made, specific recommendations will determine the future steps required to minimize and eliminate any I&I.

FINANCIAL SUMMARY

FY2017 Expenditure	\$452,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



ROADWAY MEDIAN MAINTENANCE

PROJECT CODE	CP-1030
DEPARTMENT	PARKS & GROUNDS
CATEGORY	Land Improvements
TYPE	Maintenance
USEFUL LIFE	N/A

Description

Intersection and roadway improvements to State and Village roads require additional maintenance of landscaped medians, parkway/right of way landscaping, and decorative crosswalks. FY2017 requires maintenance of the LaGrange Road corridor from 131st Street to 171st Street, the 143rd & Harlem intersection, 94th Avenue from 151st Street to 159th Street and landscaped traffic circles at various locations within the village. The likely future strategy will be for this work to be contracted through competitive bidding.

FINANCIAL SUMMARY

FY2017 Expenditure	\$400,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	None



ROAD IMPROVEMENTS – 143RD STREET & JOHN HUMPHREY

PROJECT CODE	CP-1114
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Infrastructure – Streets (Engineering)
TYPE	Replace
USEFUL LIFE	15 years

Description

This project encompasses Phase II design engineering for the intersection improvements at 143rd Street and John Humphrey Drive, as well as the improvements to 143rd Street east of the intersection associated with the poor condition of the pavement.

FINANCIAL SUMMARY

FY2017 Expenditure	\$400,000
Funding Sources	Federal Funding / Fund Revenues
Estimated Annual Operating Expenditures	Will estimate future operating expenditures in the construction phase.



CONSULTING SERVICES – MAIN STREET TRIANGLE

PROJECT CODE	N/A
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Professional Services
TYPE	New
USEFUL LIFE	N/A

Description

The Main Street Triangle is a TIF district encompassing approximately 27 acres that the Village has been developing to create a mixed-use, pedestrian-friendly downtown area in the Village. Currently the area contains a 295 unit luxury apartment complex, a 108,000 square foot ambulatory medical center and a 525 space parking facility.

In 2017, the Village will proceed with the Phase III development of the TIF district. Miscellaneous consulting services will be required for the development of streets and other infrastructure in this development phase.

FINANCIAL SUMMARY

FY2017 Expenditure	\$335,000
Funding Sources	Main Street Triangle Revenues
Estimated Annual Operating Expenditures	None



MAIN STREET TRIANGLE - VOLUME CONTROL IMPROVEMENTS

PROJECT CODE	N/A
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Water Infrastructure
TYPE	New
USEFUL LIFE	N/A

Description

These are improvements to address water quality requirements per the new MWRD Watershed Management Ordinance for the area north of the new Village parking deck south of 142nd Street. Maintenance and Operation will be the responsibility of the owner/developer of the parcel.

FINANCIAL SUMMARY

FY2017 Expenditure	\$300,000
Funding Sources	Main Street Triangle Revenues
Estimated Annual Operating Expenditures	None



104TH AVENUE BIKE PATH INSTALLATION

PROJECT CODE	CP-1115
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Land Improvements
TYPE	New
USEFUL LIFE	20 years

Description

This project will fund Phase II design engineering and land acquisition costs incurred to extend an existing asphalt bike path along 104th Avenue from approximately 163rd Street to 159th Street. The extended path will connect to a path being constructed by IDOT along 159th Street as part of the roadway widening project.

FINANCIAL SUMMARY

FY2017 Expenditure	\$300,000
Funding Sources	Park Development Fund Balance / Federal Funding
Estimated Annual Operating Expenditures	Will estimate future operating expenditures in the construction phase.



PATH IMPROVEMENT – 108TH AVENUE AT JILLIAN CROSSING

PROJECT CODE	CP-1104
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Land Improvements
TYPE	New
USEFUL LIFE	20 years

Description

This project will connect the 153rd Street path with the Jillian Road path leading to the 153rd Street Metra Station and Centennial Park. It also includes high visibility cross walks at Jillian Road and pedestrian activated flashing beacons at Jillian to warn motorists of a pedestrian crossing at 108th Avenue.

FINANCIAL SUMMARY

FY2017 Expenditure	\$300,000
Funding Sources	Federal Funding / General Fund Revenues
Estimated Annual Operating Expenditures	Bike path maintenance / \$4200 per mile * 0.18 mi = \$756.



WHEELER DRIVE BRIDGE RECONSTRUCTION

PROJECT CODE	CP-1099
DEPARTMENT	WATER & SEWER
CATEGORY	Infrastructure
TYPE	Replace
USEFUL LIFE	30 Years

Description

The Wheeler Drive bridge over Tinley Creek was originally constructed in 1975 and is in need of repair. The concrete top section of this bridge has slowly deteriorated, leaving exposed reinforcement in sections, which could compromise the integrity of the structure. As a result of this deterioration, the Illinois Department of Transportation required the Village to restrict the vehicle weight on this bridge to 15 tons.

Reconstruction of the bridge decking will allow the full usage of bridge without weight restrictions.

FINANCIAL SUMMARY

FY2017 Expenditure	\$300,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



ORLAND PLAZA INSTALLMENT NOTE

PROJECT CODE	CP-1038
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Land Acquisition – Note Payment
TYPE	N/A
USEFUL LIFE	N/A

Description

According to the Settlement Agreement between the Village of Orland Park and Orland Park Building Corporation regarding the purchase of the Orland Plaza Shopping Center, the Village agreed to finance the \$4,750,000 purchase price with interest paid by the Village at 4% per year for a term of 5 years through 2016. Quarterly payments are required in the amount of \$263,223. The payment in the 1st quarter of 2017 will be the final payment.

FINANCIAL SUMMARY

FY2017 Expenditure	\$263,223
Funding Sources	Main Street Triangle Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



PLAY UNIT REPLACEMENT – VETERANS PARK

PROJECT CODE	N/A
DEPARTMENT	PARKS & GROUNDS
CATEGORY	Land Improvements
TYPE	Replace
USEFUL LIFE	20 Years

Description

The current equipment was installed at Veterans Park in 1995. The complete removal and replacement of the current playground will allow the Village to enhance the ADA accessibility to the equipment. Newer materials and fastening systems also reduce the issues of safety and a possibility of entrapment. Safety standards and requirements have changed greatly over the last couple decades and a new playground will ensure that generations to come will continue to have a high quality of life and encourage outdoor fitness. The Village uses this site as one of the summer camp locations for the Recreation department.

FINANCIAL SUMMARY

FY2017 Expenditure	\$255,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



ROAD IMPROVEMENTS – 143RD STREET

PROJECT CODE	CP-1006
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Infrastructure – Streets (Engineering)
TYPE	Replace
USEFUL LIFE	15 years

Description

This project includes Phase I engineering supplemental services for the widening of 143rd Street from Wolf Road to Southwest Highway and Phase I engineering for the design of improvements to the intersection of Southwest Highway and 143rd Street.

FINANCIAL SUMMARY

FY2017 Expenditure	\$250,000
Funding Sources	Federal Funding / General Fund Revenues
Estimated Annual Operating Expenditures	Will estimate future operating expenditures in the construction phase.



ROUNDBOUT – 147TH & RAVINIA

PROJECT CODE	CP-1029
DEPARTMENT	DEVELOPMENT SERVICES
CATEGORY	Infrastructure – Streets (Engineering)
TYPE	New
USEFUL LIFE	15 years

Description

This project involves construction engineering services in advance of the construction of the roundabout at 147th Street and Ravinia Avenue. These services include utility coordination, pre-bid services and field verification with utility companies of the new improvements. Once the project is bid and construction contracts are awarded, service will include construction observation and documentation of the proposed improvements.

FINANCIAL SUMMARY

FY2017 Expenditure	\$230,000
Funding Sources	Federal Funding / General Fund Revenues
Estimated Annual Operating Expenditures	Will estimate future operating expenditures in the construction phase.



WATER TOWER REPAINTING

PROJECT CODE	N/A
DEPARTMENT	WATER & SEWER
CATEGORY	Water Tower
TYPE	Maintenance
USEFUL LIFE	30 years

Description

The Village’s elevated water towers are very prominent to the residents and general public. The water towers are exposed to the extremes of the weather and over time become faded and chipped. In addition, corrosion may occur which would impact the structural integrity of the water tower. A program for painting of the elevated towers will extend their useful life and promote the Village with the new logo and enhanced colors developed recently as part of a branding and wayfinding initiative.

FINANCIAL SUMMARY

FY2017 Expenditure	\$200,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



VILLAGE FACILITIES – LIGHTING UPGRADES

PROJECT CODE	N/A
DEPARTMENT	PUBLIC WORKS – BUILDING MAINTENANCE
CATEGORY	Machinery & Equipment
TYPE	Replace
USEFUL LIFE	15 years

Description

The Energy Independence and Security Act of 2007 (EISA) states that the magnetic ballasts and T12 bulbs/lamps can no longer be produced and used for commercial and industrial applications. All imported and domestic production of the T12 fluorescent lights were to cease after July 14, 2012, per the mandate. Large manufacturers like Philips and Sylvania were granted two-year extensions on the deadline. The \$150,000 funding will allow the Village to begin its transition from the outdated fluorescent technology to newer, approved, lighting technologies (T8 and/or LED).

FINANCIAL SUMMARY

FY2017 Expenditure	\$150,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



FIBER OPTIC INSTALLATION

PROJECT CODE	CP-1129
DEPARTMENT	WATER & SEWER
CATEGORY	Infrastructure
TYPE	New
USEFUL LIFE	50 years

Description

The connectivity between Village water and sanitary sewer sites will be improved with installation of fiber optic lines. The fiber optic lines will improve networking capabilities, SCADA control and provide additional site security options. The installation of the fiber optic lines between differing sites will require multiple years.

FINANCIAL SUMMARY

FY2017 Expenditure	\$150,000
Funding Sources	Water & Sewer Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



VILLAGE FACILITIES PARKING LOT REPAIRS & MAINTENANCE

PROJECT CODE	CP-1078
DEPARTMENT	PUBLIC WORKS
CATEGORY	Land Improvements
TYPE	Replace
USEFUL LIFE	20 Years

Description

As of FY2017, Public Works will be responsible for the evaluation and maintenance of all Village parking lots. Depending on condition, lots may need to be sealcoated and restriped, or repaired, including patching, mill and overlay or reconstruction. Lots will be prioritized based on maintenance need and available funding.

FINANCIAL SUMMARY

FY2017 Expenditure	\$150,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	No additional operating expenditures.



VILLAGE COMPLEX – ALUMINUM SOFFITS

PROJECT CODE	N/A
DEPARTMENT	PUBLIC WORKS – BUILDING MAINTENANCE
CATEGORY	Buildings
TYPE	Replace
USEFUL LIFE	50 years

Description

The soffits immediately beneath the roof line of the Village Hall, Franklin Loebe Center and Civic Center, are made of drywall. Over time, the drywall has failed due to normal weather conditions. New aluminum soffits will be installed over the drywall to make a maintenance-free permanent repair.

FINANCIAL SUMMARY

FY2017 Expenditure	\$150,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	Reduced costs related to the elimination of drywall maintenance and repair.



ROOFTOP HVAC REPLACEMENT

PROJECT CODE	N/A
DEPARTMENT	PUBLIC WORKS – BUILDING MAINTENANCE
CATEGORY	Machinery & Equipment
TYPE	Replace
USEFUL LIFE	10 years

Description

Various Village facilities are in need of replacement of rooftop HVAC units that have well surpassed their normal operating lifecycle of 10 years. These rooftop units are consistently exposed to heat, cold and condensation and in most cases have 15 or more years of operation. Certain of these units have undergone various repairs over the past few years and are now operating past their lifecycles. To avoid emergency replacement when units fail, HVAC replacement will occur periodically as funding becomes available.

FINANCIAL SUMMARY

FY2017 Expenditure	\$120,000
Funding Sources	General Fund Revenues
Estimated Annual Operating Expenditures	Reduced emergency / unexpected repair costs after replacement.



DESCRIPTION OF CAPITAL PROJECTS – \$100,000 AND LESS

PUBLIC WORKS

Project	Project Description	Funding Source	Budget
Multi-use Path Repairs & Maintenance	Rehabilitation, resurfacing or reconstruction of multi-use paths.	Capital Improvement Fund	\$100,000
Village Hall Parking Lot Re-Alignment & Maintenance	Realignment parking at Village Hall in conjunction with roundabout project.	Capital Improvement Fund	70,000
Bulk Materials Storage Facility Improvements	Add security, lighting and landscape improvements at the facility.	Capital Improvement Fund	60,000
Streetlight Installation Program	Install streetlights in various locations to improve traffic/pedestrian safety.	Capital Improvement Fund	50,000
Sidewalk Gap and Repair Program	Install and repair sidewalks in various locations to improve pedestrian safety.	Capital Improvement Fund	50,000
Auto/Truck Lift Replacements	Replace auto/truck lifts that are heavily corroded and nearing the end of their useful life.	General Fund	50,000
Pavement Condition Evaluation Program	Monitor and update roadway and pavement data for the development of roadway maintenance and repair strategies and recommendations.	Capital Improvement Fund	25,000
Floor Drain Grate Replacement	Replacement of grates in the Vehicle Storage Facility.	General Fund	25,000
		TOTAL	\$430,000

PUBLIC WORKS – BUILDING MAINTENANCE

Project	Project Description	Funding Source	Budget
Orland Park Health & Fitness Center HVAC Control Integration	Integration of HVAC controls at the Orland Park Health & Fitness Center.	General Fund	\$60,000
Village Facilities – Roof Replacements	Replace roof on the Parks Administration Building.	General Fund	25,000
FLC Flooring	Replace flooring in rooms 117, 114, LL1109, hallway, LL hallway west side of gym, LL hallway by stairs, 102, BA station, 109, 105, and LL hallway by 109.	General Fund	25,000
Village Hall – Exterior Doors	Replace exterior doors at Village Hall.	General Fund	20,000
Village Facilities Improvements	Update facilities analysis.	General Fund	20,000
		TOTAL	\$150,000



DEVELOPMENT SERVICES - TRANSPORTATION

Project	Project Description	Funding Source	Budget
Bike/Pedestrian Path Enhancements	Design and construct additional bike and pedestrian path segments and enhancements.	Capital Improvement Fund	\$25,000
		TOTAL	\$25,000

RECREATION - PARKS

Project	Project Description	Funding Source	Budget
Tennis Court Improvements	Resurface tennis courts at Doogan & Wedgwood Estates Parks.	Recreation & Parks Fund	\$100,000
Eagle Ridge Park – Off-site Parking	Add off-street parking in front of Eagle Ridge Park.	Recreation & Parks Fund	40,000
Roofing Replacement – Pavilions	Replace aging roofs at Doogan and Schussler Park pavilions.	Recreation & Parks Fund	25,000
John Humphrey Complex – Athletic Field Engineering Evaluation	Evaluate athletic fields for regrading.	Recreation & Parks Fund	20,000
		TOTAL	\$185,000

RECREATION – CENTENNIAL POOL

Project	Project Description	Funding Source	Budget
Concession Furniture/Shade Structures	Add/replace existing concession area furniture and shade structures.	Recreation & Parks Fund	\$40,000
Pump Room Sand Filter Media Replacement	Media exchange and lateral repair in sand filters of pump room.	Recreation & Parks Fund	30,000
CPAC Funbrellas	Replace 8 Funbrella shade structures.	Recreation & Parks Fund	24,000
CPAC Fencing Replacement	Replacement and conversion of pool fencing.	Recreation & Parks Fund	20,000
		TOTAL	\$114,000

RECREATION - SPORTSPLEX

Project	Project Description	Funding Source	Budget
Equipment Replacement	Replace aging equipment as needed.	Recreation & Parks Fund	\$40,000
		TOTAL	\$40,000



MAIN STREET TRIANGLE

Project	Project Description	Funding Source	Budget
Infrastructure Improvements	Miscellaneous services related to infrastructure development.	Main Street Triangle – TIF Fund	\$60,000
Metra Pedestrian Stairs	Engineering and construction of pedestrian stairs.	Main Street Triangle – TIF Fund	50,000
		TOTAL	\$110,000

WATER AND SEWER

Project	Project Description	Funding Source	Budget
Sanitary Sewer Lining, Televising & Improvements	Annual program to meet MWRD inflow and infiltration requirements.	Water and Sewer Fund	\$100,000
Pump Station SCADA Communications & Storage Improvements	System improvements as defined by Public Works.	Water and Sewer Fund	100,000
Oakley Avenue Culvert Replacement	Replacement of deteriorated infrastructure.	Water and Sewer Fund	100,000
86 th Avenue Culvert Replacement	Replacement of deteriorated infrastructure.	Water and Sewer Fund	100,000
Water Valve Exercising	Five year rotation, exercising over 3 years, then none for next 2 years.	Water and Sewer Fund	61,000
Distribution System Improvements	These identified distribution system improvements are triggered by road improvement projects or by recognition of repeated failures in a particular section of the system. Constant examination of the distribution system helps to determine areas of improvement for water availability and quality.	Water and Sewer Fund	50,000
Lift Station Improvements	Improvements to facilities as determined by Public Works.	Water and Sewer Fund	50,000
Hydrant Flow Testing	Program for hydrant flow testing, exercising for three years, off for two years.	Water and Sewer Fund	40,000
Small Meter Testing	Annual program to test residential water meters for accuracy.	Water and Sewer Fund	20,000
Water Main Leak Surveys	3 year program to survey distribution system to reduce water loss.	Water and Sewer Fund	20,000
		TOTAL	\$641,000



An independent study recently recommended the creation of a second Assistant Village Manager position and a full-time Economic Development Coordinator. As opposed to creating two new positions that would demand significant salaries and benefits, the Village Board elected to reclassify the Village President position. This will result in significant savings to the Village in the long term. The previously filled part time Assistant Village Manager position was eliminated.

A total of four new full time positions and one new part time position were approved in FY2017. Two of the full time positions were reclassified from part time status. The new and reclassified positions are as follows:

Positions	Department	Status
Village President	Officials	Full Time (Reclassified from Part Time)
Aquatic & Ice Rink Manager	Recreation	Full Time
Human Resources Coordinator	Village Manager Office	Full Time (Reclassified from Part Time)
Maintenance Worker III	Recreation/Parks	Full Time
Maintenance Worker II	Recreation	Part Time

The Village’s medical/RX plan is self-funded and is administered by an insurance carrier in order to provide the appropriate medical networks and administrative services. Proposals for the FY2017 medical/RX insurance renewal were based on the carriers’ estimations of the Village’s expected claims for the year, stop loss coverage, and run-in claims. BlueCross BlueShield of Illinois presented the most competitive proposal resulting in a 6.0% premium increase. The BlueCross BlueShield proposal accounts for expected claims, stop loss coverage, Affordable Care Act (ACA) fees and a general health insurance reserve. The Village accepted the BlueCross BlueShield proposal and will continue maintaining the current HDHP/HSA, Silver, Gold and HMO plan designs. The total fiscal year 2017 budget for health, vision, dental, and life insurance is \$6,165,179.

Effective January 1, 2012, employees belonging to the International Union of Operating Engineers, Local 399 (IUOE) no longer participate in the Village’s medical insurance plan and instead participate in the IUOE Local 399 Health and Welfare Fund. There are typically 34 employees in the IUOE bargaining unit. As outlined in the agreement, IUOE Local 399 Health and Welfare Trust Fund will invoice the Village on a monthly basis for covered members. The FY2017 budget includes \$327,600 for insurance expenses for the IUOE bargaining unit employees.

Effective January 1, 2017, the HDHP/HSA plan for non-union and IBEW union employees will include a \$3,250 deductible for single coverage and \$6,500 deductible for family coverage. Non-union and IBEW union employee premium contributions will continue to be based on a percentage of the overall premium cost and participation by the employee and their spouse in the biometric screenings. These contributions are as follows for each medical plan offering: 3% for HDHP/HSA, 10% for HMO, and 10% for PPO Silver. Employees in the PPO Gold plan will contribute the difference between the cost to the Village of the PPO Silver and the PPO Gold plan, which equates to approximately 20% for single coverage and 30% for family coverage. In addition, for those non-union and IBEW employees who do not participate in the free biometric screening, the employee’s monthly medical insurance premium share will be increased by 10% of the full employee only premium rate of the plan in which they participate.

Employees in the AFSCME, Deputy Chief and Commanders, Metropolitan Alliance of Police, and Police Supervisors groups will make employee contributions based on flat rates which are outlined in the collective bargaining agreements. These rates also include a wellness incentive rate for those employees that participate in the biometric screening.



<u>Department/Division</u>	<u>FY2015 Actual</u>	<u>FY2016 Year End</u>	<u>FY2017 Budget</u>
Village Manager	7	7	8
BIS	3	4	4
Village Clerk	2.75	3	3
Office of Public Information	1.25	1	1
Finance	10	10	10
Finance /Water	2	3	3
Officials	1	1	2
Development Services / Administration	6	6	6
Development Services / Building	7	8	8
Development Services / Planning	4	4	5
Development Services / Transportation & Engineering	3	3	3
Public Works / Building Maintenance	8.8	8.8	8
Public Works / Administration	2.25	2.25	2.25
Public Works / Streets	22	22	22
Public Works / Transportation	1	1	1
Public Works / Vehicle and Equipment	7	7	7
Public Works / Water and Sewer	21.75	21.75	21.75
Police	128.5	128.5	128.5
ESDA	1.5	1.5	1.5
Recreation /Administration	20.75	20.75	20.75
Recreation / Parks	13.6	13.6	14.25
Recreation / Centennial Pool	0.85	0.85	2
Recreation / Special Recreation	1	1	1
Civic Center	1	1	1
TOTAL ALL DEPARTMENTS/DIVISIONS	277	280	284

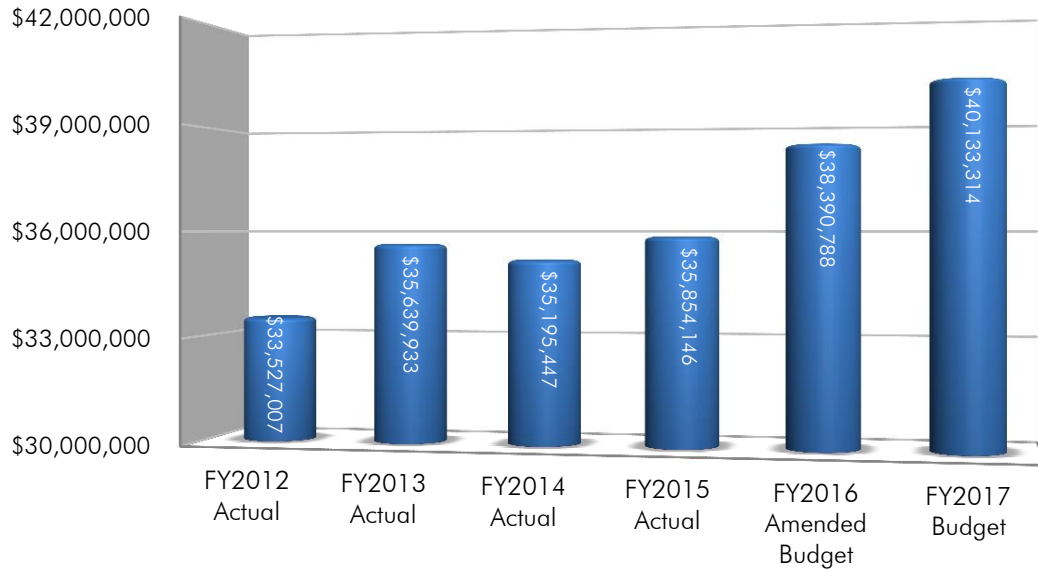


<u>Department/Division</u>	<u>FY2015 Actual</u>	<u>FY2016 Year End</u>	<u>FY2017 Budget</u>
Village Manager	5	4	3
BIS	3	3	3
Village Clerk	2	2	2
Office of Public Information	2	3	3
Finance	5	5	4
Finance /Water	4	0	0
Officials	12	13	12
Development Services / Administration	1	1	1
Development Services / Building	9	11	11
Development Services / Planning	2	3	3
Development Services / Transportation & Engineering	1	1	1
Public Works / Building Maintenance	5	5	6
Public Works / Administration	1.6	1.7	1
Public Works / Streets	10	10	10
Public Works / Transportation	3.4	3.3	3
Public Works / Water and Sewer	19	19	19
Police	76	79	64
Recreation /Administration	43	46	48
Recreation / Programs	98	104	112
Recreation / Parks	71	81	86
Recreation / Centennial Pool	212	212	207
Recreation / Sportsplex	98	124	108
Recreation / Special Recreation	98	74	79
Civic Center	12	12	12
TOTAL ALL DEPARTMENTS/DIVISIONS	793	817	798



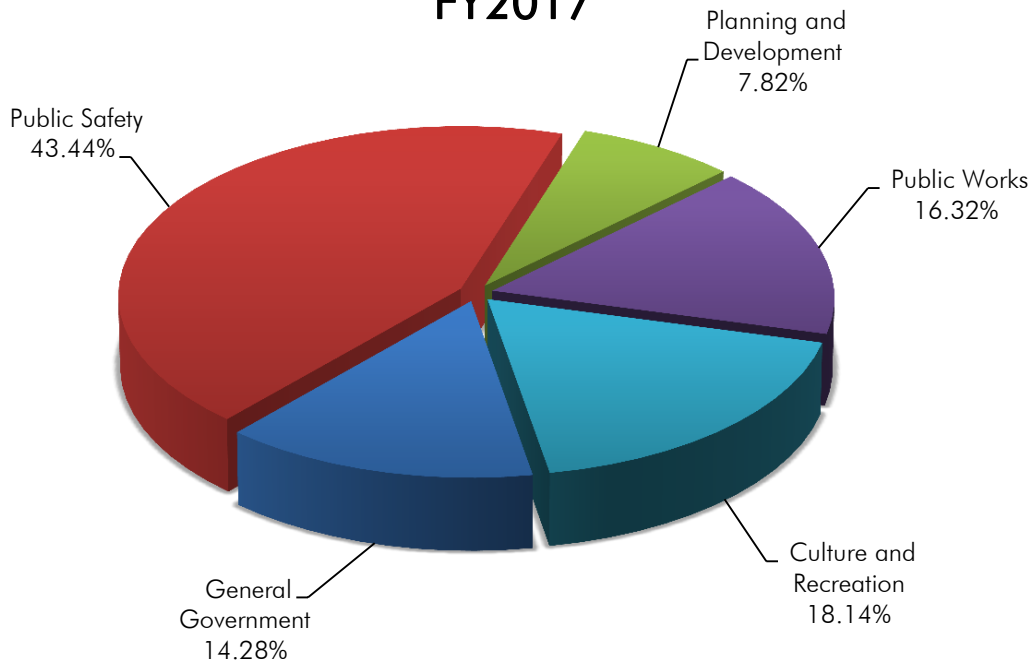
The following graph illustrates the Village's total salary and benefit costs for FY2012 - FY2017.

Total Salary and Benefit Costs



The following chart depicts the percentage of total salary and benefits by function for FY2017.

Salary and Benefit Costs by Function FY2017



General Fund

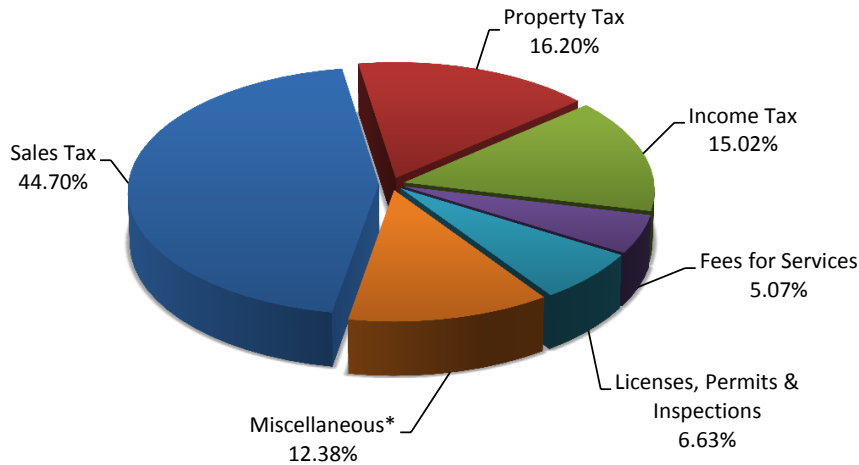
**Budget
Fiscal Year 2017**



The General Fund reflects the operations of the following departments:

1. Village Manager
2. Public Information Office
3. Finance
4. Business Information Systems (BIS)
5. Officials
6. Village Clerk
7. Development Services
8. Emergency Services and Disaster Agency
9. Public Works and Building Maintenance
10. Police

The General Fund contributes \$46,993,083 or 33.7%, to the Village of Orland Park's total \$139,517,447 revenue budget and accounts for approximately \$51,891,289, or 35.2%, of the total \$147,419,118 expenditure budget.

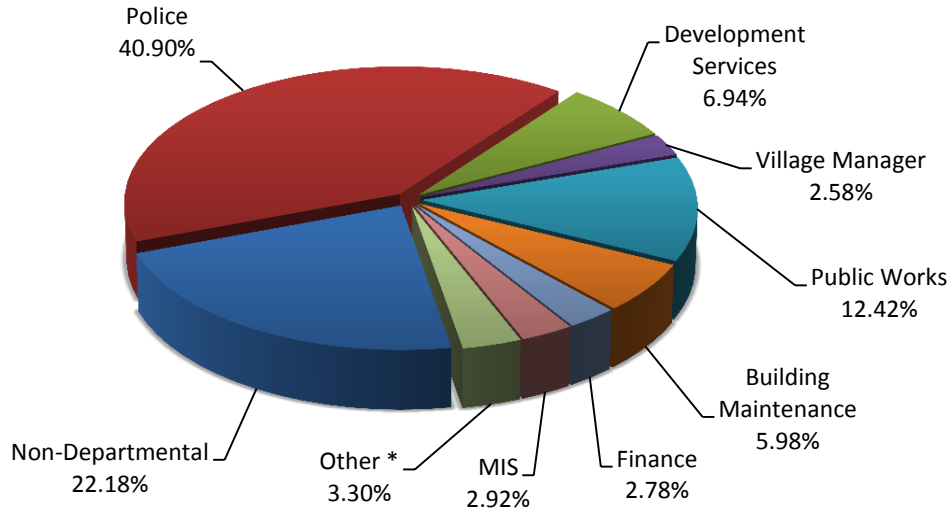


*Miscellaneous category includes Fines & Penalties, Interest Income, Road & Bridge Tax, Fees by Agreement, Miscellaneous Events, Other Income, Personal Property Replacement Tax, Transfer from Other Funds, Grants/Intergovernmental and Other Taxes.

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Sales Tax	\$ 20,096,128	\$ 20,624,675	\$ 20,528,626	\$ 21,008,236
Property Tax	8,207,999	8,100,041	7,548,009	7,610,561
State Income Tax	6,567,653	7,380,884	6,604,405	7,056,304
Fees for Services	2,516,771	2,578,663	2,634,032	2,383,508
Grants/Intergovernmental	381,915	350,967	347,860	316,589
Other Taxes	1,609,918	1,619,873	1,591,000	1,704,400
Licenses	605,932	1,759,481	703,800	1,718,616
Permits	388,919	592,510	645,500	656,680
Inspections	433,780	602,801	517,500	742,600
Fines and Penalties	1,114,956	1,212,518	1,135,000	1,070,000
Interest Income	26,270	495,100	82,427	85,243
Road and Bridge Tax	379,680	366,074	458,820	401,674
Fees by Agreement	28,000	24,340	36,400	46,200
Miscellaneous Events	184,822	198,025	217,002	194,812
Other Income	459,373	525,417	448,084	475,069
Personal Property Replacement Tax	43,291	49,687	34,633	42,000
Transfer from Motor Fuel Tax Fund	1,314,409	2,366,381	1,332,522	1,480,591
Total Revenue	\$ 44,359,816	\$ 48,847,437	\$ 44,865,620	\$ 46,993,083



General Fund Expenditure Summary by Department

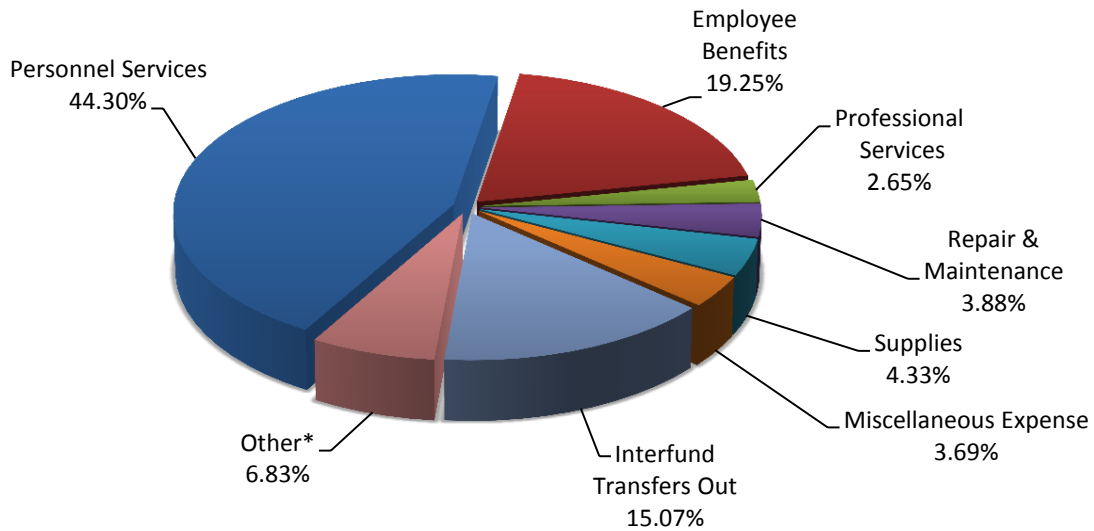


*Other includes ESDA, Officials, Boards & Commissions, Village Clerk and Public Information Office

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Non-Departmental	\$ 8,964,572	\$ 11,726,630	\$ 12,974,031	\$ 11,508,474
Police	18,414,092	19,093,896	20,143,105	21,224,781
ESDA	62,138	58,668	66,887	72,580
Development Services	2,864,818	3,096,445	3,727,053	3,601,397
Village Manager	1,130,896	1,208,903	1,308,099	1,337,286
Public Works	6,826,929	5,992,754	7,262,131	6,444,507
Building Maintenance	2,039,201	1,756,428	1,918,574	3,101,822
Finance	1,225,282	1,315,290	1,380,678	1,444,166
BIS	1,137,187	1,086,759	1,131,146	1,517,667
Officials	356,016	374,366	440,054	496,581
Boards & Commissions	498,015	444,513	1,100,165	469,260
Village Clerk	262,357	327,312	365,475	376,546
Public Information Office	331,510	256,162	296,806	296,222
Total Expenditures	\$ 44,113,013	\$ 46,738,126	\$ 52,114,204	\$ 51,891,289



Expenditure Summary by Element

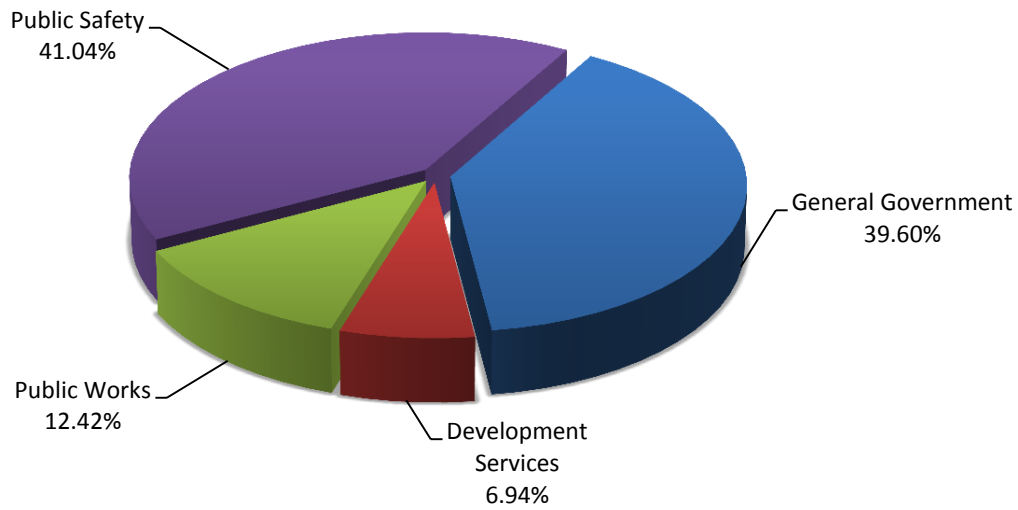


* Other includes Employee Reimbursements, Credit, Collection & Bank Charges, Utilities, Purchased Services, Rent, Insurance and Capital Outlay

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 19,809,594	\$ 20,672,592	\$ 21,975,015	\$ 22,987,564
Employee Benefits	8,545,351	8,485,538	9,306,517	9,991,084
Employee Reimbursements	294,865	327,873	414,696	445,388
Credit, Collection & Bank Charges	27,602	317,378	26,310	39,910
Professional Services	1,304,253	1,444,249	1,601,812	1,374,141
Utilities	546,143	540,088	579,233	448,043
Purchased Services	585,643	603,671	701,622	754,630
Rent	54,786	68,199	72,693	78,848
Repair and Maintenance	854,713	716,855	821,644	2,011,725
Insurance	932,181	985,206	1,047,810	1,108,673
Supplies	2,278,747	1,933,617	2,727,276	2,245,814
Capital Outlay	1,300,924	767,017	1,552,300	668,800
Interest	1,354,525	-	-	-
Miscellaneous Expenses	220,058	775,709	1,607,000	1,916,626
Interfund Transfers Out	6,003,628	9,100,135	9,680,276	7,820,043
Total Expenditures	\$ 44,113,013	\$ 46,738,126	\$ 52,114,204	\$ 51,891,289



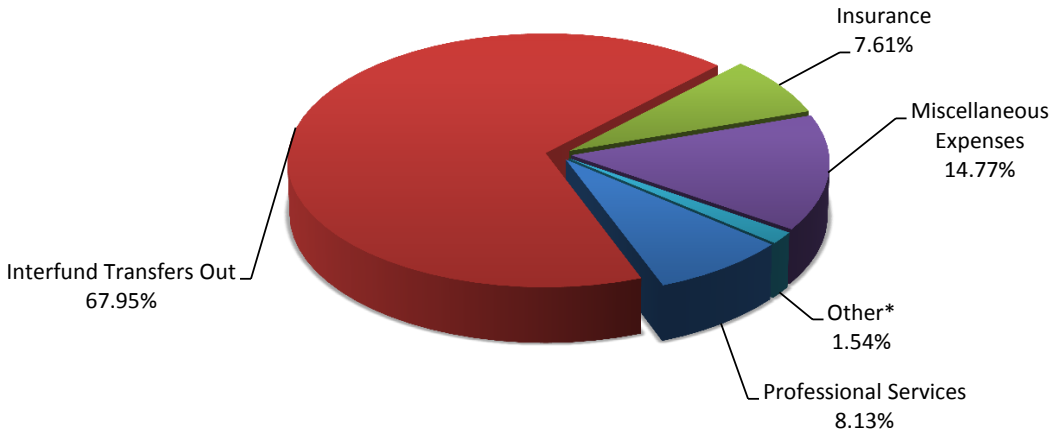
General Fund Expenditure Summary by Function



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
General Government	\$ 15,945,037	\$ 18,496,360	\$ 20,915,028	\$ 20,548,024
Development Services	2,864,818	3,096,447	3,727,053	3,601,397
Public Works	6,826,929	5,992,755	7,262,131	6,444,507
Public Safety	18,476,230	19,152,564	20,209,992	21,297,361
Total Expenditures	\$ 44,113,014	\$ 46,738,126	\$ 52,114,204	\$ 51,891,289



Non-Departmental Expenditure Summary



* Other includes Employee Reimbursements, Utilities, Supplies and Credit, Collection & Bank Charges

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Professional Services	\$ 966,683	\$ 1,106,877	\$ 999,832	\$ 935,895
Employee Reimbursements	27,357	37,115	99,783	\$104,931
Interfund Transfers Out	6,003,628	9,100,135	9,680,276	7,820,043
Insurance	377,127	355,292	815,363	875,603
Interest	1,354,524	-	-	-
Utilities	118,909	122,619	137,556	26,870
Miscellaneous Expenses	88,742	614,897	1,208,816	1,699,247
Purchased Services	-	66,647	-	-
Supplies	-	5,670	6,095	5,975
Credit, Collection & Bank Charges	27,602	317,378	26,310	39,910
Total Expenditures	\$ 8,964,572	\$ 11,726,630	\$ 12,974,031	\$ 11,508,474



DEPARTMENT MISSION:

To provide professional leadership in the administration and execution of policies and objectives formulated by the Village Board, develop and recommend solutions to community issues, plan and develop new programs to meet future needs of the Village, oversee preparation of an annual balanced budget, and encourage active and sustainable community relations through customer service and community engagement.

DEPARTMENT FUNCTIONS:

The Village of Orland Park operates under the Council-Manager form of government. The Village Manager reports to the Mayor and Board of Trustees and is responsible for the day-to-day operations of the Village. The Village Manager is charged with the duty of creating, leading and developing a management team that possesses the skills required to deliver multiple and varied services to the community.

The Village Manager and his staff provide guidance to all departments of the Village, communicating the goals and objectives of the Mayor and the Village Board. The Village Manager conducts regular evaluations of the departments and their functions to ensure that Village operations are functioning at an exceptional level.

