

LEGAL NOTICE - MUST RUN IN
SOUTHTOWNSTAR
MONDAY MARCH 26, 2012

LEGAL NOTICE

VILLAGE OF ORLAND PARK, ILLINOIS
ADVERTISEMENT FOR BIDS

**Ford F550 Cab-Chassis
Equipped with Service Body & Crane**

The Village of Orland Park, Illinois will receive sealed bids until 11:00 A.M. on the 9th day of April, 2012 at the Office of the Village Clerk, 14700 S. Ravinia Ave., Orland Park, Illinois 60462, for one (1) Ford F550 Cab-Chassis Equipped with Service Body and Crane. All Bids received will be publicly opened and read aloud on said date and time at the Village Hall, 14700 Ravinia Avenue, Orland Park, Illinois, 60462, before the Village Manager or his designee.

The specifications are on file and available for inspection and copies will be available at the Office of the Village Clerk and online on the Village's website, www.orland-park.il.us.

No bid shall be withdrawn after the opening of the bid without the consent of the Village for a period of sixty (60) days after the scheduled time of opening and reading bids.

The President and Board of Trustees reserve the right to reject any and all bids or parts thereof and to waive any informalities, technicalities and irregularities in bidding and to disregard all non-conforming or conditional bids.

The successful bidder shall be required to comply with the provisions of all State of Illinois and federal laws as well as the State of Illinois Human Rights Act and the regulations of the Illinois Human Rights Commission.

By order of the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois.

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF ORLAND PARK, ILLINOIS

BY: DAVID P. MAHER
VILLAGE CLERK



VILLAGE OF ORLAND PARK, ILLINOIS

INVITATION TO BID

Ford F550 Cab-Chassis
Equipped with Service Body & Crane

ISSUED

Monday, March 26, 2012

BID OPENING

Monday, April 9, 2012
11:00 a.m.

VILLAGE OF ORLAND PARK, ILLINOIS
Ford F550 Cab-Chassis
Equipped with Service Body & Crane
INVITATION TO BID

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**VILLAGE OF ORLAND PARK, ILLINOIS
Ford F550 Cab-Chassis
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INVITATION TO BID**

I. INSTRUCTIONS TO BIDDERS

OVERVIEW

The Village of Orland Park requests Bids for a 2012 or current model year Ford F550 Cab-Chassis Equipped with Service Body and Crane, (“the Project”) for the Village of Orland Park, Illinois (“Village”). See the Bid Specifications prepared by the Village of Orland Park Public Works Department for details on the Project (“Specifications”).

In order to be responsive, SEALED BIDS must be signed and received by the Village of Orland Park in the Office of the Village Clerk, 14700 South Ravinia Avenue, Orland Park, Illinois 60462, **not later than 11:00 a.m., local prevailing time on Monday, April 9, 2012.** All sealed bids must be submitted to the Village Clerk’s Office, located at the above stated address. All sealed bids submitted properly will be opened publicly and read aloud immediately following the stated submission time for the Project which described in detail consists of the following:

Ford F550 Cab-Chassis Equipped with Service Body and Crane

Oral, telephonic, telegraphic facsimile or electronically transmitted bids shall not be considered. No oral comments will be made to any Bidder as to the meaning of the Specifications or other contract documents. Requests for comments shall be made in writing. Contact Tom Morgan by fax at (708) 403-8798 if you have any technical questions on this project. Inquiries received in writing within seven (7) or more days prior to the bid opening will be given consideration and answers will be provided in writing to all potential bidders and will be available to the public. Bidders will not be relieved of obligations due to failure to examine or receive documents, visit the site or become familiar with conditions or facts of which the Bidder should have been aware and the Village will reject all claims related thereto.

Information (other than in the form of a written Addendum issued by the Village) from any officer, agent, or employee of the Village or any other person shall not affect the risks or obligations assumed by the bidder or relieve him from fulfilling any of the conditions and obligations set forth in the bid and other contract documents. Before the bids are opened, all modification or additions to the Specifications or General Provisions, or other bid documents will be made in the form of a written Addendum issued by the Village. The Village will send copies of any such Addendum not less than four (4) calendar days before bids are opened to those persons who have received bid packages and provided sufficient contact information. In the event of conflict with the original contract documents, addenda shall govern all other contract documents to the extent specified. Subsequent addenda shall govern over prior addenda only to the extent specified.

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The bidder shall be required to acknowledge receipt of the formal Addendum by signing the Addendum and including it with the bid quotation. Failure of a bidder to include a signed formal Addendum in its bid quotation shall deem its quotation non-responsive; provided, however, that the Village may waive this requirement in its best interest.

Any references in the Specifications to manufacturer's name, trade name, or catalog number (unless otherwise specified) is intended to be descriptive but not restrictive and only to indicate articles or materials that will be satisfactory. Bids on other makes will be considered, provided each bidder clearly states on the face of their bid exactly what is proposed to be furnished. Unless so stated in the bid, it shall be understood that the bidder intends to furnish the item specified and does not propose to furnish an "equal." The Village hereby reserves the right to approve as an equal, or to reject as not being an equal any article the bidder proposes to furnish which contains minor or major variations from specification requirements, but which may comply substantially therewith.

