

# Village of Orland Park

**Location of Shoot:** \_\_\_\_\_

## APPLICATION FOR COMMERCIAL FILMING IN THE VILLAGE OF ORLAND PARK

\_\_\_\_\_  
Title of Commercial or Program Date of Application

Name of Local Production Office: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (City) (State) (Zip Code)  
Fax: \_\_\_\_\_

Producer: \_\_\_\_\_ Phone: \_\_\_\_\_

Production Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Location Manager: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Illinois Film Office Representative: \_\_\_\_\_

Type of Production: \_\_\_\_\_ Commercial \_\_\_\_\_ Feature Film \_\_\_\_\_ Television  
\_\_\_\_\_ Training Film \_\_\_\_\_ Public Service

Number of persons involved with the production, including cast and crew: \_\_\_\_\_

Production Schedule: (Give dates & times) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\* (Hours of production shall include the necessary time for set-up of production and restoration)

Anticipated need of Village personnel, equipment, or property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe how the use of the property may affect adjacent public or private property, equipment and personnel: \_\_\_\_\_

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Describe any areas in which public access will be restricted during production: \_\_\_\_\_

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Describe any alterations to property: \_\_\_\_\_

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Description of scenes: \_\_\_\_\_

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Please provide a synopsis of the script and content of production: \_\_\_\_\_

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Number and type of production vehicles: \_\_\_\_\_

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Location where vehicles will park: \_\_\_\_\_

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Please identify any assembly or staging areas required for equipment or personnel for site preparation or production: \_\_\_\_\_

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Indicate the location where the crew will be fed, if it is not at the production location: \_\_\_\_\_

\_\_\_\_\_

Miscellaneous Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* \* \*

A complete copy of the script, certificate of insurance and hold harmless agreement must accompany this application.

Allowances for weather or other conditions beyond producer's control will be made after consultation with the Village Manager's Office.

I have read, understand, and agree to abide by the terms and conditions outlined in the "Guidelines for Filming in the Village of Orland Park."

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Print Name Here)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

Village Manager

Date: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

I certify that I represent the firm which will be performing the filming/taping at the locations specified on the attached permit application. I further certify that I and my firm will perform in accordance with all federal, state and local laws and ordinances, and that I and my firm hereby assume all risk and agree not to sue, and release and discharge the Village of Orland Park, its officials, agents, employees and representatives from all responsibility and liability whatsoever for any injury to person or loss or damage to his/her property caused by, arising out of or in any manner connected with the activity undertaken in connection with this property and will indemnify and hold harmless the Village of Orland Park for and from any loss, damage, expense, claims and costs of every nature and kind arising out of or in connection with the filming/taping pursuant to this permit.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_