The Village Manager's Office is comprised of staff in Administration and Human Resources. The Human Resources Divisions' strategic goals and responsibilities are represented in its own division section.

The Village Manager's office staff performs a variety of tasks in numerous specialty fields; some of these tasks are listed below.

- Provides the Mayor and Board of Trustees relevant and timely information and advice, as necessary, to evaluate and make policy decisions.
- Directs and advises departments in order to meet service levels established by the Mayor and Board of Trustees.
- Oversees the communications of the Village through the Office of Public Information.
- Serves as the hiring authority of the Village.
- Coordinates the work of Village departments to organize efforts and resources for the delivery of Village services.
- Produces ordinances, resolutions, contracts, agreements and other documents for consideration by the Mayor and Board of Trustees.
- Represents the Village in working with federal, state, regional and local agencies as well as private enterprises, community groups, and not-for-profit organizations.
- Encourages strategic and operational improvements through innovation and professional development.
- Negotiates annexation, development, inter-governmental, franchise, collective bargaining and other agreements on behalf of the Village Board and the residents of Orland Park.
- Responds to general inquiries or complaints that advance from other departments and those that come from the community at large.



Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Economic Development	Continue program for the revitalization of legacy retail centers in Orland Park and advance mall expansion.	Residents who rated “shopping opportunities” as Good or Excellent	91%	n/a*	91%	n/a*
Downtown Development	Provide analysis and support to staff and the Village Board in order to develop a long term master plan for the area designated as Downtown Orland Park.	National Citizen Survey percent of respondents who rated “Safe downtown/commercial area” as Good or Excellent	89%	n/a*	89%	n/a*
Quality of Life	Enhance the excellent quality of life in Orland Park through programs and projects of the Village of Orland Park.	National Citizen Survey percent of respondents who rated “the overall quality of life in Orland Park” as Good or Excellent	91%	n/a*	91%	n/a*
		National Citizen Survey percent of respondents who rated “Place to raise children” as Good or Excellent	92%	n/a*	94%	n/a*
		National Citizen Survey percent of respondents who rated “Place to live” as Good or Excellent	95%	n/a*	95%	n/a*
		National Citizen Survey percent of respondents who rated “Feeling Safe in Orland Park” as Good or Excellent	90%	n/a*	90%	n/a*
		National Citizen Survey percent of respondents who rated “Feeling Safe in Orland Park Neighborhoods” as Good or Excellent	95%	n/a*	97%	n/a*



Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
High Performing Organization	Continue rolling out Lean Six Sigma training to equip staff with tools that increase operational efficiencies and enhance customer service.	Number of staff members who attended customer service/Lean training	n/a**	24	40	25
	Continue implementation of HPO principles for the entire organization, including relevant training of supervisory and management staff.	Number of Employee Participants	n/a**	n/a**	38	74
	Provide services efficiently, with a customer friendly focus.	National Citizen Survey percent of respondents who rated “Quality of the services provided by Orland Park” as Good or Excellent	87%	n/a *	90%	n/a*

* Biennial survey not conducted in 2015 or 2017.

** Not available – new initiatives introduced in 2015 and 2016.



DEPARTMENT MISSION:

The Human Resources Division is committed to professionally and responsibly manage the human resources functions of the Village; to effectively and efficiently provide related support services to Village residents and operating departments of the Village; and to anticipate, meet and exceed the service needs of our community and fellow employees.

The Human Resources Division of the Village Manager’s Office strives to recruit and retain a qualified and diverse workforce to meet the varied needs of the organization; to train and develop the workforce toward performance that exceeds community expectations; to administer the benefits provided to employees and to recognize and minimize the risk of loss associated with the provision of Village services.

DEPARTMENT FUNCTIONS:

The Human Resources Division provides direction and advice to the Village Manager and Department Directors and supervisors in areas such as hiring, evaluation, recognition of employees, discipline, collective bargaining, risk management and work environment issues. This division also administers the employee benefit program and responds to all benefits inquiries and issues on behalf of all full and part-time employees and on behalf of the Village organization to all vendors associated with employee benefits. The Human Resources division is also responsible for ensuring the Village’s compliance with rules and laws related to human resources and employment. Responsibilities include both management (daily decision making) and leadership (long-range and strategic planning) functions in the area of Human Resources.

The Human Resources Division is comprised of the Human Resources (HR) Director, HR Generalist, and an HR Coordinator. In addition, the HR Director oversees the work of a part-time HR Assistant, a part-time Clerk, and a full-time Public Information Receptionist who acts as the primary receptionist for the Village organization.

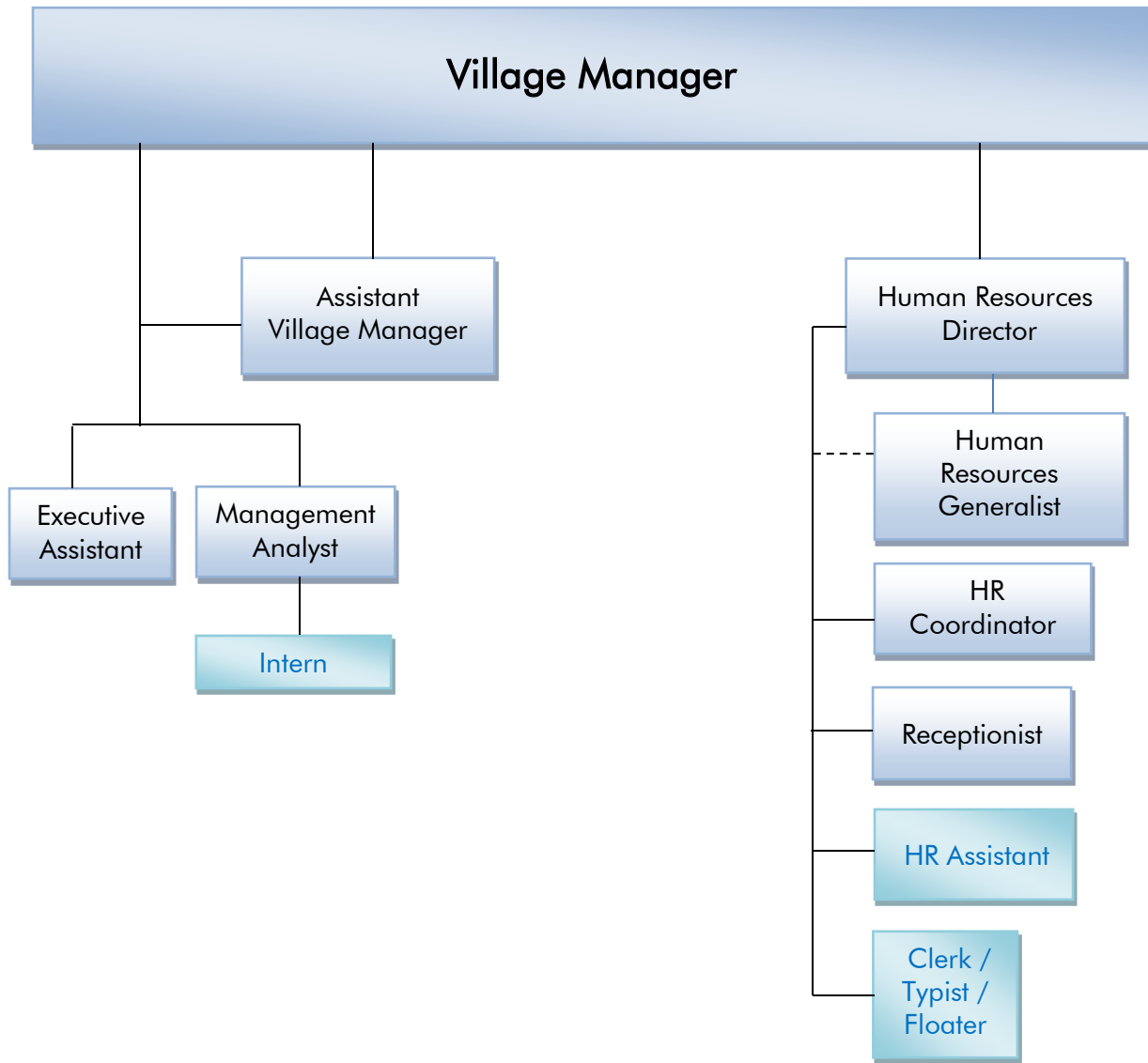
In addition to the responsibilities above, the Human Resources Division -

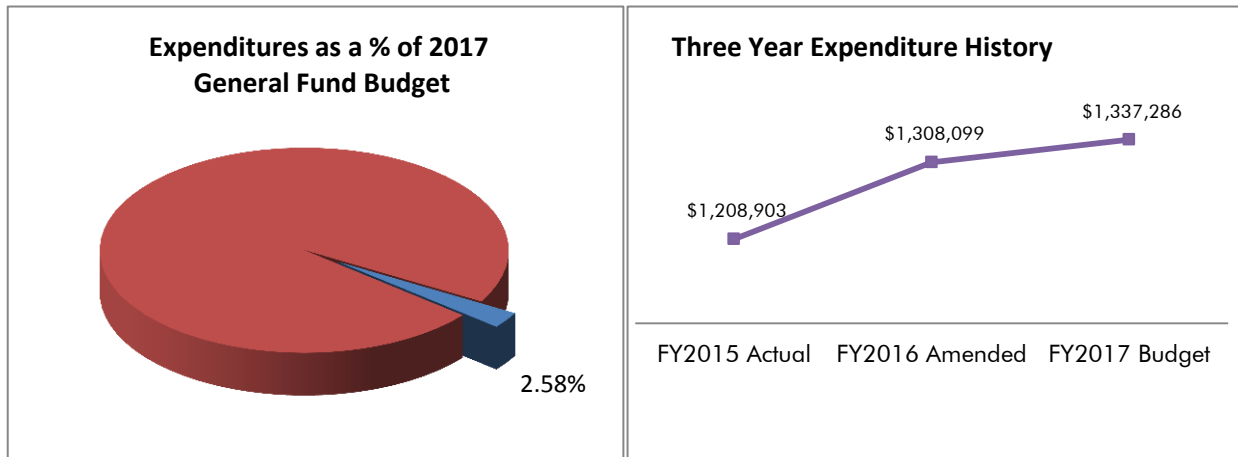
- Plans, directs and reviews the human resources and employee related risk management activities of the Village.
- Classifies positions, performs compensation analyses and administers the recruitment process.
- Works to evaluate and implement technologies to modernize human resource functions and processes, including, but not limited to, on-boarding of new employees and benefit and leave administration.
- Manages the employee benefits programs for all employees: health, life, dental, vision and leave; provides training and organizational development; and maintains labor relations and employee records.
- Provides leadership, participation, and support to the implementation of High Performing Organization principles.
- Reviews and implements standardized and systematic training programs to meet certification/safety and compliance needs, and develops guidelines for mandatory employee training.
- Develops and maintains employee policy and procedure manuals to ensure that Village procedures, policies, guidelines and programs are comprehensive, are effectively communicated, and are consistent with the Village’s Value Statement and HPO principles.
- Acts as the “first-stop” for contact with the Village. Responds to telephone calls and in-person visits to address inquiries and concerns from citizens, residents, businesses and other agencies.



Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
High Performing Organization	Develop efficient and effective onboarding program consistent with village strategic initiatives including a strong focus on employee values statement and HPO principles.	Average number of calendar days:				
		Vacancy to posting	n/a*	n/a*	n/a*	10
		Posting to offer				36
		Offer to start date				21
		Quarterly orientation sessions held with new hires	n/a*	n/a*	n/a*	3
	Maintain positive and productive labor relations.	Conduct at least two Health and Wellness Advisory Committee meetings	2	2	2	2
		Turnover Rate: All full-time employees	6.1%	2.9%	7.22%	5.0%
		Labor grievances that proceed to arbitration	0	0	0	0
	Continue employee benefit strategy of Choice, Consumerism, and Wellness.	% medical insurance premium equivalent increase	0%	-7.6%	1.26%	6%
		HDHP/HSA participants	81	92	97	105
		Virgin Pulse Participants	107	111	120	124
		% of employees who participated in wellness screening to maintain wellness incentive	100%	100%	100%	100%

* New strategic objective introduced in 2017.

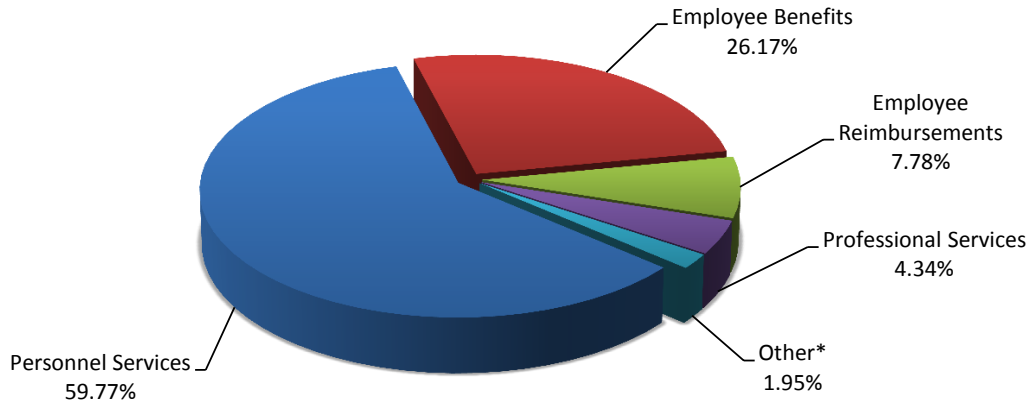




VILLAGE MANAGER BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Village Manager	1	1	1
Assistant Village Manager	1	1	1
Human Resources Director	1	1	1
Human Resources Generalist	1	1	1
Executive Assistant to Village Manager	1	1	1
Management Analyst	1	1	1
Human Resources Coordinator	0	0	1
Clerk Typist I	1	0	0
Receptionist	0	1	1
TOTAL FULL TIME PERSONNEL	7	7	8

PART TIME POSITION TITLE			
Assistant Village Manager	1	0	0
Clerk / Typist / Floater	1	1	1
Clerk Typist	1	0	0
Human Resources Assistant	1	1	1
Human Resources Coordinator	1	1	0
Intern/Undergrad	0	1	1
TOTAL PART TIME PERSONNEL	5	4	3



* Other includes Utilities, Rent, Repair & Maintenance, Insurance, Supplies and Miscellaneous Expense

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 685,550	\$ 747,101	\$ 800,289	\$ 799,346
Employee Benefits	290,385	288,520	319,202	349,910
Employee Reimbursements	75,908	87,005	90,545	103,995
Professional Services	54,878	56,272	71,000	58,000
Utilities	4,894	5,262	5,690	6,280
Purchased Services	343	-	1,500	-
Rent	-	2,712	2,712	2,712
Repair and Maintenance	3,048	3,397	3,128	3,440
Insurance	6,426	6,617	4,256	4,655
Supplies	7,006	12,017	9,777	8,580
Miscellaneous Expenses	2,458	-	-	368
Total Expenditures	\$ 1,130,896	\$ 1,208,903	\$ 1,308,099	\$ 1,337,286



DEPARTMENT MISSION:

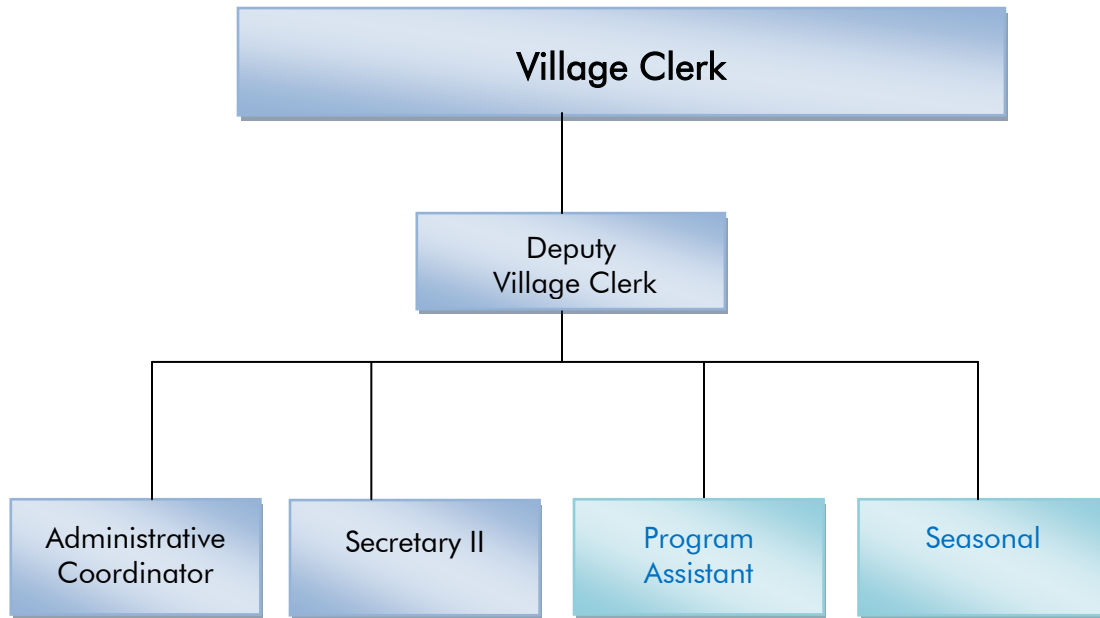
The mission of the Village Clerk’s Office is to serve the residents of the Village by ensuring complete governmental transparency and accessibility to municipal records in compliance with all state statutes, provide continued support to other Village departments by sharing information and resources and act as the local election official, keeper of the records and certifying officer of all Village documents.

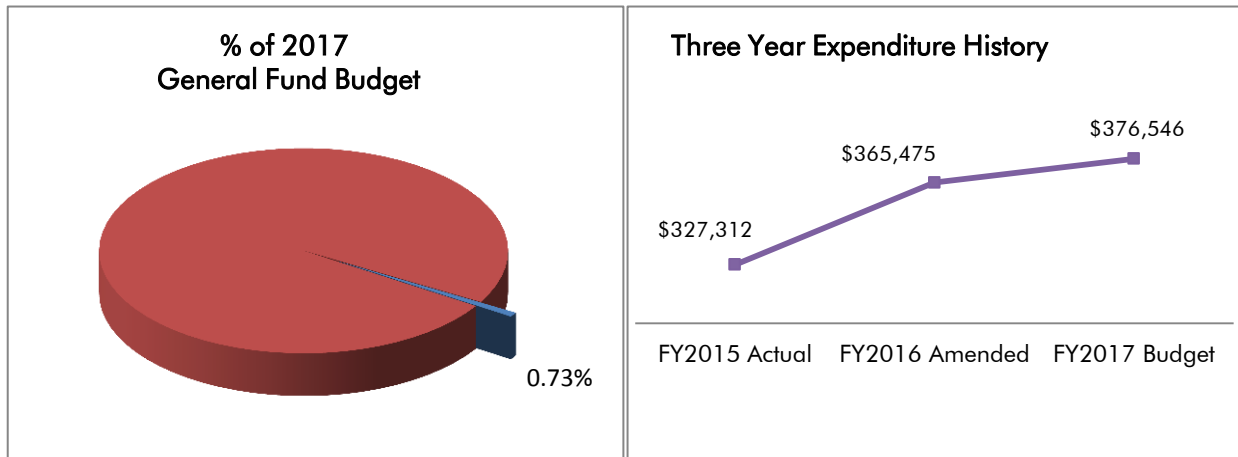
DEPARTMENT FUNCTIONS:

The Village Clerk’s Office is responsible for storing and preserving the original records and documents of the Village, which include, but are not limited to, recorded documents, Board and Committee minutes, ordinances, resolutions, contracts, and agreements. The Village Clerk attends all Board of Trustees and Board Committee meetings and keeps a full record of the proceedings. The Clerk’s Office publishes all ordinances and resolutions; certifies Village documents; handles bid openings and stores original bid documents; issues intersection solicitations, raffle permits and going-out-of-business licenses; processes Freedom of Information requests; updates the Village Code and Land Development Code; produces Board of Trustee and Board Committee agendas and copies; maintains legislative tracking software; accepts voter registration, processes passport applications, conducts early voting, sends absentee applications to handicapped persons, students, and residents; and is the local election official for municipal and general elections.

Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Quality of Life	Support residents’ needs by providing excellent Village services.	Number of passport applications processed	724	696	745	750
High Performing Organization	Maintain the Village’s position as a leader in public transparency.	Maintain 100% compliance with the Illinois Policy Institute’s Transparency Checklist.	100%	100%	100%	100%
	Continue to work towards making the Clerk’s Office the central library for all Village records.	Number of documents stored	462	437	470	500
	Utilize new technology to provide a more efficient system for processing and archiving open records requests.	Average time to respond to FOIA requests	n/a*	n/a*	Commercial 16.04 days Non-Commercial 2.15 days	Commercial 15 days Non-Commercial 2 days

* New initiative implemented in 2016

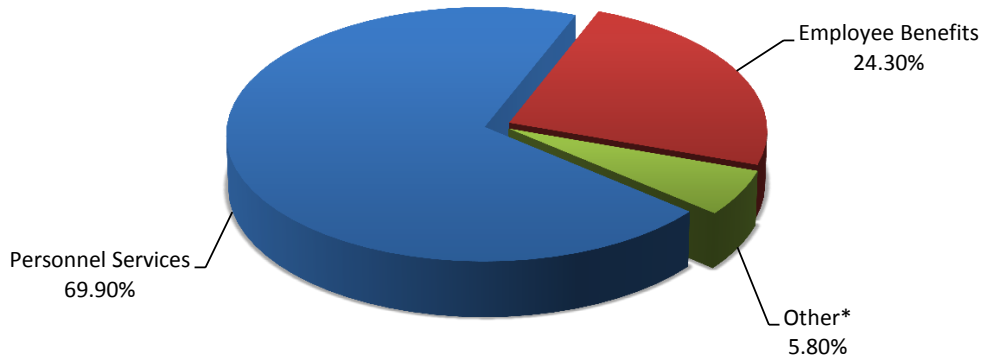




VILLAGE CLERK BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Deputy Village Clerk	1	1	1
Facility Coordinator/Database Administrator	1	0	0
Administrative Coordinator	0	1	1
Secretary I	0.75	0	0
Secretary II	0	1	1
TOTAL FULL TIME PERSONNEL	2.75	3	3

PART TIME POSITION TITLE			
Program Assistant/Clerk	1	1	1
Seasonal	1	1	1
TOTAL PART TIME PERSONNEL	2	2	2



* Other includes Employee Reimbursements, Professional Services, Utilities, Rent, Repair & Maintenance, Purchased Services, Insurance & Supplies

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 177,962	\$ 231,212	\$ 247,179	\$ 263,193
Employee Benefits	66,785	74,724	96,054	91,495
Employee Reimbursements	1,014	879	1,705	905
Professional Services	91	216	125	125
Utilities	2,611	4,487	2,750	4,580
Purchased Services	7,042	5,530	7,500	5,365
Rent	-	531	2,200	2,125
Repair and Maintenance	2,113	2,732	2,400	2,460
Insurance	1,947	1,475	501	437
Supplies	2,792	5,526	5,061	5,861
Total Expenditures	\$ 262,357	\$ 327,312	\$ 365,475	\$ 376,546



DEPARTMENT MISSION:

The mission of the Public Information Office is to facilitate and maintain effective two-way communication within the community through written, oral, digital and visual media communications that deliver the Village’s messages and enhance the overall image of the community and actively encourage stakeholders’ participation in the communication process through involvement in quality research and public surveys. The Village, through the Public Information Office, will continue to prioritize seeking and sharing communication, utilizing all means available and monitoring the latest media trends.

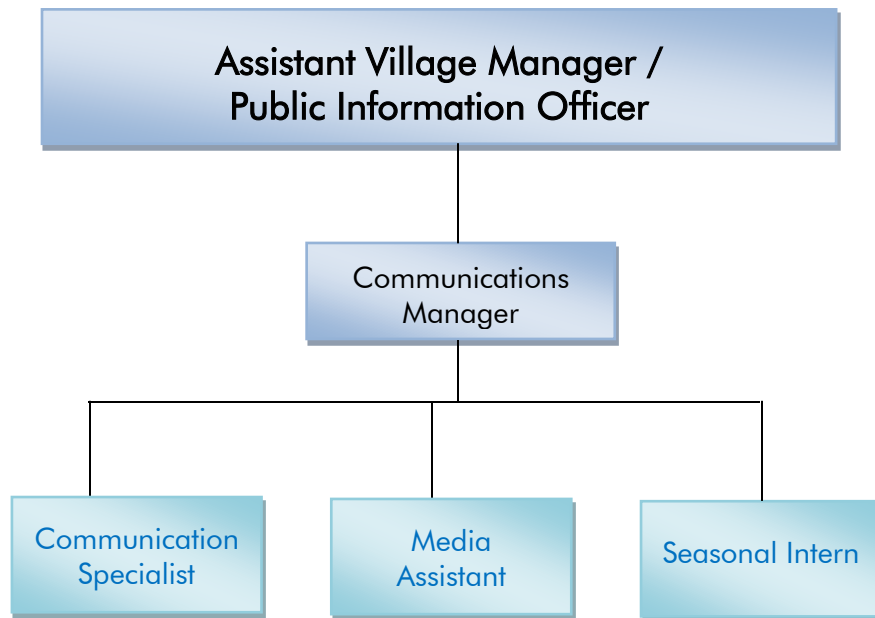
DEPARTMENT FUNCTIONS:

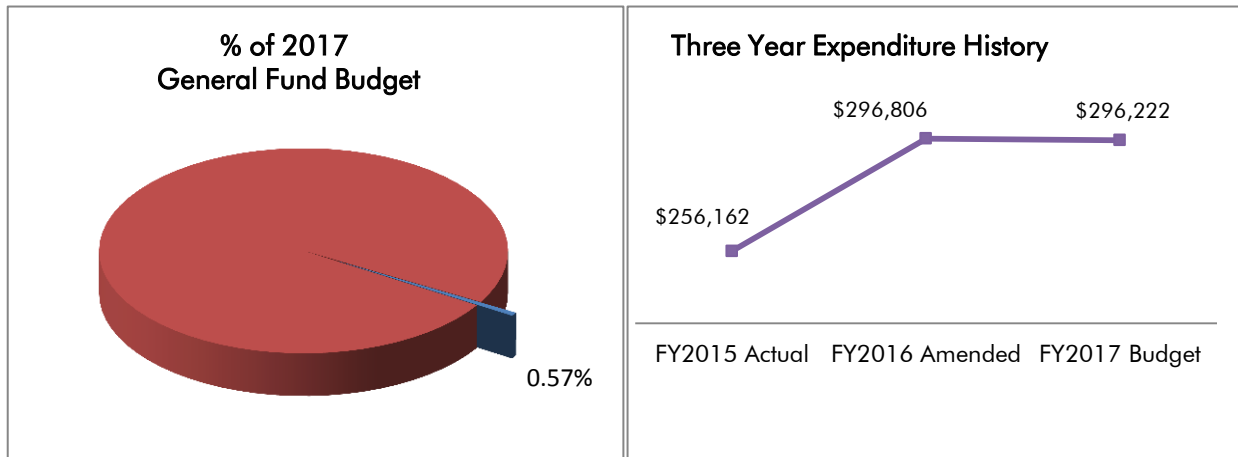
The Office of Public Information is responsible for developing, planning and implementing the Village’s strategic plan for internal and external communications. This office responds to media inquiries, produces the Village’s quarterly newsletter, generates news releases and placed stories, facilitates community surveys, markets Village events, programs and activities and oversees production and programming for the Village’s government access television station. The Public Information Office oversees the Village’s main social media outlets, including but not limited to Facebook, Twitter and Pinterest. Additionally, the office organizes Village related public events, including ground breakings and grand openings for Village projects, and provides marketing and public information support to Village departments and programs.

Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Quality of Life	Develop and coordinate methods for soliciting input and communication from Village residents and stakeholders.	Number of telephone town hall (TTH) meetings and other avenues of communication	0	1 TTH meeting	2 TTH meetings and active grapevine	2 TTH meetings and the continuation and expansion of online communication
	Provide timely information regarding Village initiatives and results to Village residents and stakeholders.	Number of Village publications distributed and available on-line	4	4	4	4
	Solicit feedback through the utilization of public surveys.	Successful facilitation of public survey	Yes - residential	n/a*	Yes - residential	n/a*
	Engage residents through the use of various social engagement platforms.	Platforms utilized	3	5	5	5
		Number of online user engagements	25,000+	35,000+	40,000+	50,000+
		Number of cable television 30-min Programs	n/a**	n/a**	60	65

*Biennial survey – not conducted in 2015 or 2017.

** New initiative implemented in 2016.

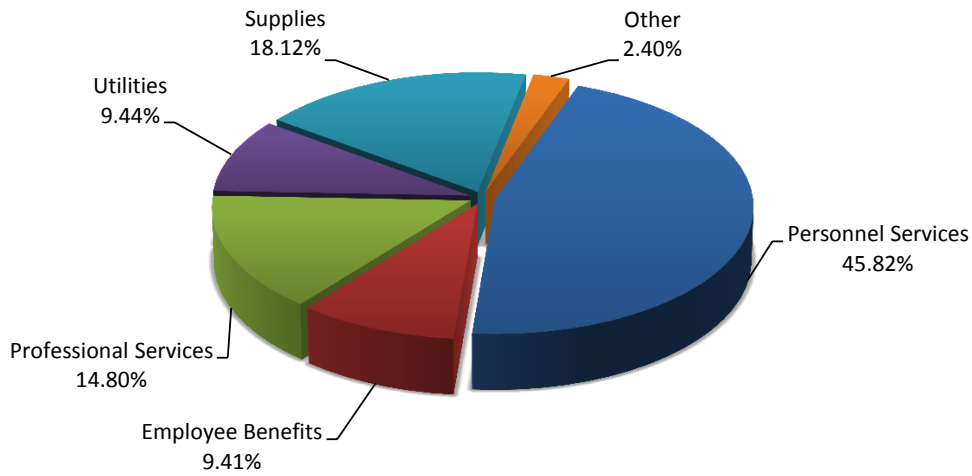




PUBLIC INFORMATION OFFICE BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Communications Manager	1	1	1
Secretary I	0.25	0	0
TOTAL FULL TIME PERSONNEL	1.25	1	1

PART TIME POSITION TITLE			
Communication Specialist	1	1	1
Media Specialist	1	1	1
Seasonal / Intern	0	1	1
TOTAL PART TIME PERSONNEL	2	3	3



* Other includes Employee Reimbursements, Purchased Services and Insurance

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 166,002	\$ 124,380	\$ 132,464	\$ 135,741
Employee Benefits	51,733	29,275	27,667	27,873
Employee Reimbursements	959	663	1,200	100
Professional Services	55,888	23,744	55,481	43,854
Utilities	16,506	23,660	25,049	27,950
Purchased Services	-	89	-	7,000
Insurance	640	680	50	19
Supplies	39,782	53,671	54,895	53,685
Total Expenditures	\$ 331,510	\$ 256,162	\$ 296,806	\$ 296,222



DEPARTMENT MISSION:

The Finance Department’s mission is to professionally and responsibly manage the financial affairs of the Village, to protect and further the Village’s strong financial reputation and to effectively and efficiently provide related support services to Village residents, as well as other operating departments of the Village. We commit to anticipate, meet and exceed the service needs of the community and fellow employees.

DEPARTMENT FUNCTIONS:

The Finance Department is the fiscal collection and control agency of the Village. The Department’s primary goal is proper management of the Village’s finances through the establishment and maintenance of effective accounting and internal control systems. The Department provides the framework for financial planning and analysis and participates in the development of sound fiscal policies.

The primary responsibilities of the Finance Department include, but are not limited to, the following:

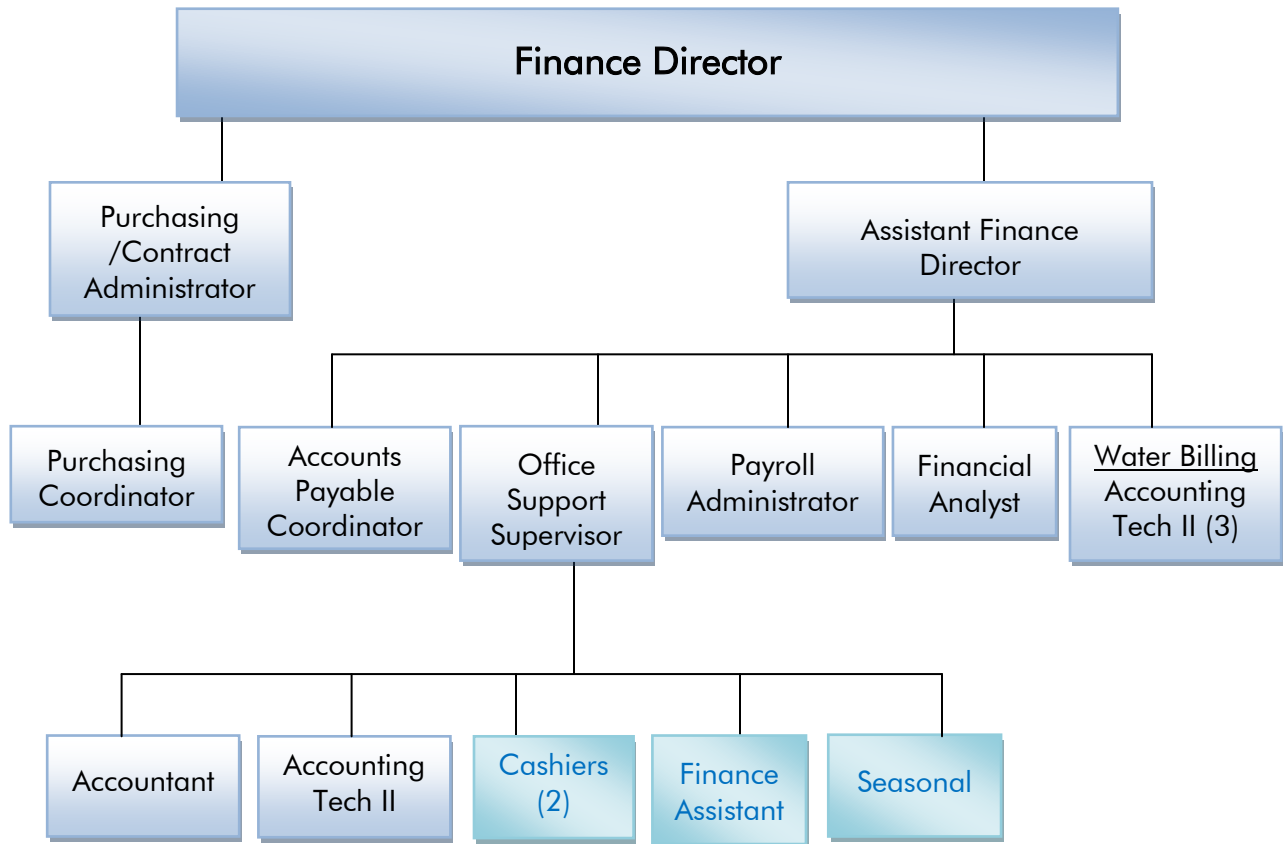
- collection and deposit of all Village revenues,
- projecting and monitoring revenue and expenditure levels,
- paying all obligations incurred by the Village,
- administering the Village’s payroll system and processing bi-weekly payroll for Village employees and monthly payroll for police pensioners,
- administering and monitoring the Village’s purchasing process,
- drafting and reviewing all Village contracts,
- maintaining the Village’s general ledger,
- reconciling Village bank accounts,
- providing for titles and licensing of all Village vehicles,
- compiling the Village’s annual operating and capital budgets,
- managing the Village’s funds through sound cash management and investment programs,
- adjusting various property and auto physical damage and liability claims,
- directing the annual financial statement audit,
- participating in the issuance of general obligation bonds, and
- preparing the Comprehensive Annual Financial Report (CAFR) and the Distinguished Budget Award Document, as well as any other regulatory financial reports that must be submitted to appropriate agencies on an annual basis.

The Water Billing/Cashiering Division of the Finance Department is responsible for the processing and distribution of accurate water/sewer/refuse bills to approximately 23,500 water/sewer/refuse customers. The customer base consists of residential and commercial, incorporated and unincorporated customers. This division is also responsible for providing friendly and prompt customer service to Village residents at the cashier’s window while receiving and processing a variety of payments, such as PACE bus passes, METRA commuter lot daily and permit parking fares, vehicle stickers, business licenses, liquor licenses, water bills, and police fines. Money owed to the Village from other agencies is also processed through the cashiers’ window. This division answers phone calls and provides customer information on an as-needed basis, and is responsible for notifying the Department of Public Works of any irregularities concerning water meters or meter readings.

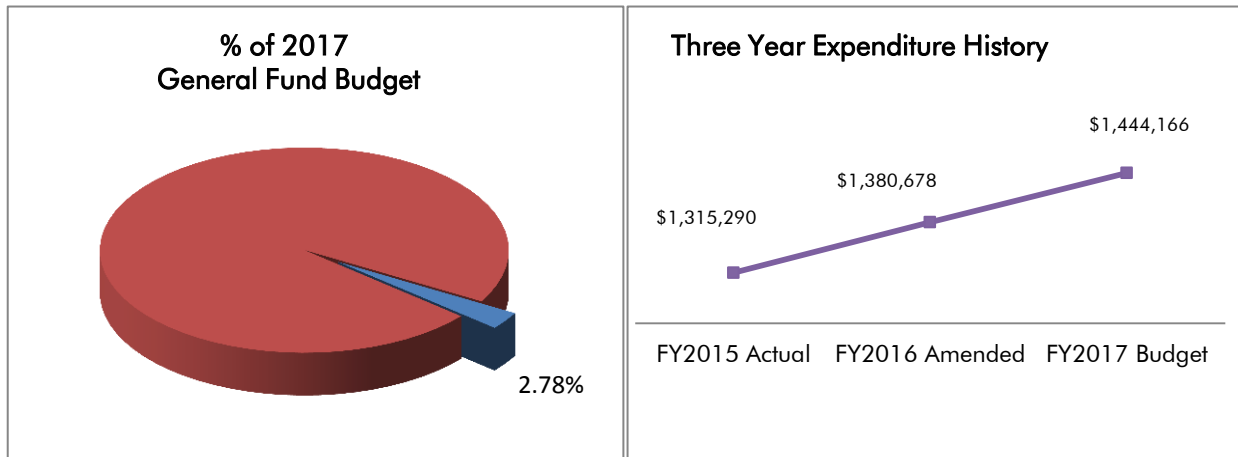


Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Downtown Development	Track and analyze the financial impact of the redevelopment projects within the Main Street Triangle TIF District.	TIF tax increment revenue received	\$6,855	\$278,840	\$1,158,505	\$1,158,000
	Maintain the Village's General Obligation bond rating	Standard & Poor's / Moody's General Obligation bond rating	AA+/Aa1	AA+/Aa1	AA+/Aa1	AA+/Aa1
Quality of Life	Plan for sufficient resources to support the capital needs of the Village in a financially responsible manner	G.O. Debt per capita	\$1,684	\$1,537	\$1,390	\$1,237
	Receive the GFOA Distinguished Budget Presentation Award Annually	Number of Years Received	20	21	22	23
High Performing Organization	Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting Annually	Number of Years Received	28	29	30	31
	Provide services efficiently, with a customer friendly focus	National Citizen Survey % of respondents that rate Value of Services for Taxes Paid as Good or Excellent	63%	n/a *	65%	n/a *
		National Citizen Survey % of respondents that rate Customer Service as Good or Excellent	85%	n/a *	87%	n/a *

* Biennial survey - not conducted in 2015 or 2017.



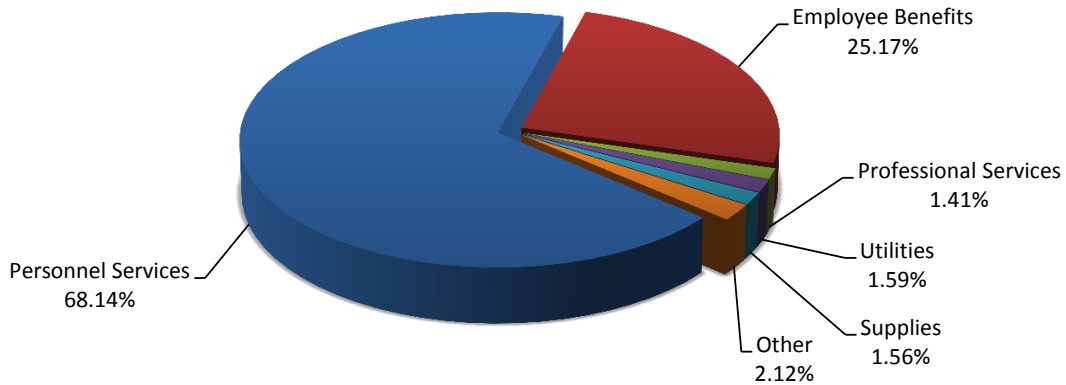
Part-time positions are indicated by blue text.