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Ford F550 Cab-Chassis
Equipped with Service Body & Crane
INVITATION TO BID**

BID SPECIFICATIONS FOR:

Ford F550 Cab -Chassis Equipped with Service Body & Crane

SCOPE OF WORK:

The Village of Orland Park, Illinois is requesting bids for the purchase of a 2012 Ford F550 Cab-Chassis Equipped with Service Body & Crane. This cab-chassis and all aftermarket optional equipment shall be new, unused, and be of a current production model.

SPECIAL CONDITIONS:

These detailed specifications shall be construed as “minimum.”

All integral parts and hardware not specifically mentioned in the scope of the specifications that are necessary to provide a complete working unit shall be furnished.

The bidder shall indicate whether the cab-chassis with service body and crane that is being furnished complies or does not comply with each section of the specifications as written on the Bid Specifications Comply/Exception forms in Section III. The bidder shall explain the reason for each exception taken in each section. Failure to properly complete the bid specification form may result in the disqualification of the proposed bid.

The Village will inspect the completed vehicle at the time of delivery for compliance to the accepted specifications. The vehicle will be inspected for proper workmanship, including, but not limited to: painting, welding, wiring, and general fit and finish. This inspection shall be completed before the Village accepts the vehicle.

Bid Submission:

Please provide a total bid price and delivery time (days) from the date of order of the unit on the Bidders Summary Sheet located in Section II.

Provide the cost of a Ford F550 Cab-Chassis Equipped with Service Body & Crane and the approximate time of delivery on the ADDITIONAL INFORMATION page in Section III.

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GENERAL PROVISIONS

Contract – The purchase order, bid documents and warranties shall serve as the contract between the successful bidder and the Village.

This contract will expire upon completion, inspection, acceptance, and final payment for the work/goods/services performed. Certain provisions of the Contract shall survive the expiration or termination of the Contract.

Payments – Payment terms shall be pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) after receipt by the Village of Contractor's Dated Invoice for the amount being requested. Invoices should include the following information:

- Name and address of contractor
- Purchase order number
- Dates of service
- Current invoice amount

Assignment – Successful bidder shall not assign the work of this Project without the prior written approval of the Village.

Compliance with Laws – The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, local and Village governments, which may in any manner affect the preparation of bids or the performance of the Contract.

Bidder hereby agrees that it will comply with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., including the provision dealing with sexual harassment and that if awarded the Contract will not engage in any prohibited form of discrimination in employment as defined in that Act and will require that its subcontractors agree to the same restrictions. The contractor shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. Contractors and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. Contractors and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed.

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Contractor shall be required to comply with all applicable federal laws, state laws and regulations regarding minimum wages, limit on payment to minors, minimum fair wage standards for minors, payment of wage due employees, and health and safety of employees. Contractor is required to pay employees all rightful salaries, medical benefits, pension and social security benefits pursuant to applicable labor agreements and federal and state statutes and to further require withholdings and deposits therefore.

Guarantees and Warranties - All guarantees and warranties required shall be furnished by the bidder if awarded the Contract and shall be delivered to the Finance Department before final payment on the Contract is issued. Information describing such guarantees and warranties shall be included as part of the bid. The bidder shall also specify any guarantees or warranties which are available for purchase by the Village and shall transfer the same in writing upon completion of the work, along with a Bill of Sale as may be appropriate.

The vehicle and equipment shall be new or current production, and be properly serviced for immediate operation. By submitting a bid, bidder expressly warrants that the vehicle, materials and equipment furnished under the contract will be of good quality and new unless otherwise expressly required or permitted by the contract documents, that the work will be free from defects for one (1) year from the issuance of the final payment by the Village or the length of time guaranteed under the warranty provided by the Contractor, whichever is greater. Where there are deficiencies, Contractor agrees to correct them with reasonable promptness after receiving notice of said deficiencies from the Village.

Indemnification - The selected contractor shall indemnify and hold harmless the Village of Orland Park ("Village"), its trustees, officers, directors, agents, employees, representative and assigns, from lawsuits, actions, costs (including attorney's fees), claims or liability of any character, incurred due to the alleged negligence of the Contractor, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said Contractor, its officers, agents and/or employees arising out of , or in performance of any of the provisions of the Contract Documents, including and claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act: or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the Village, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The Contractor shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

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The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

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BID SUBMISSION REQUIREMENTS

Bidder must submit two (2) complete, sealed, signed and attested copies of the bid, one (1) of which shall be a complete bound copy and one (1) of which shall be a complete, identical, unbound copy of the bid, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive. Both copies shall be the forms with the original signature .

Once submitted, no bid may be withdrawn without the Village's consent, but it may be superseded by a subsequent timely bid. Any bid received after the time and date specified for opening, or any postponement thereof, will not be considered. Bids shall be irrevocable for a period of sixty (60) calendar days after the Village opens them.

