

## Orland Park Transportation Plan RFQ

### Questions - Answers

1. Page 9 of the RFQ indicates that the submittal is to include "Estimated fees and expenses". However, Page 11 states that the Village is "NOT REQUESTING SEALED BID PROPOSALS..." Please confirm that our submittal does not need to include estimated fees and expenses. (this question in similar form was posed by other interested firms)  
*The submittals are not sealed and are not considered a legal bid. Interested firms must submit estimated fees and expenses.*
2. Is there a limit on the number of pages/exhibits that can be included as part of our submittal package?  
*No*
3. While it is clear that the primary submittal package is not to be provided in an oral or electronic format, will the Consultant Selection Committee accept a digital copy attached to each paper copy to facilitate reviews by those on the committee who may prefer an electronic format?  
*Yes.*
4. Your scope references the Comprehensive Plan but also things like item four of the deliverables regarding description of "character districts". Could you provide any more insight as to your expected deliverable for this and any other land use planning or streetscape concept design requirements.  
*A draft copy of the mobility chapter will be provided to the selected consultant. The consultant will also work with staff to refine the scope of the project as related to character districts.*
5. Of note in the RFP was meetings with staff but the lack of a public outreach effort. Is this because the Comprehensive Planning process accomplished this?  
*Public outreach by the consultant is not a required part of this project.*
6. Who currently is preparing the revisions to the comprehensive plan?  
*Village of Orland Park staff.*
7. When will the mobility chapter of the revised comprehensive plan be completed?  
*Anticipated July 2012. The chapter is drafted and is currently being reviewed internally.*
8. When would the Village like to complete this effort?  
*By the end of 2012.*
9. What type of additional research is foreseen as needed for this project?  
*The bulk of the research for this project is anticipated to be review of existing documents and studies as well as information garnered from involved Village Staff. Additionally, it is expected that the consultant will gain significant knowledge of the community's existing transportation network.*
10. Will the project involve any stakeholder or public meetings?  
*No, although regular meetings with Village Staff, which may include an elected official, are anticipated. As noted in the RFQ, there will be at least one meeting before the Village Board.*
11. On the top of Page 10 at the end of the first paragraph it states, " See Section II for required certifications. Please include in the proposal." There is no Section II attachment. What certifications need to be included, if any?  
*The comment on Page 10 should have been removed. No certifications are required.*
12. Are insurance certificates required as part of the LOI/SOQ?  
*Not at this time.*