FINANCE DEPARTMENT BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Director of Finance	1	1	1
Assistant Finance Director	1	1	1
Contract Administrator	1	1	0
Contract / Purchasing Administrator	0	0	1
Purchasing Administrator	1	1	0
Purchasing Coordinator	0	0	1
Office Support Supervisor	1	1	1
Financial Analyst	1	1	1
Payroll Administrator	1	1	1
Accounts Payable Coordinator	1	1	1
Accountant	1	1	1
Accounting Technician II	1	1	1
TOTAL FULL TIME PERSONNEL	10	10	10

PART TIME POSITION TITLE			
Finance Assistant	1	1	1
Clerical / Cashier	4	4	2
Seasonal	0	0	1
TOTAL PART TIME PERSONNEL	5	5	4



* Other includes Employee Reimbursements, Purchased Services, Rent, Insurance, Repair & Maintenance and Miscellaneous Expense

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 806,436	\$ 888,841	\$ 949,209	\$ 984,092
Employee Benefits	337,086	324,989	358,642	363,479
Employee Reimbursements	11,937	15,417	22,375	16,520
Professional Services	37,745	27,895	19,774	20,347
Utilities	6,606	21,610	6,820	23,032
Purchased Services	2,392	3,198	2,684	3,616
Repair & Maintenance	996	834	1,098	750
Rent	7,919	7,919	7,932	7,919
Insurance	5,440	5,367	1,847	1,762
Supplies	8,705	19,166	10,297	22,599
Miscellaneous Expenses	20	54	-	50
Total Expenditures	\$ 1,225,282	\$ 1,315,290	\$ 1,380,678	\$ 1,444,166

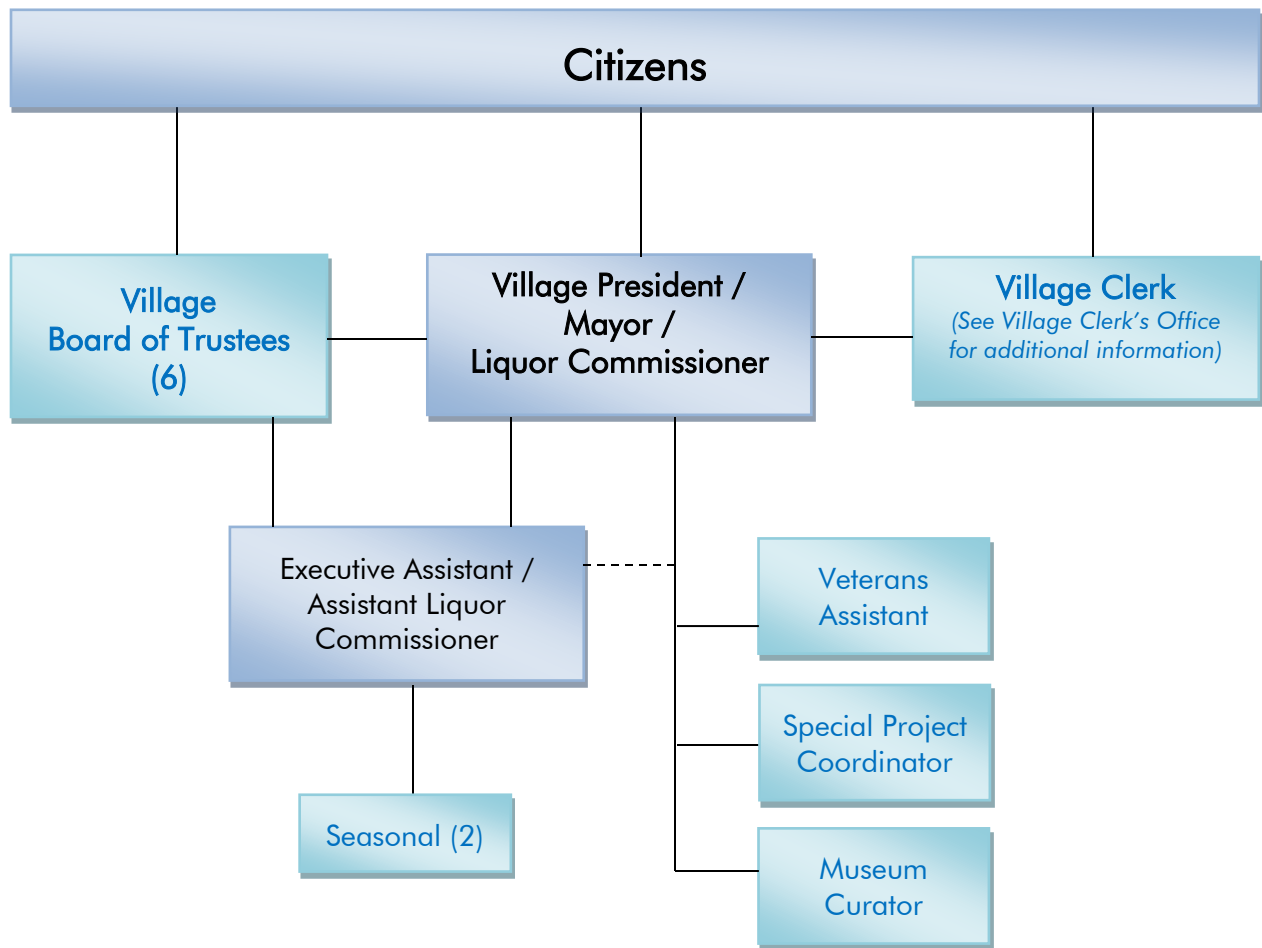


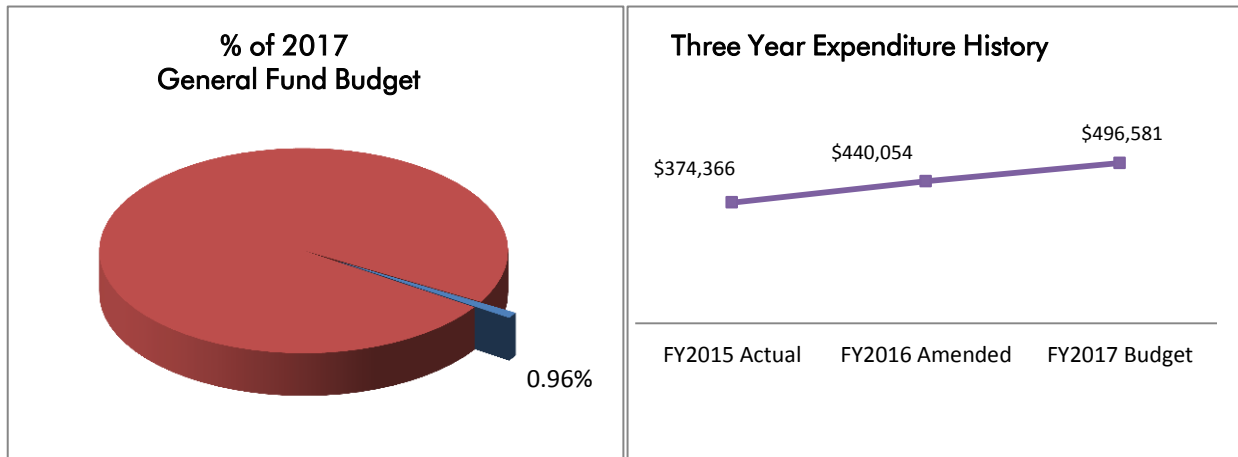
DEPARTMENT FUNCTIONS:

The Mayor and Trustees (Village Officials) are elected at large and are responsible for enacting all legislation for the health, safety and welfare of Village residents and businesses. In addition to their regular Village Board duties, the Officials operate under a Committee structure. Each Committee consists of three Board members with one Board member acting as chairperson. The committees are focused on the following areas:

- ❖ Development Services, Planning and Engineering
- ❖ Finance
- ❖ Parks and Recreation
- ❖ Technology, Innovation and Performance Improvement
- ❖ Public Works
- ❖ Public Safety

The Village Board holds full Board meetings monthly, committee meetings twice monthly and special meetings on an as-needed basis. At these meetings, Village Officials set Village policies and goals, review Department requests and address a wide variety of requests from residents, businesses, developers and others.

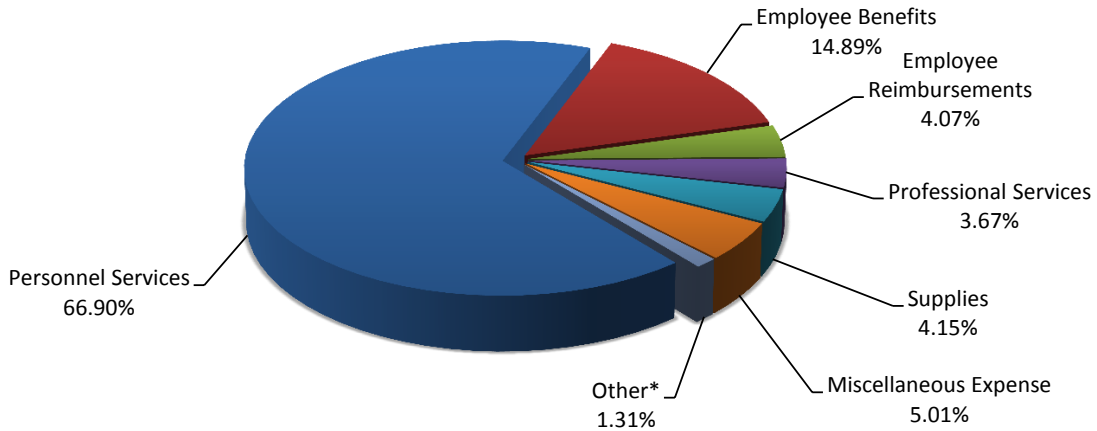




OFFICIALS DEPARTMENT BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Mayor	0	0	1
Executive Assistant to the Mayor	1	1	1
TOTAL FULL TIME PERSONNEL	1	1	2

PART TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Mayor	1	1	0
Village Clerk	1	1	1
Trustees	6	6	6
Special Project Coordinator	1	1	1
Veteran Program Assistant	1	1	1
Museum Curator	0	1	1
Seasonal	2	2	2
TOTAL PART TIME PERSONNEL	12	13	12



* Other includes Utilities, Rent, Insurance, and Repair & Maintenance

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 249,223	\$ 262,699	\$ 278,938	\$ 332,192
Employee Benefits	59,360	61,357	62,971	73,956
Employee Reimbursements	12,578	13,738	20,128	20,188
Professional Services	1,374	2,017	10,000	18,225
Utilities	1,503	1,582	2,330	2,170
Repair & Maintenance	219	61	56	560
Rent	-	-	2,100	3,540
Insurance	2,929	3,084	106	255
Supplies	10,896	11,957	23,555	20,625
Miscellaneous Expenses	17,934	17,871	39,870	24,870
Total Expenditures	\$ 356,016	\$ 374,366	\$ 440,054	\$ 496,581



- ***Board of Fire and Police Commission***
The Board of Fire and Police Commission oversees the testing and interviewing of all potential police officers for the Village of Orland Park Police Department. The Board is also involved with the hiring, promotion and disciplining of all police officers, with the exception of the Police Chief, who is appointed by the Village Manager. The Commission consists of three members that are appointed by the Mayor for terms of three years.

- ***Plan Commission***
The Plan Commission is responsible for submitting to the Village Board recommendations relative to development review and land use planning. The Commission also hears reviews and makes recommendations to the Village Board regarding approval or disapproval of applications for major special use permits. All members of the Plan Commission are residents of the Village. Regular meetings of the Plan Commission are held twice a month. The Commission consists of seven members appointed by the Mayor who serve for one year terms.

- ***Public Arts Commission***
The Public Arts Commission pursues the addition of cultural events and the arts to the Village of Orland Park. The Commission makes recommendations to the Village Board to promote the performing arts within the Village, including music, dance and theater. The members of the Public Arts Commission are residents of the Village that possess knowledge and experience related to the arts. The Commission consists of nine members appointed by the Mayor who serve for one year terms.

- ***Recreation Advisory Board***
The Recreation Advisory Board is responsible for advising and making recommendations about the equipment, facilities, personnel, programs and activities in the operation and maintenance of the Village's recreation system. The Board is also responsible for recommendations to the Village Board about the location of new parks, playgrounds, swimming pools, and other recreational facilities. The Board consists of nine members who serve for one year terms.

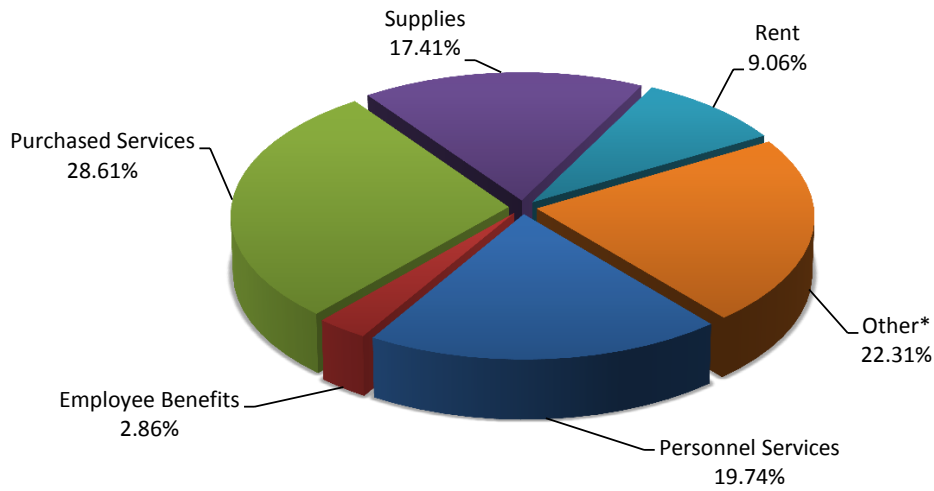
- ***Veterans Commission***
The Veterans Commission is responsible for promoting awareness of veterans' issues through activities, school presentations and co-sponsorship of events with other local civic organizations, as well as providing outlets of recognition for future generations of veterans. The Commission consists of nine members that serve for one year and are selected based on experience and/or knowledge of veteran affairs and concerns. Members are also required to have served in one of the American military branches and been honorably discharged. This Commission is budgeted as part of the Officials budget.

- ***Zoning Board of Appeals***
The Zoning Board of Appeals is responsible for holding hearings and making decisions in regards to applications for variances and appeals. The Board consists of four Hearing Officers who serve for one year terms.

- ***Electrical Commission***
The Electrical Commission recommends safe and practical standards and specifications for the installation, alteration and use of electrical equipment, proposes reasonable rules and regulations governing the issuance of permits by the electrical inspection department, and recommends reasonable fees to be paid for electrical inspections. The commission consists of 6 members who are appointed by the Mayor.



- *Museum Development and Advisory Board*
The Museum Development and Advisory Board was formed to secure and channel private funds to support the ownership, maintenance, use and operation of the Orland Park History Museum, to care for and conserve a collection of artifacts and other objects of artistic, cultural, historical or scientific importance, particularly with regard to the history of the people and places with the Village of Orland Park, and make them available for public viewing through exhibits that may be temporary or permanent, to promote a wider appreciation of the history of the Village of Orland Park. The Board consists of seven members, who are appointed by the Mayor for a two year term.
- *Parking and Traffic Advisory Board*
The Parking and Traffic Advisory Board submits recommendations in an advisory capacity to the Village Board of Trustees for official action that is aimed at improving parking and traffic conditions. They review and advise the Board of Trustees with respect to short term and long term traffic policies and review and make recommendations on traffic studies prepared by consultants hired by the Village. The Board consists of eight members, seven of whom are appointed jointly by the Mayor and the Board of Trustees for three year terms. The eighth member is the Chief of Police, or his designee.
- *Taste of Orland*
The Taste of Orland is an annual three day event held on the Village center grounds during the late summer. The community event brings together area restaurants, entertainment, and the residents of Orland Park and surrounding communities. The event is organized with the assistance of Village Trustees and various Village departments.
- *Special Events*
This division accounts for community wide special events such as the July 4th festivities, Farmer's Market, Centennial Park West concerts, Art in the Park, as well as many other seasonal events. This includes all expenses related to those events, such as advertisement, marketing, supplies, and personnel costs.



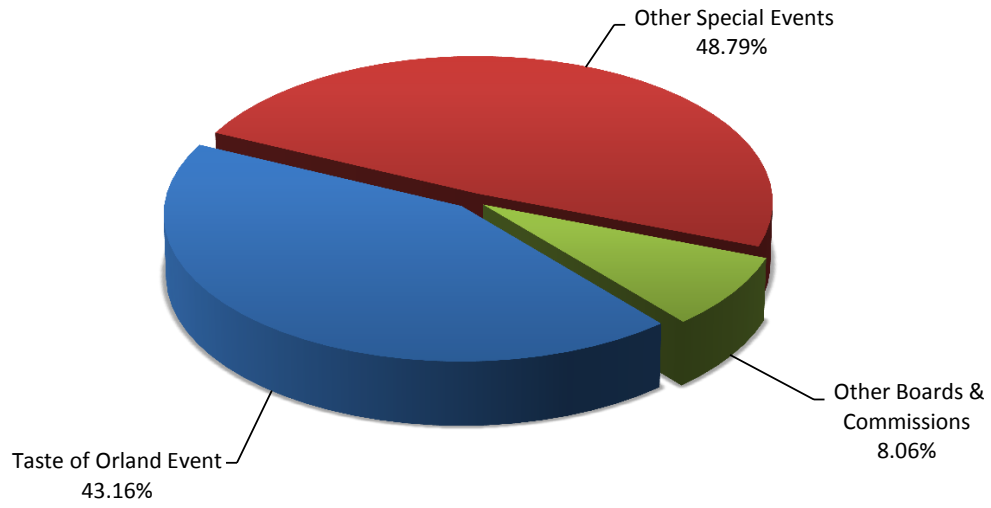
* Other includes Employee Reimbursements, Utilities and Supplies

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 88,892	\$ 82,428	\$ 97,013	\$ 92,627
Employee Benefits	13,181	21,956	17,476	13,441
Employee Reimbursements	18,052	5,287	7,800	6,875
Professional Services	21,816	25,480	25,390	13,590
Utilities	15,817	14,565	14,340	18,290
Purchased Services	162,198	105,580	249,509	134,266
Rent	37,372	40,487	43,290	42,505
Insurance	5,271	5,271	5,600	5,276
Supplies	81,218	79,541	574,022	81,715
Miscellaneous Expense	54,198	63,916	65,725	60,675
Total Expenditures	\$ 498,015	\$ 444,513	\$ 1,100,165	\$ 469,260



Boards & Commissions Expenditure Summary by Function

The Boards, Commissions and Special Events department expenditures total less than 1% of the total 2017 General Funds budget.





DEPARTMENT MISSION:

The mission of the Business Information Systems department is to implement the Village’s long term technology vision and increase staff efficiency through the identification and recommendation of new IT standards, as well as network, hardware, and software application solutions; to provide staff and residents with tools that enhance communication and accessibility to Village Services in a strategic and well planned manner; and to coordinate the strategic technology direction of the Village by developing common standards, architectures and solutions that deliver the highest quality services in the most cost-efficient manner achievable.

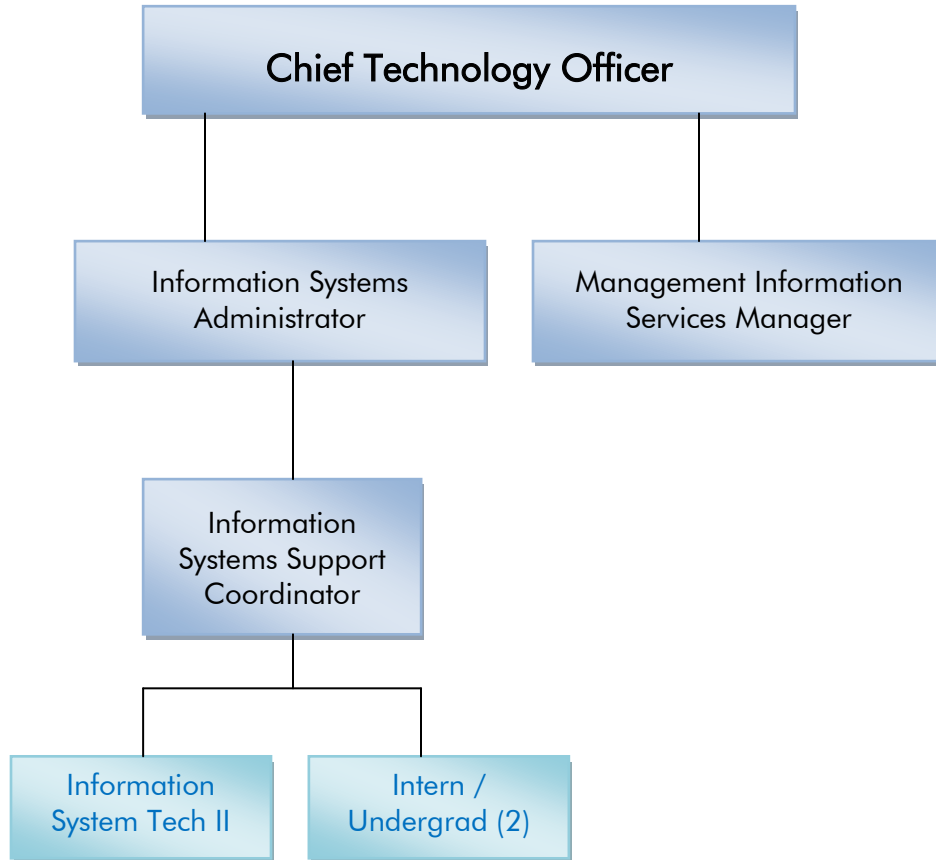
DEPARTMENT FUNCTIONS:

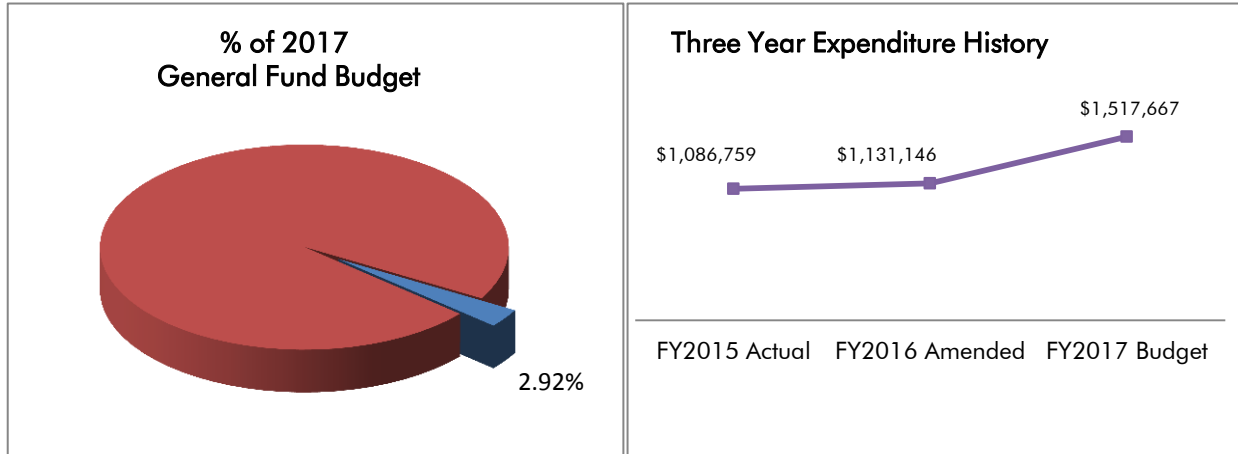
The BIS Division manages the Village’s information technology infrastructure; builds and operates the Village’s communications and computing assets, including the Village’s telephone system, ERP software, e-mail systems, networks, security, and servers; maintains the Village’s primary and secondary websites; and makes recommendations on new services to be deployed and used by Village personnel.

The BIS Department provides IT service and support to all Village departments, responding to more than 750 trouble tickets since July, 2016. The department supports over 400 computers, 600 telephones, and multiple tablets and mobile devices Village-wide, assisting users in the effective and efficient utilization of all Village IT systems. The BIS Department ensures that information and system resources are accessible, usable and highly available, while safeguarding the integrity of supported applications and data sources through peer research, implementation and maintenance, security, and recovery processes.

Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
High Performing Organization	Provide highly scalable, secure & friendly technology infrastructure for Village residents & staff	Number of online payments	18,782	20,106	20,033	21,000
	Implement integrated, adaptable and user-friendly technology improvements	Number of technology installations and implementations	6	5	3	4
	Deliver responsive and efficient service to Village staff	Number / % of ticketing requests closed in one day or less	n/a*	n/a*	448 / 60%	1,800 / 75%
	Provide updated and efficient hardware equipment	Number of computer replacements	34	51	37	38

* New initiative implemented in 2016

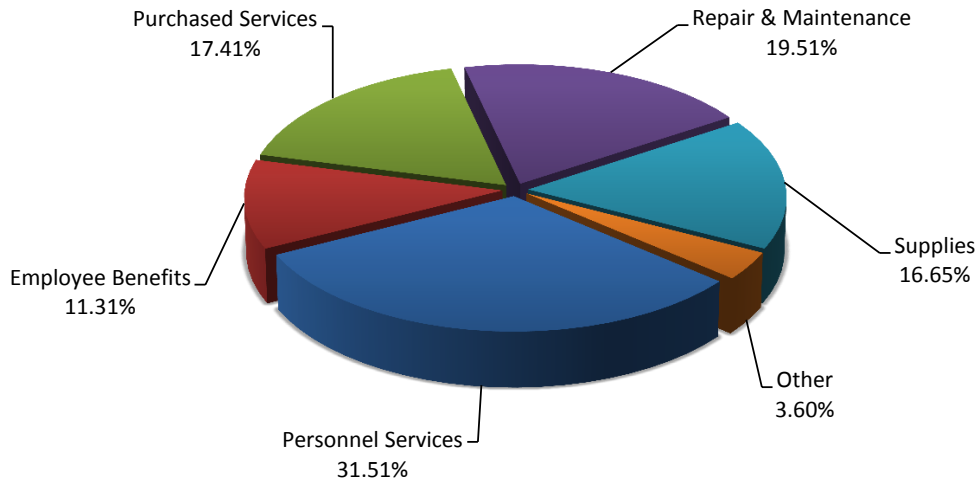




BUSINESS INFORMATION SYSTEMS DEPARTMENT BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Chief Technology Officer	0	1	1
MIS Manager	1	1	1
Information System Administrator	1	1	1
Information Systems Support Coordinator	0	1	1
Information Systems Technician	1	0	0
TOTAL FULL TIME PERSONNEL	3	4	4

PART TIME POSITION TITLE			
Information Systems Technician II	1	1	1
Intern / Undergrad	2	2	2
TOTAL PART TIME PERSONNEL	3	3	3



* Other includes Employee Reimbursements, Professional Services, Utilities and Insurance

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 305,735	\$ 320,745	\$ 401,449	\$ 478,263
Employee Benefits	104,461	101,227	137,292	171,620
Employee Reimbursements	3,971	4,778	12,700	23,600
Professional Services	2,897	34,598	25,600	24,000
Utilities	2,919	3,089	4,500	6,250
Purchased Services	63,260	99,845	120,015	264,294
Repair & Maintenance	327,661	278,642	285,341	296,148
Insurance	1,780	1,884	647	815
Supplies	167,494	241,849	143,602	252,677
Capital Outlay	157,009	-	-	-
Miscellaneous Expenses	-	102	-	-
Total Expenditures	\$ 1,137,187	\$ 1,086,759	\$ 1,131,146	\$ 1,517,667



DEPARTMENT MISSION:

To improve the quality of life in Orland Park by enhancing the community through long-term planning, development design review, building regulations and property maintenance and to foster and support economic growth by encouraging neighborhood investment, business expansion, business retention and community revitalization.

DEPARTMENT FUNCTIONS:

The Development Services Department oversees the planning, building, private engineering, transportation and economic development functions of the Village.

The Department is charged with providing design/permit review, code enforcement, long-term strategic planning, and coordinated and balanced customer service to residents and the business community. The Department strives to provide professional advice, technical expertise and quality customer service to achieve the goals set by the Village Board of Trustees.

The Development Services Department is responsible for continued promotion of the Village as an attractive location for business and retail as well as maintaining positive relationships with existing businesses. Economic development activities include updates to demographic information, support to the Economic Development and Advisory Board, and the administration of the Village's incentive programs, such as the Revolving Loan Fund and Mayor's Business Retention and Expansion program. Staff conduct business retention visits to develop an understanding of the local economic climate and participate in professional and intergovernmental organizations that promote economic development.

To efficiently and effectively manage and operate the Development Services functions, the Department is organized into four divisions: Administration, Building, Planning and Transportation & Engineering.

Administration Division

The Administration Division of the Development Services Department is charged with overseeing the activities of the department and providing support to developers, architects, contractors, business owners, residents, and staff in the various Village departments.

The Administration Division is the front line for all incoming calls, visitors, petitions, permits, and licenses. Business licenses, contractor licenses, electrical registrations, crime free rental housing registrations, elevator and escalator certificates, and minor permits are issued by the Administration Division front office staff. The Administrative Division is in charge of creating and maintaining all computer programs, databases, records, and files for the department.

Transportation and Engineering Division

The function of the Transportation and Engineering Division is to provide for the quality control of the design and construction for all site work including utilities, streets, grading, and inspection/enforcement of soil erosion control for all private development projects. The engineers are also responsible for the management and coordination of all new transportation projects, including commercial and/or residential developments constructed by private entities. Village engineers work closely with project planners, Public Works staff, and the Village's engineering consultants to coordinate the review of all new development projects presented to the Village of Orland Park, both through the Village Board of Trustees' approval process and the final engineering process. Staff also responds to inquiries from residents, potential developers and/or project engineers regarding engineering-related issues associated with new



developments within the Village. The regulation of required parcel plats (subdivision/consolidation, easement, dedication, etc.) is managed by the engineers and Village legal counsel.

Building Division

The Building Division of the Development Services Department is charged with inspecting new residential, commercial, industrial and not-for-profit construction within the Village to insure compliance with municipal building codes. The Building Division conducts a large number of code enforcement operations intended to improve the quality of life which include:

- Issue permits for new construction, additions, alterations, and renovations of both commercial and residential structures.
 - Review construction and site plans for compliance with Village Code and consult with architects and engineers as to any revisions necessary to ensure compliance.
 - Conduct preliminary plan reviews to notify and prevent costly construction errors in material quality, sizes and methods prior to any construction.
 - Review industry building standards and, where practical, recommend changes to Village Code.
 - Conduct hearings for variances and appeals to building and zoning codes.
 - Issue Certificates of Occupancy for all new residential and commercial structures and change of ownership of existing businesses.
 - Issue permits for elevators and signs before construction and placement.
 - Ensure contractor licensing/bonding of trades per Village Code.
 - Conduct supervisory electrician’s tests and issue certificates.
- Inspect existing structures for compliance with the Village’s Codes and Environmental Health Standards including:
 - Food service establishment inspections up to 3 times a year.
 - Issue business licenses with the annual inspections.
 - Review property maintenance of buildings and sites within the Village for compliance with adopted regulations.
 - Respond to complaints received from the public.
 - Issue citations for non-conformities.
 - Attend monthly local court hearings to establish fines.
 - Issue licenses for all businesses, vending machines, amusement devices, billiard parlor operator licenses, and tobacco licenses.
 - License and inspect new and existing rental housing units for conformance with the Village’s Rental Housing Code. (Village Code Title 5 Chapter 8)
- Monitor the Land Development Code for conformance of residential site plans in developments of six units or less.



- Regulations involve yard setbacks, building heights, lot coverage and review of all accessory structures and improvements.
- Review, issue and inspect sign permits for conformance.
- Implement residential Village Code changes where the existing code is outdated or new standards are recommended. (parking, elevations, fences, additions)
- Respond to emergency calls from the Police Department and Fire Districts for building damage resulting from fires, vehicle accidents, weather and storm damage, and fire sprinkler activations. Evaluate damages to determine occupancy approval.
- Track monthly permits for amounts and values.

Planning Division

The Planning Division of the Development Services Department provides professional guidance in achieving the Village’s long-term vision of guiding growth in its neighborhoods, while protecting and enhancing Orland Park’s natural and physical environment. This is achieved by value-added design review, initiation of key capital improvement projects and targeted grant funding for projects, comprehensive plan updating and implementation, code updating and implementation, and focused economic development efforts. This includes the following activities:

- Provide continual maintenance and update of the Village’s Comprehensive Plan and Land Development Code, and implementation of Comprehensive Plan objectives.
- Provide professional review and processing of all new developments proposed in the Village, not only checking for code compliance, but also understanding site design and architecture to ensure that the project will fit within the Village’s standards for high quality development.
- Provide courteous and knowledgeable service to residents who call or stop in with inquiries about specific projects, code requirements and property disputes.
- Identify locally significant buildings and sites in the community that contribute to the Village’s cultural heritage and history and protect and assist them through ordinance, code, and financial aid programs, such as the Commercial Façade Improvement Program.
- Continuously maintain and update the Village’s enterprise Geographic Information System, and respond to interdepartmental requests for maps and analyses.
- Maintain the ZoomProspector website to highlight available commercial space and property.
- Provide support to the Open Lands Corporation by coordinating bi-monthly and work meetings, assisting with grant preparation and administration, providing research and monitoring the budget.
- Provide support and oversight of the implementation of the master plan for a new nature center on the former Pebble Creek nursery site.
- Provide support for bi-monthly meetings, work meetings, research, grant administration, and coordination activities for the Stellwagen Family Farm Foundation.
- Research and apply for grants and alternative funding sources, and oversee their administration and implementation.



Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Economic Development	Expand Qualifying Criteria for the Appearance Improvement Grant (AIG) and market toward qualifying properties. (Planning)	Applications approved	2	2	4	5
	Continue to market Orland Park as a prime location for development by attending trade shows, and partnering with regional economic development agencies. (Admin)	National Citizen Survey percent of respondents that rate Economic Development as Excellent or Good	75%	n/a*	80%	n/a*
	Adopt and market new Regional Mixed-Use Campus zoning district located along Interstate 80. (Planning)					
	Work with Chief Technology Officer to develop mobile application for local business promotion. (Admin)					
	Conduct the Village's Business Retention Program. (Admin)					
	In conjunction with the Village Board of Trustees, evaluate the function and focus of the Economic Development Advisory Board. (Admin)					
	Review the current fee structure for building permits. (Building)					

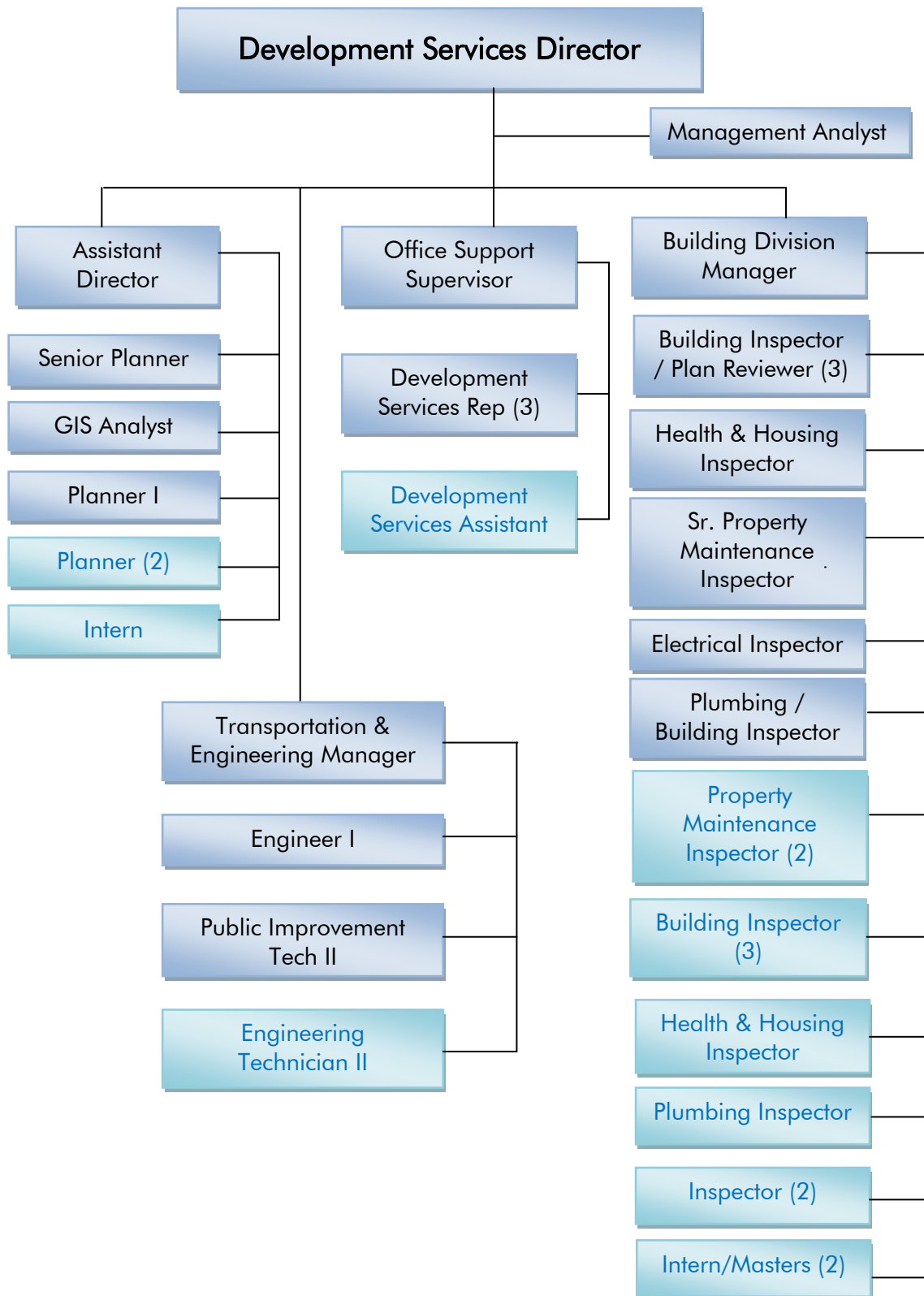


Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Downtown Development	Execute agreements with existing development prospects and continue infrastructure improvements to support Phase 3 of the Main Street Triangle. (Admin/Planning)	National Citizen Survey percent of respondents that rate Orland Park's Downtown as Excellent or Good	62%	n/a*	59%	n/a*
	Complete update of Village's downtown website (Admin)					
Quality of Life	Promote Orland Park and improve travel through implementation of Wayfinding and Branding Plan. (Admin)	Project progress	Phase 1 Wayfinding and Branding Plan Begins	Phase 1 Continued	Phase 1 Complete Plan Adopted	Begin Implementation – Select Sign Vendor and Implement Phase 1 of Signage installation
	Obtain Phase 1 engineering approval for 143 rd Street widening. (Engineering)	National Citizen Survey percent of respondents that rate Overall Ease of Travel as Excellent or Good	68%	n/a*	68%	n/a*
	Continue to provide improvements to the Village transportation system. (12 projects targeted for 2017) (Engineering)					
	Enhance Intra-Orland Park transportation. (Engineering)	Number of feet of bike paths / sidewalks added	28,338 / 3,582	14,446 / 2,340	13,829 / 18,900	10,000 / 3,000
	Identify partners and other funding sources to deliver a new Nature Center. (Planning)	National Citizen Survey percentage of respondents that rate the efforts of Orland Park in Preserving Natural Areas as Excellent or Good	83%	n/a*	83%	n/a*

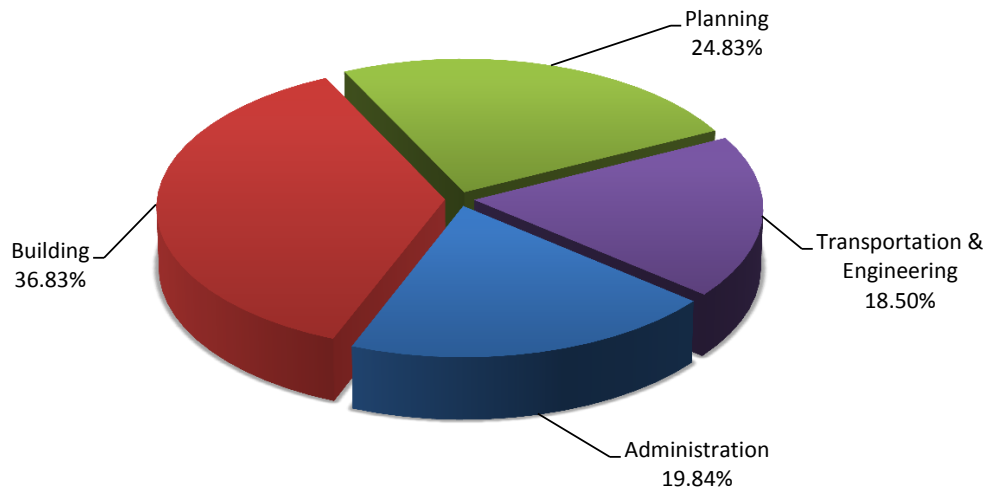


Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
High Performing Organization	Implement recommendations from Green Belt Project to reduce commercial permit approval time. (Building/Admin)	Commercial permit review time	11.5 Weeks	11.1 Weeks	11.5 Weeks	8 Weeks
	Implement recommendations from Green Belt Project to reduce the time from planning petition submission to review letter. (Planning)	Percentage of review letters released within 22 days	41%	46%	56%	75%
	Perform all inspections in 24 hour time period. (Building)	Average calendar days from request to inspection	1	1	1	1
	Continue cross training throughout divisions.	National Citizen Survey percentage of respondents that rate Customer Service by Village Employees as Excellent or Good	85%	n/a*	87%	90%

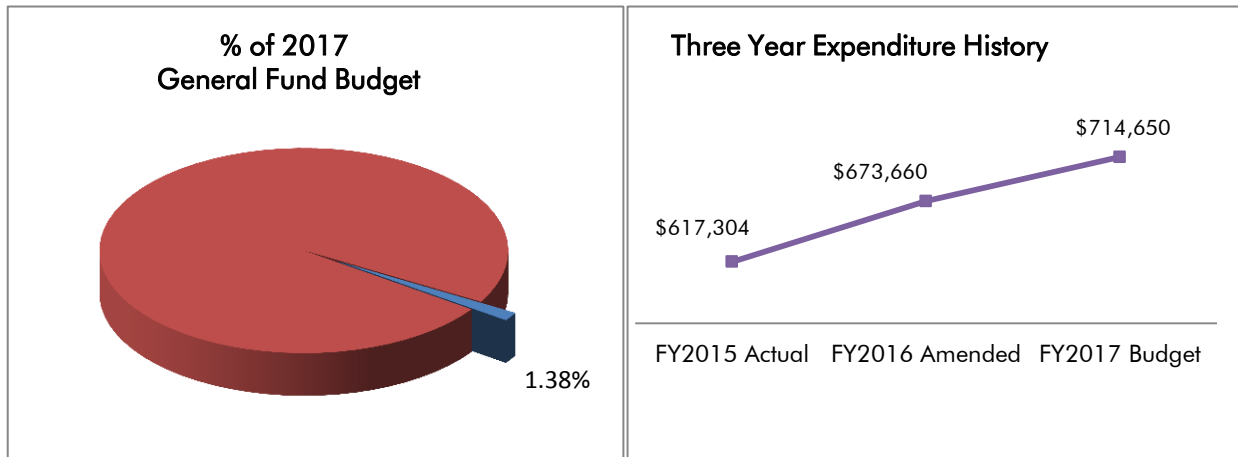
* Biennial survey - not conducted in 2015 or 2017.