Each bidder is responsible for reading the bid documents and determining that the Specifications describe the work to be performed in sufficient detail. Failure of a bidder to do so shall not relieve the bidder of any obligation with respect to said bid. Bidders shall notify the Village of any inappropriate service, brand name, component, or equipment called for by the Village in the Specifications and shall note in its bid the adjustments made to accommodate such deficiencies in the Specifications. After bids have been opened, no bidder shall assert that there was a misunderstanding concerning the nature of the work to be done or the quantities and specifications of the material/equipment/items to be delivered, and no such claim shall relieve a bidder from its obligation to perform. All bids must be made only on the forms provided by the Village and must be made in accordance with this Invitation to Bid and Specifications, (Project manual) all of which are on file and may be obtained for examination in the Clerk's Office at the above address and are made part of this notice as though fully set forth herein.

Bidder Summary Sheet – Section II includes the Bidder Summary Sheet that must be completed and submitted with the bid package.

Bid Deposit – No bid deposit is required to be submitted with this bid.

References – Bidders shall provide the Village with the names and contact information of three (3) references for which they have performed similar work. The bidders grant Village permission to contact said references and ask questions regarding prior work performance. Village shall use the information gained from bidder's references to further evaluate the bidders.

Payment and Performance Bonds – No payment or performance bonds are required to be submitted by the successful bidder in relation to this project.

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Bid Price - The submitted bid price shall include all permits, insurance, equipment, plant facilities, work and expense necessary to perform the work in accordance with the Specifications included in this bid packet. The submitted bid price shall not include any amount for sales or use taxes, or any other tax from which the Village is exempt.

Other - Bidders must complete and submit all of the Ford F550 Cab-Chassis Equipped with Service Body and Crane Specification forms and Additional Requirements page in Section III by indicating if the equipment will comply or if there will be an exception. Bidder must also submit the make and model of the equipment that you will provide if selected. List the total cost (including delivery) and the delivery time after bid award on the Additional Information page in Section III.

The Specifications are not intended to describe a particular manufacturer's product. Brand names specified in the Specifications shall be deemed to include approved equals, but bidder must obtain the Village's approval of their proposed equal not less than five (5) calendar days before bids are opened, and the Village will notify all bidders accordingly.

EVALUATION OF BIDS/BIDDERS

The Village reserves the right to accept any bid, any part or parts thereof, or to reject any and all bids.

The Village reserves the right to waive minor informalities or irregularities in the bids received, to accept any bid deemed advantageous to the Village, or to reject any and all bids submitted. Conditional bids, or those which take exception to the Contract documents without prior written approval from the Village, may be considered non-responsive and may be rejected.

The Village may make such investigations as it deems necessary to determine the ability of the bidder to perform the work in conformity with the Contract documents, and the bidder shall furnish to the Village all such information and data for this purpose as the Village may request.

The Contract shall be awarded to the lowest responsive, responsible bidder. In determining the lowest responsive and responsible bid, consideration will be given to several factors, including but not limited to price, financial responsibility of the bidder, completion date, responsiveness to the specifications, and the experience of the Village and other purchasers with the bidders.

Award of the contract is subject to Village of Orland Park Board approval. The Corporate Authority of the Village may elect to enforce its Local Vendor Purchasing Policy (see Section III Local Vendor Purchasing Policy) when awarding the contract.

The Village may also conduct a pre-award facility survey of the bidder. This survey may include, but is not limited to, determining if the bidder has the experience, capability, necessary

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facilities and financial resources to complete the contract in a satisfactory manner within the required time.

The Village award will be made within sixty (60) calendar days after the date of the bid opening, or any mutually agreed extension thereof.

BID SUBMITTAL CHECKLIST

In order to be responsive, the bidder must submit all of the following items:

Sealed Bid Envelope - **Addressed to the Village of Orland Park, Attn: Village Clerk's Office**, 14700 S. Ravinia Ave., Orland Park, IL 60462, and labeled: **Ford F550 Cab-Chassis Equipped with Service Body & Crane** in the lower left hand corner.

- Bid - Bidder must submit **two (2) complete, sealed, signed and attested copies of the bid, one (1) of which shall be a complete bound copy and one (1) of which shall be a complete, identical, unbound copy of the bid**, and shall have provided all requested information, and submitted all appropriate forms, certificates, affidavits and addendum acknowledgements in each copy in order to be considered responsive. Both copies shall be the forms with the original signatures.

- All forms completed from Section II:
 - Bidder Summary Sheet
 - Business Organization
 - Certificate of Eligibility to Enter into Public Contracts
 - Sexual Harassment Policy
 - Equal Employment Opportunity
 - Tax Certification
 - References

- All forms completed from Section III:
 - Bid Specifications (Comply & Exception Sheets – 18 pages)
 - Additional Requirements
 - Additional Information

II – REQUIRED BID SUBMISSION DOCUMENTS

BIDDER SUMMARY SHEET

2012 F550 Cab-Chassis with Service Body & Crane
Project Name

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Firm Name: _____

Address: _____

City, State, Zip Code: _____

Contact Person: _____

FEIN #: _____

Phone: (____) _____ Fax: (____) _____

E-mail Address: _____

Signature of Authorized Signee: _____

Title: _____ Date: _____

TOTAL BID PRICE: \$ _____
(Including Delivery)

(Insert Bid Price from Additional Information page)

BUSINESS ORGANIZATION:

_____ Sole Proprietor: An individual whose signature is affixed to this proposal.

_____ Partnership: Attach sheet and state full names, titles and address of all responsible principals and/or partners. Provide percent of ownership and a copy of partnership agreement.

