

VILLAGE OF ORLAND PARK, ILLINOIS

Request for Proposals – Tree Trimming, Tree Removal, Tree Stumping & Restoration Services Questions and Answers

Question 1

Is the Municipal Program being paid for and administered by the Village?

Answer 1

Yes, the Municipal Program is being paid for and administered by the Village, as stated under Scope of Services Parkway Tree Trimming Services – Municipal Program on page 5 of the proposal document.

Question 2

Will the Municipal Program consist of multiple trees in an area?

Answer 2

Yes, the Village is planning on keeping work within specific areas whenever possible to keep mobilization and travel times to a minimum. However, individual trees in isolated areas may be included periodically.

Question 3

In the Municipal Program specifications, you indicated that they will be pruned for vehicle and pedestrian clearance purposes; however, there are also four bullets regarding ANSI 300 Standards. Are we pruning to the standards (which include clearance) or for just clearance?

Answer 3

As the ANSI Specifications convey, proper pruning takes into consideration safe clearances, tree structure, symmetry and appearance. Those are the final results of the pruning the Village wishes to maintain. Clearances both above roadways and pedestrian ways can vary. Under both Village and ANSI Standards, crown raising should keep the tree structurally sound and symmetrically balanced around the entire tree.

Question 4

Is the Village requiring the payment of prevailing wage rates for the work to be performed under this contract?

Answer 4

Yes, prevailing wage is required.

Question 5

Is the contractor required to bid on all three categories of work - Tree Removal/Stumping/Restoration, Municipal Tree Trimming, Residential Tree Trimming - as outlined on the proposal summary sheet? Or will bidding on just one or two categories of work be acceptable?

Answer 5

Bidding on all three categories is not required. However, when reviewing proposals all aspects of work bid upon will weigh into the decision making process.

Question 6

Please clarify what is required of the contractor under the Residential Program. Is the contractor being required to prune private trees anywhere on the resident's property if requested? Does the contractor have the right to refuse?

Answer 6

Under the Parkway Tree Trimming Services - Residential Program, contractors are not required to perform trimming services on private property. The residential portion of this program is intended to provide residents an option to maintain the parkway trees adjacent to their property as required by Village ordinance. The decision to enter into a contract with a resident is between the contractor and resident.

Question 7

Will contractor be responsible for the following:

- 1) Handling initial call from resident?
- 2) Providing estimate for resident?
- 3) Scheduling job with resident?
- 4) Billing resident?
- 5) Collecting from resident?

Answer 7

Yes, all requests from residents will be handled solely by the contractor as outlined in the scope of work on page 5 of the proposal document under Parkway Tree Trimming Services - Residential Program.

Village of Orland Park