Part-time positions are indicated by blue text.



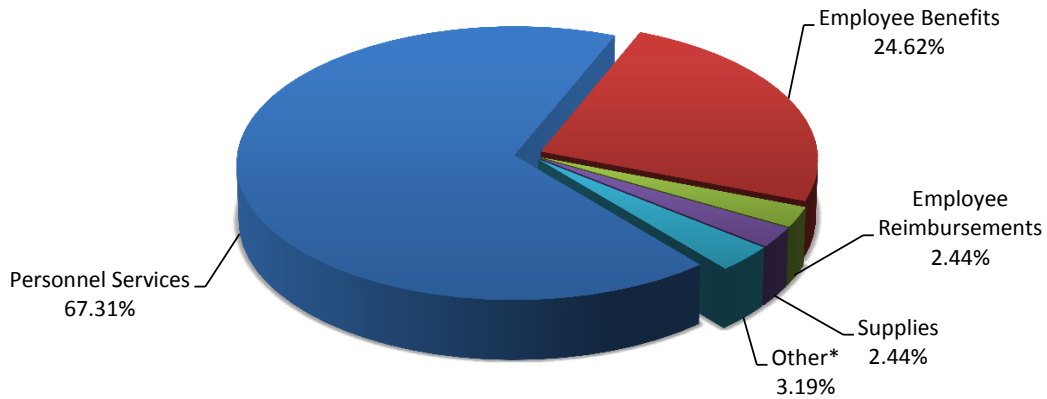
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Administration	\$ 586,153	\$ 617,304	\$ 673,660	\$ 714,650
Building	1,066,974	1,141,141	1,292,231	1,326,324
Planning	609,164	703,843	1,054,893	894,189
Transportation & Engineering	602,527	634,157	706,269	666,234
Total Expenditures	\$ 2,864,818	\$ 3,096,445	\$ 3,727,053	\$ 3,601,397



DEVELOPMENT SERVICES - ADMINISTRATION DIVISION BUDGETED POSITIONS

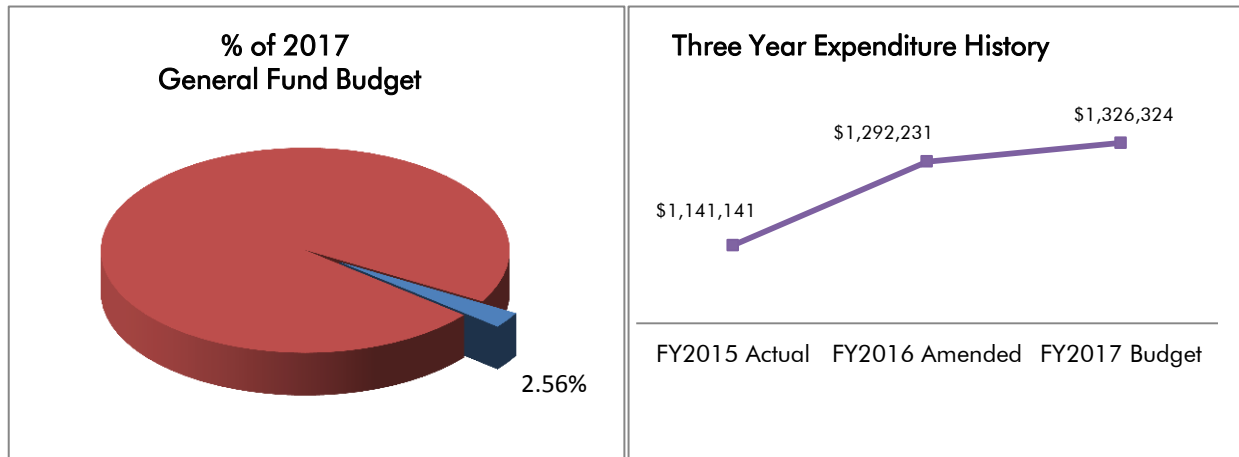
FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Development Services Director	1	1	1
Office Support Supervisor	1	1	1
Management Analyst	1	1	1
Development Services Representative	3	3	3
TOTAL FULL TIME PERSONNEL	6	6	6

PART TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Development Services Assistant	0	1	1
Intern/Masters (Seasonal)	1	0	0
TOTAL PART TIME PERSONNEL	1	1	1



* Other includes Repair & Maintenance, Utilities, Rent, and Insurance

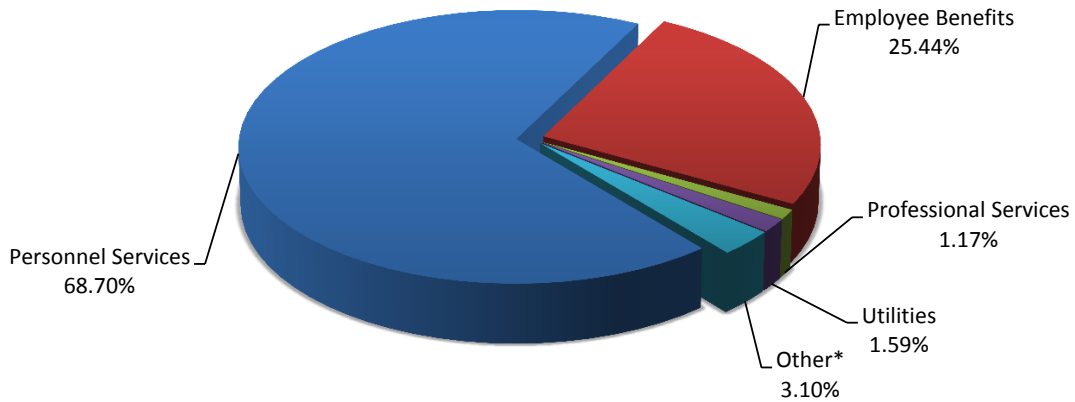
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 392,569	\$ 412,162	\$ 437,404	\$ 486,409
Employee Benefits	160,369	162,194	185,424	177,911
Employee Reimbursements	9,276	13,790	18,220	17,623
Professional Services	-	105	-	-
Utilities	1,693	1,028	990	1,000
Purchased Services	83	17	-	-
Repair & Maintenance	5,814	8,388	7,945	9,630
Rent	-	3,581	3,581	3,581
Insurance	2,524	2,357	1,046	846
Supplies	13,825	13,667	19,050	17,650
Miscellaneous Expense	-	15	-	-
Total Expenditures	\$ 586,153	\$ 617,304	\$ 673,660	\$ 714,650



DEVELOPMENT SERVICES - BUILDING DIVISION BUDGETED POSITIONS

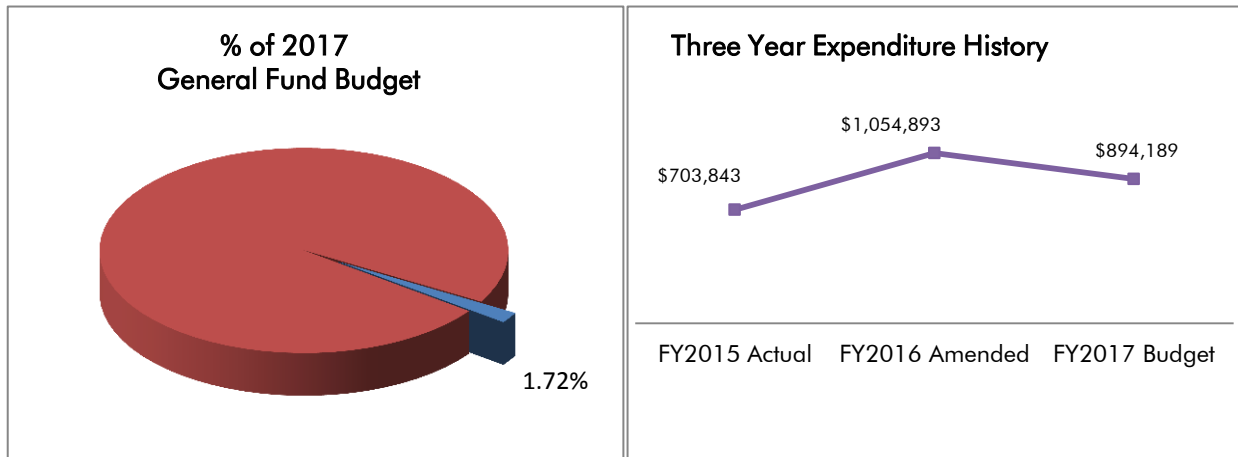
FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Building Division Manager	1	1	1
Building Inspector & Plan Reviewer	1	3	3
Health / Housing Inspector	1	1	1
Senior Property Maintenance Inspector	1	1	1
Electrical Inspector	1	1	1
Building Information Coordinator	1	0	0
Plumbing Inspector	1	0	0
Plumbing / Building Inspector	0	1	1
TOTAL FULL TIME PERSONNEL	7	8	8

PART TIME POSITION TITLE			
Plumbing Inspector	1	1	1
Property Maintenance Inspector	2	2	2
Building Inspector	5	3	3
Inspector	0	2	2
Health / Housing Inspector	1	1	1
Intern/Masters (Seasonal)	0	2	2
TOTAL PART TIME PERSONNEL	9	11	11



* Other includes Employee Reimbursements, Purchased Services, Insurance, and Supplies

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 697,296	\$ 770,571	\$ 887,099	\$ 911,238
Employee Benefits	281,011	265,931	325,141	337,403
Employee Reimbursements	6,726	8,572	11,290	10,940
Professional Services	14,700	14,490	15,500	15,500
Utilities	17,082	19,189	18,740	21,080
Purchased Services	24,196	24,893	18,000	13,000
Insurance	24,138	34,238	11,961	12,463
Repair & Maintenance	99	121	-	-
Supplies	1,726	3,136	4,500	4,700
Total Expenditures	\$ 1,066,974	\$ 1,141,141	\$ 1,292,231	\$ 1,326,324



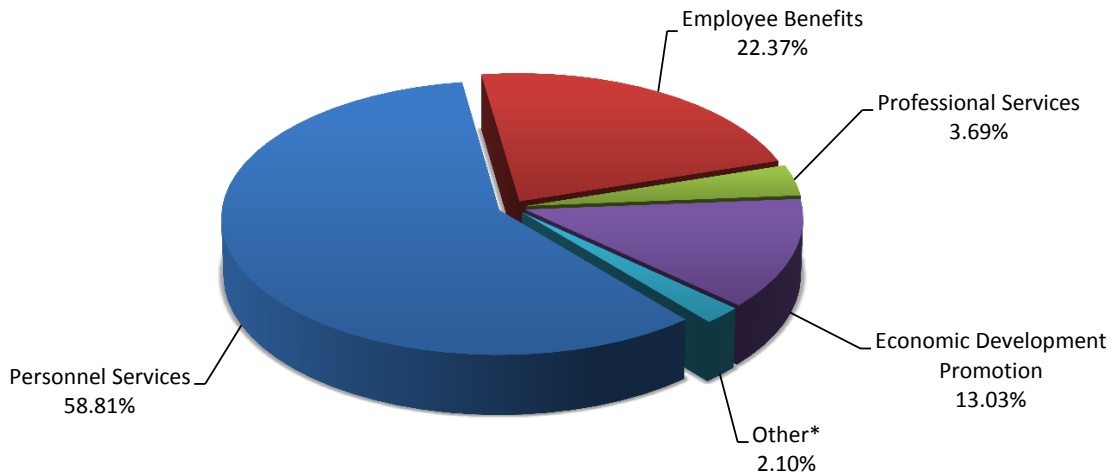
DEVELOPMENT SERVICES - PLANNING DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Assistant Director	1	1	1
Senior Planner	2	2	2
Planner I	0	0	1
GIS Analyst	1	1	1
TOTAL FULL TIME PERSONNEL	4	4	5

PART TIME POSITION TITLE			
Planner	1	2	2
Intern/Masters	1	1	1
TOTAL PART TIME PERSONNEL	2	3	3

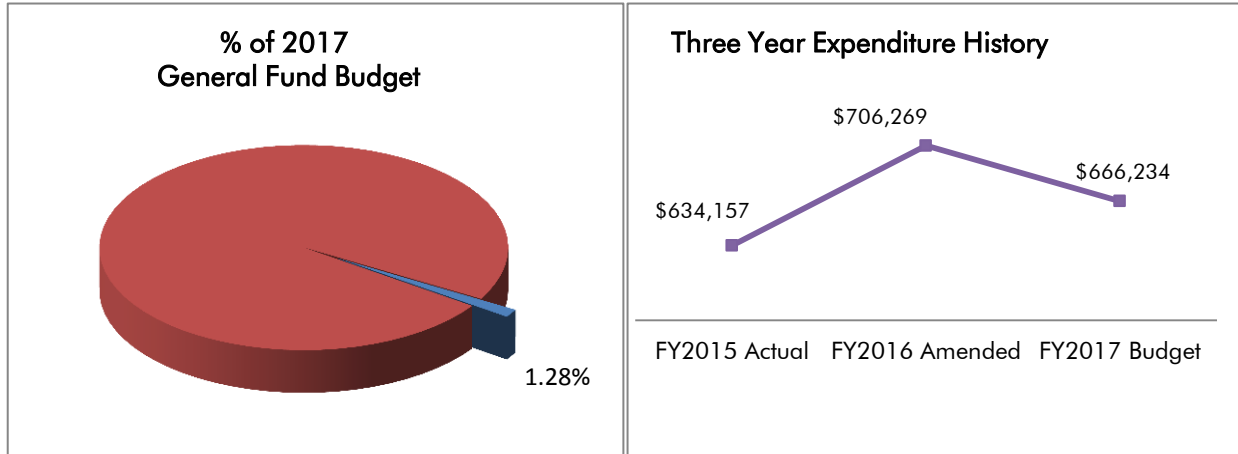


Development Services - Planning Division Expenditure Summary



* Other includes Employee Reimbursements, Purchased Services, Insurance, and Utilities

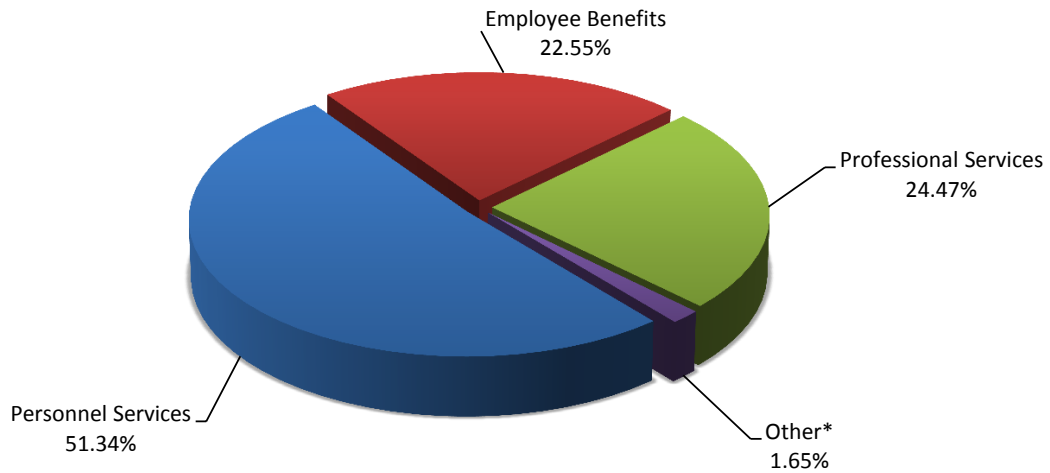
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 362,287	\$ 420,616	\$ 435,842	\$ 525,847
Employee Benefits	169,571	174,658	181,317	200,073
Employee Reimbursements	6,102	9,694	11,995	13,805
Professional Services	22,351	27,943	139,365	33,000
Utilities	182	903	920	930
Purchased Services	1,444	3,885	4,000	3,000
Insurance	2,722	2,511	1,015	1,018
Supplies	-	70	-	-
Economic Development Promotion	44,505	63,563	265,439	116,516
Miscellaneous Expense	-	-	15,000	-
Total Expenditures	\$ 609,164	\$ 703,843	\$ 1,054,893	\$ 894,189



DEVELOPMENT SERVICES - TRANSPORTATION & ENGINEERING DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Transportation & Engineering Manager	1	1	1
Engineer I	1	1	1
Public Improvement Technician II	1	1	1
TOTAL FULL TIME PERSONNEL	3	3	3

PART TIME POSITION TITLE			
Engineering Technician II	1	1	1
TOTAL PART TIME PERSONNEL	1	1	1



* Other includes Employee Reimbursements, Insurance, Supplies and Utilities

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 320,649	\$ 328,610	\$ 333,581	\$ 342,040
Employee Benefits	141,401	137,225	145,743	150,205
Employee Reimbursements	2,627	1,872	3,750	4,350
Professional Services	103,445	104,403	217,359	163,000
Utilities	1,511	1,932	2,050	2,820
Insurance	32,794	59,563	3,386	3,519
Supplies	100	552	400	300
Total Expenditures	\$ 602,527	\$ 634,157	\$ 706,269	\$ 666,234



Department Mission

The mission of the Public Works department is to ensure the integrity and safety of the Village’s infrastructure, such as roads, bridges, sidewalks, water distribution, sanitary sewer, storm water collection systems, vehicles and equipment, facilities, and transportation, utilizing safe and well maintained equipment to accomplish these tasks in a cost effective manner.

Department Functions:

The Department of Public Works primary function is to maintain the Village’s infrastructure. This includes maintenance of Village-owned facilities, maintenance of roadway systems, and the operation and maintenance of the infrastructure and equipment within water, sanitary sewer and storm sewer systems. Additionally, the department operates the Village’s Dial-A-Ride bus service, while also supplying and maintaining the vehicles and equipment for all Village departments.

The Public Works’ function within the General Fund is separated into five divisions: Administration, Building Maintenance, Streets, Transportation and Vehicle & Equipment. Functions of these divisions include, but are not limited to, the following:

- maintenance of Village roads
- maintenance of pedestrian pathways, including sidewalks
- preparing analysis for policy recommendations
- providing training and resources for personnel
- maintenance of roadway lighting and signage
- snow plowing
- leaf pick up
- parkway tree trimming
- street sweeping
- parkway maintenance
- building/facility maintenance
- vehicles and equipment purchase and replacement
- vehicle and equipment repairs and preventative maintenance
- supplying fuel for village vehicles and equipment

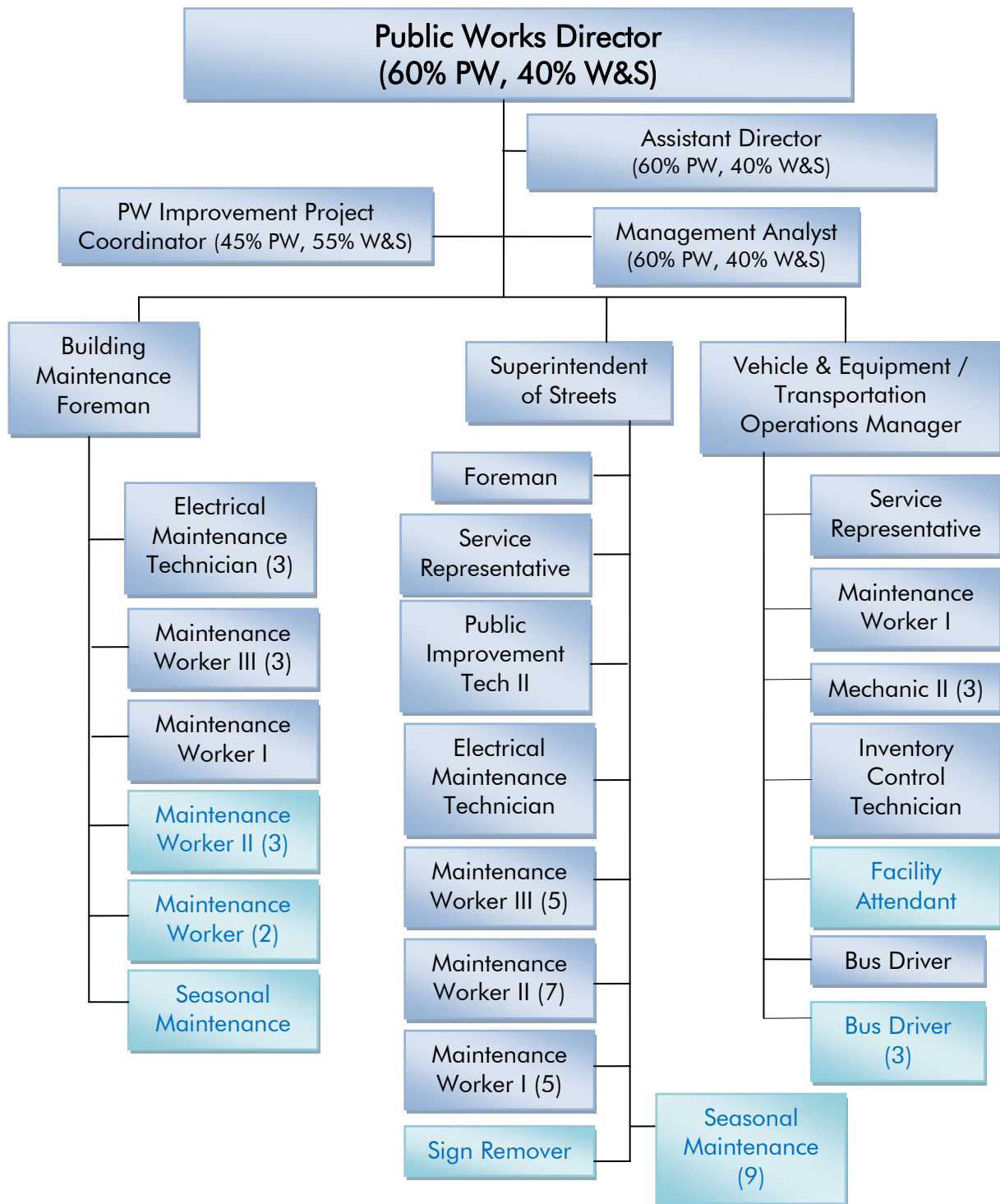
The Public Works Utilities Division operates and maintains the water distribution, sanitary sewer collection and storm water systems, within the Water and Sewer Fund. The mission, functions, objectives and performance measures of the Utilities Division is reported in the Enterprise Fund section of this document.



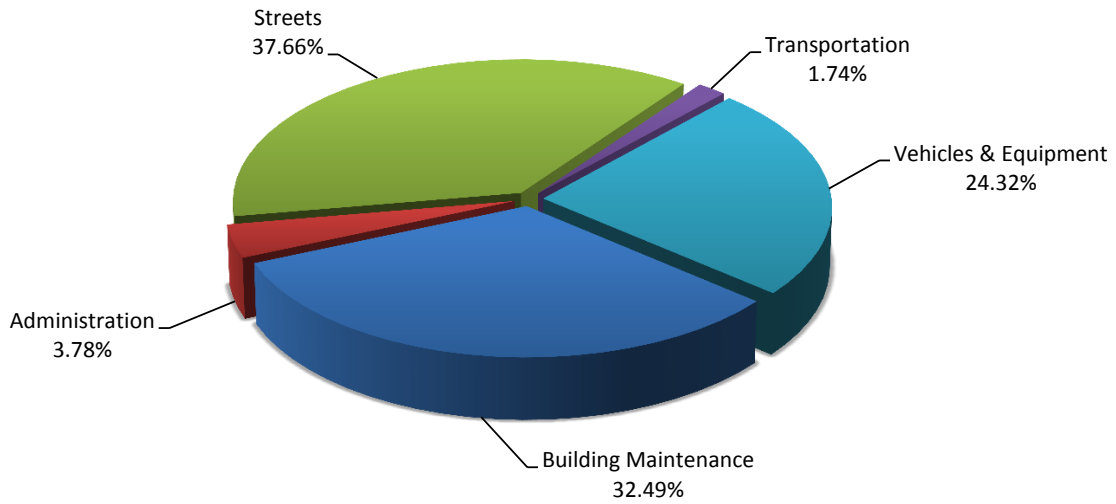
Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Target	FY17 Target
Quality of Life	Report monthly activity, recapping the potholes reported and repaired, as well as other pavement issues reported but unresolved.	Average pothole repair response time	17.6 days	4 days	4 days	4 days
		Number of potholes filled	3,692	4,450	4,000	4,000
	Provide efficient and effective operations, including optimized scheduling and dispatching of the Village's Dial-a-Ride service.	Percent of scheduled buses available daily for scheduled service	100%	85%	95%	100%
		Number of passenger complaints	1	25	1	1
	Maintain all new and existing Village buildings and comply with industry standards to best meet the needs of residents and employees.	Custodial Expenditure per Square Foot – Admin/Office Facilities	\$0.48	\$0.50	\$0.50	\$0.50
		Repair Expenditure per Square Foot – Admin/Office Facilities	\$5.12	\$4.70	\$4.67	\$ 4.50
High Performing Organization	Maintain a 100% ready snow fighting fleet throughout the winter season to ensure increased operational readiness.	Percentage of fleet winter storm-ready	100%	100%	100%	100%
	Reduce the frequency and customer impact of unscheduled repairs to an acceptable level given the age of the fleet.	Average days to respond to building requests	1-2 days	1-2 days	1-2 days	1-2 days
		Average age of medium duty vehicles (months)	96	n/a	80	78
		Average age of light duty vehicles (months)	84	n/a	81	80
		Average age of police vehicles (months)	60	n/a	50	50
		Preventative maintenance expenditures per vehicle: medium duty	\$494	n/a	\$244	\$230
		Preventative maintenance expenditures per vehicle: light duty	\$1,485	n/a	\$1,374	\$1,300



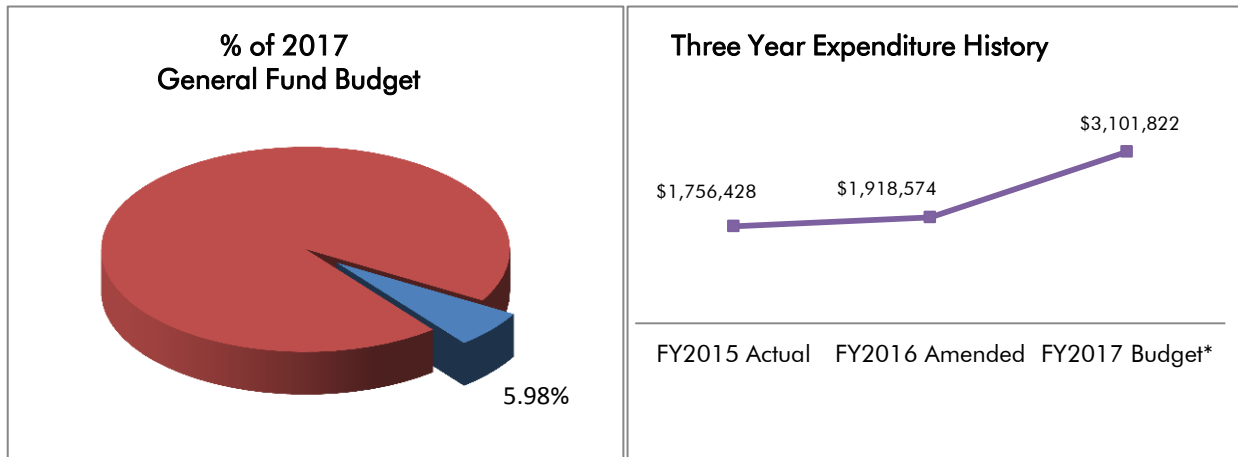
Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Target	FY17 Target
High Performing Organization	Reduce the frequency and customer impact of unscheduled repairs to an acceptable level given the age of the fleet.	Preventative maintenance expenditures per vehicle: police vehicles	\$2,034	n/a	\$1,675	\$1,500
		Number of scheduled preventive maintenance repairs	760	800	800	800
		Percent of non-scheduled repairs	21.8%	10%	10%	10%



Part-time positions are indicated by blue text.



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Building Maintenance	\$ 2,039,201	\$ 1,756,428	\$ 1,918,574	\$ 3,101,822
Administration	306,003	358,068	341,100	361,114
Streets	3,707,840	3,308,654	3,516,948	3,595,106
Transportation	148,135	141,038	151,506	166,224
Vehicles & Equipment	2,664,951	2,184,994	3,252,577	2,322,063
Total Expenditures	\$ 8,866,130	\$ 7,749,182	\$ 9,180,705	\$ 9,546,329

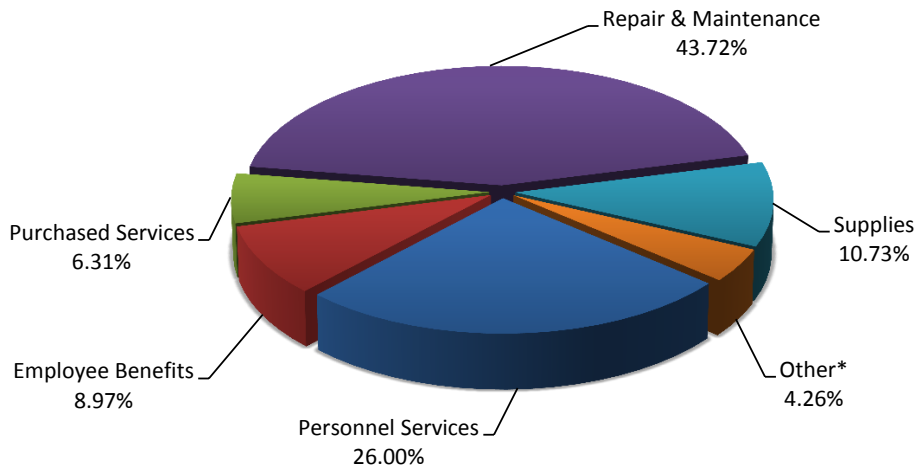


* Building Maintenance expenditures increased in FY2017 with the addition of the Orland Park Health and Fitness Center.

BUILDING MAINTENANCE DIVISION BUDGETED POSITIONS

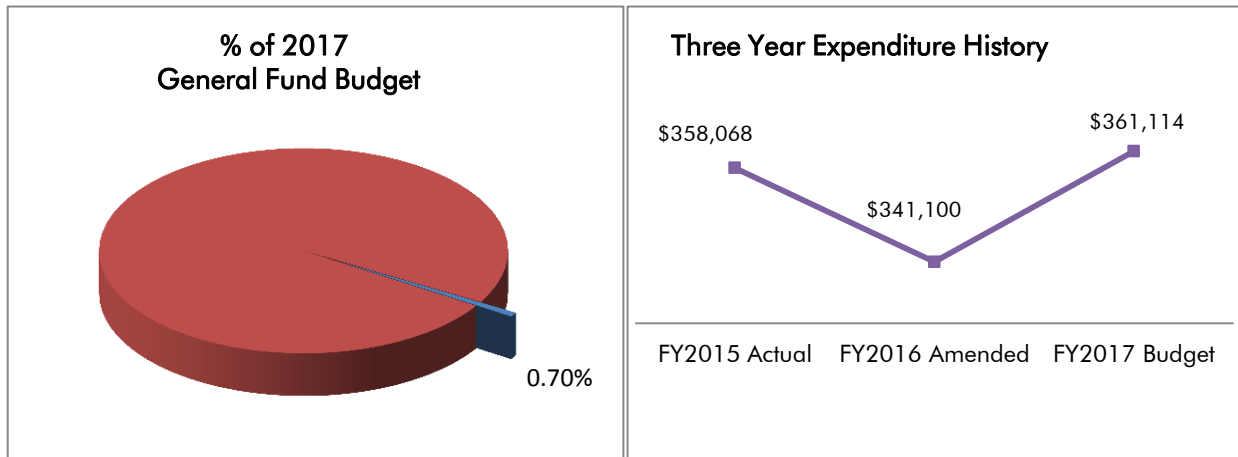
FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Parks & Bldg Maintenance Division Director	0.4	0.4	0
Foreman	1	1	1
Database Administrator	0.4	0	0
Administrative Coordinator	0	0.4	0
Maintenance Worker I	1	1	1
Maintenance Worker III	4	4	3
Electrical Maintenance Technician	2	2	3
TOTAL FULL TIME PERSONNEL	8.8	8.8	8

PART TIME POSITION TITLE			
Maintenance	1	1	2
Maintenance II	2	2	3
Seasonal Maintenance	1	1	1
Seasonal Maintenance II	1	1	0
TOTAL PART TIME PERSONNEL	5	5	6



* Other includes Employee Reimbursements, Professional Services, Utilities, Rent, and Insurance

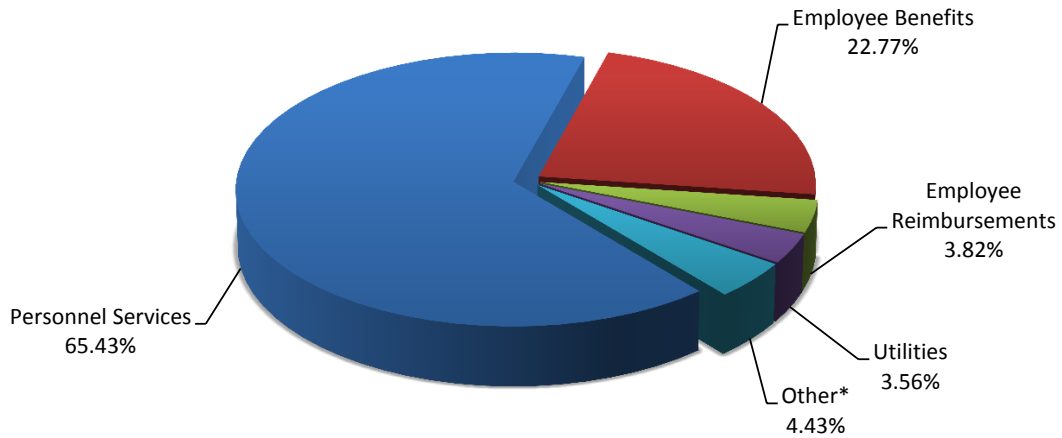
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 790,090	\$ 793,962	\$ 833,755	\$ 806,624
Employee Benefits	295,329	278,666	288,536	278,162
Employee Reimbursements	4,151	2,992	3,555	595
Professional Services	3,057	5,176	2,776	34,260
Utilities	165,437	105,659	152,870	79,027
Purchased Services	167,541	172,149	175,804	195,759
Repair & Maintenance	208,396	133,075	167,928	1,356,177
Rent	371	3,450	2,500	5,100
Insurance	13,116	55,007	12,793	13,257
Supplies	220,170	206,292	278,057	332,861
Capital Outlay	171,543	-	-	-
Total Expenditures	\$ 2,039,201	\$ 1,756,428	\$ 1,918,574	\$ 3,101,822



PUBLIC WORKS ADMINISTRATION DIVISION BUDGETED POSITIONS

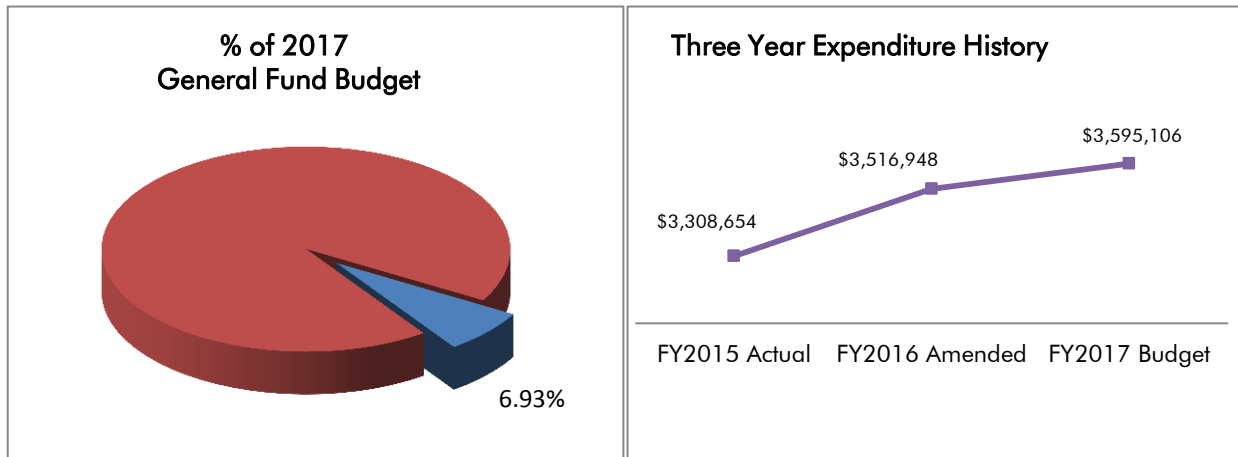
FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Public Works Director	0.6	0.6	0.6
Assistant Director	0.6	0.6	0.6
PW Improvement Project Coordinator	0.45	0.45	0.45
Management Analyst	0.6	0.6	0.6
TOTAL FULL TIME PERSONNEL	2.25	2.25	2.25

PART TIME POSITION TITLE			
Facility Attendant	1	1	1
TOTAL PART TIME PERSONNEL	1	1	1



* Other includes Insurance, Supplies, Rent, Repair & Maintenance, Professional Services and Purchased Services

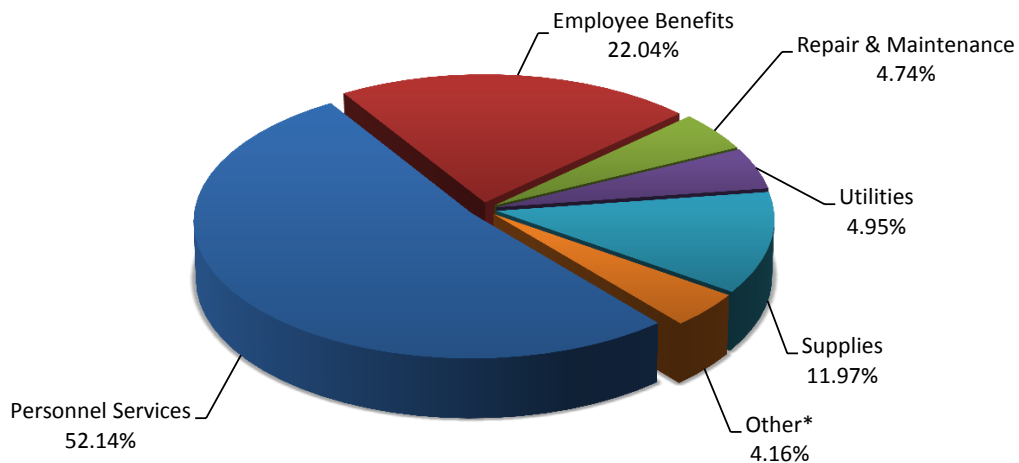
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 202,100	\$ 199,345	\$ 210,928	\$ 236,260
Employee Benefits	66,309	73,538	76,980	82,225
Employee Reimbursements	7,104	9,032	13,055	13,795
Professional Services	4,220	5,060	6,600	1,000
Utilities	8,094	9,891	10,430	12,850
Purchased Services	7,318	17,779	450	6,500
Repair & Maintenance	5,794	33,729	3,087	3,120
Rent	-	178	178	178
Insurance	1,195	1,144	392	386
Supplies	3,869	8,372	19,000	4,800
Total Expenditures	\$ 306,003	\$ 358,068	\$ 341,100	\$ 361,114