_____ Corporation: State of incorporation: _____
Provide a disclosure of all officers and principals by name and business address, date of incorporation and indicate if the corporation is authorized to do business in Illinois.

In submitting this proposal, it is understood that the Village of Orland Park reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

In compliance with your Request for Proposals, and subject to all conditions thereof, the undersigned offers and agrees, if this proposal is accepted, to furnish the services as outlined.

_____ (Corporate Seal)
Business Name

_____ Signature _____ Print or type name

_____ Title _____ Date

**CERTIFICATION OF ELIGIBILITY
TO ENTER INTO PUBLIC CONTRACTS**

IMPORTANT: THIS CERTIFICATION MUST BE EXECUTED.

I, _____, being first duly sworn certify and say
that I am _____
(insert "sole owner," "partner," "president," or other proper title)

of _____, the Prime Contractor
submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of
state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois
Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United
States.

Signature of Person Making Certification

Subscribed and Sworn To
Before Me This _____ Day
of _____, 20__.

Notary Public

SEXUAL HARASSMENT POLICY

Please be advised that pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must:

"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the contractor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added)

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes:

...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

I, _____, having submitted a bid for _____ (Name of Contractor) for _____ (General Description of Work Bid on) to the Village of Orland Park, hereby certifies that said contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

By: _____
Authorized Agent of Contractor

Subscribed and Sworn To
Before Me This ____ Day
of _____, 20__.

Notary Public

EQUAL EMPLOYMENT OPPORTUNITY

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

B. That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.

E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

F. That it will permit access to all relevant books, records, accounts and work sites by

personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Contractor and any person under which any portion of the Contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Contractor or other organization and its customers.

ACKNOWLEDGED AND AGREED TO:

BY: _____

WITNESS: _____

DATE: _____

TAX CERTIFICATION

I, _____, having been first duly sworn depose and state as follows:

I, _____, am the duly authorized agent for _____, which has submitted a bid to the Village of Orland Park for

_____ and I hereby certify
(Name of Project)

that _____ is not

delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: _____

Title: _____

Subscribed and Sworn To
Before Me This ____ Day
of _____, 20__.

Notary Public

REFERENCES

(Please type)

ORGANIZATION _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE NUMBER _____

CONTACT PERSON _____

DATE OF PROJECT _____

ORGANIZATION _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE NUMBER _____

CONTACT PERSON _____

DATE OF PROJECT _____

ORGANIZATION _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE NUMBER _____

CONTACT PERSON _____

DATE OF PROJECT _____

Bidder's Name: _____

Signature & Date: _____

III – BID SPECIFICATIONS AND ADDITIONAL INFORMATION

**VILLAGE OF ORLAND PARK
LOCAL VENDOR PURCHASING POLICY**

The Village of Orland Park believes it is important to provide local vendors with opportunities to provide goods and services to the Village of Orland Park. This belief is based upon the fact that the active uses of commercial properties in the Village benefits the community through stabilization of the property tax base, the creation of local sales tax and the provision of employment opportunities for citizens of the community and surrounding region.

In an effort to promote the aforementioned benefits, the Village of Orland Park wishes to provide local vendors with preferential treatment when competing for contracts with the Village. A local vendor is defined as a business that has an actual business location within the corporate boundaries of Orland Park and is licensed by the Village. The Village will not award a contract to a local vendor when the difference between the local vendors bid and the otherwise lowest responsive and responsible bid exceeds the applicable percentage indicated below. As such, when considering contracts, the Village reserves the right to forego the lowest responsive and responsible bid in favor of a local vendor under the following circumstances:

<u>Contract Value</u>	<u>Range (up to a maximum of)</u>
\$0 - \$250,000	2.00%
\$250,000 - 1,000,000	1.50%
\$1,000,000 - 2,000,000	1.00%
Greater than \$2,000,000	Not Applicable

Under no circumstance will any contract be awarded to a local vendor when the local vendor's bid exceeds the lowest responsive and responsible bid by \$20,000 or more.

This Policy shall ONLY apply if formal notice of the aforementioned criteria is provided as part of the bid specifications. In addition, it should be noted that the Village of Orland Park shall not be obligated to forego the low bidder in favor of the local vendor under any circumstances. However, this Policy simply provides the Village with the option of doing so when applicable. Furthermore, this Policy shall not apply in any situation where any portion of the contract amount is being paid with funds other than Village monies. Specifically, this Policy shall not apply in any situation where the Village has received a grant or otherwise received a source of funds other than its own funds.

**BID SPECIFICATIONS
(Comply/Exception Forms)**

PROJECT:

Purchase of a 2012 or current model year Ford F550 Cab-Chassis Equipped with Service Body & Crane.