PUBLIC WORKS STREETS DIVISION BUDGETED POSITIONS

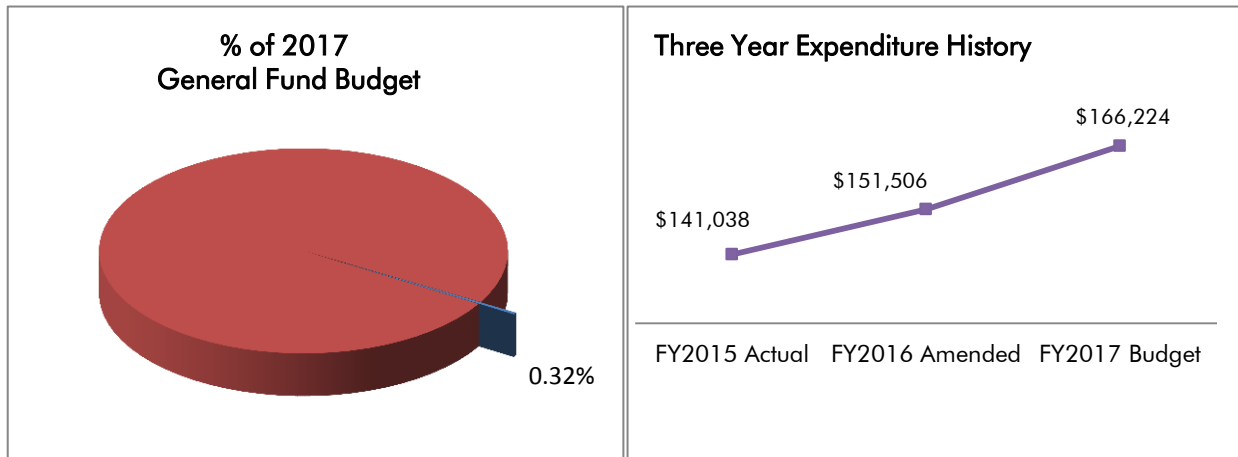
FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Superintendent of Streets	1	1	1
Foreman	1	1	1
Public Improvement Technician II	1	1	1
Electrical Maintenance Technician	1	1	1
Maintenance Worker I	6	5	5
Maintenance Worker II	7	7	7
Maintenance Worker III	4	5	5
Service Representative	0	1	1
Clerk Typist II	1	0	0
TOTAL FULL TIME PERSONNEL	22	22	22

PART TIME POSITION TITLE			
Sign Remover	1	1	1
Seasonal Maintenance	9	9	9
TOTAL PART TIME PERSONNEL	10	10	10



* Other includes Employee Reimbursements, Insurance, Purchased Services and Rent

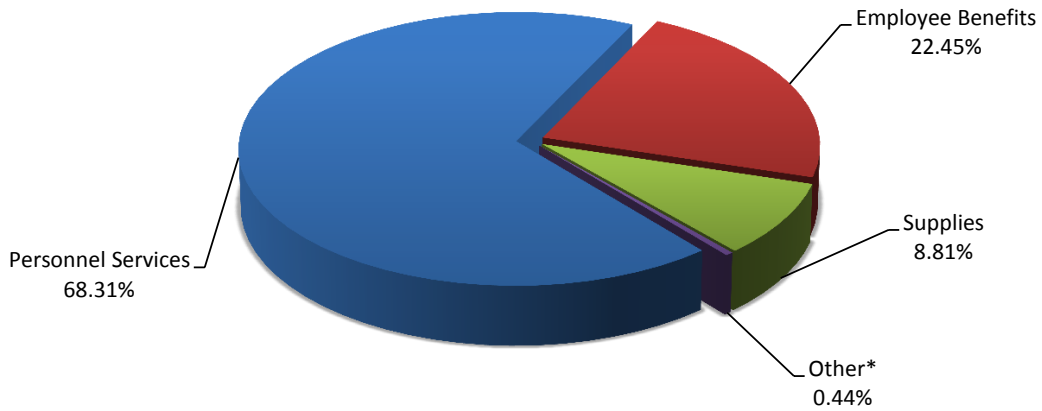
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 1,668,576	\$ 1,669,460	\$ 1,761,677	\$ 1,874,349
Employee Benefits	736,365	711,838	749,044	792,312
Employee Reimbursements	5,517	5,127	4,800	4,800
Utilities	148,350	169,442	155,768	177,914
Purchased Services	130,205	92,625	90,700	92,160
Repair & Maintenance	172,966	140,009	203,660	170,450
Rent	4,936	6,200	4,000	7,000
Insurance	224,241	137,168	51,252	45,671
Supplies	616,015	376,785	496,047	430,450
Miscellaneous Expense	669	-	-	-
Total Expenditures	\$ 3,707,840	\$ 3,308,654	\$ 3,516,948	\$ 3,595,106



PUBLIC WORKS TRANSPORTATION DIVISION BUDGETED POSITIONS

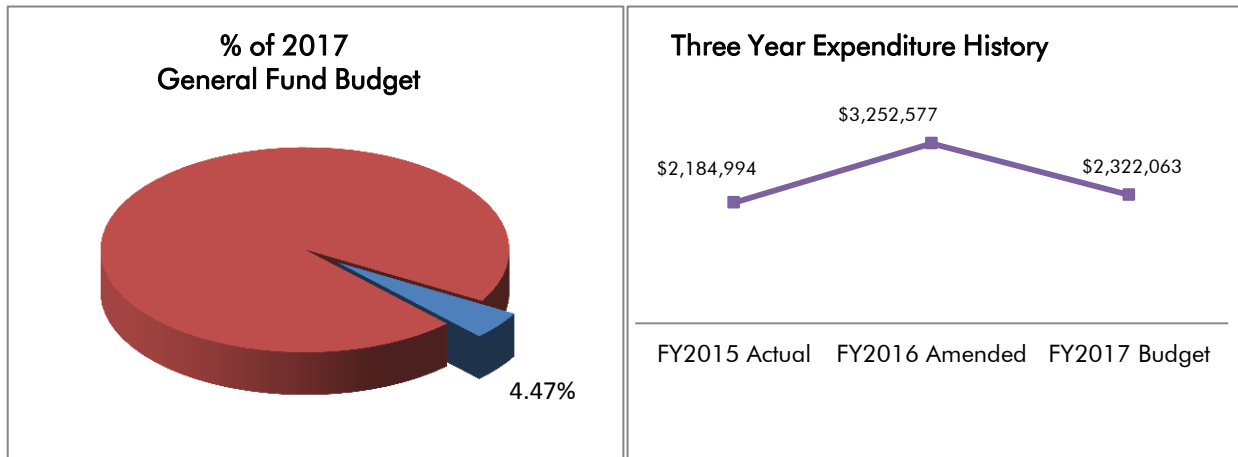
FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Bus Driver	1	1	1
TOTAL FULL TIME PERSONNEL	1	1	1

PART TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Bus Driver	3.4	3.3	3
TOTAL PART TIME PERSONNEL	3.4	3.3	3



* Other includes Employee Reimbursements, Insurance and Purchased Services

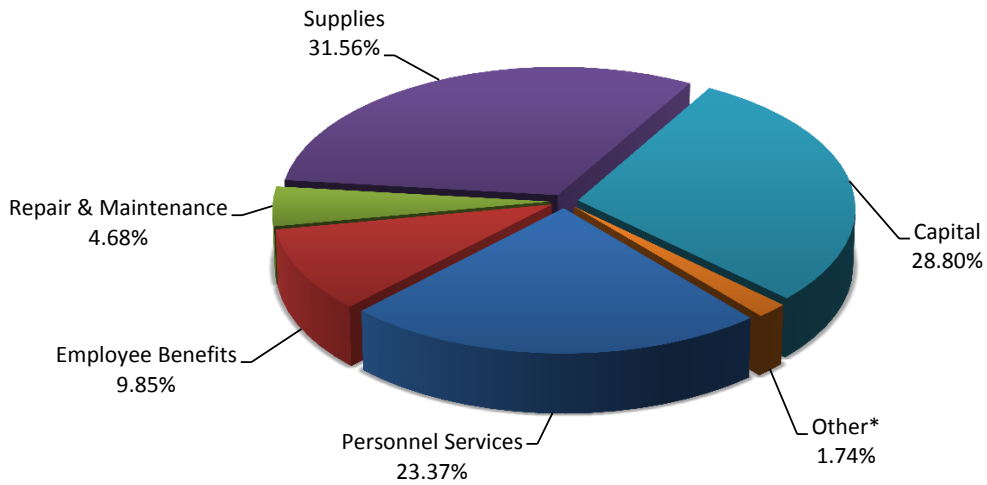
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 92,896	\$ 91,896	\$ 96,604	\$ 113,546
Employee Benefits	34,243	32,520	33,576	37,315
Employee Reimbursements	244	368	60	60
Purchased Services	538	535	540	510
Insurance	1,366	1,137	154	155
Supplies	18,848	14,582	20,572	14,638
Total Expenditures	\$ 148,135	\$ 141,038	\$ 151,506	\$ 166,224



PUBLIC WORKS VEHICLE & EQUIPMENT DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
V&E / Transportation Operations Manager	1	1	1
Maintenance Worker I	1	1	1
Service Representative	0	1	1
Clerk Typist II	1	0	0
Mechanic II	3	3	3
Inventory Control Technician	1	1	1
TOTAL FULL TIME PERSONNEL	7	7	7

PART TIME POSITION TITLE			
TOTAL PART TIME PERSONNEL	0	0	0



* Other includes Employee Reimbursements, Utilities, Insurance, Purchased Services and Miscellaneous Expense

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 476,862	\$ 506,265	\$ 518,805	\$ 542,688
Employee Benefits	240,473	214,332	221,562	228,621
Employee Reimbursements	2,364	2,661	4,000	6,240
Utilities	1,445	2,022	2,010	2,050
Purchased Services	11,925	3,709	25,670	23,910
Repair & Maintenance	89,651	73,181	90,650	108,650
Insurance	8,178	8,097	6,349	7,914
Supplies	861,681	629,978	830,881	732,840
Capital	972,372	744,717	1,552,300	668,800
Miscellaneous Expense	-	32	350	350
Total Expenditures	\$ 2,664,951	\$ 2,184,994	\$ 3,252,577	\$ 2,322,063



Department Mission

The mission of the Orland Park Police Department is to enhance the quality of life for the people and families within our community by providing professional, high quality and effective police service in partnership with Village residents and businesses. The Orland Park Police Department has a vital impact on the quality of life in our community. To demonstrate our dedication to our profession and our community, we commit ourselves to the following values:

Integrity

Integrity is defined as being honest, moral, upright and sincere. We believe that integrity is the basis for community trust; therefore, we can only serve effectively to the extent that we are credible, individually, as a department, and as a profession. We lead by example in both our professional and private lives and strive to serve as role models for the community. The high level of integrity of our employees is the very foundation of the Orland Park Police Department.

Community Partnership

We see the community in a partnership role; our citizens are our partners as well as our clients. Dedicated to professional service, we are constantly striving to work with the community to solve problems. We actively solicit citizen participation in the development of police activities and programs that impact their neighborhood. The department gives a high priority to crime prevention and community safety and is committed to implementing those practices that afford greater contact between the police and the community.

Community Problem Oriented Policing

The Orland Park Police Department is committed to an open and honest relationship with the community. Department members shall uphold laws in an ethical, impartial, courteous, and professional manner while respecting the rights and dignity of all persons. We shall strive to achieve a balance between enforcement and community needs that reflect both the spirit and the letter of the law.

Commitment to Employees

The department recognizes that its employees are the vital component to the successful delivery of police services. We believe we can achieve our highest potential by actively involving our employees in problem solving, and in the development and implementation of programs. We strive to achieve an environment of mutual respect and trust. The department recognizes and supports academic achievement of employees and promotes their pursuit of higher education.

Professionalism and Dedication

We are proud of the trust that the public places in us individually, as a department, and in our profession. We are committed to the development and maintenance of a force of well-trained, thoroughly professional employees that are dedicated to public service and protection to the people of the Village of Orland Park. The department shall continue to provide reinforcement and support to those employees who offer contributions to a work environment that reflects dedication to department values.

Department Functions:

The Police Department's primary goal is to uphold and enforce the law impartially, and to protect life, liberty, property, human rights and the dignity of the members of the public.



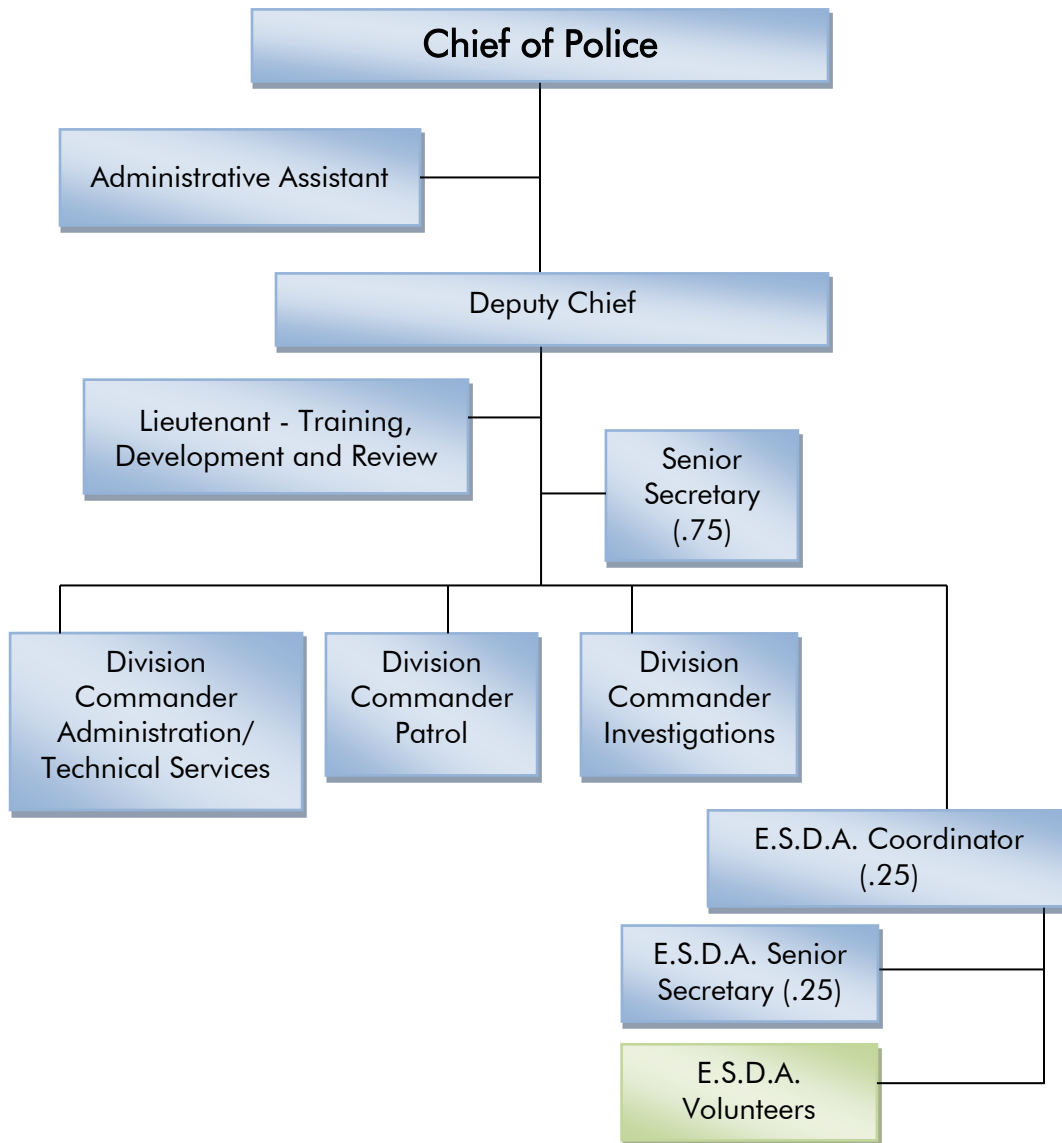
Other responsibilities of the Police Department include, but are not limited to, the following:

- Promote and preserve public order
- Create and maintain a feeling of security in the community and, as much as possible, prevent conflicts and promote goodwill
- Respond and provide assistance to people in situations arising out of natural or man-made disasters, and provide active assistance to other agencies
- Aid individuals who are in danger of physical harm to their person or property, and provide necessary help to people in distress situations
- Protect Village properties including roads, railways, bridges, vital installations and establishments against acts of vandalism or violence
- Prevent crimes and reduce the opportunities for the commission of crimes through preventive action and measures, along with aiding and cooperating with the private sector in implementing measures to prevent or reduce crimes
- Document and investigate all criminal offenses, apprehend suspects and provide assistance in the prosecution of offenders
- Facilitate orderly movement of people and vehicles, and control and regulate traffic on roads and highways
- Train, motivate and ensure the safety and welfare of all police personnel
- Register all complaints brought in person, received by telephone, e-mail or other means against a member of the department and take prompt follow-up action thereon, after duly acknowledging the receipt of the complaint



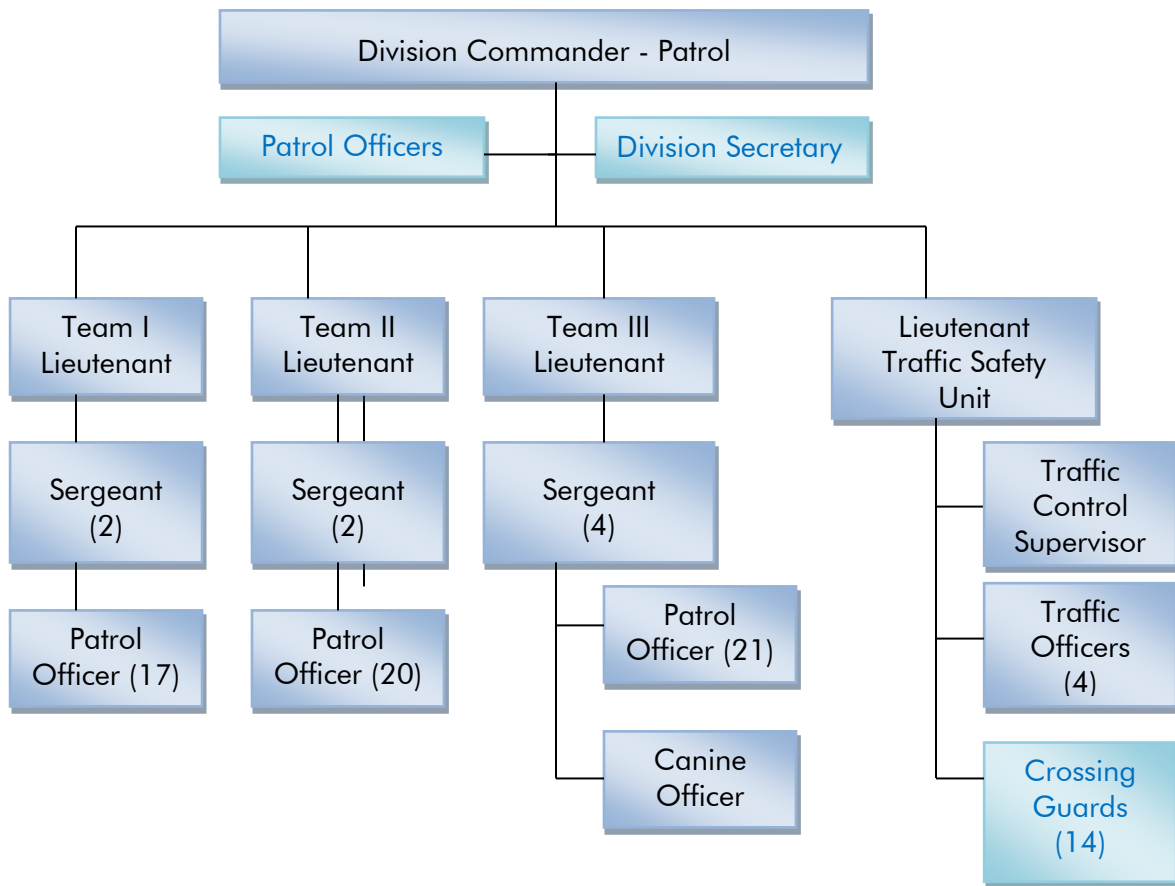
Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Quality of Life	Increase the overall feeling of safety within the Village.	National Citizen Survey percent of respondents that rate the Overall Feeling of Safety as Good or Excellent	90%	n/a *	90%	n/a *
		Crime Rate per 1,000 population	22.48	20.76	23.14 (approx.)	21.00
	Decrease the percentage of victims of a crime within the Village.	National Citizen Survey percent of respondents that reported that they were not a victim of a crime in Orland Park	93%	n/a *	93%	n/a *
	Increase the overall opinion on the feeling of safety in the neighborhood.	National Citizen Survey percent of respondents that rated Feeling Safe Within Their Neighborhood as Good or Excellent	95%	n/a *	97%	n/a *
High Performing Organization	Increase the community opinion of the Orland Park Police Department.	National Citizen Survey percent of respondents that rated the Police Department as Good or Excellent	90%	n/a *	92%	n/a *
		Citizen Complaint Investigations	3	6	7	5
	Increase the productivity of the Patrol Division in arrests and the enforcement of the Illinois Vehicle Code.	Increase the number of traffic stops by 10%	12,358	11,342	10,037	11,500

* Biennial survey - not conducted in 2015 or 2017.





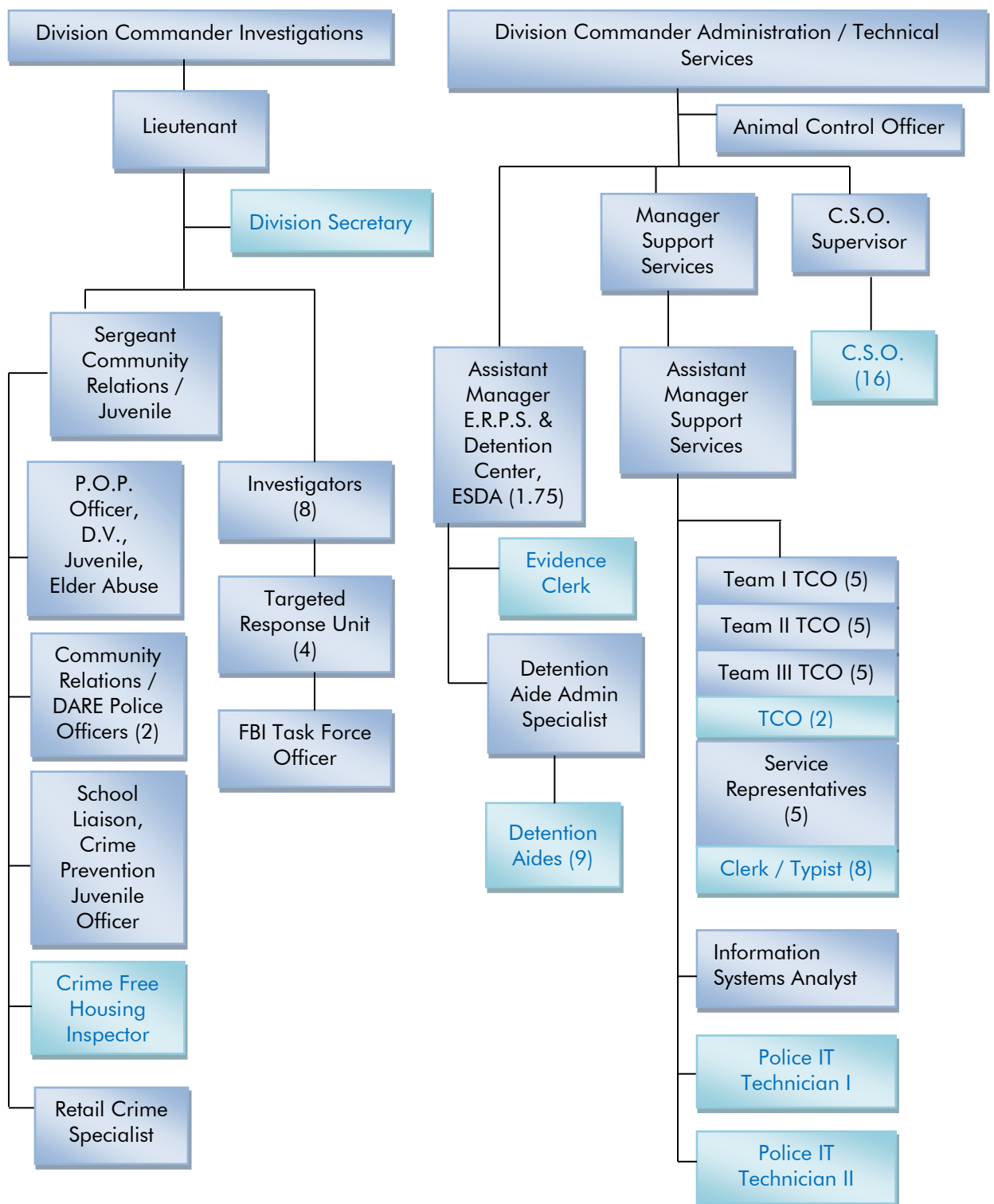
Police Department Organizational Chart



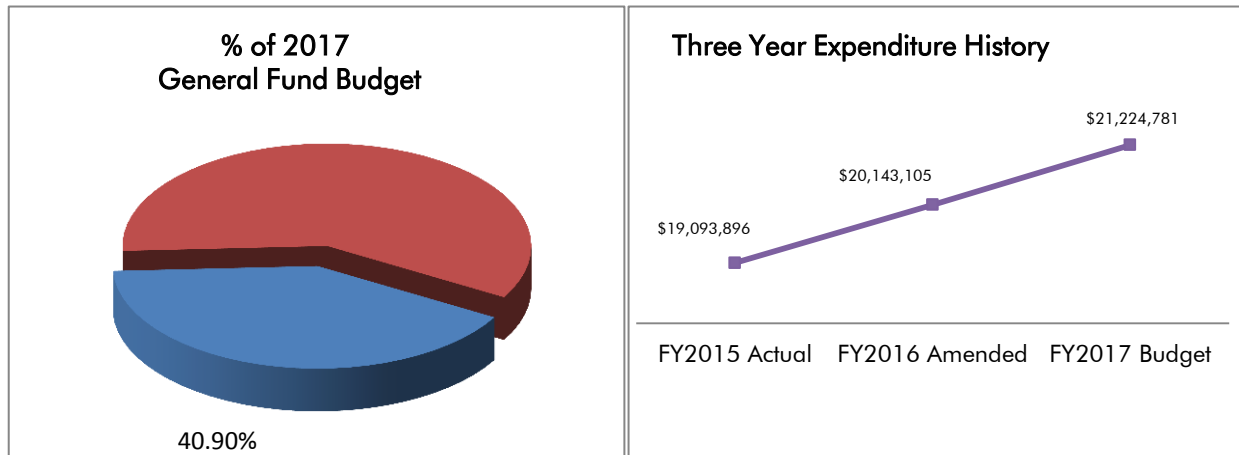
Part-time positions indicated by blue text.



Police Department Organizational Chart



Part-time positions indicated by blue text.

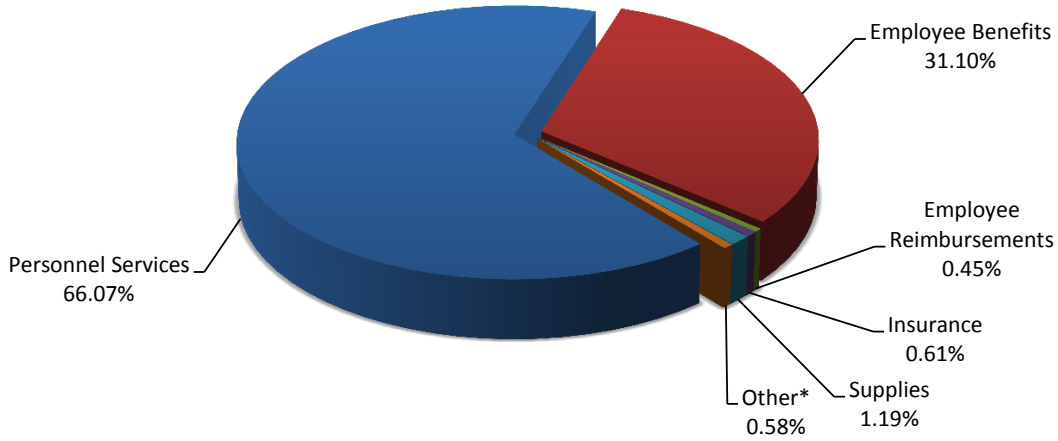


POLICE DEPARTMENT BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Chief of Police	1	1	1
Deputy Chief of Police	1	1	1
Commanders	3	3	3
Lieutenants	6	6	6
Sergeants	9	9	9
Support Services Manager	1	1	1
Information Systems Analyst	1	1	1
Support Services Assistant Manager	1.75	1.75	1.75
CSO Supervisor	1	1	1
Detention Aide/Adm Specialist	1	1	1
Administrative Assistant	1	1	1
Senior Secretary	0.75	0.75	0.75
Service Representative	0	5	5
Clerk Typist II	5	0	0
Animal Control Officer	1	1	1
Telecommunicators	14	14	14
Patrol Officers	81	81	81
TOTAL FULL TIME PERSONNEL	128.5	128.5	128.5



PART TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Clerk Typist	8	8	8
Division Secretary	2	2	2
Evidence Clerk	0	1	1
IT Technican I	1	1	1
IT Technican II	1	1	1
Telecommunicator	2	2	2
Community Service Officer	16	16	16
Dentention Aides	9	9	9
Patrol	9	9	9
Traffic Control Officer	14	14	0
Traffic Control Supervisor	0	1	0
Crossing Guards	13	14	14
Crime Free Housing Coordinator	1	1	1
TOTAL PART TIME PERSONNEL	76	79	64



* Other includes Professional Services, Utilities, Repair & Maintenance, Purchased Services, Rent and Miscellaneous Expense

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 12,291,426	\$ 12,786,380	\$ 13,515,062	\$ 14,023,510
Employee Benefits	5,483,061	5,519,082	6,065,484	6,600,176
Employee Reimbursements	98,872	108,746	86,265	94,716
Professional Services	15,108	9,974	13,010	13,345
Utilities	32,557	33,119	36,070	34,870
Purchased Services	7,157	7,191	5,250	5,250
Repair & Maintenance	31,784	37,277	47,051	51,390
Rent	4,188	3,141	4,200	4,188
Insurance	216,880	302,817	129,748	129,228
Supplies	221,526	248,610	229,165	253,558
Capital	-	22,300	-	-
Miscellaneous Expenses	11,533	15,259	11,800	14,550
Total Expenditures	\$ 18,414,092	\$ 19,093,896	\$ 20,143,105	\$ 21,224,781



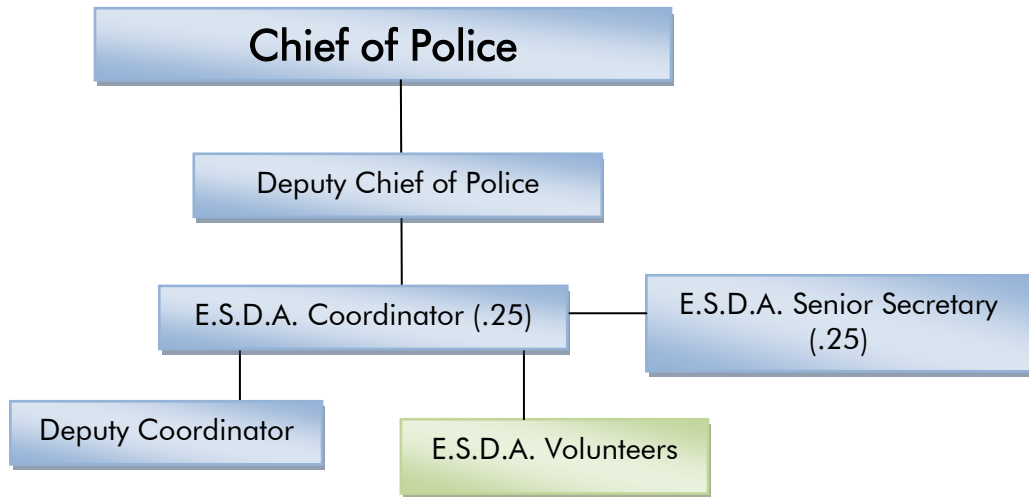
DEPARTMENT MISSION

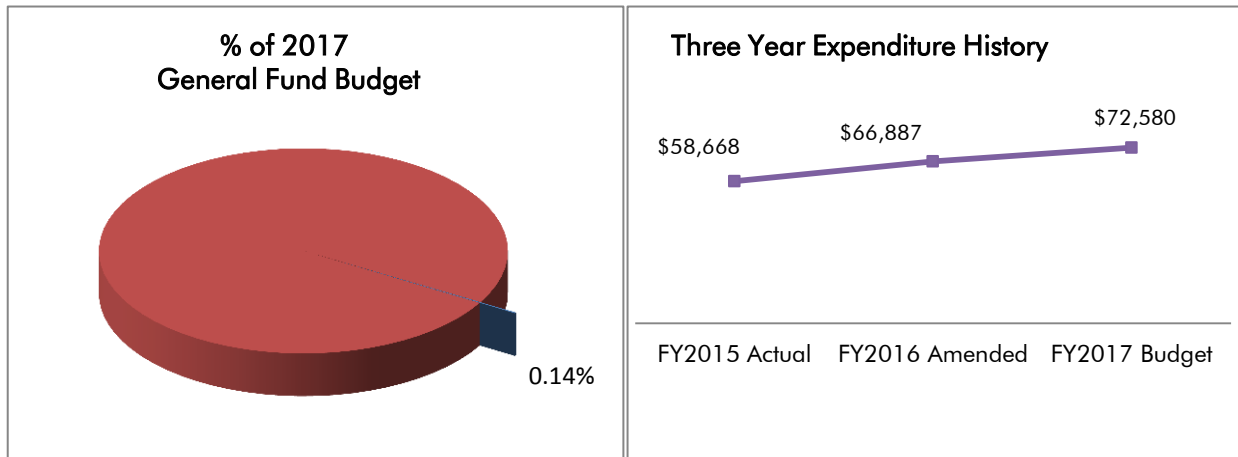
To enhance the quality of life for the people and families within the Village by providing professional, high quality and effective emergency services in partnership with Village residents.

DEPARTMENT FUNCTIONS:

The Emergency Service and Disaster Agency (ESDA) is a voluntary organization managed by a Coordinator who reports to the Deputy Chief of Police. The purpose of the Orland Park Emergency Services and Disaster Agency is to assist the Police Department and the Village in mitigating, preparing for, responding to, and recovering from natural, manmade and nuclear disasters. ESDA is a contingency planning and resource management agency under the direction of the Police Department that coordinates and oversees the writing and implementation of the Village Emergency Operations Plan. It acts as a liaison with other governmental agencies, such as the Illinois Emergency Management Agency (IEMA) and the Federal Emergency Management Agency (FEMA). It maintains and implements the siren alerting system for warning residents in an emergency, such as a tornado. It maintains the Emergency Operations Center (EOC) and provides other services as assigned by the Chief of Police. ESDA also provides supplemental personnel to the Police Department to assist in traffic control, crowd control, first aid and any other duties assigned by the Chief of Police.

ESDA provides emergency services to Village residents by providing trained volunteers to back up and assist other Village departments such as the Police and Public Works Departments. It also works in cooperation with the Orland, Palos and Mokena Fire Protection Districts. Additionally, ESDA provides non-emergency assistance for specific special events that are approved and supported by the Village.

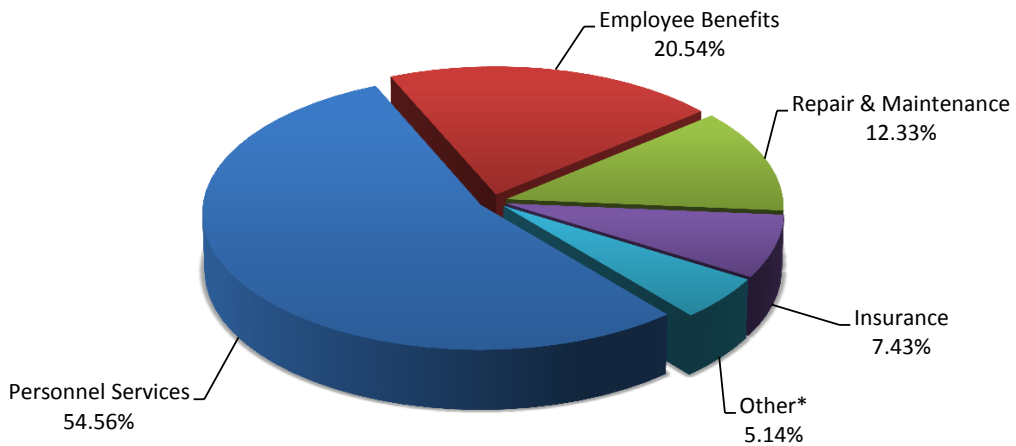




EMERGENCY SERVICES DISASTER AGENCY BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
ESDA Coordinator	0.25	0.25	0.25
Deputy Coordinator	1	1	1
Senior Secretary	0.25	0.25	0.25
TOTAL FULL TIME PERSONNEL	1.5	1.5	1.5

PART TIME POSITION TITLE			
TOTAL PART TIME PERSONNEL	0	0	0



* Other includes Employee Reimbursements, Utilities and Supplies

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 35,043	\$ 35,919	\$ 37,717	\$ 39,599
Employee Benefits	14,231	13,503	14,406	14,907
Employee Reimbursements	104	140	1,470	1,350
Utilities	27	27	350	80
Repair & Maintenance	6,172	5,408	9,300	8,950
Insurance	3,467	1,497	1,344	5,394
Supplies	3,094	2,174	2,300	2,300
Total Expenditures	\$ 62,138	\$ 58,668	\$ 66,887	\$ 72,580

Special Revenue Funds

**Budget
Fiscal Year 2017**



The Village receives monthly distributions of Motor Fuel Tax from the State of Illinois; these distributions are recorded as revenue of the Village's Motor Fuel Tax Fund. The Village's Motor Fuel Tax revenues are derived from the State-imposed 19 cent per gallon tax on gasoline and 21.5 cent per gallon tax on diesel fuel. A portion of this revenue is allocated to all municipalities within the State based on the municipality's total population as a percentage of the total municipal population of the State. Municipalities may use the revenue only for road maintenance and improvement programs authorized by the State and the Illinois Department of Transportation (IDOT). The use of motor fuel tax revenues is subject to an annual audit by IDOT.

Motor Fuel Tax revenues have fluctuated over the last 10 years for a number of reasons, including changes in the amount of Motor Fuel Tax allocated each year to municipalities, changes in the Village's population and changes in gasoline and diesel fuel demand.

Expenses of the Motor Fuel Tax Fund are recorded on a monthly basis as departmental cost transfers to reimburse the Village's General Fund for IDOT approved expenditures for road maintenance and improvement programs charged to the General Fund's Public Works – Streets Division.



Revenue Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
State Allotments	\$ 1,972,055	\$ 1,438,285	\$ 1,332,522	\$ 1,480,591
Interest	1,105	3,021	5,118	2,093
Total Revenue	\$ 1,973,160	\$ 1,441,306	\$ 1,337,640	\$ 1,482,684

Expenditure Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Interfund Transfer Out	\$ 1,314,409	\$ 2,366,381	\$ 1,332,522	\$ 1,480,591
Credit, Collection & Bank Charges	-	47	-	-
Total Expenditures	\$ 1,314,409	\$ 2,366,428	\$ 1,332,522	\$ 1,480,591



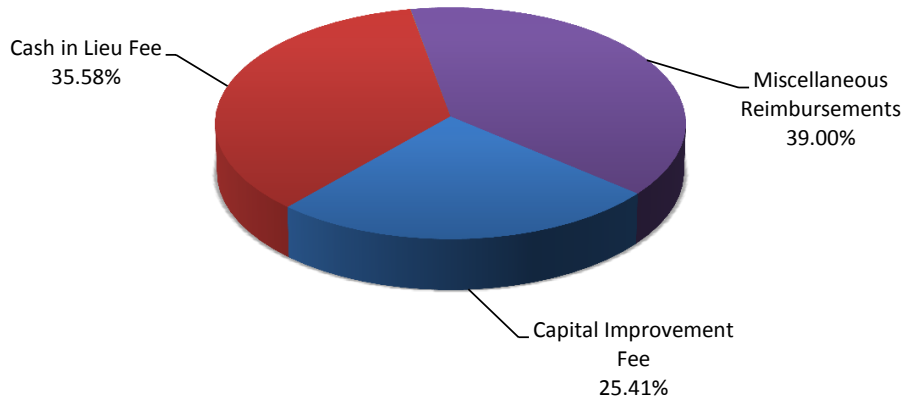
The Park Development Fund receives a capital improvement fee from developers. The current capital improvement fee is \$90,000 per acre. Developers are required to make a cash contribution to the Village equal to the capital improvement fee for seven acres of park land for every 1,000 people anticipated to reside in the development. The Park Development Fund also receives cash contributions in lieu of land for park and recreation use. These contributions are received when the developer is unable to donate the required seven acres per 1,000 people anticipated to reside in the development. These cash contributions are solely used for the acquisition of land for parks and recreation or for the improvement of recreation facilities and other parks already existing within the Village.

The amount of park facilities provided for new residents is based on data and policy contained in the Village's Comprehensive Plan, which recommends a ratio of ten acres of active parks per 1,000 residents. Of the ten acres, five acres are designated for neighborhood parks and five acres are designated for community parks. New housing developments are required to pay 100% of the land and capital costs associated with neighborhood parks, which contain facilities for immediately surrounding residents, while community parks serve all residents, so new housing developments are required to pay 40% of the land and capital costs associated with community parks. This results in the seven acre per 1,000 people requirement.

Additional detailed information regarding the budgeted capital improvements for park development can be found in the Description of Capital Projects section of this document.



Revenue Summary



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Capital Improvement Fee	\$ 110,675	\$ 117,893	\$ 136,400	\$ 156,350
Cash in Lieu Fee	125,500	121,894	194,200	218,970
Other Income	4,173	160	100	100
Miscellaneous Reimbursements	-	-	-	240,000
Total Revenue	\$ 240,348	\$ 239,947	\$ 330,700	\$ 615,420

Expenditure Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Credit, Collection & Bank Charges	\$ -	\$ 168	\$ -	\$ -
Professional Services	725	-	-	-
Supplies	36,171	-	-	-
Capital Outlay	-	36,331	123,000	300,000
Total Expenditures	\$ 36,896	\$ 36,499	\$ 123,000	\$ 300,000



Seizure and Forfeiture Fund Description

The Village’s Police Department seizes funds due to drug related arrests and search warrants for drug related crimes. These funds are deposited into the Seizure and Forfeiture Fund. The Police Department then petitions the courts to deem the funds forfeited. Once deemed forfeited, the Village sends all of the funds to the Illinois State Police, who then disperses the funds to the appropriate agencies, depending on which agency participated in the seizure.

Expenditure of funds from the Seizure and Forfeiture Fund are used for supporting community policing activities, training, and law enforcement operations that result in further seizures and forfeitures.

Revenue Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Fines and Forfeitures	\$ 244,435	\$ 79,666	\$ 54,000	\$ 44,900
Total Revenue	\$ 244,435	\$ 79,666	\$ 54,000	\$ 44,900

Expenditure Summary

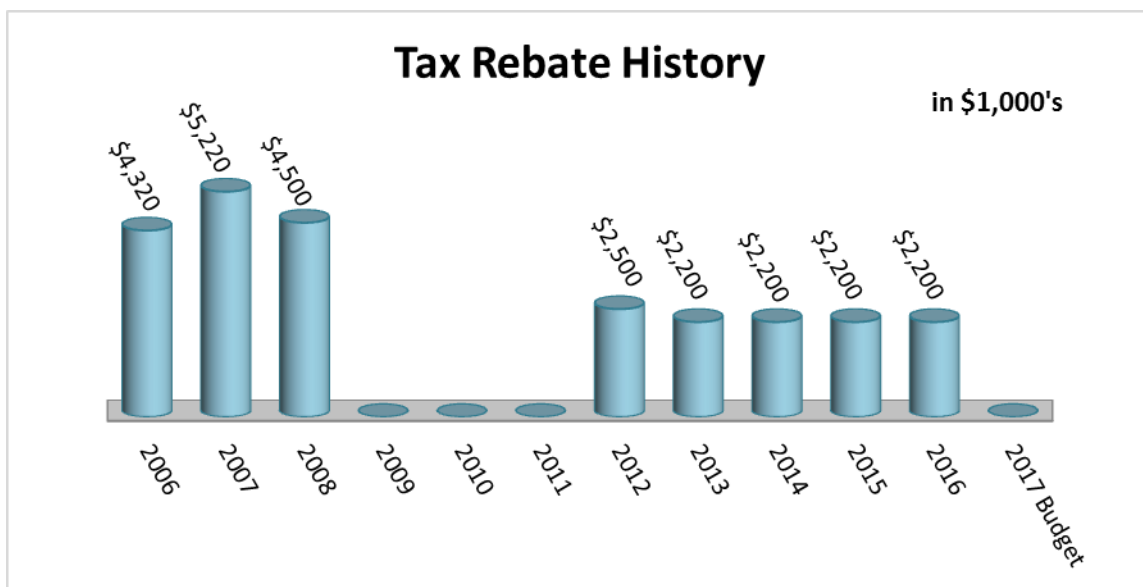
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Supplies	\$ 38,173	\$ 57,108	\$ -	\$ -
Purchased Services	9,750	-	-	-
Employee Reimbursements	6,548	5,848	-	-
Repair and Maintenance	-	6,289	-	-
Miscellaneous	6,218	9,999	-	-
Credit, Collections & Bank Fees	142	1,123	-	-
Total Expenditures	\$ 60,831	\$ 80,367	\$ -	\$ -



In September 2001, the Village passed an ordinance imposing a Home Rule Municipal Retailers' Occupation and Service Tax (Sales Tax) of three quarters (3/4) of one percent. The Illinois Department of Revenue began enforcing the tax on January 1, 2002. The purpose of the tax was to fund the Village's Property Tax Rebate Program, property tax abatements and various road improvement projects within the Village.

The Property Tax Rebate Program was originally established in 2002. Between FY2002 and FY2008, the Village paid out a total of \$27,569,048 in property tax rebates. During the FY2009 budget process, the Village Board decided to suspend the program due to the economic downturn. The Village Board would reevaluate each year to determine if funding was available for the program. The Village Board reinstated the property tax rebate program in FY2012; the program continued through the FY2016 budget year. The program has been temporarily suspended for the 2017 budget year. Funding availability will be reevaluated in future budget years.

Revenues earned from the Home Rule Sales Tax in FY2017 will be used to fund road improvement projects, and to abate property taxes related to debt payments. Using the revenues in this way will benefit Village residents by enabling the Village to maintain the property tax levy amount, which has not increased since 2011.





Village of Orland Park

Fiscal Year 2017

Home Rule Sales Tax Fund Summary

Revenue Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Home Rule Sales Tax	\$ 10,012,557	\$ 10,165,970	\$ 10,170,182	\$ 10,258,697
Interest	2,189	311,830	9,328	14,105
Total Revenue	\$ 10,014,746	\$ 10,477,800	\$ 10,179,510	\$ 10,272,802

Expenditure Summary

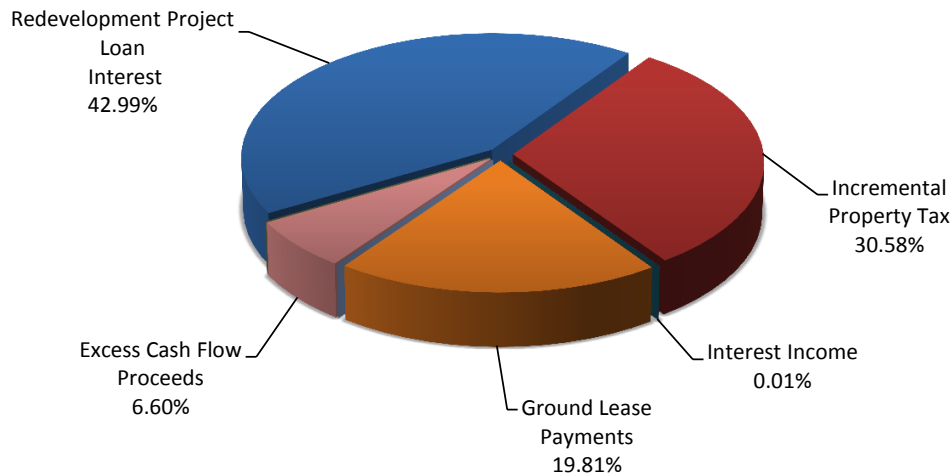
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Residential Property Tax Rebates	\$ 2,165,676	\$ 2,200,218	\$ 2,200,000	\$ -
Interfund Transfers Out	2,292,476	3,808,676	1,343,275	6,597,353
Credit, Collection & Bank Charges	2,345	4,047	18,000	-
Personnel Services	22,458	24,976	33,000	-
Employee Benefits	1,718	1,956	2,525	-
Utilities	14,799	14,130	16,500	-
Professional Services	320	-	-	-
Supplies	12,292	6,474	14,500	-
Sales Tax Rebates	(40,095)	-	-	-
Interest	141,542	-	-	-
Miscellaneous	-	-	3,475	-
Total Expenditures	\$ 4,613,531	\$ 6,060,477	\$ 3,631,275	\$ 6,597,353



In October 2004, the Village Board approved an ordinance adopting tax increment financing within the area designated as the Main Street Triangle Redevelopment Project Area. Based upon adoption of this ordinance, the Village established the Main Street Triangle TIF Fund within which all revenues and expenditures related to the TIF activities are recorded. Currently, revenues recorded in the fund include incremental property tax and revenues related to redevelopment agreements. Expenditures include principal and interest payments on debt issued to fund public and private improvements and costs related to infrastructure improvements within the area. More information regarding capital improvements in the TIF District are located in the Description of Capital Projects section of this document.



Main Street Triangle TIF Fund Revenue Summary

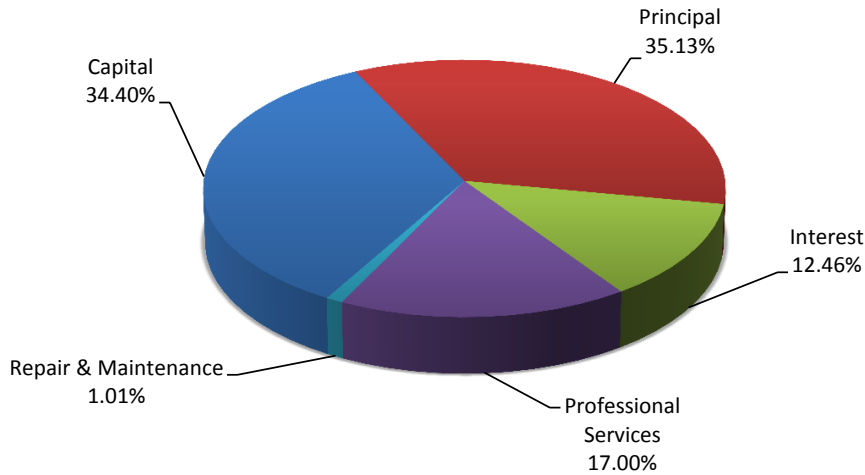


Reimbursements & Other Revenue is less than 0.01% of the total revenue, so is not labeled in the chart above.

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Redevelopment Project Loan Interest	\$ 1,789,950	\$ 1,703,234	\$ 1,664,322	\$ 1,627,876
Incremental Property Tax	6,855	278,840	275,000	1,158,000
Interfund Loan Interest	1,496,067	-	-	-
Interest Income	456	528	450	500
Reimbursements & Other Revenue	529,473	-	12,175,442	-
Ground Lease Payments	-	-	192,500	750,000
Permits	3,670	3,165	-	-
Excess Cash Flow Proceeds	879,167	350,000	300,000	250,000
Line of Credit Proceeds	5,964,735	-	-	-
Total Revenue	\$ 10,670,373	\$ 2,335,767	\$ 14,607,714	\$ 3,786,376



Main Street Triangle TIF Fund Expenditure Summary



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Capital	\$ 266,383	\$ 173,916	\$ 17,777,138	\$ 850,000
Principal	1,049,940	1,498,450	1,742,178	867,957
Interest	297,911	1,092,035	342,891	307,734
Professional Services	254,591	204,827	2,123,845	420,000
Repair & Maintenance		2,680	-	25,000
Purchased Services	602	147	-	-
Utilities	9,971	2,989	-	-
Bond Issuance Costs	-	3,400	-	-
Credit, Collection & Bank Charges	-	25	-	-
Supplies	99	-	-	-
Miscellaneous	150	-	-	-
Total Revenue	\$ 1,879,647	\$ 2,978,469	\$ 21,986,052	\$ 2,470,691



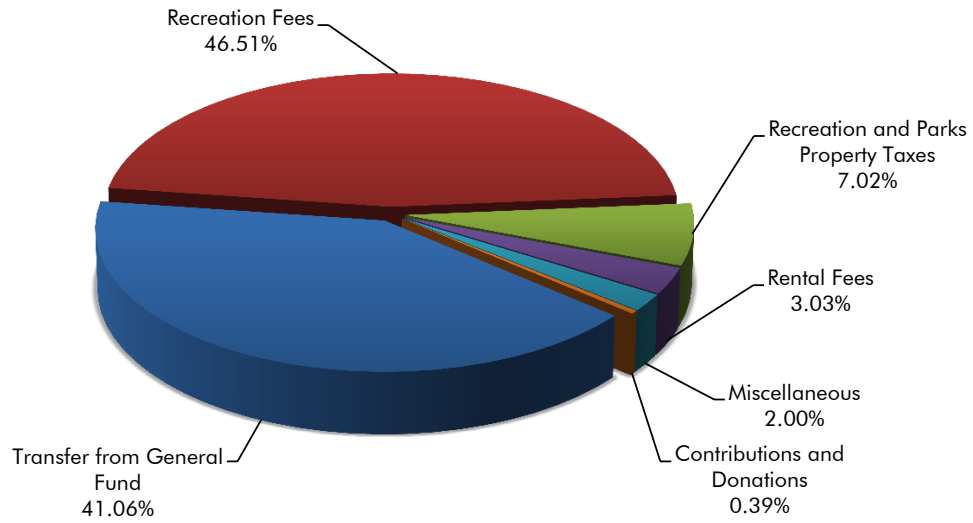
The Recreation and Parks Fund is divided into seven divisions. The Orland Park Health & Fitness Center division is new in the FY2017 budget year as a result of the Village's decision to take over ownership of the former Palos Health and Fitness Center, effective January 2, 2017. The seven divisions of the Recreation and Parks Fund are as follows:

- Administration
- Programs
- Parks & Grounds
- Centennial Pool
- Orland Park Health & Fitness Center
- Sportsplex
- Special Recreation

Each of the divisions listed above have defined functions and formulated department objectives, which are reflected on the following pages.



Recreation and Parks Fund Revenue Summary



	FY2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Transfer from General Fund	\$ 4,981,516	\$ 4,915,436	\$ 5,309,531	\$ 5,636,905
Recreation Fees	3,148,212	3,326,042	3,302,812	6,385,085
Recreation and Parks Property Taxes	1,071,288	1,007,454	1,014,435	964,058
Rental Fees	401,028	402,849	414,385	416,575
Miscellaneous	205,375	205,989	219,200	274,125
Contributions and Donations	49,853	54,557	40,700	53,100
Total Revenue	9,857,272	9,912,327	10,301,063	13,729,848



DEPARTMENT MISSION:

To enhance the quality of life for all participants and create memorable experiences by offering progressive, enriching recreation and leisure opportunities while preserving natural resources for present and future generations.

RECREATION FUNCTIONS:

Administration: The Administration Division provides clerical, secretarial, organizational, and technical support to all Recreation staff. This includes producing seasonal brochures (three per year), maintaining records and files, receiving and processing program registrations, selling pool and Sportsplex memberships and theatre and other event tickets, renting facilities, designing and marketing promotional pieces, assisting in the production and staffing of department special events, and maintaining the Recreation and Parks section of the Village website, in addition to several social mediums.

Programs: The Program Division’s purpose is to devise, implement, and coordinate year-round seasonal recreational opportunities through programs, facilities, and special events for the residents of Orland Park. Early childhood, youth, adult, senior, athletic, fitness, theatre, cultural, and dance programming is offered. Staff is responsible for coordination and staffing of Village recreational facilities and outdoor athletic spaces, and acts as a liaison to community athletic organizations.

Pool: The Pool Division of the Recreation and Parks Department is responsible for staffing the day to day operations of the Centennial Park Aquatic Center. The facility offers a zero-depth pool with children’s play area, a T-pool with platform, seven slides, and a lazy river. The pool contains rental and party pavilions, sand volleyball courts, concessions, and locker rooms.

Fitness Center: The Orland Park Health and Fitness Center (OPHFC) is a medically integrated fitness center certified through the Medical Fitness Association (MFA). The MFA evaluates in detail the provision of comprehensive services, medically integrated programming, physician referral processes, educated staff, and a safe environment. OPHFC serves approximately 3,500 members with an average age of 56. Approximately 54% of the members reside in Orland Park.

OPHFC is approximately 78,000 square feet and is a multi-purpose facility with state of the art equipment, multiple group exercise studios, a walk jog track, gymnasium, spa, lap and therapy pool, conference rooms, and outpatient therapy spaces. OPHFC programming consists of medically integrated programming, special population programming, traditional fitness programming (including approximately 100 free land and aquatic based exercise classes), and fee based programming such as personal training and spa services. The facility is managed and operated through a third party, with Recreation Department staff providing guidance and oversight.

Sportsplex: Sportsplex serves the special interests of the community through a variety of facility offerings. Primary to the Sportsplex is the membership-based fitness center comprising 10,000 square feet of the second floor. Membership includes approximately thirty group exercise classes per week and a variety of fitness opportunities at an additional fee (i.e. personal training, yoga, Pilates reformer etc.). Also provided with membership are the men’s and women’s locker rooms, family changing room, and a variety of member services (i.e. towel service, child care).

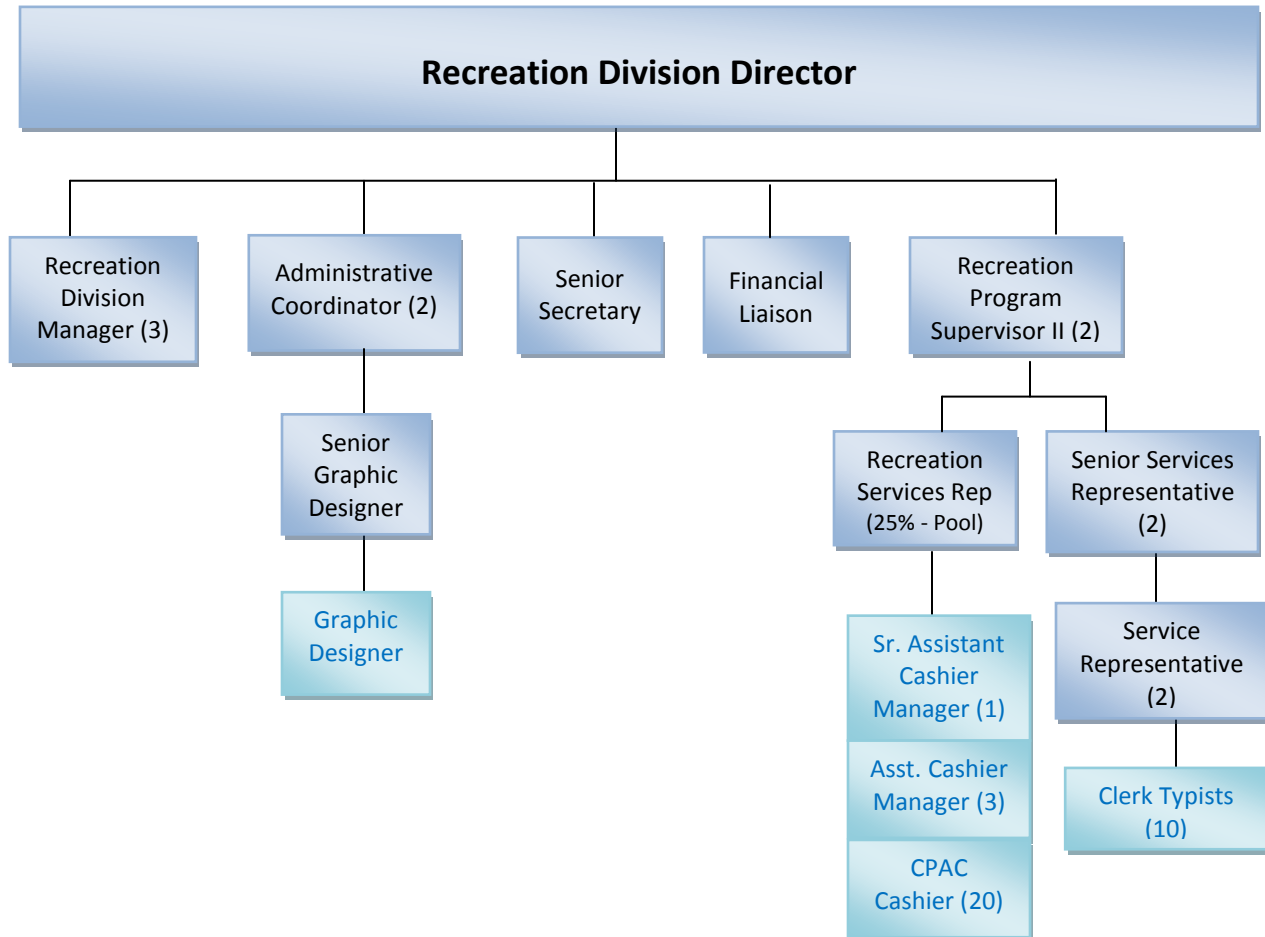
The first floor offers a variety of opportunities through program classes, drop-in opportunities and rentals. These offerings include basketball, volleyball, gymnastics, dance, pre-school, youth, teen and adult athletic programs, sports camps, rock climbing, birthday parties, soccer, batting/golf cages and a variety of special events.

Special Recreation: The Special Recreation Division is responsible for managing all Special Recreation programs, special events, overnight and day trips, job training programs, inclusion programming, transportation and fundraising. The program, which is in its 34th year, services over 400 individuals with special needs, ages 3 and up. Programs offered include: sports, Special Olympics, exercise and fitness, cultural, social, overnights, vacation trips, and special events.

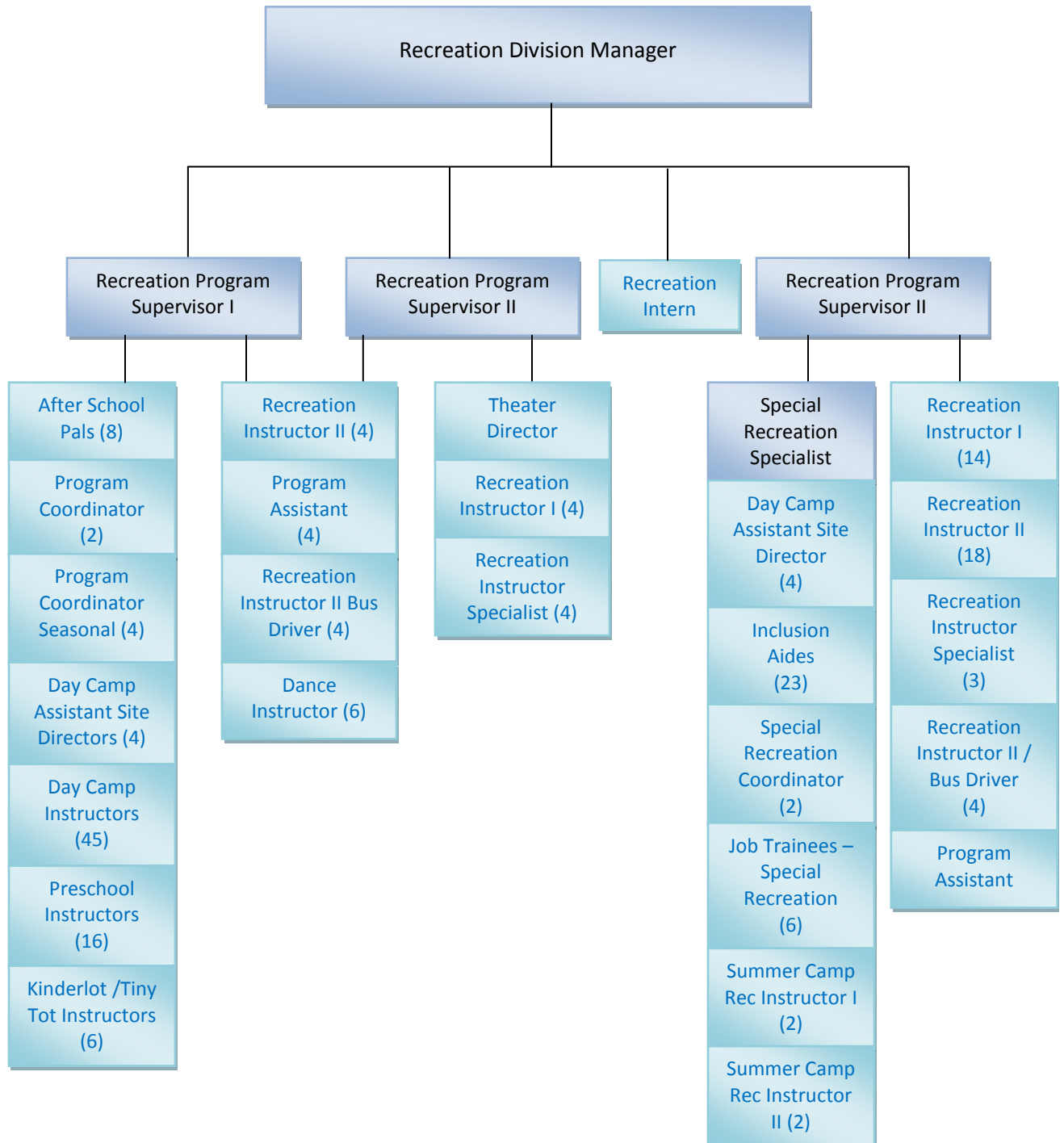


Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Target
Quality of Life	Increase Overall Program Enrollment	Program Enrollment	17,067	16,999	17,403	17,800
	Provide a safe and enjoyable experience at CPAC	Starfish Aquatic Institute Ratings	5-star	5-star	5-star	5-star
	Facilitate Sportsplex membership growth	Number of Sportsplex members	2,174	2,241	2,463	2,600
	Maintain and improve upon the quality of the facility, services and programming at Sportsplex	Equipment additions	24	4	21	6
		Fitness assessments conducted	333	332	325	335
	Evaluate programs offered for participant interest and overall viability	Number of new / discontinued programs	71 / 36	60 / 31	35/28	30/30
	Increase Orland Park Health & Fitness Center members	Number of Fitness Center memberships	4,673	4,371	3,567	3,859
High Performing Organization	Seek new ways to enhance existing events and programs	National Citizen Survey respondents rating Recreational Programs as Good or Excellent	88%	n/a*	93%	n/a*

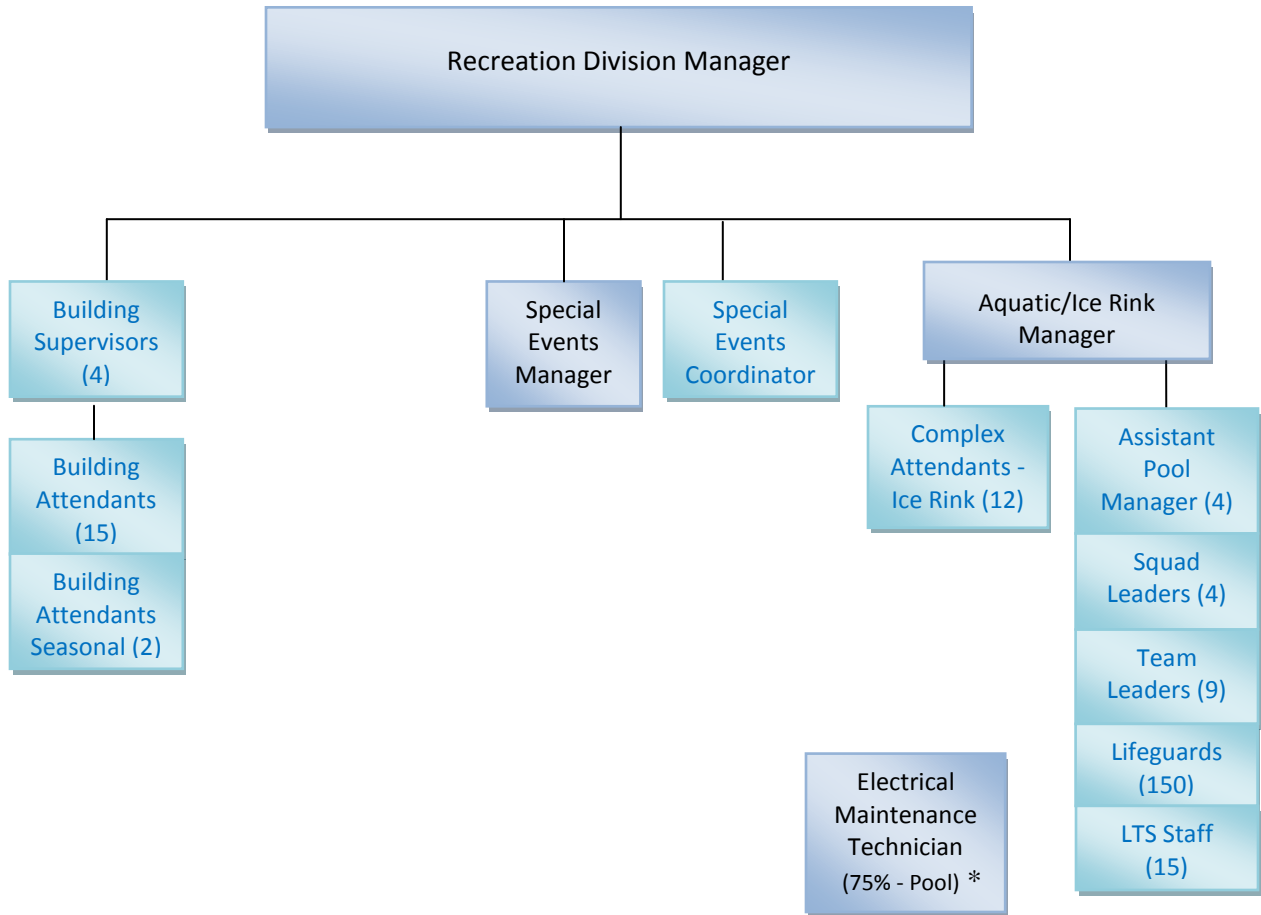
* Biennial survey - not conducted in 2015 or 2017.



Part-time positions are indicated by blue text.

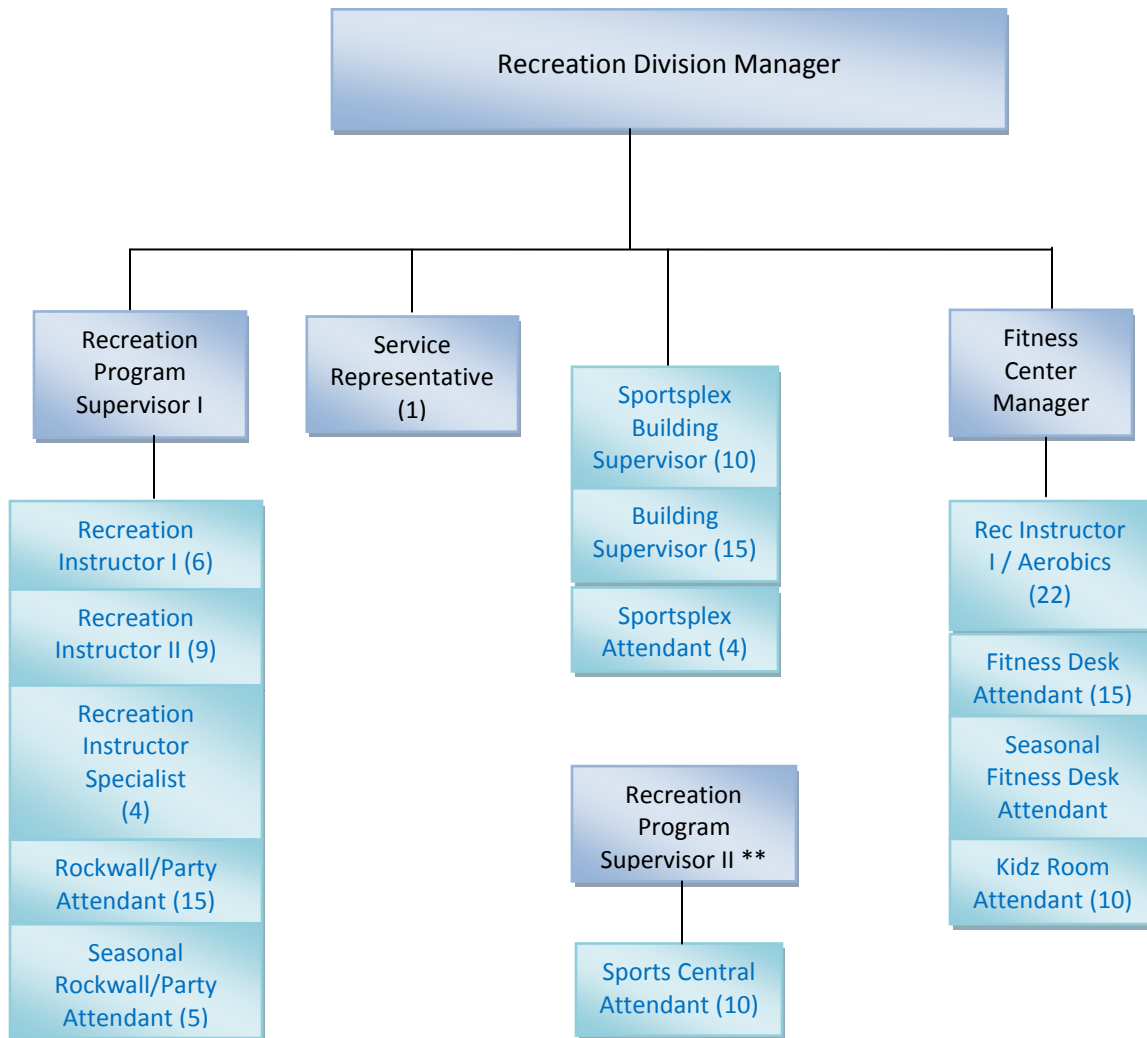


Part-time positions are indicated by blue text.



* This position reports to the Parks/Ponds Operations Manager in the Parks & Grounds Division of the Recreation and Parks Fund.

Part-time positions are indicated by blue text.



** This position reports to the Recreation Division Director.

Part-time positions are indicated by blue text.



RECREATION ADMINISTRATION DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Recreation Division Director	1	1	1
Recreation Division Manager	0	0	3
Recreation Operations Manager	1	1	0
Facility Administrator	2	2	0
Administrative Coordinator	0	2	2
Facility Coordinator/Database Administrator	1	0	0
Fitness Center Manager	1	1	1
Recreation Program Supervisor I	2	2	2
Recreation Program Supervisor II	3	3	3
Financial Liaison	1	1	1
Special Events Manager	1	1	1
Senior Graphic Designer	1	1	1
Senior Secretary	1	1	1
Service Representative	3.75	2.75	2.75
Secretary II	1	0	0
Senior Service Representative	1	2	2
TOTAL FULL TIME PERSONNEL	20.75	20.75	20.75

PART TIME POSITION TITLE			
Clerk Typist	9	10	11
Graphic Designer	1	1	1
Building Attendant	16	17	17
Building Supervisor	3	4	4
Intern / Undergrad	1	1	1
Special Events Coordinator	1	1	1
Complex Manager (Ice Rink)	1	1	1
Complex Attendant (Ice Rink)	11	11	12
TOTAL PART TIME PERSONNEL	43	46	48



RECREATION PROGRAMS DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
TOTAL FULL TIME PERSONNEL	0	0	0

PART TIME POSITION TITLE			
After School Pals	6	8	8
Program Coordinator	3	2	2
Program Assistant	4	4	4
Program Coordinator (Seasonal)	3	4	4
Daycamp Assistant Site Directors (Seasonal)	4	4	4
Daycamp Instructors (Seasonal)	35	43	45
Kinderlot / Tiny Tot Instructors	0	0	6
Theater Director	1	1	1
Recreation Instructor Specialist	6	4	4
Preschool Instructors	21	16	16
Recreation Instructor I / Dance Teacher Asst	0	0	4
Dance Instructor	0	0	6
Recreation Instructor I / Aerobics	6	6	0
Recreation Instructor I	2	4	0
Recreation Instructor II	3	4	4
Recreation Instructor I / Van Driver	2	0	0
Recreation Instructor II / Bus Driver	2	4	4
TOTAL PART TIME PERSONNEL	98	104	112



RECREATION - CENTENNIAL POOL BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Aquatic Supervisor	0	0	1
Electrical Maintenance Technician	0.6	0.6	0.75
Service Representative	0.25	0.25	0.25
TOTAL FULL TIME PERSONNEL	0.85	0.85	2

PART TIME POSITION TITLE			
Pool Manager	1	1	1
Assistant Pool Manager	3	4	4
Senior Assistant Cashier Manager	0	0	1
Squad Leaders	4	4	4
Assistant Cashier Manager	3	3	3
Cashier	18	20	20
Lifeguards	150	150	150
Lifeguards/Team Leaders	10	9	9
Security Attendants	2	0	0
Complex Attendants	6	6	0
LTS Staff	15	15	15
TOTAL PART TIME PERSONNEL	212	212	207



RECREATION - SPORTSPLEX BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
TOTAL FULL TIME PERSONNEL	0	0	0

PART TIME POSITION TITLE			
Recreation Instructor Specialist	4	4	4
Recreation Instructor I	27	28	0
Recreation Instructor II	3	9	7
Personal Trainer	0	0	23
Building Attendant	46	0	0
Fitness Desk Attendant	0	16	17
Kidz Room Attendant	0	10	10
Rockwall Party Attendant	0	20	18
Sports Central Attendant	0	8	11
Sportsplex Attendant	0	4	1
Sports Camp (Seasonal)	0	0	5
Building Supervisor	10	15	3
Sportsplex Building Supervisor	8	10	9
TOTAL PART TIME PERSONNEL	98	124	108



RECREATION - SPECIAL RECREATION DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Special Recreation Specialist	1	1	1
TOTAL FULL TIME PERSONNEL	1	1	1

PART TIME POSITION TITLE			
Daycamp Assistant Site Director	1	4	4
Special Recreation Coordinator	2	2	2
Recreation Instructor Specialist	3	3	3
Inclusion Aide	15	15	23
Job Trainee / Special Recreation	8	6	6
Rec Instructor I / Aerobics	1	1	0
Program Assistant	0	1	1
Summer Camp Rec Instructor I	0	0	2
Summer Camp Rec Instructor II	0	0	2
Recreation Instructor I	42	18	14
Recreation Instructor II	20	22	18
Recreation Instructor II / Bus Driver	6	2	4
TOTAL PART TIME PERSONNEL	98	74	79



DEPARTMENT MISSION:

To enhance the quality of life and provide safe, memorable experiences to Village residents and guests through environmentally and fiscally responsible practices while preserving natural resources for present and future generations.

DEPARTMENT FUNCTIONS:

The Department of Parks & Grounds is responsible for a number of services, as well as the inspection, maintenance and repair of all Village-owned outdoor facilities. This includes:

- Baseball and Softball fields
- Tennis Courts
- Soccer fields
- Football fields
- Skate Park
- Playgrounds and Bleachers
- Boat ramps and piers
- Basketball Courts
- Lacrosse fields
- Ice Skating Rink
- Community dog park
- Community gardens
- Centennial Park Aquatic Center (CPAC)
- Grounds at all Village owned properties
- Aesthetics of Village owned ponds
- Upkeep and maintenance of planted roadway medians
- Logistics and set up of all Village sponsored special events
- Snow operations for Village properties and Metra stations
- Logistical support to private/nonprofits organizations utilizing Village properties for special events
- Ongoing training to staff
- Tree pruning and removals at all Parks and Village properties

While the majority of the functions of the Parks & Grounds department relate to Recreation & Parks Fund activity, this department is also responsible for functions related to the Water & Sewer Fund, General Fund, Commuter Parking Fund and Parks Development Fund.



Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Target	FY17 Target
Quality of Life	Maintain safe and aesthetically pleasing playgrounds and parks	Percent of play areas which are functional	100%	100%	100%	100%
		Number of existing playgrounds updated	1	0	1 - Dogwood Park	1 – Veterans Park
		Develop a Comprehensive Plan for Centennial Park and surrounding area	n/a*	n/a*	n/a*	RFP issued
	Replace existing funbrellas with sail type shade structures at CPAC	Obtain and install shade structures prior to pool opening	8 structures installed	8 structures installed	9 structures installed	10 structures to install
	Improve response times to resident inquiries regarding ponds	Time to return call/set meeting	n/a*	n/a*	n/a*	2 days
High Performing Organization	Increase efficiency and response time of field staff through the use of technology	Time from call to service completion	2 days	2 days	2 days	1 day
		% of reports stored electronically	0%	0%	0%	100%

* New initiative implemented in 2017



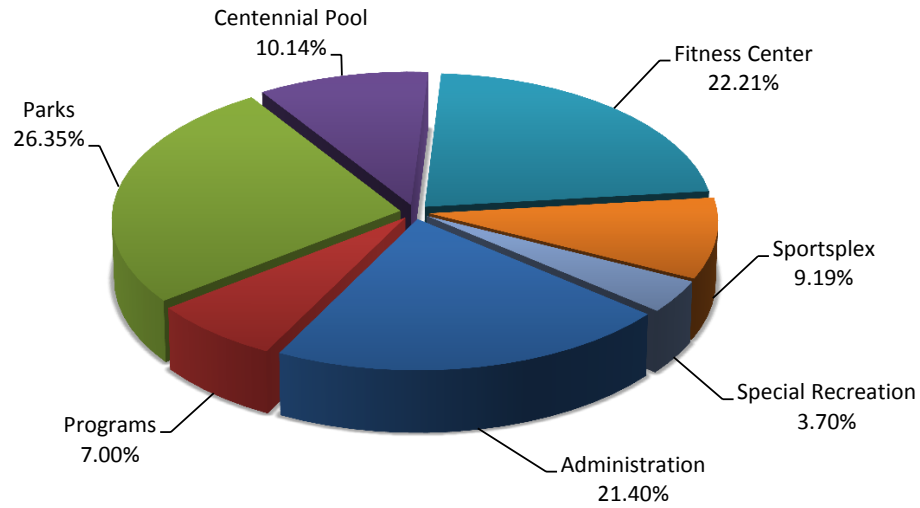
Part-time positions are indicated by blue text.