COMPLIANCE TO SPECIFICATIONS:

The bidder shall indicate the vehicle and equipment that is being furnished complies or does not comply with each section of the specifications as written. **The bidder shall explain the reason for each exception taken in each section.** Failure to properly complete the Bid Specifications (Comply/Exception) form may result in the disqualification of the proposal bid.

The Village will inspect the completed vehicle at the time of delivery for compliance to the accepted specifications. The vehicle will be inspected for proper workmanship, including, but not limited to, painting, welding, wiring, hose routing and general fit and finish. This inspection shall be completed before the Village accepts the vehicle.

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Air Cleaner	High Capacity	_____	_____
Air Conditioning	Manual	_____	_____
Alternator	Heavy Duty 200 amp	_____	_____
Axle	4.88, Limited slip	_____	_____
Axle, Front	7000-lb. Cap	_____	_____
Axle, Rear	14,706-lb Cap	_____	_____
Battery	Dual 12Volt 750 CCA, 78 AH Batteries	_____	_____
Body Style	Regular Cab	_____	_____
Brakes	Power F & R Disc	_____	_____
Braking System	F & R Anti-Lock	_____	_____
Bumper	Black painted front with license plate bracket	_____	_____
Communication	A mobile 2 way radio will be supplied to the vendor for installation to include a new antenna and all necessary wiring needed ready for use. Installation shall be part of a part of a pre installation meeting between the Village and installer.	_____	_____
Cooling	Heavy duty engine and auxiliary transmission, an engine block heater is not desired	_____	_____
Driver's Information Center	Standard	_____	_____
Drivetrain	2WD	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Engine	V8, 6.7 Liter Turbo Diesel with operator commanded regeneration, block heater is not desired	_____	_____
Floor Covering	Full black vinyl/rubber	_____	_____
Fuel Tank	40.0 Gallon aft Axle with the DEF tank located between the frame rails	_____	_____
Gauges	Standard equipment Instrumentation display	_____	_____
Grill Surround	Black painted	_____	_____
GVWR	19,500-lb. .	_____	_____
Keys	Four (4) total ignition/door keys and FOBs shall be delivered with the vehicle	_____	_____
License, Title and temporary plate	Bidder shall apply for the title and municipal license plates and shall include the following owner information: Village of Orland Park 14700 Ravinia Avenue Orland Park, IL 60462 The vehicle shall be delivered with an Illinois temporary license tag.	_____	_____
Lights	Dual beam headlamps Integrated clearance lights	_____	_____
Mirrors	Dual manual telescoping With power heated glass And heated spotter mirrors.	_____	_____
Paint	Bright Red	_____	_____
Power Outlets	(2) 12V DC	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Radio	AM/FM Stereo	_____	_____
Restraint System	Dual Front Air Bag	_____	_____
Running Boards	6" Angular black molded, factory installed on both sides of cab, tube style is not acceptable	_____	_____
Seat	Heavy duty grey 40/20/40 vinyl	_____	_____
Springs, Front	6500-lb cap	_____	_____
Springs, Rear	15,000-lb cap	_____	_____
Stabilizer Bar	Front and Rear	_____	_____
Steering	Power	_____	_____
Steering Wheel	Tilt	_____	_____
Suspension	Front coil-Rear leaf	_____	_____
Tires	Six (6) all season 225/70R19.5G BSW tires	_____	_____
Tow Hooks	Front	_____	_____
Trailer Equipment	Factory installed integrated brake controller with labeled 7-wire harness	_____	_____
Transmission	Automatic, 6-Speed with Overdrive and power take off provision	_____	_____
Upfitter Switches	(4) Four dash mounted factory installed and labeled with the functionality of the equipment powered by the switch	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Warranty	Basic 3yr/36,000 miles Corrosion 5yr/unlimited miles Diesel 5yr/100,000 miles Powertrain 5yr/60,000 miles Roadside 5yr/60,000 miles	_____	_____
W/S Wipers	Intermittent	_____	_____
Wheel base	165" WB/84"CA	_____	_____
Windows	Power	_____	_____
Wheels	19.5" Grey Painted Steel	_____	_____

AFTERMARKET OPTIONAL EQUIPMENT

SERVICE BODY

Specifications for a Stellar TMAX1-11, or approved equal, installed on the cab & chassis previously described in the above specification.

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Body Dimensions	133" nominal length With all 52" height street side compartments, 60" height first (1 st) curb side compartment (no bulk head) and 44" height curb side 2 nd 3 rd and 4 th side compartments, 94" width, 50" floor width	_____	_____
Compartment Tops	Crane compartment tops are to be constructed of heavy duty, fully welded 1/8" steel tread plate two sided A40 galvanneal steel.	_____	_____
Compartment Backs	Crane compartment backs are to be constructed of heavy duty, fully welded 1/8" steel tread plate two sided A40 galvanneal steel.	_____	_____
Compartment Bottoms	Crane compartments are to be constructed of 12 gauge two sided A40 galvanneal steel.	_____	_____
Side Compartment Dimensions	All side compartments are to be 22" deep with a 50" wide floor without wheel well boxes.	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
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Street Side First &
Second Vertical
Compartment

Body to have one large 1st street side first vertical compartment shall be equipped with a American Eagle Drawer System mounted 2.5" off floor of cabinet 37.25" wide with two (2) bottom 7" deep drawers and two (2) 5" deep drawers middle row and three (3) 3" deep upper drawers with dual overlapping doors. Compartment size of 52" High x 55.25" Wide x 22" Deep. Clear door opening of 48.25" wide x 44" high. Remaining opening to rear of divider to have adjustable shelving and shall have three (3) shelves with dividers

Curb Side First
Vertical Compartment

Body shall have one curb side first vertical compartment 60" high x 34" wide x 22" deep with no bulkhead three (3) adjustable shelves and dual overlapping doors. A spring rewind hydraulic hose reel made by Hannay shall be installed, plumbed and ready for use with flat face quick connect fittings. 25 feet of siamese hose shall be installed on the reel. Hydraulic tool circuit diverter valve mounted in this location also. Tool circuit shall be capable of reversing direction. A Pollak brand part# 11-723 Nylon 7-pole Socket

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Curbside Second Vertical Compartment	<p>or approved equal shall be mounted near the top of this compartment and facing the inside of the cargo bed wired with circuit protection to the chassis battery. Mounting and wiring of the socket shall be part of a pre-installation meeting with Village and the vendor.</p>	_____	_____
Horizontal Compartments	<p>Body shall have a second curb Side compartment 44" high x 21.25" wide x 22" deep with a single door and have a clear door opening of 17.25" wide</p> <p>Both sides of the body are to have one horizontal compartment above the rear wheels with dual overlapping doors. Street side horizontal size of 24"H x 53.25W x 22"D. Clear door opening of 49.50"W x 16"H. Street side compartment shall have a 30 bolt bin drawer set 24"H x 40.5" x 17.25"D. 5"H x 6"W bins Curb side horizontal compartment size of 24"H x 51.50"W x 22"D. Clear door opening of 49.50"W x 16"H. with one adjustable shelf.</p>	_____	_____
Rear Vertical Compartments	<p>Both sides of the body shall have one vertical compartment with single door to the rear of the rear wheel. Street side rear compartment size of 52"H x 24.75"W x 22"D.</p>	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Compartment floors	<p>Clear door opening of 19.25" W x 36"H with three (3) adjustable shelves. Curb side rear Compartment- See Crane compartment specifications.</p> <p>Compartment floors shall consist of 1/8" steel Tread plate with a 1-3/8" Return flange on each side. The side compartment shall Have the back panel overlapping and interlocking with floor flange to provide support for weight of side compartment .</p>	_____	_____
Compartment Shelving	<p>Shelving system shall consist of 18 gauge bright spangled galvanized shelves with slotted hemmed dividers on 4" centers. System must included three dividers and a maximum capacity of 250 pounds.</p>	_____	_____
Crane Compartment Specification	<p>Curb side rear compartment shall be rated to accept a 44,840 ft. lb. corner mount crane. Crane compartment walls are to comprised of 1/4" steel with a 3/4" top plate support. 4"x 1/2" top plate supports shall be used to provide structural integrity. Crane compartment is to be Isolated from the sheet metal forward compartments by a</p>		

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
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minimum of a ½” space to prevent side pack twisting while the crane is in operation.

Compartment Door Specifications

All compartment doors are to be of a 14ga. Outer panel and a 20ga. Inner panel consisting of A40 galvaneal steel. All doors are to contain hat section reinforcements between the panel to increase torsional rigidity. All doors are to possess double spring over center door retainers to keep the door in appositive open or closed position. Doors are to have no visible exterior welds as all hinges are riveted directly to the compartment. All door hinges are to be corrosion resistant and Constructed entirely of stainless steel. All hinges must be fully continuous to provide full length support for the doors. Hinges are to provide pry-proof security with a built-in weather shield. All hinges are to be spot welded and riveted to the door. All door latches are to consist of polished stainless steel with a 3-point“T” handle. All latches are to be attached with stainless steel rivets incorporating stainless mandrels. All latches are to be securable by a key lock and all latches shall be keyed alike and a total of four (4) keys shall be supplied. A master locking door system shall be a single location on curb and street side. Doors are to have inner neoprene automotive bulb type seals and a secondary seal that shall be installed on the outer door perimeter to provide additional seal and prevent door contact with body.

Tailgate

12” high tailgate is to be constructed of two sided 12 ga.galvannealed steel. Tailgate is to use over center side supports to hold the gate opening the horizontal position and flush with the load bed. Side supports are to provide positive latching when the gate is in the closed position. Tailgate is to show no visible signs of welds and the hinge is to be riveted to the body. Two (2) rear facing grab

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
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handles Mounted on each side of the service body to assist stepping up onto body.