RECREATION - PARKS & GROUNDS DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Parks & Grounds Director	0	0	1
Parks/Bldg Maintenance Division Director	0.6	0.6	0
Database Administrator	0.6	0	0
Administrative Coordinator	0	0.6	1
Parks Operation Manager	1	1	2
Foreman	1	1	0
Maintenance Worker I	1	1	1
Maintenance Worker II	4	4	4
Maintenance Worker III	5	5	5
Electrical Maintenance Technician	0.4	0.4	0.25
TOTAL FULL TIME PERSONNEL	13.6	13.6	14.25

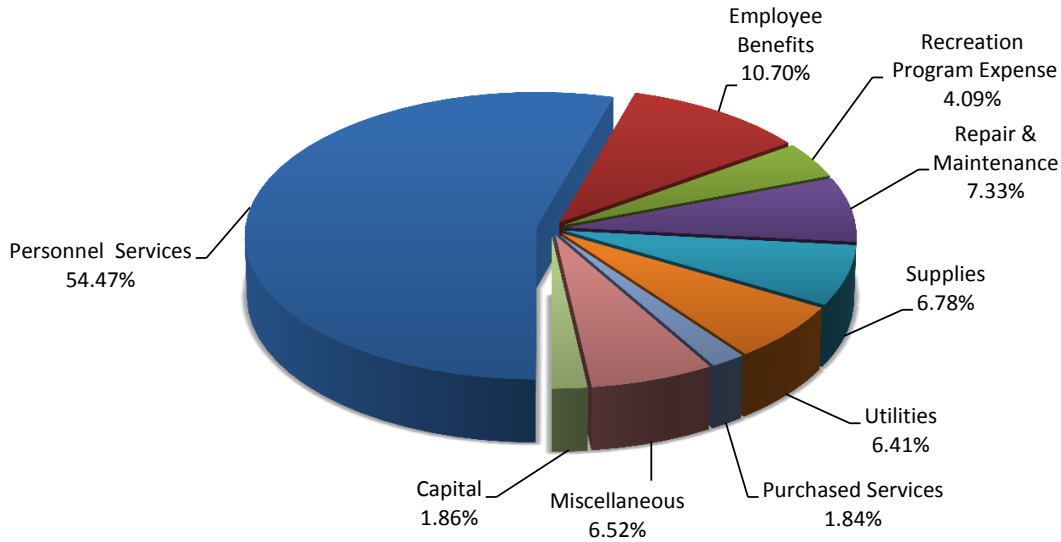
PART TIME POSITION TITLE			
Complex Manager	1	1	1
Complex Supervisor	2	3	2
Complex Attendant	1	1	1
Complex Attendant II	3	3	3
Complex Attendant (Seasonal)	20	29	28
Clerk Typist	1	0	0
Program Assistant	0	1	1
Maintenance Worker (Seasonal)	10	8	8
Maintenance Worker II (Seasonal)	0	2	2
Seasonal Maintenance	33	33	40
TOTAL PART TIME PERSONNEL	71	81	86



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Administration	\$ 2,587,459	\$ 2,595,216	\$ 2,807,461	\$ 2,937,526
Programs	904,612	896,356	963,155	961,351
Parks	3,082,541	3,121,522	3,563,538	3,617,324
Centennial Pool	1,409,844	1,451,423	1,457,171	1,392,762
Fitness Center	-	-	-	3,050,039
Sportsplex	1,412,126	1,395,831	1,771,803	1,262,359
Special Recreation	456,178	444,508	506,313	508,487
Total Expenditures	\$ 9,852,760	\$ 9,904,856	\$ 11,069,441	\$ 13,729,848



Recreation and Parks Fund Expenditure Summary



*Miscellaneous category includes Credit, Collection & Bank Charges, Professional Services, Rent, Employee Reimbursements, Insurance and Miscellaneous Expenses.

	FY2014 Actual	FY2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 5,122,176	\$ 5,188,587	\$ 5,553,697	\$ 7,478,483
Employee Benefits	1,358,753	1,287,112	1,397,997	1,469,496
Repair & Maintenance	631,040	851,631	811,779	1,006,321
Supplies	855,521	817,164	1,330,281	931,235
Utilities	473,302	494,531	512,707	879,675
Purchased Services	274,220	277,959	268,548	252,950
Miscellaneous	255	1,315	350	15,580
Credit, Collection & Bank Charges	62,563	56,976	67,360	150,948
Professional Services	16,336	16,684	142,830	362,719
Rent	32,772	37,377	33,541	39,147
Employee Reimbursements	49,518	58,915	63,604	103,886
Insurance	256,985	251,241	180,758	222,583
Recreation Program Expense	532,255	512,767	582,989	561,825
Capital	187,064	52,597	123,000	255,000
Total Expenditures	\$ 9,852,760	\$ 9,904,856	\$ 11,069,441	\$ 13,729,848

Enterprise Funds

**Budget
Fiscal Year 2017**



DEPARTMENT MISSION:

To oversee and ensure the integrity and safety of the Village’s water distribution, sanitary sewer and storm water collection systems within the Village. This includes utilizing safe, well maintained equipment to accomplish these tasks in the most cost effective manner possible.

DEPARTMENT DESCRIPTION:

The water and sewer utilities are accounted for and reported as an enterprise fund of the Village. The Water and Sewer Fund is financed and operated in a manner similar to private business enterprise where the intent of the Village is that the cost (including depreciation) of providing water and sewer services to the general public on a continuing basis be financed or recovered primarily through user charges.

Late in 2015, the Village contracted with a consulting firm to conduct a comprehensive water and sewer rate study. The purpose of the study was to determine annual water, sewer and stormwater rates that would be sufficient to cover the overall cost of providing these services over a 5 year period beginning in 2016. The recommended rates were implemented on April 1, 2016.

Following the rate study recommendations, the Village’s portion of the water rate at the lowest tier increased from \$1.45 to \$1.81 per 1,000 gallons in the FY2017 budget year. The Village’s water rate increased in the higher tiers as well. The increase in water rates is partially due to planned capital improvements to the Village’s water main and stormwater infrastructure. The Village’s sewer rates increased from \$1.01 to \$1.06 per 1,000 gallons, and the Village’s stormwater rates increased from \$1.76 to \$1.85.

The Water and Sewer Fund is divided into five divisions including: Finance, Administration, Water, Sewer, and Stormwater. The Finance Division functions and strategic goals are included with the Finance Department section of the General Fund. The Administration, Water, Sewer and Stormwater divisions operate as part of the Public Works department, as the Public Works Utilities Division. The Public Works Utilities Divisions have formulated department objectives which are listed below.

DEPARTMENT FUNCTIONS:

The Public Works Utilities Division operates and maintains the water distribution, sanitary sewer collection and storm water systems, within the Water and Sewer Fund. The Utilities Division also budgets for engineering and consulting fees for planning and improvement of these systems.

The primary responsibilities of the Utility Division include, but are not limited to, the following:

- Preparing and maintaining mapping of village infrastructure including water, sanitary, and storm sewer mains and ponds, roadway lighting, roadway signage, sidewalks and bike paths
- Repair and maintenance of the water distribution system mains and appurtenances
- Performing preventive maintenance and repairs to the village’s main pumping station
- Installing and maintaining water meters
- Water sampling and preparation of the annual Consumer Confidence Report (water quality report)
- Maintenance of creek tributaries and stormwater control structures



- Maintenance of all storm sewer lines and inlets on public easements and roadways
- Maintenance of sanitary lift stations
- Routine cleaning of sanitary lines and response to emergency blockages

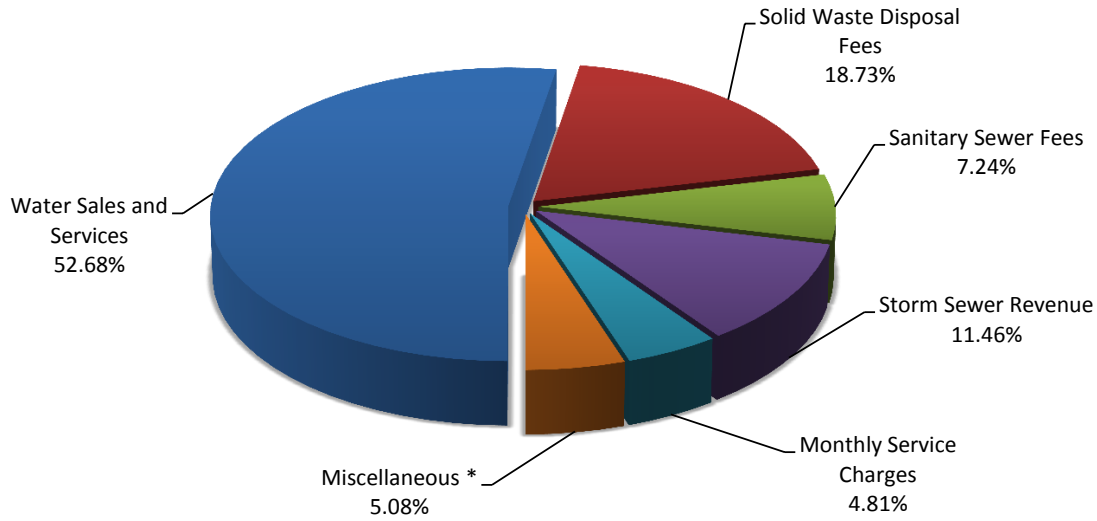
The following objectives and measures are an indication of how the actions of the Public Works Utilities Division contribute to the Village strategic goals.

Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Estimate	FY17 Target
Quality of Life	Evaluate and maintain the physical condition of existing infrastructure facilities and structures.	Preventative maintenance sewer cleaning (in feet)	78,125	179,105	185,000	300,000
		Actual sewer blockage reported by customers	11	8	10	8
	Implement flood study recommendations	Flood mitigation projects completed	3	2	2	2
		Completed storm inlet repairs	162	145	150	150
High Performing Organization	Improve distribution system efficiency and decrease the amount of unaccounted water loss.	Percent of total unaccounted water flow (from LMO-2)	7.78%	-5.36 % *	1.00%	0.5%

* Actual water loss was less than total allowed water losses.

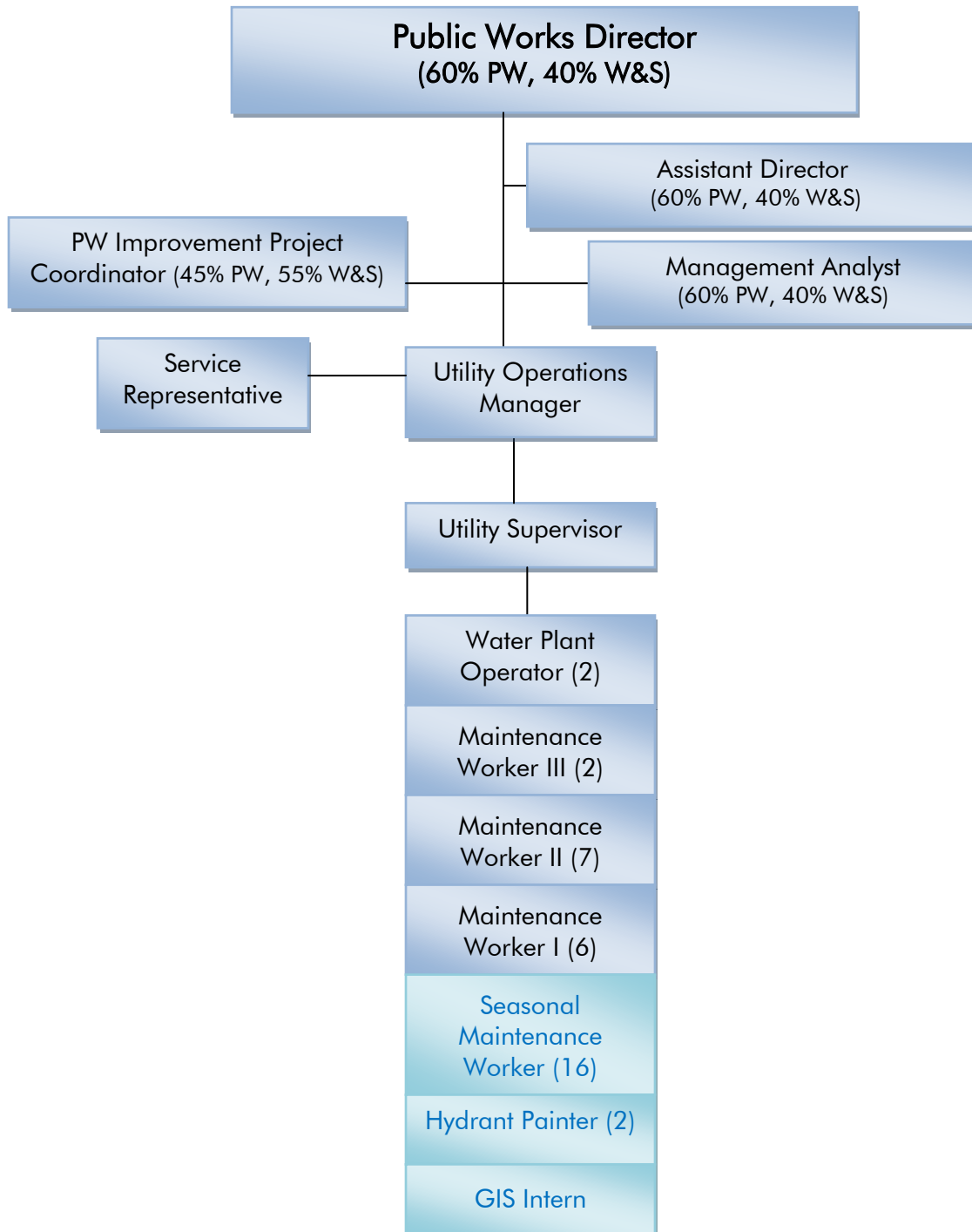


Water and Sewer Fund Revenue Summary



* Miscellaneous includes connection fees, interfund transfer and miscellaneous income.

	FY2014 Actual	FY2015 Actual	FY2016 Amended Budget	FY2017 Budget
Water Sales and Services	\$ 11,706,375	\$ 12,761,190	\$ 13,791,253	\$ 15,192,800
Solid Waste Disposal Fees	4,953,612	5,144,724	5,237,606	5,402,700
Sanitary Sewer Fees	1,573,219	1,632,190	1,635,030	2,087,200
Storm Sewer Revenue	1,465,391	1,529,782	2,944,466	3,304,400
Monthly Service Charges	1,250,366	1,255,167	1,450,338	1,387,200
Line of Credit Proceeds	-	2,090,000	7,910,000	-
Connection Fees	305,378	707,140	705,310	986,808
Interfund Transfer	360,985	366,182	365,037	384,084
Miscellaneous Income	481,310	(571,059)	315,954	95,379
Total Expenditures	\$ 22,096,636	\$ 24,915,316	\$ 34,354,994	\$ 28,840,571





WATER & SEWER FUND - PUBLIC WORKS UTILITIES DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Public Works Director	0.4	0.4	0.4
Assistant Director	0.4	0.4	0.4
PW Improvement Project Coordinator	0.55	0.55	0.55
Management Analyst	0.4	0.4	0.4
Utility Operations Manager	1	1	1
Utility Supervisor	1	1	1
Water Plant Operator	2	2	2
Maintenance Worker I	7	7	6
Maintenance Worker II	6	6	7
Maintenance Worker III	2	2	2
Service Representative	0	1	1
Clerk Typist II	1	0	0
TOTAL FULL TIME PERSONNEL	21.75	21.75	21.75

PART TIME POSITION TITLE			
Hydrant Painter	2	2	2
Intern / Undergrad	1	1	1
Seasonal Maintenance	16	16	16
TOTAL PART TIME PERSONNEL	19	19	19

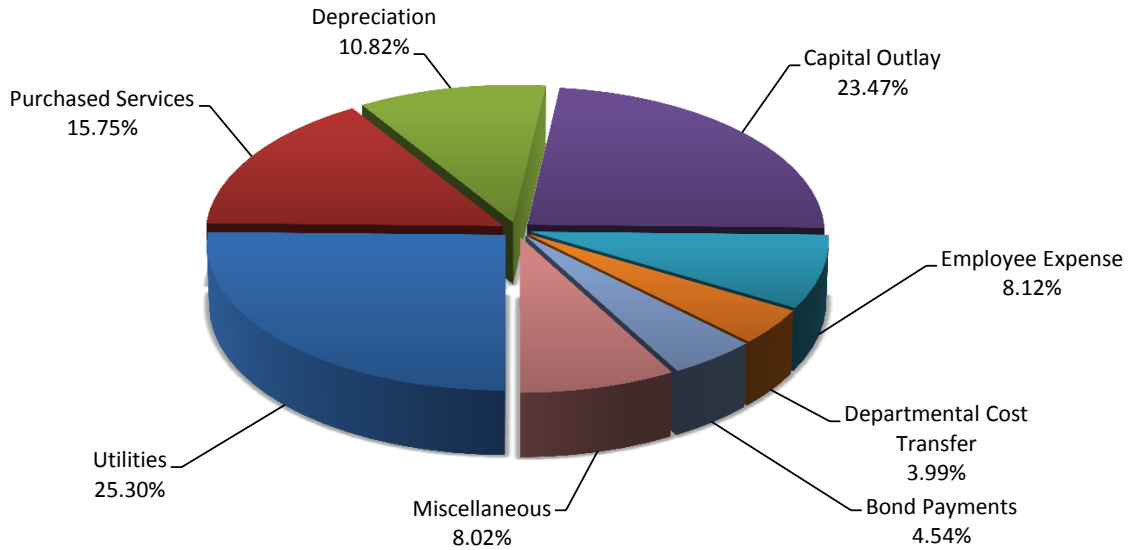
WATER & SEWER FUND - FINANCE DIVISION BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
Accounting Technician II	2	3	3
TOTAL FULL TIME PERSONNEL	2	3	3

PART TIME POSITION TITLE			
Water Meter Reader - Finals	1	0	0
Water Meter Reader	1	0	0
TOTAL PART TIME PERSONNEL	2	0	0



Water and Sewer Fund Expenditure Summary

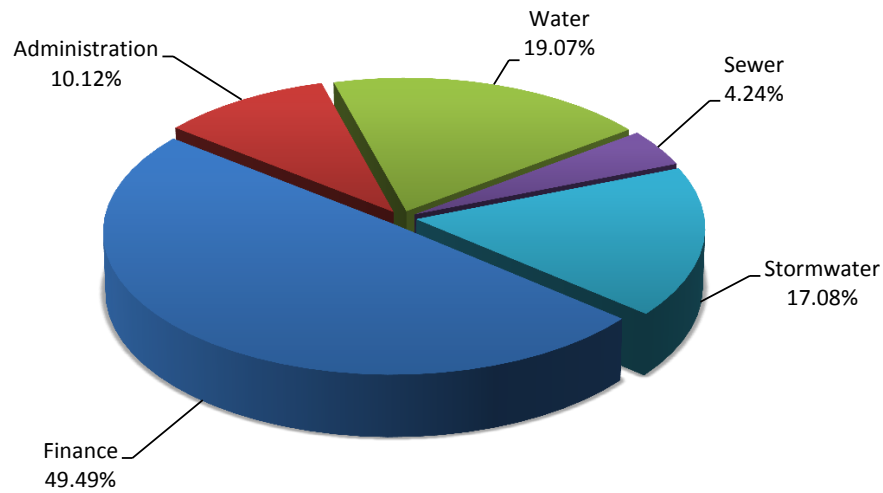


*Miscellaneous category includes Credit, Collection & Bank, Professional Services, Rent, Insurance, Supplies, Repair and Maintenance, and Miscellaneous Expenses.

	FY2014 Actual	FY2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 1,656,581	\$ 1,755,279	\$ 1,892,706	\$ 2,043,889
Employee Benefits	759,886	709,110	810,868	841,940
Employee Reimbursements	10,337	11,605	26,415	35,085
Credit, Collection & Bank	101,072	72,707	96,779	109,300
Professional Services	456,082	382,742	953,800	211,515
Utilities	8,215,690	8,939,777	8,843,027	9,105,890
Purchased Services	5,141,632	5,294,750	5,495,791	5,667,793
Repair & Maintenance	469,644	656,335	1,333,589	1,084,640
Rent	1,219	3,645	10,097	9,097
Insurance	559,004	492,982	354,757	344,000
Supplies	560,970	848,650	1,125,160	984,650
Capital Outlay	-	-	16,231,376	8,447,400
Depreciation	3,876,501	3,861,693	3,955,000	3,893,000
Bond Payments	595,517	577,873	1,171,984	1,632,942
Miscellaneous Expenses	59,724	450	94,361	145,000
Departmental Cost Transfer	1,607,936	1,640,095	1,689,298	1,437,645
Total Expenditures	\$ 24,071,795	\$ 25,247,693	\$ 44,085,008	\$ 35,993,786



Water and Sewer Fund Expenditure Summary by Division



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Finance	\$ 15,704,863	\$ 16,413,604	\$ 17,226,445	\$ 17,812,600
Administration	2,870,750	3,066,671	3,649,781	3,642,150
Water	3,209,724	3,414,404	7,184,099	6,863,766
Sewer	901,403	919,083	2,850,086	1,527,870
Stormwater	1,385,055	1,433,931	13,174,597	6,147,400
Total Expenditures	\$ 24,071,795	\$ 25,247,693	\$ 44,085,008	\$ 35,993,786

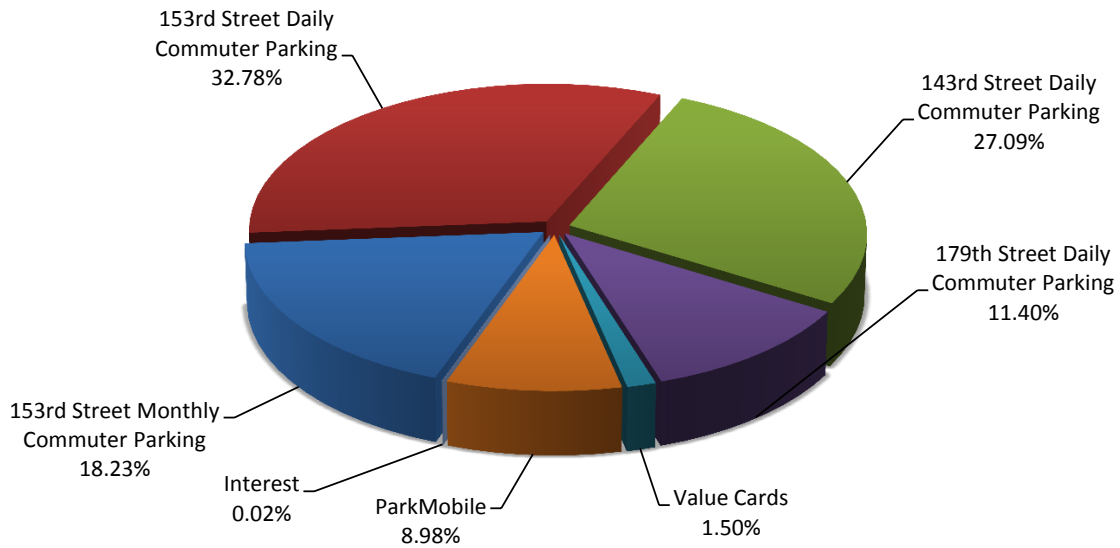


The Commuter Parking Fund receives daily and monthly permit fee revenues from the three commuter parking lots located within the Village of Orland Park. Effective January 1, 2015, daily parking fees were set at \$1.50 and monthly permit fees are \$35.00. Automated systems for the collection of daily fees are installed at the 143rd Street, 153rd Street, and 179th Street stations. Commuters can register on-line and download a mobile application on their cellular phone and pay a daily parking fee each day using the mobile application.

The 143rd Street commuter lot has a total of 168 monthly parking spaces in three separate locations. There are also 716 daily parking spaces available within the Main Street Triangle area at the 143rd Street station. The 153rd Street commuter lot has 170 monthly parking spaces and 1,310 daily parking spaces. The 179th Street commuter lot has 329 daily parking places.



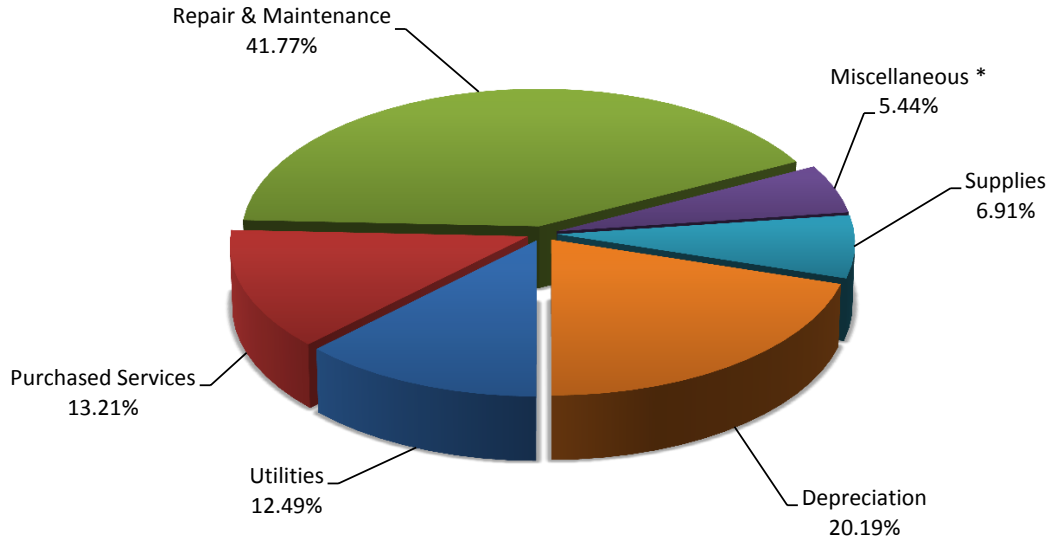
Commuter Parking Fund Revenue Summary



	FY2014 Actual	FY2015 Actual	FY2016 Amended Budget	FY2017 Budget
153rd Street Monthly Commuter Parking	\$ 60,475	\$ 66,185	\$ 60,900	\$ 60,900
153rd Street Daily Commuter Parking	91,506	99,716	109,500	109,500
143rd Street Daily Commuter Parking	74,366	84,050	90,500	90,500
179th Street Daily Commuter Parking	31,926	33,948	38,068	38,068
Value Cards	7,519	6,709	5,000	5,000
ParkMobile	27,351	50,786	30,000	30,000
Interest	181	37	64	71
Total Expenditures	\$ 293,324	\$ 341,431	\$ 334,032	\$ 334,039



Commuter Parking Fund Expenditure Summary



* Miscellaneous includes Credit, Collection & Bank Charges, Insurance, Rent and Professional Services.

	FY2014 Actual	FY2015 Actual	FY2016 Amended Budget	FY2017 Budget
Utilities	\$ 53,194	\$ 49,641	\$ 55,853	\$ 52,560
Purchased Services	58,115	67,758	47,822	55,586
Repair & Maintenance	85,413	169,822	176,030	175,810
Credit, Collection & Bank Charges	8,948	10,580	9,843	10,870
Insurance	9,391	4,030	4,044	5,003
Professional Services	432	288	300	300
Rent	6,708	6,708	6,708	6,708
Supplies	29,253	22,832	29,500	29,100
Depreciation	80,117	65,034	85,000	85,000
Total Expenditures	\$ 331,571	\$ 396,693	\$ 415,100	\$ 420,937

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Debt Service Funds

Budget
Fiscal Year 2017

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The following pages contain a summary of the Village’s outstanding general obligation debt as of the beginning of FY2017 budget year. The total outstanding amounts are:

Total Principal	78,910,000
Total Interest	<u>\$ 8,570,244</u>
Grand Total	<u>\$ 87,480,244</u>

Year Ending Amounts:

2017	\$ 10,538,350	2023	\$ 2,874,707
2018	9,774,024	2024	2,872,107
2019	8,189,524	2025	2,885,344
2020	6,350,761	2026	2,000,450
2021	20,551,089	2027	625,250
2022	20,188,263	2028	630,375

There are a number of limitations and restrictions contained in the various bond issue documents. The Village is in compliance with all significant limitations and restrictions.

The Village is not required to maintain a legal debt margin.



Village of Orland Park

Fiscal Year 2017

General Obligation Bonded Debt (Principal and Interest)

Fiscal Year Due 6/1 & 12/1)	G.O. Series 2009	G.O. Series 2010	G.O. Series 2011	G.O. Series 2012A	G.O. Series 2012B	G.O. Series 2012C
2017	799,425	2,488,743	1,424,025	890,600	369,375	682,763
2018	800,975	1,664,968	1,432,325	885,700	1,069,375	-
2019	796,650	980,568	1,431,500	890,600	1,085,625	-
2020	796,625	556,805	-	890,100	1,074,750	-
2021	798,875	565,145	-	894,300	8,162,063	-
2022	-	912,120	-	893,100	8,205,562	-
2023	-	-	-	896,600	-	-
2024	-	-	-	894,700	-	-
2025	-	-	-	892,500	-	-
2026	-	-	-	-	-	-
2027	-	-	-	-	-	-
2028	-	-	-	-	-	-
Total	<u>\$ 3,992,550</u>	<u>\$ 7,168,349</u>	<u>\$ 4,287,850</u>	<u>\$ 8,028,200</u>	<u>\$ 19,966,750</u>	<u>\$ 682,763</u>



General Obligation Bonded Debt (Principal and Interest)

G.O. Series 2012D	G.O. Series 2013A	G.O. Series 2013B	G.O. Series 2013C	G.O. Series 2015A	G.O. Series 2016 *	Total Outstanding
931,200	383,375	683,438	294,056	985,600	605,750	10,538,350
933,300	1,083,375	-	292,056	1,000,600	611,350	9,774,024
-	1,099,275	-	290,056	1,003,600	611,650	8,189,524
-	1,087,675	-	1,328,056	-	616,750	6,350,761
-	8,173,900	-	1,340,256	-	616,550	20,551,089
-	8,209,575	-	1,346,756	-	621,150	20,188,263
-	-	-	1,352,657	-	625,450	2,874,707
-	-	-	1,357,957	-	619,450	2,872,107
-	-	-	1,369,494	-	623,350	2,885,344
-	-	-	1,373,500	-	626,950	2,000,450
-	-	-	-	-	625,250	625,250
-	-	-	-	-	630,375	630,375
\$ 1,864,500	\$ 20,037,175	\$ 683,438	\$ 10,344,844	\$ 2,989,800	\$ 7,434,025	\$87,480,244

* The Water and Sewer Fund (Enterprise Fund) budgets for payments in the General Obligation Bonds, Series 2016



Village of Orland Park

Fiscal Year 2017

General Obligation Bonded Debt (Principal)

Fiscal Year Due 6/1 & 12/1)	G.O. Series 2009	G.O. Series 2010	G.O. Series 2011	G.O. Series 2012A	G.O. Series 2012B	G.O. Series 2012C
2017	670,000	2,270,000	1,335,000	745,000	-	675,000
2018	695,000	1,520,000	1,370,000	755,000	700,000	-
2019	715,000	885,000	1,400,000	775,000	725,000	-
2020	740,000	490,000	-	790,000	725,000	-
2021	770,000	515,000	-	810,000	7,825,000	-
2022	-	880,000	-	825,000	8,025,000	-
2023	-	-	-	845,000	-	-
2024	-	-	-	860,000	-	-
2025	-	-	-	875,000	-	-
2026	-	-	-	-	-	-
2027	-	-	-	-	-	-
2028	-	-	-	-	-	-
Total	\$ 3,590,000	\$ 6,560,000	\$ 4,105,000	\$ 7,280,000	\$18,000,000	\$ 675,000
Maturity Date	12/1/2021	12/1/2022	12/1/2018	12/1/2025	12/1/2022	12/1/2017



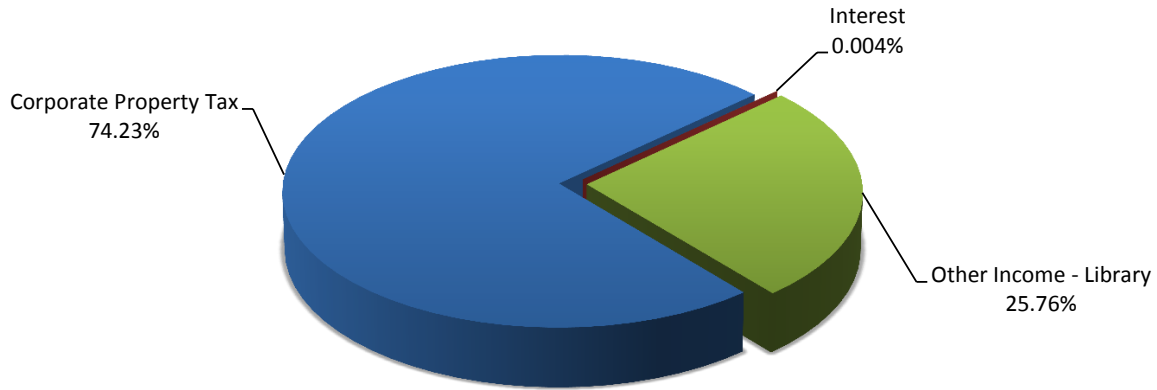
General Obligation Bonded Debt (Principal)

G.O. Series 2012D	G.O. Series 2013A	G.O. Series 2013B	G.O. Series 2013C	G.O. Series 2015A	G.O. Series 2016 *	Total Outstanding
895,000	-	675,000	100,000	875,000	470,000	8,710,000
915,000	-	-	100,000	925,000	485,000	7,465,000
-	700,000	-	100,000	965,000	495,000	6,760,000
-	725,000	-	1,140,000	-	510,000	5,120,000
-	725,000	-	1,175,000	-	520,000	12,340,000
-	7,825,000	-	1,205,000	-	535,000	19,295,000
-	8,025,000	-	1,235,000	-	550,000	10,655,000
-	-	-	1,265,000	-	555,000	2,680,000
-	-	-	1,305,000	-	570,000	2,750,000
-	-	-	1,340,000	-	585,000	1,925,000
-	-	-	-	-	595,000	595,000
-	-	-	-	-	615,000	615,000
\$ 1,810,000	\$ 18,000,000	\$ 675,000	\$ 8,965,000	\$ 2,765,000	\$ 6,485,000	\$78,910,000
12/1/2018	12/1/2023	12/1/2017	12/1/2026	12/1/2019	12/1/2028	

* The Water and Sewer Fund (Enterprise Fund) budgets for payments in the General Obligation Bonds, Series 2016



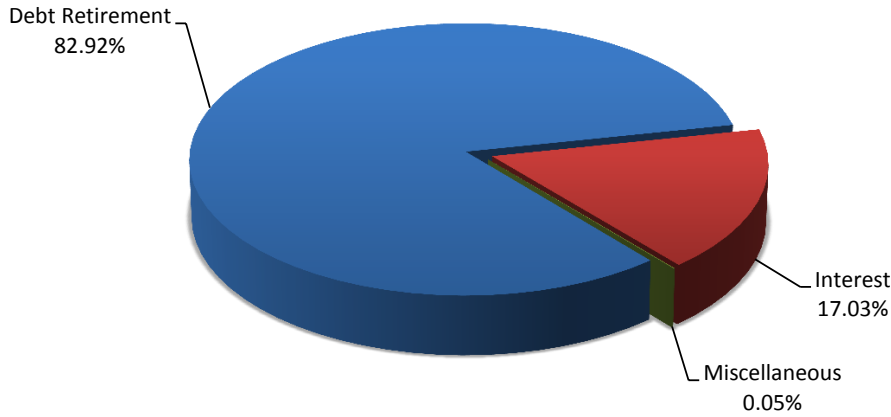
Debt Service Funds Revenue Summary



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Corporate Property Tax	\$ 4,400,248	\$ 4,316,024	\$ 4,863,075	\$ 4,850,900
Interest	73	398	453	234
Other Income - Library	1,626,093	1,633,093	1,645,693	1,683,393
Interfund Transfers In	4,281	110	-	-
Total Expenditures	\$ 6,030,695	\$ 5,949,625	\$ 6,509,221	\$ 6,534,527



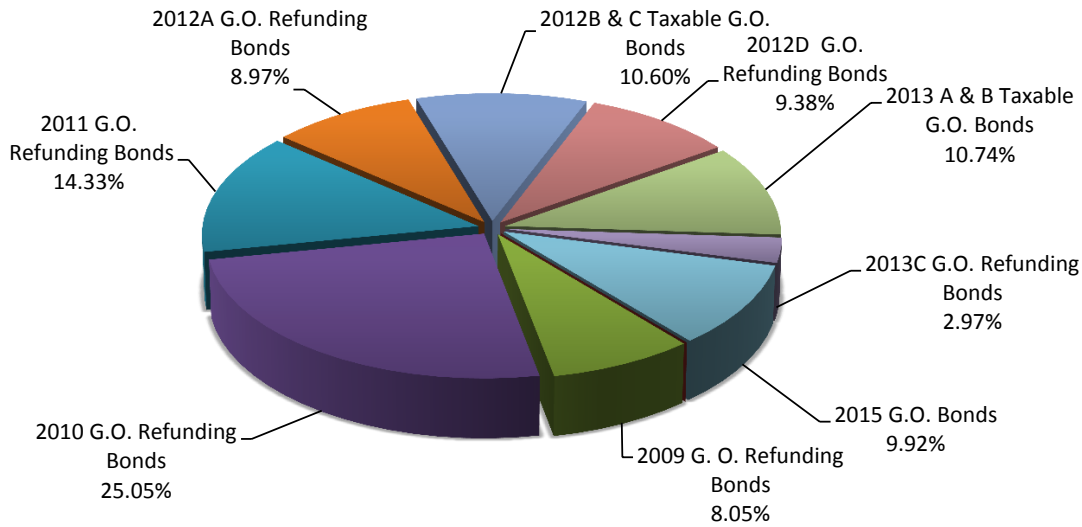
Debt Service Funds Expenditure Summary



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Debt Retirement	\$ 6,315,000	\$ 7,845,000	\$ 8,005,000	\$ 8,240,000
Interest	2,245,173	2,026,025	1,885,436	1,692,600
Miscellaneous	6,263	6,250	5,195	5,195
Interfund Transfers Out	4,281	66	-	-
Credit, Collection & Bank Charges	-	553	-	-
Other Financing Sources	-	44	-	-
Total Expenditures	\$ 8,570,717	\$ 9,877,938	\$ 9,895,631	\$ 9,937,795



Debt Service Funds Expenditure Summary by Fund



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
2003 G. O. Refunding Bonds	\$ 1,451	\$ -	\$ -	\$ -
2004 G. O. Refunding Bonds	2,941	-	-	-
2006 G.O. Bonds	604,234	212	-	-
2007 G.O. Bonds	1,009,615	94,166	-	-
2009 G. O. Refunding Bonds	803,985	805,242	801,000	799,875
2010 G.O. Refunding Bonds	2,432,828	2,442,310	2,459,442	2,489,193
2011 G.O. Refunding Bonds	1,431,986	1,431,761	1,430,800	1,424,500
2012A G.O. Refunding Bonds	287,958	890,030	890,675	891,075
2012B & C Taxable G.O. Bonds	390,168	1,040,038	1,059,838	1,053,088
2012D G.O. Refunding Bonds	933,319	931,501	929,195	931,695
2013 A & B Taxable G.O. Bonds	404,221	1,053,575	1,073,700	1,067,288
2013C G.O. Refunding Bonds	268,914	267,906	271,506	295,006
2015 G.O. Bonds	-	921,197	979,475	986,075
Total Expenditures	\$ 8,571,620	\$ 9,877,938	\$ 9,895,631	\$ 9,937,795

Capital Project Funds

**Budget
Fiscal Year 2017**



The Village's capital project funds (non-enterprise) consist of the Road Exaction Fund, Capital Improvement Fund and Bond Projects Funds, when applicable. Revenue sources of these funds consist of road impact fees assessed on all new construction within the Village; a significant portion of the Home Rule Sales Tax collected by the Village on an annual basis; reimbursements due to the Village from the State of Illinois and the County of Cook; and bond issue proceeds, if applicable.

Expenses of the capital project funds consist of capital improvement project expenditures, such as roads, other infrastructure and buildings. Additional detailed information regarding the budgeted capital improvements can be found in the Capital Improvements Section of this document.



Road Exaction Fund Summary

Revenue Summary

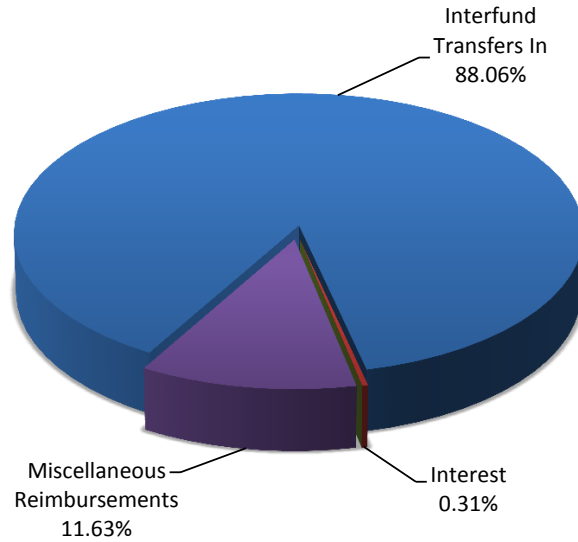
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Road Exaction Fees	\$ 121,335	\$ 404,721	\$ 463,610	\$ 652,214
Interest	1,741	2,912	4,980	5,458
Total Revenue	\$ 123,076	\$ 407,633	\$ 468,590	\$ 657,672

Expenditure Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Interfund Transfer Out	\$ 220,000	\$ -	\$ 1,202,808	\$ 432,175
Credit, Collection & Bank Charges	-	90	-	-
Professional Services	625	11,576	-	-
Total Expenditures	\$ 220,625	\$ 11,666	\$ 1,202,808	\$ 432,175



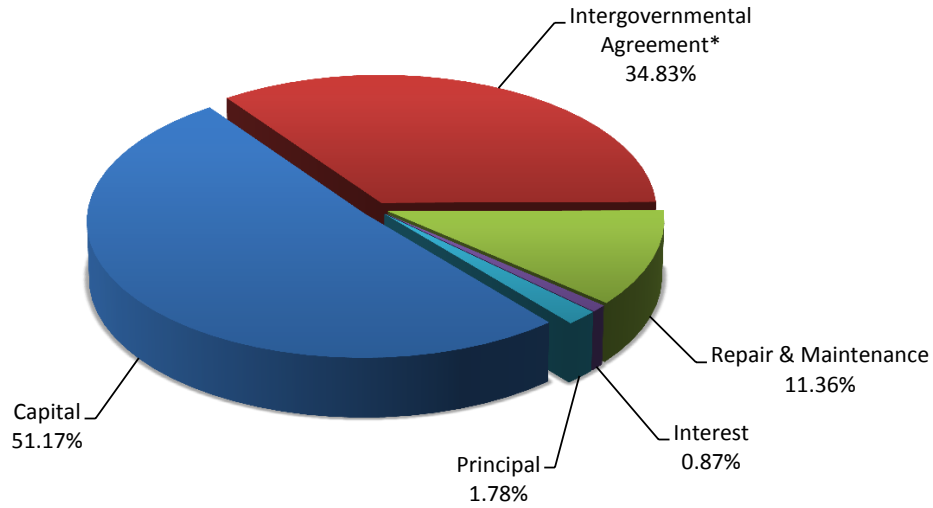
Capital Improvement Fund Revenue Summary



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Interfund Transfers In	\$ 3,011,751	\$ 7,509,965	\$ 5,968,154	\$ 8,491,202
Interest	17,529	15,969	27,280	30,079
Line of Credit Proceeds	-	4,651,000	5,998,878	-
Miscellaneous Reimbursements	187,308	3,060,894	125,000	1,121,000
Total Expenditures	\$ 3,216,588	\$ 15,237,828	\$ 12,119,312	\$ 9,642,281



Capital Improvement Fund Expenditure Summary



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Capital	\$ 4,216,866	\$ 6,273,660	\$ 9,704,409	\$ 4,775,000
Intergovernmental Agreement *	2,686,897	1,719,473	15,035,072	3,250,000
Repair & Maintenance	988,971	1,181,079	600,933	1,060,000
Professional Services	72,879	28,595	417,622	-
Purchased Services	203	121	-	-
Interest	-	4,569	28,627	81,153
Principal	-	-	-	166,200
Credit and Collection	-	860	-	-
Other Financing Uses	-	51,363	-	-
Miscellaneous	420	-	-	-
Total Expenditures	\$ 7,966,236	\$ 9,259,720	\$ 25,786,663	\$ 9,332,353

* Intergovernmental agreement includes expenditures related to the construction and engineering of other governmental unit improvement projects.



Revenue Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Bond Proceeds	\$ -	\$ 4,475,000	\$ -	\$ -
Bond Premium	-	245,975	-	-
Total Revenue	\$ -	\$ 4,720,975	\$ -	\$ -

Expenditure Summary

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Bond Issuance Costs	\$ -	\$ 58,102	\$ -	\$ -
Payment to Escrow Agent	-	4,657,510	-	-
Total Expenditures	\$ -	\$ 4,715,612	\$ -	\$ -

Internal Service Fund

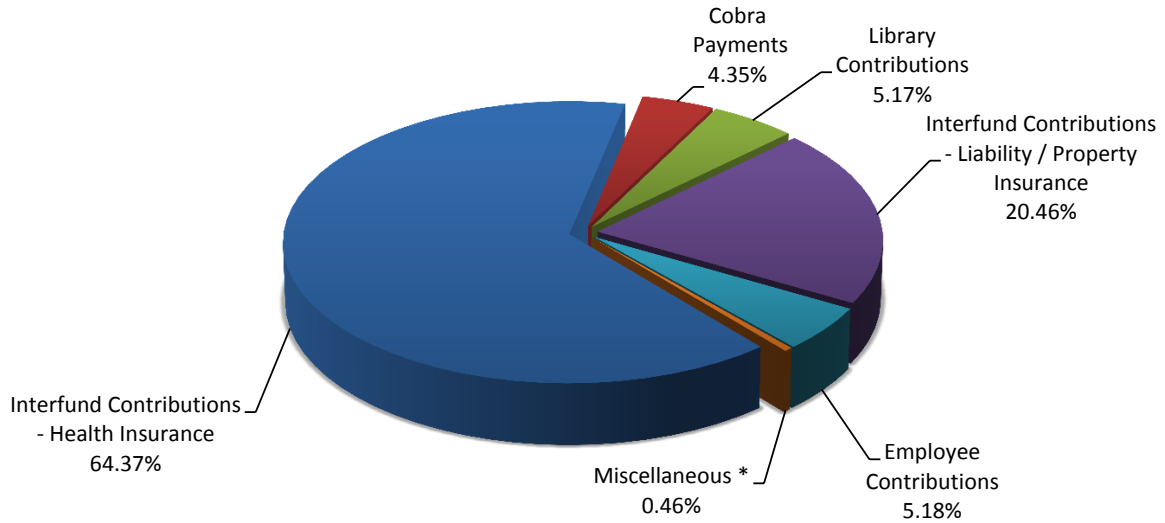
**Budget
Fiscal Year 2017**



The Village is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The Village utilizes its Insurance Fund, an internal service fund, to record transactions related to insurance provided by third party insurers, full self-insurance for employee benefits, as well as partial self-insurance for workers' compensation and general liability. Premiums are paid into the Insurance Fund by other funds and are available to pay third party premiums, claims, claim reserves and administrative costs of the Village's insurance program.



Insurance Fund Revenue Summary

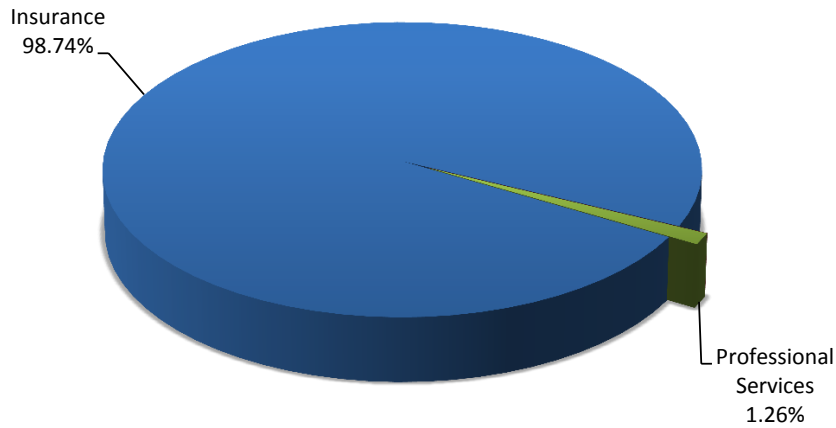


* Miscellaneous includes Interest and Reimbursements.

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Interfund Contributions - Health Insurance	\$ 5,023,970	\$ 4,740,519	\$ 5,087,559	\$ 5,285,385
Interfund Contributions - Liability / Property Insurance	1,758,161	1,733,846	1,631,145	1,679,696
Cobra Payments	212,181	237,296	312,220	357,512
Library Contributions	405,894	442,644	448,458	424,703
Employee Contributions	317,018	366,582	392,859	425,180
Interest	1,455	3,933	6,536	8,137
Miscellaneous Services	1,044	-	2,500	-
Reimbursements	5,049	297,922	24,000	30,000
Total Expenditures	\$ 7,724,772	\$ 7,822,742	\$ 7,905,277	\$ 8,210,613



Insurance Fund Expenditure Summary



Credit, Collection & Bank Charges are less than 0.01% of the total, and therefore are omitted from the chart above.

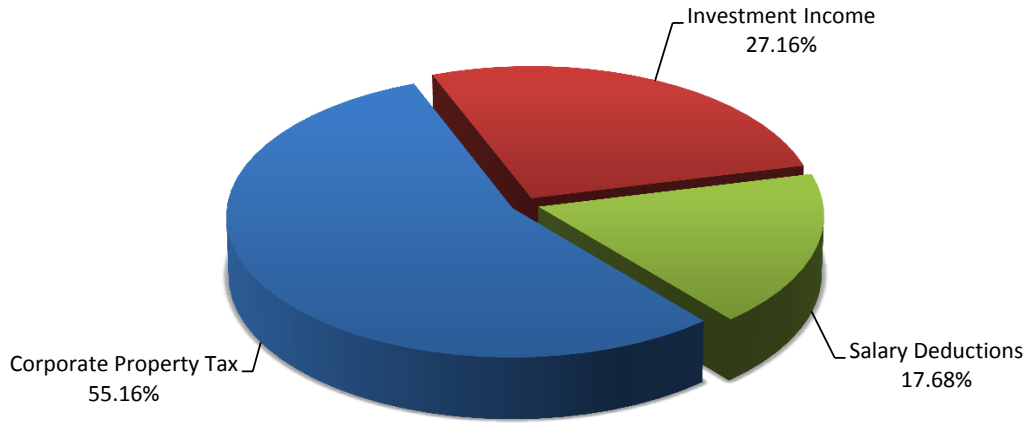
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Insurance	\$ 6,478,476	\$ 6,815,717	\$ 7,962,953	\$ 8,336,198
Credit, Collection & Bank Charges	87	1,133	100	100
Professional Services	114,436	102,670	102,500	106,383
Employee Benefits	-	384	-	-
Total Expenditures	\$ 6,592,999	\$ 6,919,904	\$ 8,065,553	\$ 8,442,681

Fiduciary Fund

**Budget
Fiscal Year 2017**



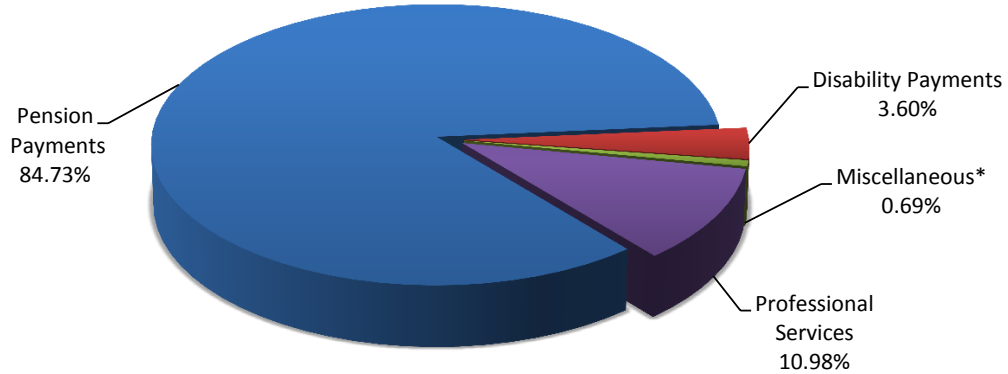
The Village's sworn police employees participate in the Police Pension Employees Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board. The pension board is comprised of two members appointed by the Village's President, one elected pension beneficiary and two elected sworn police employees. The Village and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it is legally separate from the Village, the PPERS is reported as if it were part of the primary government as its sole purpose is to provide retirement benefits for the Village's sworn police employees. The PPERS is reported as a pension trust (fiduciary) fund.



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Corporate Property Tax	\$ 2,230,542	\$ 2,412,752	\$ 2,725,964	\$ 3,158,694
Investment Income	504,700	(7,974,409)	1,392,373	1,555,338
Salary Deductions	949,385	959,061	976,716	1,012,679
Miscellaneous Income	52,555	78,579	-	-
Pension Transfer from Municipality	47,428	-	-	-
Pension Reimbursement	54,365	-	-	-
Total Expenditures	\$ 3,838,975	\$ (4,524,017)	\$ 5,095,053	\$ 5,726,711



Police Pension Fund Expenditure Summary



*Miscellaneous category includes Miscellaneous Expenses, Credit, Collection and Bank Charges, Personnel Services, Employee Reimbursements and Purchased Services.

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Pension Payments	\$ 2,580,896	\$ 2,917,995	\$ 3,008,809	\$ 3,279,219
Disability Payments	139,318	138,804	138,804	139,299
Personnel Services	18,997	11,923	20,000	15,000
Employee Reimbursements	2,254	1,595	2,200	1,750
Credit, Collection & Bank Charges	59	979	150	1,000
Professional Services	447,141	394,574	428,500	425,000
Purchased Services	2,100	2,525	2,500	2,500
Miscellaneous Expenses	6,730	(7,023,783)	6,371	6,396
Total Expenditures	\$ 3,197,495	\$ (3,555,388)	\$ 3,607,334	\$ 3,870,164

Component Units

**Budget
Fiscal Year 2017**



The Orland Park Metropolitan Exposition, Auditorium and Office Building Authority (Civic Center Authority) is governed by a separate Board which includes one trustee of the Village Board. The Village is responsible for funding any deficits realized by the Civic Center Authority. The Civic Center Authority is presented as a governmental fund type. Complete financial statements may be obtained by contacting the Civic Center Authority at 14750 Ravinia Avenue, Orland Park, Illinois 60462.

The Orland Park Open Lands Corporation is a not-for-profit corporation. The members of its governing board are appointed by the Village's Mayor, subject to confirmation by the Village's Board of Trustees. The Corporation is presented as a governmental fund type.

The Orland Park Stellwagen Family Farm Foundation is a not-for-profit corporation. The members of its governing board are appointed by the Village's Mayor, subject to confirmation by the Village's Board of Trustees. The Foundation is presented as a governmental fund type.

The Orland Park History Museum is a not-for-profit corporation, incorporated in 2016. The members of its governing board are appointed by the Village's Mayor. The Museum is presented as a governmental fund type.

Complete financial statements for the Open Lands Corporation, the Stellwagen Family Farm Foundation or the Orland Park History Museum may be obtained by contacting the entity's administrative offices at 14700 Ravinia Avenue, Orland Park, Illinois 60462.



Department Mission

The mission of the Orland Park Civic Center is to provide a venue where the general public can hold business and community activities. The Civic Center staff adds to the overall quality of life in Orland Park by operating in an efficient and professional manner, ensuring that the building is maintained and operationally ready to meet the needs of its users, and assisting in the overall production and coordination of events.

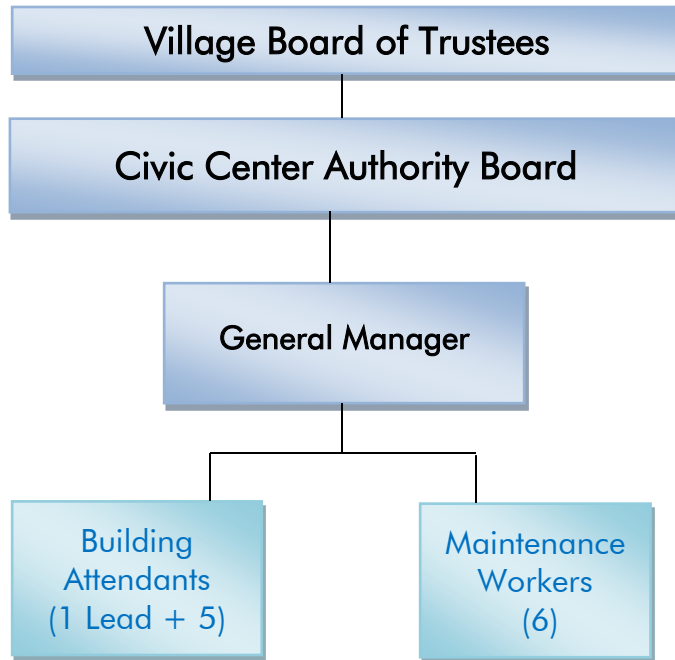
Department Functions:

The Civic Center and its surrounding grounds serve as the location of various Village events, including the Taste of Orland, and Recreation Department plays, musicals, and concerts. These two to three day events draw hundreds of visitors, not only from the local community, but also from the surrounding community. These events provide the opportunity to showcase not only the Village Center Complex, but the Civic Center as well.

The Civic Center hosts a variety of private events, such as business seminars, real estate classes, training sessions, private parties, charitable and fundraising events, events for veterans and current members of the military, civic and community group events, public medical testing and screenings, and trade and special interest shows and exhibits. In 2016, the Civic Center hosted approximately 440 events.

The Civic Center also provides space free-of-charge or at discounted rates to eligible groups, referred to as community outreach. In 2016, the Civic Center provided over 356 hours of community outreach hours.

Village Board Strategic Goal	Department Objective	Performance Measure	FY14 Actual	FY15 Actual	FY16 Target	FY17 Target
Economic Development	Prospect corporate businesses to increase the Civic Center’s economic base by adding new key program accounts. Offer all-inclusive packages to attract more business functions and seminars while increasing revenue.	New events held	4	10	15	15
		Key Accounts	2	5	8	8
Quality of Life	Offer affordable community outreach programs for residents, community groups and businesses	Number of community outreach hours provided	262 hours	254 hours	356.5 hours	350 hours
	Continue to provide a well maintained facility that meets the needs of both residents and businesses.	Number of improvement projects undertaken	2	2	3	3



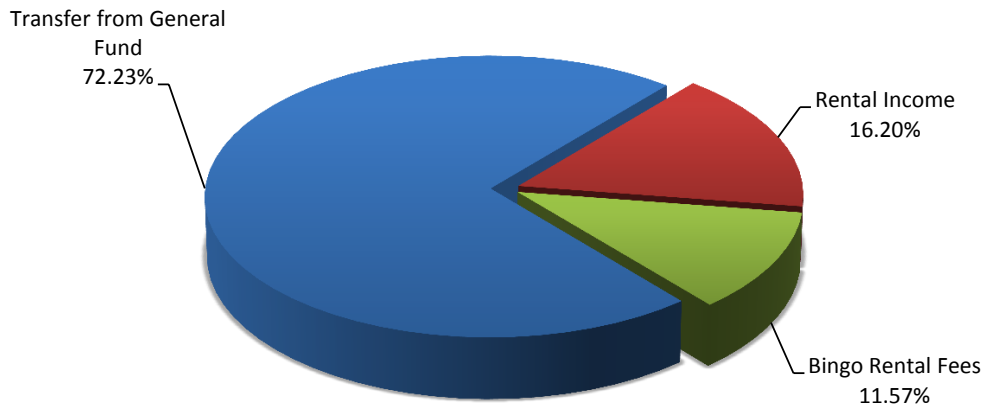
Part-time positions are indicated by blue text.



CIVIC CENTER BUDGETED POSITIONS

FULL TIME POSITION TITLE	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 BUDGET
General Manager	1	1	1
TOTAL FULL TIME PERSONNEL	1	1	1

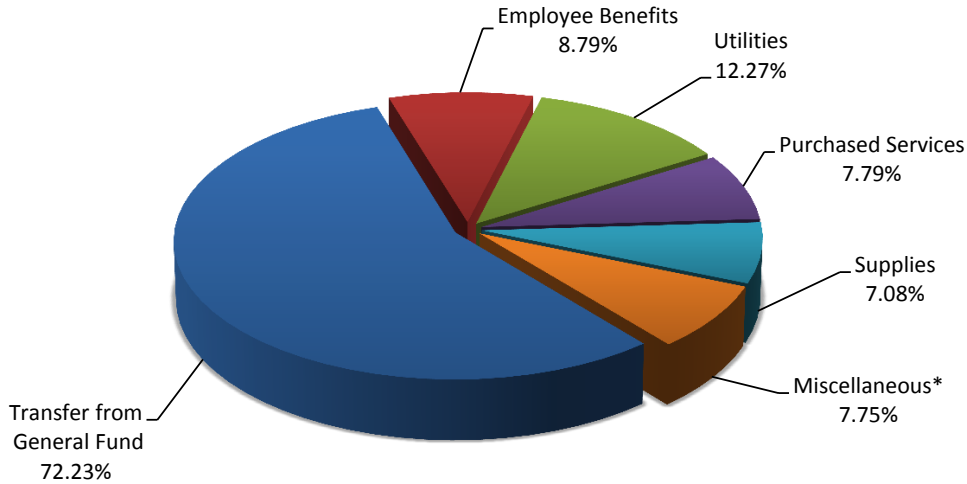
PART TIME POSITION TITLE			
Maintenance Employee	6	6	6
Building Attendant	5	5	5
Building Supervisor	0	1	1
Seasonal	1	0	0
TOTAL PART TIME PERSONNEL	12	12	12



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Transfer from General Fund	\$ 130,651	\$ 75,203	\$ 86,030	\$ 187,261
Rental Income	126,474	166,399	155,000	42,000
Bingo Rental Fees	28,100	27,090	30,600	30,000
Miscellaneous Service Fees	550	-	-	-
Total Expenditures	\$ 285,775	\$ 268,692	\$ 271,630	\$ 259,261

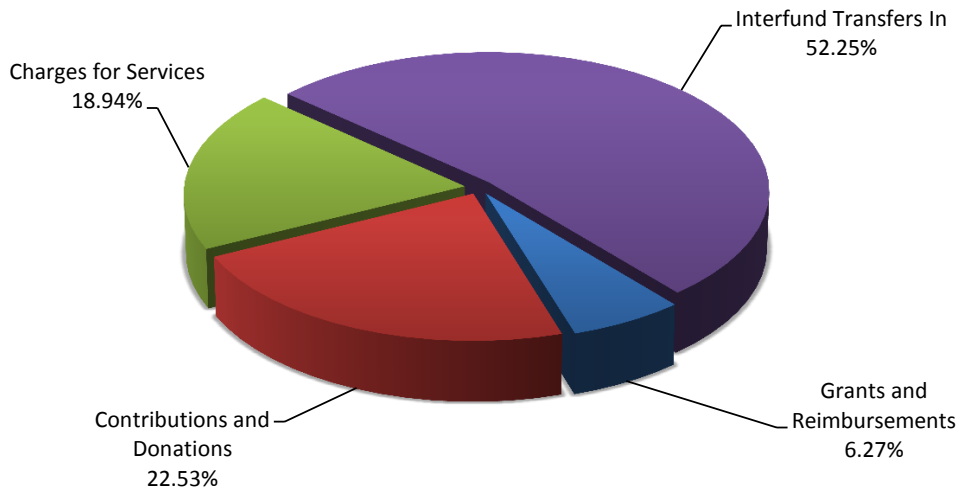


Civic Center Fund Expenditure Summary

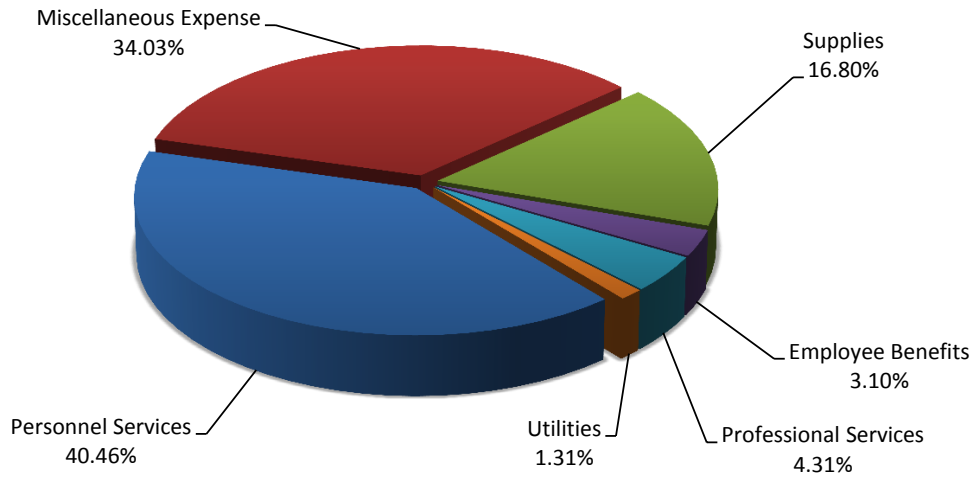


*Miscellaneous category includes Miscellaneous Expenses, Insurance, Employee Reimbursements, Repair & Maintenance and Professional Services.

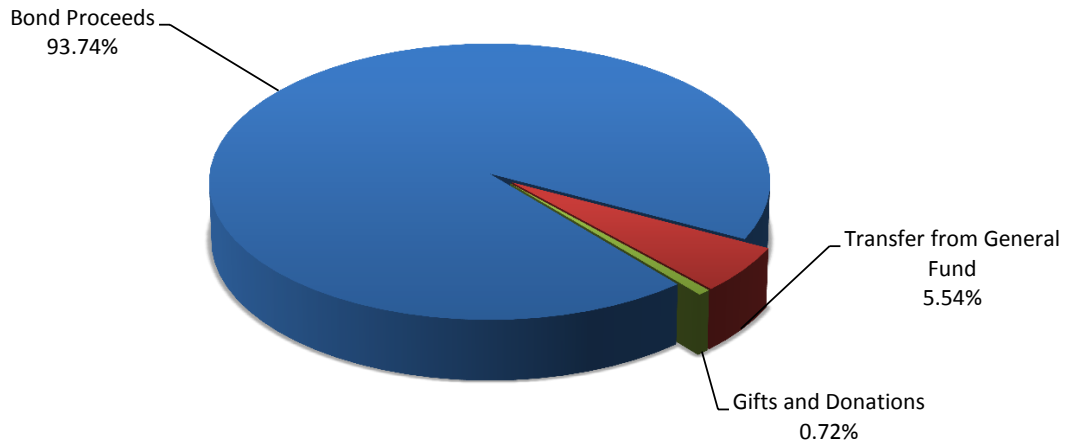
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ 180,531	\$ 128,010	\$ 142,064	\$ 146,023
Repair & Maintenance	6,725	1,712	57,600	3,100
Employee Benefits	39,073	21,097	21,892	22,778
Utilities	31,436	27,492	30,920	31,817
Supplies	20,369	32,535	19,661	18,361
Insurance	5,882	5,658	4,259	4,423
Employee Reimbursements	835	870	885	885
Professional Services	5,645	5,183	5,489	6,084
Purchased Services	5,284	19,701	20,210	20,190
Miscellaneous Expenses	1,567	11,672	5,650	5,600
Total Expenditures	\$ 297,347	\$ 253,930	\$ 308,630	\$ 259,261



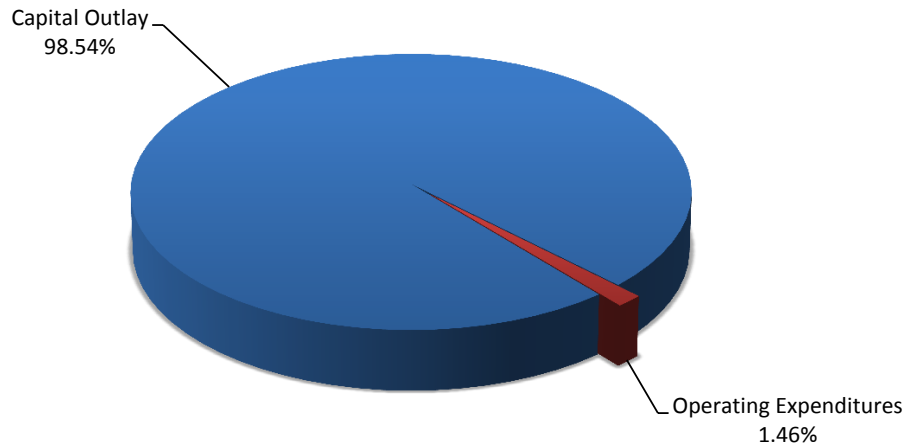
	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Grants and Reimbursements	\$ -	\$ -	\$ -	\$ 2,400
Contributions and Donations	-	-	500	8,625
Charges for Services	-	-	750	7,250
Interfund Transfers In	-	-	39,837	20,000
Total Expenditures	\$ -	\$ -	\$ 41,087	\$ 38,275



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Personnel Services	\$ -	\$ -	\$ 13,986	\$ 15,485
Employee Benefits	-	-	1,070	1,185
Employee Reimbursements	-	-	1,132	-
Professional Services	-	-	8,320	1,650
Utilities	-	-	-	500
Supplies	-	-	8,445	6,430
Repair & Maintenance	-	-	8,134	-
Miscellaneous Expense	-	-	-	13,025
Total Expenditures	\$ -	\$ -	\$ 41,087	\$ 38,275



	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Bond Proceeds	\$ -	\$ -	\$ -	\$ 2,201,440
Transfer from General Fund	31,200	42,025	28,860	130,119
Gifts and Donations	16,402	17,722	16,825	16,825
Fundraising - Garden Walk	2,975	-	-	-
Total Expenditures	\$ 50,577	\$ 59,747	\$ 45,685	\$ 2,348,384



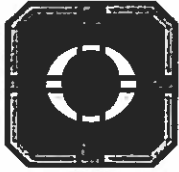
* Operating Expenditures includes: Professional Services, Credit, Collection & Bank Charges, Purchased Services, Supplies, Utilities and Miscellaneous Expense.

	FY 2014 Actual	FY 2015 Actual	FY2016 Amended Budget	FY2017 Budget
Capital Outlay	\$ -	\$ -	\$ 502,171	\$ 2,189,404
Professional Services	11,131	17,525	15,250	14,400
Credit, Collection & Bank Charges	56	730	200	1,700
Utilities	4,633	3,774	4,350	4,400
Supplies	192	1,370	1,000	6,065
Purchased Services	2,100	-	500	500
Miscellaneous Expense	86,113	55,211	5,450	5,450
Fundraising - Garden Walk	1,243	-	-	-
Repair & Maintenance	-	3,000	-	-
Personnel Services	1,120	-	-	-
Employee Benefits	201	-	-	-
Total Expenditures	\$ 106,789	\$ 81,610	\$ 528,921	\$ 2,221,919

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Appendix and Glossary

**Budget
Fiscal Year 2017**



VILLAGE OF ORLAND PARK
Certification

14700 Ravinia Avenue
Orland Park, IL 60462
(708) 403-6150
orlandpark.org

STATE OF ILLINOIS
COUNTIES OF COOK AND WILL


I, John C. Mehalek, DO HEREBY CERTIFY that I am the duly elected and qualified Village Clerk of the Village of Orland Park, Illinois, and as such Village Clerk I am the keeper of the minutes and records of the proceedings of the Board of Trustees of said Village and have in my custody the minutes and books of the records of said Village.

I DO FURTHER CERTIFY that the attached and foregoing is a true and correct copy of:

Ordinance No. 5145

I DO FURTHER CERTIFY that the original Ordinance of which the foregoing is a true copy is entrusted to my care for safekeeping and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village Of Orland Park aforesaid, at the said Village, in the Counties and State aforesaid, this 5th day of December 2016.



John C. Mehalek, Village Clerk



VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Ordinance No: 5145

File Number: 2016-0747

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2017 AND ENDING ON DECEMBER 31, 2017 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

VILLAGE OF ORLAND PARK

STATE OF ILLINOIS, COUNTIES OF COOK AND WILL

Published in pamphlet form this 6th day of December, 2016 by authority of the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois.

VILLAGE OF ORLAND PARK

Ordinance No: 5145

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2017 AND ENDING ON DECEMBER 31, 2017 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

BE IT ORDAINED by the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

SECTION 1

The annual budget for the Village of Orland Park, Cook and Will Counties, Illinois as set forth in that certain document entitled

VILLAGE OF ORLAND PARK ANNUAL BUDGET FOR FISCAL YEAR 2017

And incorporated herein as if fully set forth, be and the same is hereby adopted as the Annual Budget for the Village of Orland Park, Cook and Will Counties, Illinois, for the fiscal year commencing on January 1, 2017.

SECTION 2

REPEAL. That all ordinances or parts of ordinances in conflict with the provisions hereof are hereby repealed insofar as they conflict herewith.

SECTION 3

EFFECTIVE DATE. That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 5th day of December, 2016

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

Aye: 7 Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

VILLAGE OF ORLAND PARK

Ordinance No: 5145

DEPOSITED in my office this 5th day of December, 2016

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

APPROVED this 5th day of December, 2016

/s/ Daniel J. McLaughlin

Daniel J. McLaughlin, Village President

PUBLISHED this 6th day of December, 2016

/s/ John C. Mehalek

John C. Mehalek, Village Clerk



ABATEMENT	A partial or complete cancellation of a tax levy imposed by the Village.
ACCOUNT	A term used to identify an individual asset, liability, expenditure control, revenue control, or fund balance.
ACCOUNTING SYSTEM	The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position, and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.
ACCRUAL BASIS	A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.
ACTIVITY	The smallest unit of budgetary accountability and control which encompassed specific and distinguishable lines of work performed by an organizational unit for the purpose of accomplishing a function for which the Village is responsible.
AFSCME	American Federation of State, County, and Municipal Employees
ANNUALIZE	Taking changes that occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.
APPROPRIATION	An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended.
ASSETS	Property owned by a government which has a monetary value.
ASSESSED VALUATION	A valuation set upon real estate or other property by the County Assessor as a basis for levying taxes.
BALANCED BUDGET	The budget is balanced when the sum of estimated revenues and appropriated fund balances is equal to expenditures.
BOARD OF TRUSTEES	The governing body responsible for the oversight of the municipality.
BOND	A written promise, generally under a seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically.
BONDED REFINANCING	The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.
BONDED DEBT	That portion of indebtedness represented by outstanding bonds.
BUDGET	A one-year financial document embodying an estimate of proposed revenues and expenditures for the year. The Village is required by State Statute to approve a budget, and the approved budget sets the legal spending limits of the Village. It is the primary means by which most of the expenditures and service levels of the Village are controlled.
BUDGET ADJUSTMENT	A legal procedure utilized by the Village staff and the Village board to revise a budget.
BUDGET DOCUMENT	The instrument used by the budget-making authority to present a comprehensive financial plan of operations of the Village Board.
BUDGET MESSAGE	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.
BUDGETARY CONTROL	The control of management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
CAFR	Comprehensive Annual Financial Report. A governmental unit's official annual report prepared and published as a matter of public record, according to governmental accounting standards.
CAPITAL ASSETS	Assets of significant value and having a useful life of at least one year with a value over \$10,000. Capital assets are also called fixed assets.



CAPITAL BUDGET	A plan of proposed capital outlays and the means of financing them for the current fiscal period.
CAPITAL OUTLAY	Expenditures which result in the acquisition of or addition to fixed assets.
CAPITAL PROJECTS FUND	A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.
CASH BASIS	A basis of accounting in which transactions are recognized only when cash is increased or decreased.
CBA	Collective Bargaining Agreements
CERTIFICATE OF EXCELLENCE IN FINANCIAL REPORTING	An award presented to Governmental units and public employee retirement systems whose comprehensive annual financial reports (CAFR's) are judged by the Government Finance Officer Association of the United States and Canada to substantially conform to certain program standards.
CHART OF ACCOUNTS	The classification system used by the Village to organize the accounting for various funds.
CIP	Capital Improvement Program. A plan of proposed capital expenditures and the means of financing them. Items in the capital budget are usually construction projects designed to improve the value of the government assets. The capital budget is usually enacted as part of the complete annual budget which includes both operating and capital outlays.
COMMODITIES	Consumable items used by Village departments. Examples include office supplies, replacement parts for equipment, and gasoline.
COMPONENT UNIT	A component unit is a legally separate organization that a primary government must include as part of its financial reporting entity for fair presentation in conformity with GAAP.
CONTINGENCY	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.
CONTRACTUAL SERVICES	A fund established to finance and account for the accumulations of resources for, and the payment of, general long-term debt principal and interest.
DEBT SERVICE FUND	A fund established to finance and account for the accumulations of resources for, and the payment of, general long-term debt principal and interest.
DEBT SERVICE REQUIREMENTS	The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full on schedule.
DEFICIT	(1) The excess of an entity's liabilities over its assets (See Fund Balance). (2) The excess of expenditures or expenses over revenues during a single accounting period.
DEPARTMENT	A major administrative organizational unit of the Village which indicates overall management responsibility for one or more activities.
DEPRECIATION	(1) Expiration in service life of fixed assets, other than wasting assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period. NOTE: The cost of such asset prorated over the estimated service life of such asset and each period is charged with part of such cost so that ultimately the entire cost of the asset is charged off as an expense.
DISBURSEMENT	Payments for goods and services in cash or by check.
EAV	The value of property resulting from the multiplication of the assessed value by an equalization factor to make all property in Illinois equal to one third of its market value.
ENCUMBRANCE	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future



	expenditure.
ENTERPRISE FUND	A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose. Examples of enterprise funds are those for utilities.
ESTIMATED REVENUE	The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.
EXPENDITURES	If the accounts are kept on the accrual basis this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. If they are kept on the cash basis, the term covers only actual disbursements for these purposes.
EXPENDITURE BY CLASSIFICATION	A basis for distinguishing types of expenditures; the major classifications used by the Village are: Personal Services, Contractual Services, Commodities, Other Charges and Capital Outlay.
EXPENSES	Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.
FIDUCIARY FUNDS	Funds that are used when a government holds or manages financial resources in an agent or fiduciary capacity.
FISCAL YEAR	A twelve-month period of time to which the annual budget applies and at the end of which a municipality determines its financial position and results of operations. The Village of Orland Park has specified January 1 to December 31 as its fiscal year.
FIXED ASSETS	Assets of a long-term character in which the intent is to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.
FULL FAITH & CREDIT	A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds.)
FUND	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of following special regulations, restrictions, or limitations.
FUND ACCOUNTS	All accounts necessary to set forth the financial operations and financial condition of a fund.
FUND BALANCE	The excess of a fund's assets over its liabilities and reserves.
GAAFR	Governmental Accounting, Auditing and Financial Reporting. A Comprehensive practice-oriented guide to accounting and auditing in the public sector.
GAAP	Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.
GAAS	Generally Accepted Auditing Standards. A set of systematic guidelines used by auditors when conducting audits to ensure accuracy, consistency and verifiability of auditor's actions and reports.



GASB	Governmental Accounting Standards Board. An independent organization which has ultimate authority over the establishment of Generally Accepted Accounting Principals (GAAP) for state and local government. GASB members are appointed by the Financial Accounting Foundation (FAF); however the GASB enjoys complete autonomy from the FAF in all technical and standard-setting activities.
GENERAL FUND	The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. NOTE: The General Fund is used to finance the ordinary operations of a government unit.
GENERAL OBLIGATION BONDS	Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.
GFOA	Government Finance Officers Association. An organization representing municipal finance officers and other individuals and organizations associated with public finance.
GOAL	A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given period.
GRANT	A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function, but it is sometimes also for general purposes.
HOME RULE MUNICIPALITY	A home rule municipality may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of public health, safety, morals and welfare; to license; to tax; and to incur debt, unless preempted by the State of Illinois. A municipality is designated as a home rule municipality if its population reached 25,000 or if the designation of home rule is approved by voters via a referendum.
IBEW	International Brotherhood of Electrical Workers
IDOT	Illinois Department of Transportation
INCOME	This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. As indicated elsewhere, the excess of the TOTAL revenues over the TOTAL expenses of the utility for a particular accounting period is called the "net income."
INFRASTRUCTURE	The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).
INTERFUND TRANSFERS	Amounts transferred from one fund to another fund.
INTERNAL SERVICE FUND	A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments or agencies within a single governmental unit or to other governmental units. Amounts expended by the fund are reimbursed, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.
IUOE	International Union of Operating Engineers
LIABILITIES	Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.
LONG TERM DEBT	Debt with a maturity of more than one year after the date of issuance.
MAP	Metropolitan Alliance of Police
MODIFIED ACCURAL ACCOUNTING	A basis of accounting used by Governmental Fund types in which revenues are recorded when collectable within the current period or soon enough



	thereafter to be used to pay liabilities of the current period, and, expenditures are recognized when the related liability is incurred.
OBLIGATIONS	Amounts which a government may be legally required to meet out of its resources. They include not only liabilities, but also encumbrances not yet paid.
OPERATING BUDGET	The portion of the budget that pertains to daily operations that provides the basic government services.
ORDINANCE	A formal legislative enactment by the governing board of a municipality.
PERSONAL SERVICES	Costs related to compensating Village employees, including salaries, wages, and benefits.
PPERS (Police Pension Employees Retirement System)	The PPERS is the retirement system for all of the Village's sworn police employees. PPERS functions for the benefit of these employees and is governed by a five-member pension board.
PRIOR YEAR ENCUMBRANCES	Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation are reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.
PROPERTY TAX	Property taxes are levied on real property according to the property's valuation and the tax rate
RFP (Request for Proposal)	Request for proposal is an invitation for providers of a product or service to bid on the right to supply that product or service to the entity that issued the proposal.
RIGHT OF WAY	Land dedicated to the public which affords primary access by pedestrians and vehicles to abutting properties.
RESERVE	An account used to indicate that a portion of a fund balance is restricted for a specific purpose.
RETAINED EARNINGS	An equity account used to indicate that a portion of a fund balance is restricted for a specific purpose.
REVENUES	Funds that the government receives as income.
SPECIAL REVENUE FUND	A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.
TAXES	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.
TAX LEVY	The total amount to be raised by general property taxes for operating and debt services purposes specified in the Tax Levy Ordinance.
TAX LEVY ORDINANCE	An ordinance by means of which taxes are levied.
TIF	Tax Increment Financing or the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.
TRANSFER IN/OUT	Amounts transferred from one fund to another to assist in financing the services for the recipient fund.
WATER & SEWER FUND	A fund established to account for operations of the water and sewer system. It is operated in a manner similar to private business enterprises where the intent is cost recovery.