Workbench Rear Bumper

The rear workbench shall consist of a 21" x 76" x 1/4" smooth steel plate with a 1-1/2" overhang to clamp on. A receiver for a vice mounting plate and a vice mounting plate shall be included on the right side. The bumper shall be 6" x 4" and have a 2" receiver hitch tube and must include safety chain eyes. A plastic 7-way factory trailer plug shall be mounted to the rear bumper. A thru compartment shall be located under the workbench with access doors on each side with locking stainless steel "T" handle latches keyed alike to the side compartments. The workbench bumper shall incorporate a 6" x 4" x 3/8" stabilizer housing tube. A fully stainless steel hinged 48" wide top cover centered in the top of bumper with a locking keyed alike stainless steel 3-point "T" handle attached with stainless steel rivets. 48" cover shall have the same door seal design/material as the side doors. A flexible rear step mounted to the underside of the rear bumper in relation to the left side rear grab handle for ease of use. Buyers Products #5231112 or approved equal.

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Stabilizers	Hydraulically operated stabilizer in left and right front corners incorporated into the understructure of the service body. Rear stabilizers shall have full in/out & up/down hydraulic operation. Outrigger controls to be located in the crane compartment.	_____	_____
Lighting & Wiring	A wire harness system shall be preinstalled to accommodate a crane, compartment, flood and emergency lighting options. Wiring harness shall be enclosed in a woven loom. All wires are to be labeled for ease of installation and troubleshooting. All terminals shall be of automotive type connections. Lighting shall meet all FMVSS-108 standards and are to be LED type marker, backup and stop/tail/turn lighting. Interior compartment lighting to be switched on from the main switch panel in the cab of the chassis and shall be LED tube type lighting in all compartments. Two rear facing LED flood lights shall be mounted on the back of the body on each side. A minimum 87 dB back up alarm is to be installed underneath body.	_____	_____
Service Body Paint	Body is to be completely immersed in electro deposition gray epoxy primer paint that features zinc phosphate precoat and seal for additional corrosion protection. Primer paint must be oven cured. Exterior paint of body to match red cab color and is to be high		

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
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gloss baked on polyurethane enamel. All interior compartments are to be finish painted matching body color. Body & chassis is to be completely undercoated using 3 mils of petroleum based or equivalent material special attention to hidden areas is required and will be checked for compliance at time of delivery.

Service Body
Warranty

Body shall be covered by a five (5) year no rust thru guarantee. Hinges, latches and lock cylinders guaranteed against failure. Structural warranty of a minimum of three (3) years.

Service body floor
And wall

8" x 12 ga torsion box understructure. Longitudinal torsion box is to include 1/8" tread plate floor and two 10" longitudinal reinforcements. Two 8" x 3" x 1/4" tube cross members attached to the crane reinforcement. One 3" x 2" x 1/8" cross member is to be positioned at the front of the wheel well. Six (6) flush mount tie downs shall be located in the center deck evenly spaced apart. The six recessed tie down rings shall rotate a full 360 degrees and have a minimum rating of 6,000 lbs. and are to have drain holes. Floor and side wall of cargo bed shall be rhino lined or approved equal. Slide N Lock Anodized Aluminum Rails, to include 4 Stainless-Steel Locking Slides on each rail shall be installed over the coating on bed

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
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	walls 60" long and 8" and 16" above the floor centered on both sides.	_____	_____
Pre installation meeting	Final determination of installation of the warning lighting, village supplied mobile 2-way radio, auxiliary 7 Pin socket in the curbside first compartment and Acari brand mount shall be part of a pre installation meeting.	_____	_____

MAKE AND MODEL _____

CRANE

Specifications for a Stellar Mechanics Crane Model 7628, or approved equal, installed on a cab & chassis with service body previously described in the above specification.

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Crane Rating	Normal rating of 38,000 ft. lbs. 44,840 ft-lbs in boost mode.	_____	_____
Stowed Crane Length, Width & Height	Overall stored crane length shall be 12'6" 22.11" wide and 35.50" high.	_____	_____
Horizontal & Vertical Center of Gravity	Horizontal center of gravity to be 38.50" from centerline of rotation. Vertical center of gravity to be 15.81" from crane base.	_____	_____
Crane Weight	1900 pounds.	_____	_____
Mounting Space	6 hole mounting pattern 20" wide x 21" long	_____	_____
Maximum Vertical And Horizontal Reach	Crane shall have two (2) hydraulic stages capable of a 28' 6" of horizontal reach from center line and 30' of vertical lift from the crane base.	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Hydraulic Rotation Of Crane	Crane shall have 400 degrees of rotation with a steel ball bearing ring gear, driven by a steel worm gear encased in a cast iron worm gear housing driven by a high torque hydraulic motor. Base assembly shall be made of high strength cast iron.	_____	_____
Hydraulic System	A 20 gallon recessed/protected hydraulic reservoir mounted to the front bulkhead of the service body. Tank to include a filler/breather cap and level sight gauge. Bottom drain plug accessible from the underside of the service body. Suction hose shall have a ball valve installed near the tank port and accessible from the underside of the service body. Transmission mounted pto driven gear pump capable of 8 gpm @ 2850 psi to operate all crane and outrigger functions. System to be setup to operate a hydraulic tool circuit capable of a 5 to 8 gpm flow range. All hoses to be of minimum ratings specified by the manufacturer to operate the systems. Proper routing and protection from rub thru is required. An auxiliary hydraulic cooler shall be installed on top of first street side of body.	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
Crane Lifting Capacity	Crane shall be capable of lifting 7,500 lbs. @ 5.86 ft. from centerline of rotation.	_____	_____
Crane Boom	Crane shall be hexagonal shaped equipped with two (2) hydraulic extensions. Extension booms are to be hexagonal shaped. Boom elevation articulation shall be -5 degrees to +80 degrees. Booms shall have high strength polymer wear pads between the booms. Metal wear pads are not acceptable.	_____	_____
Crane Boom Lighting	Wiring provision with circuit protection on the boom tip via a retractable cord reel to provide power and ground to a weatherproof socket that a supplied magnetic mount GoLight Stryker model 30513 can be plugged into to operate via hand held remote control. GoLight shall be able to affix to the boom tip.	_____	_____
Crane Cylinders	All specifically designed crane cylinders shall have a counterbalance valve to prevent collapse in the event of hose failure.	_____	_____
Crane Winch	Planetary driven winch system with static/dynamic brake system. Graphite resin brake friction disks. Winch to have a maximum single part line capacity of 3750 lbs. and a two part line capacity of 7500 lbs.	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
	Maximum single part line speed of 60ft/min. Winch shall have stainless steel sleeves to protect rubber coated seals.	_____	_____
Crane Rope	120 feet of 3/8"-6-25IWRC DGXIP Rotation Resistant shall be installed on winch.	_____	_____
Crane Hook and Snatch block	Flip sheave anti two-blocking device. Sheave must be specifically designed for 3/8" wire rope. Hook and rope must meet ANSI B30.5 spec.	_____	_____
Crane Control System	The crane control system shall be a 2.4 GHz radio remote system and shall have a proportional trigger to feather the crane speed. Radio to have four (4) three position toggle switches to control the four main crane functions. Radio to have the ability to start/stop the truck engine, engine speed and emergency shut-off. The crane control system shall incorporate an operator feedback system via LED lights and vibration of the hand held controller. Crane control system shall have a boost and safe mode feature. A back up cable for the remote shall be supplied.	_____	_____
Crane Paint	Crane shall be primed with DuPont primer with a top coat of DuPont Imron 5000 painted to match cab and body.	_____	_____

CATEGORY	DESCRIPTION	COMPLY	EXCEPTIONS
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Operational Training	Operational safety training and maintenance of the crane and other related components shall be provided. Training time and date shall be agreed upon between the Village and vendor.	_____	_____
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Warning lighting	A model #ENT2B3A Intersector LED light shall be to underside of both side mirrors and one mounted to the underside of the left rear stop/tail/turn light box. Telescoping mirror operation needs to be functional with the intersector warning light installation. EL3D12A10A-24-12 Ultralite exterior warning bar with 11.5ft of cable mounted on a Acari drill free rooftop mounting platform. Directional arrow switch controller installed in cab wired to operate the warning bar. Two (2) amber LED warning lights shall be mounted on the grille to provide forward warning lighting. Lights shall be Sound Off Signal Ghost Model EGHST2A, or approved equal All warning lighting installation shall be part of a pre installation meeting between the Village and installer. Wiring diagrams of the labeled wires that control the warning lighting shall be supplied at time of delivery.	_____	_____
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MAKE AND MODEL _____

ADDITIONAL REQUIREMENTS

All standard equipment provided by the manufacturer shall be supplied on each vehicle. No deletions will be allowed.

All standard and optional equipment shall be factory installed. No aftermarket equipment will be accepted in place of factory supplied equipment. This will also apply to a cab and chassis supplied by the manufacturer to an independent body supplier.

Service manuals and wiring diagrams and hydraulic schematics shall be supplied for all equipment installed by an independent body supplier.

No dealer applied advertising i.e., decals, lettering or license plate frames or mud flaps will be allowed on the vehicle.

A state safety inspection shall be performed on each vehicle if required by law at time of delivery

A reflective triangle emergency kit shall be provided for each vehicle if required by law.

The title and municipal license plates shall be applied for by the vendor. The title application shall include the following owner information:

Village of Orland Park
14700 Ravinia Avenue
Orland Park, IL 60462

The vehicle shall be delivered with a state of Illinois temporary license tag.

The following items shall be provided to the Village at the time of delivery:

Certificate of Origin
Tax Form ST-556-Must include Copy 1 (white) and Copy 3 (blue)
Odometer Statement
Vehicle Registration Forms
Invoice
Factory window sticker

ACCEPT _____

EXCEPTION TO REQUIREMENTS _____

X

Signature of Authorized Signee

ADDITIONAL INFORMATION

**CHASSIS YEAR,
MAKE & MODEL**

**SERVICE BODY
YEAR, MAKE & MODEL**

**CRANE YEAR, MAKE
& MODEL**

TOTAL COST (Delivery Included)

(List the Total Cost written here on the Bidder Summary Sheet in Section II also.)

**DELIVERY TIME (WEEKS)
AFTER ORDER DATE**

X

Signature of Authorized Signee